

**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**6:30 p.m., District Office**  
**November 21, 2011**

**I — PRELIMINARY**

**A. Call to Order:**

The regular meeting of the Board of Directors was called to order by Chris VanHoof, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**B. Pledge of Allegiance:**

Cameron Nickson led the pledge of allegiance to the flag.

**C. Roll Call:**

All board members were present.

**D. Minutes:**

Mr. Cassell moved and Mr. Nickson seconded a motion to approve the minutes of the regular board meeting of October 17, 2011 and the special board meeting of November 7, 2011 as printed. Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**A. Board Communications:**

Mrs. Merrill shared she had attended the State WSSDA Conference for board directors at the Hyatt in Bellevue. She said the facility was very nice, the speakers and workshops great. Mrs. Merrill thanked Tina McGann and Dan Peterson for attending the new board member workshop with Mrs. Schroeder and Mr. Nelson. The conference began with keynote speaker Bill Daggett who talked about technology and Wolfram Alpha. People in the audience were Googling on their Smartphones to research the new knowledge engine as he spoke. His point was that technology is important and we are interacting with it all the time.

Mr. Cassell agreed that the conference venue was good and it was nice to go to Bellevue rather than downtown Seattle. He added that none of his children knew about Wolfram Alpha. He did some investigating and found the site interesting though not perfect as a knowledge engine. Mr. Cassell believes it will change the game for education as students will be able to get answers quickly. He and Mr. Nelson attended a break-out session on how to make teaching relevant. Mr. Nelson added that it was about connecting relevance to rigor. Mr. Cassell shared an example of a math teacher who brought in a football coach to teach plays using math. The presenter's grandson who was in the class loves football and was able to see the relevance of math in this application. He attended another breakout session on STEM (science, technology, engineering

and mathematics). A team of girls from a shop class built a small car, not unlike Mr. Globe's project, with a \$45,000 grant. This team from Granite Falls entered the car in a Shell competition where they won over a team from Penn State. He thanked the presenter for putting STEM and CTE up as a trophy. Mr. Cassell also attended the Robotics presentation.

Mrs. Schroeder also thought it was a great conference. She learned a lot while attending breakout sessions. She was impressed with the number of superintendents who attended and met a lot of directors from other districts. It gave her a new perspective.

Mr. Nickson attended the School Trust Lands task force meeting and met with the commissioner of Public Lands. The task force goal is to protect the legislature from sweeping public funds. He also attended the Black Diamond Elementary Thanksgiving dinner fundraiser and thanked all those who attended. Mr. Nickson also expressed his appreciation to Thunder Mt. Middle School for emailing their newsletter rather than mailing to cut expenses. He shared the high school PTSA meeting is scheduled for November 22, 7 pm in the library.

Mr. VanHoof attended a data session at the WSSDA Conference. The presenting district governs differently than our district. Their concern is for the end result and all are held accountable to the superintendent. Northshore School District shared that their board makes monthly, three hour school visits. The school report card is discussed and then directors visit the classrooms followed by a one-hour debrief. Mr. VanHoof thought this would be a good idea in our district.

Lauren Cary shared that this was her second year to attend the WSSDA Conference as a student representative and she enjoyed it more this year having Conner there. She thought the break-out sessions were good and said her favorite was a presentation from Goldendale Primary School. The program is based on the 7 Habits and the students all have jobs, some with relevant uniforms. Students wear pins to signify whether they are leaders or self-managers. The students are learning to do jobs as well as how to bank and manage money. Lauren loved the program and thought it might be easier to implement in a small school setting.

Conner Wells stated that this was also his favorite presentation. He felt the principal was a great speaker who shared conversationally. They have a functioning society in their school, complete with a café decorated with student artwork, a newscast, banking and postal service. It's a great program for building student leaders. The principal uses a decibel meter to measure noise in the lunchroom. If noise levels are kept low, the students get to dance as a reward! The district had a lot of local grants to facilitate the program. Conner said this presentation was refreshing in comparison to other heavier subjects that were discussed during the conference. He said the conference was eye opening and he gained new perspective in regard to education. In response to Mr. Nelson's leading question, Lauren said they discovered that Mr. VanHoof likes to shop and knows his way around the Bellevue Square Mall. Mr. VanHoof shared that he took the kids to the mall after dinner Friday evening. He enjoyed getting to know the students and commented they are great kids. He expressed his appreciation to Lauren and Conner for serving as our student representatives.

