

Budget Workshop 6pm
Tour Art and Music Wing after Board meeting

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA**

Budget Workshop 6pm

MEETING: REGULAR

DATE: February 10, 2020

TIME: immediately following 6pm budget workshop

PLACE: Board Room

**Board Action Items*

A. CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE

APPOINT CLERK PRO TEM-Zoe Kolczynski: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Zoe Kolczynski** as clerk pro tem for the February 10, 2020 regular meeting.

B. PUBLIC ACCESS TO THE BOARD OF EDUCATION

Thank you for coming. We appreciate your taking the time to attend our meeting and welcome your comments. If you would like to share your thoughts with the board, please state your name and address and please limit your comments to 3 minutes. This will keep the comment period to a reasonable length and still allow everyone who wishes an opportunity to speak. Please understand we will not respond to your comments or questions at this time, but if you would like a response please be sure to include your phone number or email address on the sign in sheet. Please turn cell phones off or to silent and no texting.

***C. APPROVAL OF AGENDA**

D. ACCEPTANCE OF MINUTES

D.1. Minutes of the January 13, 2020 Regular Meeting

D.2. Minutes of the February 4, 2020 Special Meeting

E. ACCEPTANCE OF TREASURER'S REPORT

F. STUDENT CELEBRATIONS

Dr. Christopher R. Brown-Athletes

G. ADMINISTRATORS' REPORTS

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G.1. Dan Blankenberg-Buildings and Grounds Update

G.2. Dr. Clay Cole, Lisa Wizeman and Jennifer Twomey-MS Check-in/Check-out mentoring program

***H. CONSENT AGENDA:**

In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The personnel appointments are pending clearance of NYS fingerprinting requirements.

H.1.a. Substitute Teacher: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Kathleen DiSalvo and Holly Giles** as Substitute Teacher for the 2019-20 school year.

H.1.b. Substitute Teaching Assistant: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Kathleen DiSalvo** as Substitute Teaching Assistant for the 2019-20 school year.

H.1.c. Substitute Cleaner: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Catherine Goodwin** as Substitute Cleaner for the 2019-20 school year.

H.1.d. Substitute Bus Monitor: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Marjorie Albert and Lori Barnett** as Substitute Bus Monitor for the 2019-20 school year.

H.1.e. Create Position Teacher Aide: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service position of Teacher Aide.

H.1.f. Appoint Teacher Aide-Mystique Marciano: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does grant **Mystique Marciano** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective January 21, 2020 with a probationary period from January 21, 2020 through January 21 2021.

H.1.g. Resignation-Miranda Herod: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Miranda Herod**, Bus Driver, effective January 29, 2020.

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H.1.h. Appoint Bus Driver-Tracey Briggs: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does appoint **Tracey Briggs** to a permanent Civil Service position as a Bus Driver, effective January 30, 2020, with a probationary period from January 30, 2020 through January 31 2021, at the starting hourly rate per the Bus Drivers' Association Contract.

H.1.i. Activity Advisors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2019-20 school year:

Activity Advisor	Name	Stipend
Clay Target Advisor	Carl Ekdhal	\$405.25
Clay Target Advisor	Lindsay MacUmbur	\$405.25

H.1.j. Rescind Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby rescind the following people:

Team	Coach	Base	Longevity	Stipened
Varsity Track Coach	Terry Lucero	\$2,827	300	\$3,127
Modified Track Coach	David Helling	\$2,313	0	\$2,313

H.1.j. Amend Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following people as activity advisors for the 2019-20 school year:

Team	Coach	Base	Longevity	Stipened
Varsity Track Assistant	David Helling	\$2,827	0	\$2,827
Boys/Girls Modified Track	Bonnie Stathis	\$2,313	0	\$2,313
Modified Boys Tennis	Ruth Walters	\$3,084	0	\$3,084
Boys Modified Lacrosse	Mike Kestler	\$3,084	0	\$3,084

H.1.k. Adjust Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby adjust the following:

Team	Coach	Base	Longevity	Stipened
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Modified Wrestling	Jeremiah Grisa	\$2,827	\$150	\$2,977
<i>Adjusted amount</i>	<i>1/2/20-1/15/20</i>	<i>\$1140.80</i>	<i>\$50</i>	<i>\$1190.80</i>

Due to low participation modified wrestling ended the season in three weeks.

H.1.i. Appoint Healthy Rewards Ambassador-Wendy Kierst: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve Wendy Kierst, as Healthy Rewards Ambassador effective January 17, 2020 with a stipend of \$300.00.

