

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
September 20, 2010

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Nancy Merrill, President of the Board of Directors, at 6:32 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Darrell Miller led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mrs. Dahlquist moved and Mr. VanHoof seconded a motion to approve the minutes of the special board meeting of August 16, 2010, the regular board meeting of August 16, 2010, and the special board meetings of August 27, 2010 and September 7, 2010 as printed. Motion carried.

II — BOARD OF DIRECTORS/COMMUNICATIONS

A. Board Communications:

Will Holland, student board representative, reported that school is going well and is very different from last year. Homecoming is slated for October 2nd with Coronation on September 30th. Fantastic events are being planned. Mr. Nelson added that Will is on homecoming court.

Student board representative, Lauren Cary, stated that she likes the new schedule. She said CHOICE makes the day more interesting.

Mrs. Merrill commented that Homecoming Coronation is a wonderful community event and encouraged all to attend. Coronation is at 7:00 pm in the high school Commons.

Mrs. Dahlquist reported she had just returned from the Puyallup Fair where her daughter was involved with 4-H. The activities that students are involved in – 4-H, FFA, photography projects – are great, educational experiences for students. These teach kids about winning and losing, and that hard work pays off.

Mr. Nickson shared that he attended the FFA barbeque prior to the high school Open House. There are two new teachers in the program. Students have already won awards in competition the

first couple of weeks of school. This program is unique in that it is not offered in all districts and Mr. Nickson would like to see it kept strong.

Mr. Cassell reported the Robotics Program at the high school is doing well with 16-17 students involved and enjoying it. He thanked Helac and Hill Aerosystems for sponsoring the program at \$1,000 each. The students are well on the way to purchasing the robot kit and paying expenses. Participants meet in Mr. Basting's room 419 where they have a work area and tools. A kick-off event was held several weeks ago. Regional competition will be held in December and state competition in January. Students have 12 weeks to build the robot. This is a great learning opportunity.

Mr. VanHoof congratulated the Cross Country Track Team on the sportsmanship award they received at the Seaside Oregon invitational.

Mrs. Merrill gave an update on the Enumclaw Schools Foundation. This fall, the foundation is offering the opportunity for staff to apply for enhancement grants. Principals have the applications in each building. The Foundation hopes to award the grants next month. A foundation informational event will be held at Sip City on October 14th. Also, United Way contributions can be made to the Foundation this year. These contributions will help to fund scholarships next year. The Foundation website is almost ready to launch at www.enumclawschoolsfoundation.org.

B. Superintendent Report:

Mr. Nelson stated it was day 15 of the school year already. A different viewpoint by staff has resulted in homework assignments according to students which is positive evidence that staff are working toward the three goals established by the board. Mr. Nelson distributed data regarding the high school intervention plan. This is an important matter to the board and was discussed at a special workshop in August. The statistics compiled show how interventions are being implemented for students who have D or F grades and what the staff is doing already to address concerns. Mr. Nelson said it will be interesting to look at the next three-week cycle. New strategies to engage students include new signage with opportunities displayed; examples of opportunities on hand-outs; and announcements. Grades have been posted for parents and students to review. Mr. Nelson stated his appreciation for the high school staff and administrative team for the hard work they are doing. Mrs. Dahlquist asked if the increase in CHOICE opportunities is because fewer students are needing CORE. Mr. Nelson responded affirmatively and said he has been over at the high school during CHOICE and found students working in study teams. Students can also find AP support and CTE options. Some of the classes are blended. Mr. Cook had three students needing support and other students were there for CHOICE. Mrs. Merrill remarked that it would be good to use the website to advertise the opportunities available to students.

At the last board meeting, the board passed a resolution to name the soccer fields in honor of Thomas J. Poe, Sr. A dedication of the fields and the unveiling of the sign will be held on October 5th at 2:45 p.m. prior to the girls soccer match. Mr. Poe's family will be present. RK Graphics is working with Mr. Madden on creating the sign. A reception will follow the dedication at the field. Past board members and administrators are being invited to attend as well.

Mr. Nelson reported that Mr. Parker shared we have six teachers providing a training for the Muckleshoot Tribal School on Math Expressions.

Regarding the state budget, Mr. Nelson stated that a \$520,000,000 deficit was announced by the state last week. It appears there will be some mid-year budget adjustments even though it is being reported that public education is protected. Funding sources not considered basic education are not protected. Mr. Nelson and administration is staying connected with the ESD to determine how we can be proactive. The district has never experienced mid-year budget adjustments before. The board will be kept apprised as details are received.

Mrs. Merrill asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Washington Schools Risk Management Pool; Green River Community College; Scholten Roofing Inc; Muckleshoot Indian Tribe; CPO Science; Puget Sound Energy; Overlake Hospital; K & L Gates; NW Educational Service District #189; and Food Services of America.

After reviewing all vouchers, Mrs. Dahlquist moved and Mr. Nickson seconded to approve general fund vouchers in the amount of \$1,101,207.30; capital projects fund in the amount of \$19,947.96; associated student body fund in the amount of \$39,777.88; private trust fund in the amount of \$1,050.00; and ratification of the general fund payroll warrant issue for August in the amount of \$2,769,039.50.

Mrs Merrill commented that the cost of mailing out the HSPE results cost \$1,200 which is very expensive. She thought it would be a benefit if students and parents could access this information electronically.

Motion carried.