## **B. Superintendent Report:**

Mr. Nelson said the WSSDA Conference was great. In his Sunday Evening News, he encouraged staff to get on Wolfram Alpha to explore. He hasn't received any feedback from staff. Mr. Nelson said there were many good breakout sessions and he came home with a page of "to-do's". He agreed with Conner that there was a heaviness in many of the presentations as it is a difficult time for education. Governor Gregoire presented at the conference and announced her budget today. A copy of that was distributed to the board. Impactful items for our district

include the LEA dollars which would impact us at 100% according to her tier system or \$684,000. She also put forward a plan to reduce the school days in the year to 174, which is the equivalent of a 2.2% reduction to teacher salaries. Mr. Madden added that this proposes many questions including whether this will be left to districts to negotiate. Mr. Nelson reminded that this will be the first budget for legislators to review. The biggest impact to us would be the loss of LEA dollars. Mr. Madden said it is all speculation. He is starting his list of budget changes for this year. Mr. VanHoof remarked that these would be mid-year cuts and mentioned an increased sales tax as one of the governor's plans. Mrs. Merrill encouraged everyone to contact their legislators to express support for education. She also asked people to wear red in support of education on November 28<sup>th</sup>. Mr. Nelson added that the union is working to bring awareness to the budget issues that impact schools, similar to what he did with the district bus tour last week, showing those who attended the good work we are doing in the district. Wear red to support education on November 28<sup>th</sup>!

Mr. Nelson expressed his appreciation to staff and administration for all of their hard work during conference time. Long hours were spent at school.

Expressing congratulations to Mrs. Merrill, Mr. Cassell, and Mrs. Schroeder for their recent elections, Mr. Nelson said they would be inducted at the December board meeting. To Mrs. McGann and Mr. Peterson, Mr. Nelson expressed his appreciation for their long, hard work and said one of them would be inducted in December. The election will be certified on November 29<sup>th</sup>, and a recount will take place the first week of December as less than 150 votes separate the candidates.

Mr. VanHoof asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. He explained we want to properly record and recognize those who present during the meeting.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

### **IV — ADMINISTRATION/BUSINESS**

#### **A. Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: Food Services of America; Muckleshoot Indian Tribe; Puget Sound Energy; Camp Seymour; Associated Petroleum; Buckley Enumclaw Glass; Rachel's Challenge; City of Enumclaw; Speech Connections; and KETA Technologies.

Reductions of the energy bills reflect work that was done on our buildings.

Mr. Madden shared a list of the local businesses with which the district did \$61,887 of business in the month of October. The district is pleased to support local businesses and purchase their products.

Mr. VanHoof reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Cassell seconded to approve general fund vouchers in the amount of \$586,677.70; capital projects fund in the amount of \$20,521.46; associated student body fund in the amount of \$52,152.63; and ratification of the general fund payroll warrant for October in the amount of \$2,707,176.93.

Motion carried.

**B. Consent Agenda:**

1. Donation of \$2,632 from the Muckleshoot Tribe to purchase 5 iPads for the special education program
2. Donation of \$5,946.71 from the Enumclaw Schools Foundation for grants to Black Diamond, Sunrise (2), Westwood, Kibler and EHS (2)
3. Donation of \$45,000 from the Muckleshoot Tribe for a grant to the Native American Program
4. Donation of \$4,115.50 from Kibler PTA to Kibler for classroom enhancements
5. Personnel

The consent agenda was presented by Mr. VanHoof. Mr. Nickson moved and Mrs. Schroeder seconded to approve the consent agenda. Conner shared that his Mom was hired at Westwood and she asked him to share that with the board. Mr. Cassell thanked donors for their generous gifts, and particularly, for the iPad technology gifted to the special education department.

