



2020-2021 PK Request Student Transfer

Application may be delivered, mailed, faxed or emailed to the Office of Early Literacy (kristicobb@misdmail.org)

ALL SECTIONS AND INFORMATION MUST BE COMPLETELY AND ACCURATELY FILLED OUT FOR CONSIDERATION.

[Application Deadline – July 31, 2020 or within 30 days of new MISD employee assignment, if applicable.]

STUDENT

Last _____ First _____ MI _____ Student's Date of Birth _____ Student ID # _____
 # Street _____ Apt. _____ City _____ State _____ ZIP _____
 _____ Grade Level for 2018-2019 school year: _____ Current school attendance zone: _____
 Telephone _____

PARENT/GUARDIAN INFORMATION

II
 Father _____ Telephone _____ Mother _____ Telephone _____
 Street _____ Apt. _____ Street _____ Apt. _____
 City _____ State _____ Zip _____ City _____ State _____ Zip _____

STUDENT INFORMATION

III
 Is the student Special Education? Yes No
 Is the student ESL? Yes No
 Is the student 504? Yes No
 Is this a student of a district employee? Yes No

Failure to complete **STUDENT INFORMATION** completely and accurately may be cause for denial or revocation of the transfer.

Employment Location _____ Employment Title _____ Date Hired: _____

If the employee's residence is outside of MISD, employee must attach must a copy of County/District Form.

IV
 A. I am requesting a **transfer** to _____ campus. B. Email: _____

V
A person who knowingly falsifies information on this form required for the student's enrollment in the district will be liable to the district for tuition costs, as provided in Education Code 25.001(h), if the student is not eligible for enrollment on the basis of false information. In addition, presenting false information or false records is a criminal offense under Penal Code 37.10.

The District shall not be required to provide transportation to students on intra-district or inter-district transfers. FDA and FDB (LOCAL) Policy

Parent Signature _____ Date _____

CENTRAL ADMINISTRATION
OFFICE USE ONLY:

Approved **Not approved**

Central Administration _____ Date _____



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- This transfer is valid for the 2020-2021 school year only. Kindergarten students will be required to submit a new request to the Office of Student Services.
- The District shall not be required to provide transportation to students on transfers.
- Transfer students may be returned to their home campuses in order to reestablish enrollment balance if an unexpected increase in enrollment on the campus occurs.
- The Mansfield Independent School District reserves the right to limit or to restrict Transfers to any campus.
- All approved Transfers are conditional. Students attending schools on any type of Transfer may have their transfer revoked per FDA and FDB (LOCAL) Policy.

SPECIFIC REASON(S) a TRANSFER is BEING REQUESTED
