

COMMUNITY ADVISORY COMMITTEE
February 12, 2020 Board Meeting Agenda

Location: Sunnyvale School District Office, 819 W. Iowa Ave, Sunnyvale (McKinley Room, 1st f	Date: Wed, Feb 12, 2020	Time: 12:00- 1:00 PM
Purpose of the group: Collaborating and planning to meet the needs and interests of parents in SELPA II.		
In Attendance: Pending Linda Van Mouwerik, Nancy Sullivan, Jennifer Willis, Leo M.Donna Dillard, Susan Salop, Sabeen Sattar; Lisa Korff; Colleen DAmour; Jana Weaver; Geovanna R.; Sumathi B, Susan Humphries		
Topic	Discussion	Notes, Action, Follow-Up and Person Responsible
Introductions/ Announcements		<u>Next board meeting is: March,2020</u>
Selpa 2 Ops General Plan Update	Leo to provide the background and review.	Upcoming meetings: Final Plan Feb 28, 9-11 AM Ops meeting: Feb 28
FUHSD ESY	Nancy	

Review Parent Ed: Jan. 22: Autism Supports		
Parent Ed Topic: Mindfulness Date: March 25, 2020 Presenter: Linda Lotspeich Time: 7-9PM Location: TBD	<p>Confirm location</p> <p>Presenter is requesting projector and hand out</p> <p>Identify if projector is available for use</p> <p>Confirm if hand outs can be printed in advance for presenter.</p> <p>available at event.</p>	
April presentation: Conservatorship FUHSD		
Parent Interest Survey	<p>Sumathi volunteered to create parent survey tool and located last survey and results.</p> <p>to use: google forms or survey monkey.</p> <p>Survey to address parent preferences for: Presentation Topics, Presentation Days/ Times Presentation Locations</p>	<p>Sumathi/ Jana- create parent survey and have hard copy available for use at Parent Ed Events.</p>

	<p>To encourage maximized participation in Parent Ed Series</p> <p>Requesting survey to be available on line and hard copies available at all 2019-20 CAC parent Ed Presentations</p>	
CAC By-Laws Review	<p>Parent request for webinar format for Parent Ed Series as it is hard for parents to get to evening events.</p> <p>Current by-laws allow for video recording of events with CAC board approval.</p>	<p><u>Linda/ John:</u> Present info on district tech teams regarding staffing and equipment availability/ capacity to support event recordings and legal restrictions.</p>
Abilities Awareness Simulations	<p>Cynthia served as host/ coordinator- new coordinator needed?</p> <p>Sabeen working on inclusion with the CHS ACT (Alternative Curriculum Tract) program- plan to :</p> <ul style="list-style-type: none"> -do a Gen Ed/ Best Buddies AA activity / presentation this semester - include Best Buddies/ ACT students in the job shadow program this spring 	<p><u>Sabeen:</u> to check with Cynthia re: continue to host/ store AA supplies</p> <p><u>Sabeen:</u> to check with Agnes and Sumathi re: past practices presenting high school Ability Awareness events</p> <p><u>Sumathi-</u> coordinating Ability Awareness events at Monte Vista and Lynbrook High Schools.</p> <p><u>Sabeen:</u> to work with Nancy and Jana Parker, SELPA Program Specialist for Retail Training Program</p>
Selpa 2 CAC gmail - When to forward emails to directors	<p>Secretary identified to field gmail emails and responds to email requests for information.</p>	

	Discussion: When to forward to directors.	
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