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**Certificated:**

A. Leave Request:

1. Rebekah Cheney, teacher, EMS, effective 9.6.2011

B. Rehire:

1. Renee Woods, long-term sub, EMS, effective 1.3.2012 (through remainder of year)

**Classified:**

A. Additional Hours:

1. Kristin Young, paraeducator, TMMS, effective 10.3.2011
2. Virginia Harmon, secretary, DO, effective 11.1.2011
3. Kim Hogan, paraeducator (.5), Westwood, effective 10.27.2011
4. Kim Hogan, paraeducator (.5), Westwood, effective 10.31.2011

B. Retirement:

1. Korliss DeLange, custodian, Sunrise, effective 3.1.2012
2. Carol Buckendahl, assistant secretary, Westwood, effective 12.2.2011

- C. Temporary Hours:
  - 1. Patricia Monstad-Rios, ECEAP paraeducator, Southwood, effective 10.10.2011
- D. New Hire:
  - 1. Anita Fong, paraeducator, Sunrise, effective 10.18.2011
  - 2. Stephanie Sanders, paraeducator, TMMS, effective 9.27.2011
  - 3. Sandra Wells, paraeducator, Westwood, effective 10.27.2011
  - 4. June vanHaalen, paraeducator, Westwood, effective 10.24.2011

**Supplemental:**

- A. Resignation:
  - 1. Rebekah Cheney, head basketball coach, EMS, effective 10.21.2011
- B. New Hire:
  - 1. Konner Knudtsen, assistant wrestling coach, EMS, effective 10.24.2011
  - 2. Karl Karkainen, head basketball coach, EMS, effective 10.24.2011
- C. Rehire:
  - 1. Sonja Myers, assistant basketball coach, EHS, effective 11.21.2011

Motion carried.

**C. School Improvement Plans:**

Mr. Nelson introduced Mr. Parker to share information regarding this year's School Improvement Plans. Mr. Parker stated it was his pleasure to present the SIPs which are prepared in accordance with district practice and state law. In the last number of years, the district has worked hard to bring schools into coherence. The plans are adjusted to genuinely reflect the work that we are doing. Mr. Parker explained the SIPs have three prongs. The first is a series of initiatives at all schools, both at district level and what is happening at each school. The second prong is the narrative piece of the improvement plan. Progress toward goals is reviewed for the previous year and fulfills state requirements. The third prong is the Measures of Academic Success. These measures were reviewed at a recent work study. Mr. Parker pointed out the measures posted on the back wall of the board room. The district made decisions based on the highest priorities of learning measures for the coming years. These will be the focus and the community will hold us accountable. He has met with all of the elementary principals to review this focus. All of these components create a nice balance. This is a more useful document for our principals and staff and is easier for our community to understand. Mr. Nelson added that the four key pillars are at the beginning of the plan, then the narrative and finally, the specific data we are going after.

Mr. Nickson asked Mr. Parker to elaborate on the project portion of the plan. Mr. Parker explained that improvement of student learning is being approached as the highest priority. The focus is on reading, writing and math with a broad reflection of variety and range under Curriculum, Instruction and Assessment, but each school is unique and innovative in its approach. He added that the district initiatives form the boundaries and then schools run with it, incorporating their culture, environment and passion, bringing the commonalities to life. Mr. VanHoof asked if it would be possible for the schools to touch on these during board work studies. Mr. Nelson thought that was a great idea, adding that they have already discussed the Measures of Academic Success. Mr. Parker agreed that it would be a rich conversation to have

with the principals. Mr. Cassell asked if it was possible to see a report that would show where the concerns are in regard to each building meeting AYP. He realized after the weekend that No Child Left Behind is impossible to fulfill but would like to see a scorecard for each of the buildings. Mr. Nelson said he could bring that data to a workshop. Mrs. Schroeder asked if this would be tied to evaluations. It will not. Mr. Nelson stated in his 5D presentation, when building a system, there is clear research based data that will be the direct tie to teachers. Ties are made to professional learning communities in our evaluation system.

Mrs. Merrill moved and Mr. Nickson seconded to approve the School Improvement Plans as presented. Mr. Cassell clarified that the science data for Thunder Mt. should have read 2010 instead of 2009. Mrs. Merrill pointed out to Mrs. Schroeder, Mrs. McGann and Mr. Peterson that these reports are often called SIP. Mr. Nelson added that teacher evaluations will be discussed at an upcoming workshop.

Motion carried.

**D. Second Reading:**  
**Policy 1110: Election**  
**Policy 3120: Enrollment**  
**Policy 3413: Student Immunization and Life Threatening Health Conditions**  
**Policy 5001: Personnel**

Mr. Nelson presented four policies for second reading and action. He explained these were simple and minor changes tied to state law. He recommended approval for all four policies. Mr. Cassell suggested a change in the language on policy 1110, the word “for” to “of” in paragraph six.