H.1.m. Approve Unpaid Leave of Absence Request-Susan Doore: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Susan Doore, Teacher Aide from approximately March 9, 2020 through June 30, 2021.

H.1.n Approve Unpaid Leave of Absence Request-Jamie Fritz: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from Jamie Fritz, Teacher Aide from February 29 and March 2, 2020.

H.1.o. Approve Unpaid Leave of Absence Request-James VanOpdorp: Be it resolved that upon the Board of Education of the Gorham-Middlesex Central School District does hereby approve the unpaid leave request from James VanOpdorp, Bus Driver for half day on Feb. 11, 2020.

H.2. Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

H.3. Field Trip-Entrepreneurship Club: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Entrepreneurship Club going to New York City June 6-7, 2020.

H.4. Field Trip-Senior Class: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Senior Class going to Hershey Park, PA June 5-6, 2020.

H.5. Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of the Varsity Baseball going to Cooperstown, NY May 3-4, 2020.

H.6. Donation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from Donor's Choose donated three Wildlife Study Trail Cameras.

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H.7. Amend Long Term Substitute Art Teacher: Deborah Poplasky: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby amend appointment of **Deborah Poplasky**, as a 1.0FTE long term substitute art teacher from February 7, 2020 through March 23, 2020, at Step 5, of the current teacher contract.

H.8. Long Term Elementary Substitute Teacher-Holly Giles: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Holly Giles**, as a 1.0FTE long term substitute elementary teacher from approximately March 1, 2020 through May 11, 2020, at Step 1, of the current teacher contract.

H.9. Accept Assignment and Assumption Agreement – Western New York Medical Practice, PC: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Assignment and Assumption Agreement Western New York Medical Practice, PC and Gorham-Middlesex Central School District Board of Education effective January 17, 2020 through June 30, 2020.

H.10. Accept Election Services Agreement Between Yates County Board of Elections and Gorham-Middlesex CSD Board of Education Gorham-Middlesex CSD Board of Education: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the Election Services Agreement between Yates County Board of Elections and Gorham-Middlesex Central School District Board of Education concerning Gorham- Middlesex Central School District vote and election to be held on May 19, 2020 and any subsequent revote's related thereto.

H.11. Accept Contract/Proposal for Special Education High Cost STAC Processing: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept to contract with **Capture Aide** for Special Education High Cost STAC Processing.

H.12. 2020-21 District Calendar: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby adopt the 2020-2021 School District Calendar as submitted.

H.13. Budget Transfers: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of budget transfers.

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H.14. Approve CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.

I. Public Access to the Board

J. Board Member Items:

1. Four County School Boards
 - a. General Membership Meeting 1/30 overview
 - b. Board of Directors Meeting 2/5 overview

2. Board will tour Art and Music Wing after Board meeting

***K. EXECUTIVE SESSION:** *I move to enter into executive session to discuss the employment history of particular people and to discuss school attorney interviews.*

L. Appoint School Attorney-Ferrara Fiorenza PC: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Ferrara Fiorenza PC** effective April 1, 2020.

M. Adjourn Meeting

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES

January 13, 2020
HS Library

Board Members Present: Sheila Brown, Cindy Hall, Jeff Allen, John Foust, Phyllis Frantel, Sue Campbell, Chad Hunt, Cory Clark, and Keri Link.

Administrators Present: Dr. Christopher Brown, Sharene Benedict, Bonnie Cazer, Clayton Cole, Erica Hasselstrom, Zoe Kolczynski, Paul Lahue, Eric Pasho, Scott Robinson, Andrea Smith, Dan Blankenberg, Lee Ann Shipman, Gil Jackson and Jenn Taft

Budget workshop was held from 6pm to 6:37pm.
Sheila Brown called the meeting to order at 6:37pm.

PUBLIC ACCESS TO THE BOARD OF EDUCATION

No comments.

Motion by Jeff Allen, seconded by Cory Clark to approve the agenda.

APPROVAL OF AGENDA

Yes 9 No 0 MC

ACCEPTANCE OF MINUTES

Minutes of the December 9, 2019 Regular Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer's report was accepted as submitted.

RECOGNITIONS:

Dr. Christopher Brown recognized Bus Drivers: Jennifer Kerrick and Sue Mantz for keeping students safe throughout their bus run. Teachers were recognized: Wendy Kierst for receiving National Board Certification and Michelle Freida, for renewing her National Board Certification.