B. Consent Agenda:

1. Donation of \$50,000 from the Enumclaw Schools Foundation to the full-day kindergarten program
2. Donation of \$1,500 from the Muckleshoot Tribe to EMS to be used for Peer Mediation Training
3. Field trip: EHS Cross Country to Seaside Invitational in Oregon
4. Field trip: EHS Cross Country to Nike Pre-National in Portland, Oregon
5. Field trip: EMS Band/Orchestra to Oaks Park Magic Music Days in Portland, Oregon
6. Field trip: 6th Grade Camp
7. Appointment of Attendance Officers

8. Grants:

- Carl D. Perkins	\$21,801
- Special Ed IDEA-B & Preschool	\$918,892
- Highly Capable	\$39,174
- Learning Assistance Program	\$344,951
- Transitional Bilingual	\$137,316
- Title I	\$339,334
- Title II (Teacher/Principal Training)	\$153,954
- Title II (Enhance Ed thru Technology)	\$1,221
- Title III (Limited English Proficiency)	\$27,814
Grant Total for 2010-11	\$1,984,457

9. Personnel Report

The consent agenda was presented by Mrs. Merrill.

Mr. VanHoof moved and Mr. Cassell seconded a motion to approve the following items on the consent agenda. Mr. Nickson commented that family members had taken part in peer mediation training and it was very beneficial. He thanked the Muckleshoots for their donation.

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9. Personnel Report

Certificated:

- A. Change of Status:
 1. Kelly Cole, teacher, Southwood, effective 8.30.2010 (from LOA to Continuing)
- B. Retirement:
 1. Lee Reichert, teacher, EHS, effective 8.24.2010
- C. Rehire – LOA:
 1. Dawn Hoyer, teacher, Westwood, effective 8.30.2010

Classified:

- A. Resignation:
 1. Sheila Bogdon, paraeducator, Black Diamond, effective 8.27.2010
 2. Debbie Schmidt, paraeducator, EHS, effective 8.17.2010
 3. Shelly Huff, paraeducator, Westwood, effective 8.30.2010

- B. Transfer:
 1. Jeanette Williams, paraeducator, from Westwood to TMMS, effective 8.30.2010
 2. Debbie Love, paraeducator, from Westwood to TMMS, effective 8.30.2010

- C. New Hires:
 1. Maeve Kelley, LPN, Westwood, effective 8.30.2010
 2. Denise Saylor, health room professional, Westwood, effective 8.30.2010
 3. Elisabeth Northfield, paraeducator, Westwood, effective 8.31.2010
 4. Susan Fiala, paraeducator, Westwood, effective 8.30.2010
 5. Kyle Tait, paraeducator, EHS, effective 8.30.2010
 6. Kathleen Christensen, paraeducator, Westwood, effective 8.30.2010

- D. Leave of Absence:
 1. Roxanne Burke, paraeducator, EHS, effective 8.30.2010 (1 year)

- E. Leave Replacement:
 1. Kristin Schuver, paraeducator, EHS, effective 8.30.2010

Supplemental Contracts:

- A. New Hires:
 1. Celeste Bettencourt, assistant girls swim coach, EHS, effective 8.23.2010

Motion carried.

- C. **Second Reading:**
Policy 2004: Accountability Goals
Policy 2410: High School Graduation Requirements
Policy 6530: Management Support - Insurance

Mr. Nelson stated that these are pretty simple changes that were discussed at the last meeting. Policies 2004 and 2410 update the WASL language. Policy 6530 also is a language update. He asked that the board approve these changes to the policies.

Mr. Nickson moved and Mr. Cassell seconded a motion to approve Policies 2004, 2410 and 6530. Motion carried.

- D. **First Reading:**
Policy 5407: Military Leave

Mr. Nelson explained that this change to policy 5407 is clarifying language that entitles a spouse to unpaid leave if a spouse is deployed or home on leave. Mrs. Merrill stated that this is the first reading for this policy and it will be on the October agenda for approval. Mr. Nickson clarified that both leaves are tied to the employee's spouse.

E. General Fund Report:

Mr. Madden stated that he gets financial information and calls the Puget Sound ESD or networks with other business directors to talk about the budget issues. They are discussing what will happen next. It is interesting to think of making reductions in the middle of a budget year.

Mr. Madden presented the general fund report. 94.93% (95.41% of forecast) of the 2009-10 budget has been expended with 101.78 (98.94% of forecast) of revenues received.

The beginning of the year fund balance was \$3,715,729.03. Total resources available: \$46,185,591.04. Expenditures to date: \$41,259,473.86. Transfer amount to debt service for energy: \$42,689.83; grant carry-over: \$244,469.70; energy: \$42,689.82; inventory: \$32,120.87; unreserved designated: \$525,000.00; reserve of 5% per board policy: \$2,086,433.20; and unreserved contingency: \$350,000.00. Unreserved ending fund balance: \$1,602,713.76. Mr. Madden shared a chart of fund balance comparisons.

Capital Projects beginning fund balance was \$2,004,777.91 with an ending balance of \$812,941.99.

The Debt Service Fund beginning fund balance was \$2,889,218.95 with an ending balance of \$3,087,873.87.

ASB Fund beginning fund balance was \$271,726.09 with an ending balance of \$255,117.43.

Transportation Fund beginning fund balance was \$541,585.41 with an ending balance of \$628,516.46.

Mrs. Merrill asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing complaints against a public employee. No action will be taken. Mrs. Merrill announced the board would take a 10-minute break to sign paperwork before moving to executive session at 7:15 p.m. and would reconvene at 7:25 p.m.

V — EXECUTIVE SESSION

The board returned to open session at 7:25 p.m. No decisions or motions were made.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 7:31 p.m.

President, Board of Directors

Secretary, Board of Directors