Mrs. Schroeder moved and Mr. Nickson seconded to approve the changes to Policy 1110: Election as amended; and Policies 3120: Enrollment; 3413: Student Immunization and Life Threatening Health Conditions; and 5001: Personnel as presented.

Motion carried.

**E. Resolution #970: Interdistrict Agreement for Education Services to Students with Disabilities:**

Mr. Stanton explained that the board approves a resolution annually for agencies that provide services for our special education students. This resolution adds a program for our deaf students. The annual resolution will be amended next year so the board will not have to approve resolutions mid-year.

Mr. Nickson moved and Mr. Cassell seconded to approve Resolution # 970: Interdistrict Agreement for Education Services to Students with Disabilities.

Motion carried.

**F. Resolution #971: 2011-13 Energy Operational Savings Project Grant:**

Mr. Madden stated that OSPI has \$20 million available for grants and we are applying. One of the requirements is a board resolution. Mr. Nickson asked if Southwood is the least energy efficient building. Mr. Madden responded that Kibler, Black Diamond, and the high school have

higher needs. The cost to upgrade those buildings will be in the \$300,000-500,000 range and it would be great to have the grant.

Mr. Nickson moved and Mrs. Merrill seconded to approve Resolution # 971: 2011-13 Energy Operational Savings Project Grant. Mr. Cassell remarked that he hopes the district yields similar savings as have been seen in other buildings.

Motion carried.

## **G. General Fund Report:**

Mr. Madden presented the general fund report. 14.60% of the 2011-12 budget has been expended with 20.92% of revenues received. Mr. Madden shared graphs to depict the revenue and expenditure history.

The beginning of the year fund balance was \$6,134,440.32. Total resources available: \$14,766,896.21. Expenditures to date: \$6,312,779.83. Reserved grant carry-over: \$200,000.00; reserved debt service for energy bond: \$128,400.00; reserved inventory – commodities carried over: \$30,000.00; reserve assigned: \$500,000.00; and reserve of 5% per board policy: \$2,161,819.00. Unreserved ending fund balance: \$5,433,897.38.

Capital Projects beginning fund balance was \$1,472,445.59 with an ending balance of \$2,187,838.92.

The Debt Service Fund beginning fund balance was \$3,299,806.53 with an ending balance of \$4,468,450.98.

ASB Fund beginning fund balance was \$301,180.43 with an ending balance of \$493,524.07.

Transportation Fund beginning fund balance was \$407,121.67 with an ending balance of \$814,227.52.

Mr. VanHoof requested the board reopen Section III for people desiring to address the board and invited Ted DeVol to share. Mr. DeVol showed the board two parts that he has been unable to find anyone to produce for him. He shared that there are hardly any machinists and programmers out there. Boeing has just made some huge sales and will need parts. Nobody is being trained to do this work. Mr. DeVol went to Worksource and there are no machinists on unemployment. He would like to see the district put some effort into a program for machinists, stating there are many jobs available. Local businesses Helac and Hill are big employers and would hire people. Mr. DeVol suggested there are free programs from companies such as Mastercam and believed Haas would donate equipment. He concluded that someone has to do something as imported parts are inferior.

Mr. Cassell stated that there is a new grant for aerospace training that is going out to tech and community colleges to begin training machinists. Renton Tech and Green River will have programs. He stated that it is late in the game to begin but it is being addressed. It is expensive to buy machines and find instructors. Mr. Cassell said he would be talking to Mr. DeVol.

Mr. VanHoof asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

## **V — EXECUTIVE SESSION**

No need for an executive session.

## **VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting. Lauren Cary shared that Mr. Wallace has offered to put an article in the Hornet from the student representatives as a way to communicate with high school students. The board was supportive of this idea. Mr. VanHoof stated that the student representatives were added to the board as a way to involve the student body and have them take information back to the school.

Mr. Nickson asked Mr. Madden if students could be utilized to write grants, e.g. for the STEM program. Mr. Madden responded that it would depend on the type of grant. The district would need to know that the grants are being applied for. After discussion regarding growth to the CTE program, Mr. Nelson reminded everyone that our language is that we have an awesome CTE program and one part of that is the STEM program.

## **VII — ADJOURNMENT**

This meeting adjourned at 7:40 p.m.

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President, Board of Directors

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Secretary, Board of Directors