ADMINISTRATORS' REPORTS

Andrea Smith and Erica Hasselstrom-Mrs. Smith and Mrs. Hasselstrom presented to the Board on Special Education Updates. Unified Bowling went well, increase communication with students placed out of District, within the District working on co-teaching opportunities that are beneficial for student education. Curriculum sessions special education teachers are involved in the curriculum writing. Professional Development using STAR as a benchmark, progress monitoring tool and teachers learning about the data and moving students forward.

Dr. Christopher Brown-Dr. Brown shared with the Board it's difficult for the contractors to find skilled laborers. Ted Mountain from SEI Design and Todd LaBarr, Watchdog presented to the Board the bid process and having phase II, phase III and phase IV for the Capital Project.

Motion by Jeff Allen, seconded by Sue Campbell to approve the consent agenda.

CONSENT AGENDA:

In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The personnel appointments are pending clearance of NYS fingerprinting requirements.

Substitute Teachers: *This item was pulled from the consent agenda.*

Substitute Cleaner: Be it resolved that upon the recommendation of the

Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Isaiah Terwilliger** as Substitute Cleaner for the 2019-20 school year.

Resignation-Jeffrey (Alex) McKay: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Jeffrey (Alex) McKay**, Teacher Aide, effective December 12, 2019.

Appoint Teacher Aide-Jamie Fritz: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Jamie Fritz** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective January 8, 2020 with a probationary period from January 8, 2020 through January 8, 2021.

Create Position Teacher Aide: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service position of Teacher Aide.

Appoint Teacher Aide-Erin Clark: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Erin Clark** a full time probationary Civil Service appointment as a Teacher Aide, at an hourly rate per contract, effective January 9, 2020 with a probationary period from January 9, 2020 through January 9, 2021.

Resignation-Nancy Gilbert: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Nancy Gilbert**, as Teacher Aide, effective June 26, 2020.

Spring Coach Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Team	Coach	Base	Longevity	Stipend
Boys Varsity Track	Jody McLaughlin	\$3,598	\$850	\$4,448
Girls Varsity Track	Seth Pritchard	\$3,598	\$650	\$4,248
Varsity Track Assistant	Terry Lucero	\$2,827	\$300	\$3,127
Boys/Girls Modified Track	David Helling	\$2,313	\$0	\$2,313
Boys/Girls Modified Track	Ethan Eschler	\$2,313	\$150	\$2,463
Boys Varsity Tennis	TBD	\$3,598	\$0	\$3,598
Boys Mod A Tennis	Matthew Palmer	\$3,084	\$500	\$3,584
Varsity Baseball	Justin Devlin	\$3,598	\$300	\$3,898
Modified A Baseball	TBD	\$3,084	\$0	\$3,084
Varsity Softball	Brian Schulmerich	\$3,598	\$0	\$3,598
Modified A Softball	Kristen Hare	\$3,084	\$0	\$3,084
Girls Varsity Lacrosse	Jim Morse	\$3,598	\$150	\$3,748
Girls Modified Lacrosse	Megan Walters	\$3,084	\$100	\$3,184
Boys Varsity Lacrosse	Greg O'Connor	\$3,598	\$50	\$3,648
Boys Modified Lacrosse	TBD	\$3,084	\$0	\$3,084
Unified Basketball	Karen Lahue	\$578.50	\$0	\$578.50
Unified Basketball	Jeneane Herod	\$578.50	\$0	\$578.50

Amend Winter Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2019-20 school year:

Team	Coach	Base	Longevity	Stipend
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Modified Winter Track	Ethan Eschler	\$2313	\$0	\$2313
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Mentors: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following mentors for the 2019-20 school year:

Mentor	New Teacher	Year
Andrea Robertson	Ginger Dailey	Year 1
Joanne Emerson	Sarah Newman	Year 1

College Student Placement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following for the 2020 Winter semester:

Hobart and William Smith Colleges

Alison Shaw Field Experience Patrick Prusinowski and Jonathan Pragle
Duration: January 20, 2020 through May 4, 2020

Bendull Daphna Field Experience Brian Ayers
Duration: January 20, 2020 through May 4, 2020

Field Trip-FFA: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the final proposal of the **FFA** going to 212/360 Leadership Conference Syracuse, NY January 25, 2020-January 26, 2020.

Field Trip-FFA: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the final proposal of the **FFA** going to State Leaders Experience Conference Albany, NY February 3, 2020-February 4, 2020.

Donation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does accept the donation from **Valley/Gorham PTO** for winter coats and classroom materials.

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

Probationary Appointment UPK Teacher-Sarah Newman: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3102 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, does hereby appoint **Sarah Newman**, who holds a Childhood Education (Grades 1-6) Professional Certificate and Early childhood (B-Grade 2) Initial Certificate to an Elementary Teaching position in the tenure area of Elementary Teacher, for a four year probationary appointment commencing January 6, 2020 and ending on January 5, 2024, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 6 of the current MWTA contract.

Long Term Substitute 1.0 FTE Science Teacher-Ginger Dailey: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30-1.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Ginger Dailey** as a 1.0 FTE long term substitute Science Teacher position beginning January 6, 2020 through June 30, 2020, at Step 1, of the current teacher contract.

Yearly Building Per Diem Substitute: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Pamela Mason**, as Middlesex Valley Yearly Building Per Diem Substitute, effective January 13, 2020.

Approve Amended Policies: Be it resolved that upon the recommendation of the Policy Committee the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and waive the second reading of the following amended Policies:

- 4325 Academic Intervention Services**
- 4326 Programs for English Language Learners**
- 4511 Textbook Selection and Adoption**
- 4531 Field Trips and excursions**
- 4750 Promotion and Retention of Students**
- 4772 Graduation Ceremonies**
- 4810 Teaching About Controversial Issues**
- 4850 Animals in the Schools**

The following policies were tabled.

- 4526 Computer Use in Instruction or AUP
- 4526.1 Internet Safety

Reject Bids for Phase II of Capital Project:

WHEREAS, sealed bids for construction of renovations to school buildings were solicited by the Gorham-Middlesex Central School District, and

WHEREAS, sealed bids for construction of Phase II Capital Project opened in the High School at 3:00PM on December 17, 2019, and

WHEREAS, the total of bids submitted exceeded the planned budget for Phase II Capital Project, and

BE IT RESOLVED, that the Board of Education rejects all bids listed below by prospective contractors:

- | | |
|---------------------------------------|---------------------------------------|
| 1. General Construction Work Contract | Reject all Bids and Alternates |
| 2. HVAC Work Contract | Reject all Bids and Alternates |
| 3. Electrical Work Contract | Reject all Bids and Alternates |
| 4. Roofing Construction Contract | Reject all Bids and Alternates |
| 5. Plumbing Contract | Reject all Bids and Alternates |

And, BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to seek new bids for Phase II Capital Project.

Approve CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CPSE/CSE recommendations as submitted and filed in the minute file.
Yes 9 No 0 MC

Motion by Keri Link, seconded by Jeff Allen to approve the following resolution.

Substitute Teachers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Patrick Hall and Aubrey O'Connor** as Substitute Teachers for the 2019-20 school year.

Yes 8 Abstain 1 (Cindy Hall) No 0 MC

Public Access to the Board

Mabel Deal, Stanley: Mrs. Deal wished everyone a Happy New Year. She asked how she would know there's a budget workshop and she would like the District newsletter mailed to her.

Board Member Items:

Buildings and Grounds Meeting-Great meeting, very informative. Nice to see how the capital project is progressing.

Audit Committee Meeting Tuesday, Jan. 28

Four County Meetings:

Jan 30 General Membership Meeting –Jeff Ginsberg Club 86
Sheila, Phyllis and Sue will be attending

Feb 5 Board of Directors Meeting
Sue Campbell will be attending

March 30 General Membership Meeting- NYS Regent Wade Norwood WFL BOCES
Phyllis, Cindy and Sue will be attending

Motion by Chad Hunt, seconded by Keri Link to adjourn the meeting at 7:37pm.

Respectfully Submitted,

Sharene Benedict

District Clerk

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING

February 4, 2020
HS Library 5:00pm

Board Members Present: Sheila Brown, President, Cindy Hall-Vice-President, Sue Campbell, Cory Clark, and Chad Hunt

Absent: Phyllis Frantel, Jeff Allen, Keri Link and John Foust

Present: Dr. Christopher R. Brown and Zoe Kolczynski

Sheila Brown called the meeting to order at 5:00pm.

EXECUTIVE SESSION: Motion by Chad Hunt, seconded by Cory Clark at 5:00pm for the Board to enter executive session to interview School Attorneys.

Yes 5 (Absent: Phyllis Frantel, Jeff Allen, Keri Link, John Foust) No 0 MC

Motion by Chad Hunt, seconded by Sue Campbell to adjourn the meeting at 6:44pm.

Respectfully Submitted,

Sharene Benedict
District Clerk

**MARCUS WHITMAN CENTRAL SCHOOL
BOARD OF EDUCATION
COMMITTEE MEETING**

COMMITTEE: Building and Grounds
LOCATION: WRC
DATE: January 7,2020
Attendees: Kerri Link, Chad Hunt, Dan Blankenberg, Dr. Christopher Brown, Zoe Kolczynski, Ted Mountain (SEI Design) Fran Schwartz-Wallace (SEI Design), Jennifer Kelley and Todd LaBarr(Wathdog).
Absent Jeff Allen

Todd, discussed the outcome of coming over budget the Phase II bids and his thoughts on the construction environment at this time. His recommendation is to phase the bidding of Phase II. Create bids for certain areas in the hopes that contractors look at these bids more reachable to complete. Phase I Bid – Auditorium area, Phase II Bid – Gymnasium and Phase III bid the second floor addition. Also by phasing the bids it will allow the district to review the budget and have a better idea of scope completion.

Todd, Fran and Jen shared the scoped proposed, items being looked at for value engineering and scope items that at this time are not going to be achieved see attachment. The goal is complete the scope.

Bid Schedule

Phase II

Bidding Phases

Bid Phase I - Feb 2020

Bid Phase II - Mar/ Apr 2020

Bid Phase III in question will be based on budget and project status.

Meeting adjourned at 7:05

Respectfully Submitted,

Zoe Kolczynski

Zoe Kolczynski
School Business Official

Phase 2 Re-Bid scope/schedule

PROJECT NAME: Marcus Whitman 2017 CIP

SEI PROJECT NO.: 17-3007



- Proposed Schedule: Re-bid in February 2020.
- Scope: Gymnasium and Auditorium Reconstruction
- Summary:
 - Gymnasium Scope (as proposed):
 - Replace wood floor
 - Refurbish bleachers
 - New wall pads
 - Added acoustic panels
 - New scoreboards
 - Wrestling Mat hoist
 - Baseball batting cage
 - Add height adjustable motor to existing backboards on side courts
 - Refurbish gym partitions
 - New doors to corridor
 - Paint walls
 - New LED lighting and new sound system
 - New power and for operable equipment
 - All new HVAC system and ductwork
 - Gymnasium Scope - VE
 - Refurbish bleachers in lieu of replace
 - Alternate for wall graphics
 - Alternate for painting ceiling with accent color on bar joists
 - Note: HVAC system, ductwork and ceiling paint may move to phase 3

- Auditorium Scope (as proposed):
 - New seating
 - Floor – seal below seats, new carpet in orchestra pit and aisles
 - New side wall acoustic panels and finishes
 - New back wall acoustic panels and finishes
 - Ceiling clouds/acoustics
 - Stage curtains – partial
 - New sound and light booth in back of house
 - Update railings on stage steps
 - New laminate panel proscenium arch
 - New HVAC system and ductwork
 - Electrical – house lighting, theatrical lighting, sound system

- Auditorium Scope – VE
 - Reduce demolition of back wall
 - Reduce abatement work
 - Defer stage refinishing until future phase
 - Scale back stage curtain work
 - Scale back ceiling clouds (need to review with acoustic consultant)
 - Simplify theatrical lighting package
 - Alternates for fixture packages
 - Consider alternate or eliminating some accent lighting in the house

- Phase 3 – track/second floor and associated work below (tech area)
 - Bid in March, 2020.
 - May include select projects such as main entrance upgrades, secure entry and electronic sign
 - Scope and VE to be determined in January.

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT

January 28, 2020 5:00 PM District Office

Committee Members Present: Sue Campbell, Cindy Hall, Shawn Szabo, Tara Farmer and Sheila Brown.

Others Present: Dr. Brown, Zoe Kolczynski and Jim Loomis

The regular Meeting of the Audit Committee was called to order by Sue Campbell at 5:01 PM.

APPROVAL OF AGENDA:

Motion by Sheila Brown seconded by Cindy Hall to approve the agenda.

Yes 5 No 0, Abstain 0 MC

ACCEPTANCE OF MINUTES: Minutes from the meeting of November 26, 2019

ACCEPT INTERNAL CLAIMS AUDIT REPORTS: Dated: November 30, December 15, 30, 2019 and January 15, 2020

Motion by Tara Farmer and seconded by Cindy Hall to accept the following resolution:

ACCEPT THE BUDGET TRANSFERS: The Audit Committee does hereby accept the Budget Transfers over \$10,000 and that the Budget Transfers over \$10,000 to be recommended to the Board of Education for approval at the February 10, 2020

Yes 5 No 0, abstain 0 MC

Next scheduled is meeting is Tuesday February 25 at 5:00 PM

Motion by Sheila Brown seconded by Shawn Szabo to adjourn the meeting at 5:10 PM

Respectfully submitted, *Zoe Kolczynski*, Zoe Kolczynski, Business Official