

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
November 19, 2012

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Chris VanHoof, President of the Board of Directors, at 6:31 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Gwen Chenier led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mrs. Schroeder moved and Mr. Cassell seconded a motion to approve the minutes of the regular board meeting of October 15, 2012 and the special board meeting of November 5, 2012 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mrs. Merrill expressed her appreciation to Conner Wells for the great job he did presenting at the WSSDA Conference. She and Mr. Nelson also presented and the presentation went very well. The audience particularly appreciated Conner's portion. Reilly Desmul commented that it was the best workshop she attended at the conference. Mrs. Merrill added that it was great to be able to use the website in their presentation and thanked April Chan for her video which they used. Mr. Cassell added that Enumclaw's presentation was the only one that included a student.

Mrs. Schroeder shared that, as a second year board member with more experience, she got more out of the conference this year. She came back feeling empowered and full of ideas. The days were long and exhausting. Mrs. Merrill commented that brains get full and you are constantly thinking where you can use the information. You are inspired but overwhelmed at the same time. Mrs. Schroeder said she wants to learn how they can make a difference and appreciates the opportunity to go to the conference. Mrs. McGann agreed that Conner did a great job and wished the presentation had been videotaped. She also thought it was a great conference. Mrs. McGann enjoyed her workshop on Community Engagement and Communications, saying she is

full of good ideas. She also reported that the Black Diamond PTA Thanksgiving Dinner event was on Sunday. 150 community members were served as well as the police and fire departments. Mr. VanHoof added that he attended and it was a very nice event. He said it was nice to see staff and kids serving. The community really enjoys the dinner. He commented that Mrs. McGann started that annual event with the Black Diamond PTA.

Mr. VanHoof said the WSSDA Conference was great with wonderful speakers this year. He noted that everyone is trying to fix the system and wants to reach every child – “all students achieving at high levels” – which is our mission. He was happy the entire board attended and said it was fun seeing neighboring board members there.

Mr. VanHoof sent condolences to the city on the loss of a great servant, Councilman Mahelona. Our thoughts and prayers go to his family and the city during this sad time. Mr. Nelson also sent an email to city officials expressing sympathy and offering assistance. We serve many of the same people in the community and this loss hits home.

Conner Wells thought the conference was great. He said it was more of an eye opener and he gained new perspective on things. Conner stated that students don't know the system needs to change. It was nice to see the big picture and he loved the speakers. He came away thinking his future is less secure than he thought, expressing his thoughts on college readiness. Students need to do a lot of planning prior to their senior year and they need to be aware of that. Reilly Desmul added that others were pretty surprised that she had already talked to her counselor. She also stated that it was interesting to see what the board does and expressed her appreciation to our board for how hard they work to make change for our students. Reilly believes many kids will struggle because they are not prepared. Conner heard a statistic that 45% of kids graduating from college will not get full time jobs. Mr. VanHoof thanked the student board representatives for attending the conference and told Conner he did a great job presenting. He added that both students have a very bright future!

Mr. Cassell commented that it was nice to get to know the student representatives and board members more personally. He feels it is the best part about the conference and it is nice to spend quality time together. Mr. Cassell said the board does this job for kids.

Mr. Cassell also shared the Robotics Club placed 1st and 2nd in League Competition which puts them in a good position to compete at state!

B. Superintendent Report:

Mr. Nelson continued the conversation about WSSDA, saying this district likes to do things at an exemplary level! Our entire board attended the conference, including the board student representatives. He watched as our students gained leadership skills at the conference. Everyone did an exemplary job. As superintendent and speaking for staff, students and the community, he thanked the board and students for spending their time and energy at the conference. He added that this is the best conference he has attended. All of the presentations were excellent. Linda Cowen, former superintendent at Auburn School District, knows Reilly. She stopped Mr. Nelson to tell him how articulate both of our students are and what strong advocates they are for our district.

After listening to a beautiful orchestral piece dedicated to Columbine, Mary Fertakis, WSSDA President, did away with her script and talked about the Enumclaw School District. Mr. Nelson

said only one or two presentations focused on community and culture so our presentation was unique.

Speaker, Jamie Vollmer, encouraged people to write things down in order to remember. His quote “Come Together and Stand Up for Public Education” is now on the wall of the boardroom. We need to be reminded to be positive in what we say, and remember that it’s all about kids. Mrs. Merrill agreed that his speech was very powerful and was one of the best sessions she had ever attended. He went through a timeline of public education and the task of public education seems overwhelming. He turned the talk back to action and how more and more has been added to public education. When he spoke the last phrase, “Come together and stand up for public education”, the room spontaneously erupted with applause and a standing ovation.

The Focus on Education bus tour was a great event. A WASA representative attended and is doing an article for the December newsletter. Pictures were posted on Facebook. Former Superintendents Barchek and Jarvis attended. The three superintendents represent 26 years of work in the district. Former Principal, Fred Gramann, who oversaw the building of Enumclaw Middle School, also attended. There was a lot of energy in the room. The group toured EHS, EMS and Sunrise Elementary. Several people requested another tour in the spring. Mr. Nelson thanked the three building principals and staff for doing such a great job.

All of our buildings had strong Veteran’s Day Assemblies with a lot of authenticity. Mr. Nelson was greeted by a VFW member who had been part of the Southwood and Enumclaw High School assemblies. He remarked that we have the best students. They are respectful and really understand the meaning of Veteran’s Day.

Enumclaw Schools Foundation was a part of the downtown Halloween event which was great.

Thanksgiving baskets were handed out by Mrs. Berryhill, Mr. Madden, Mr. Parker, Mr. Nelson and Mrs. Aaby. Human Resources did a great job of managing the baskets along with the high school Leadership students.

This week we are on half-day conference days throughout the district.

The high school had five league champions in fall athletics. Congratulations to them!

The Climate Survey is currently open. This is the fourth time the survey has been offered. The board will receive the results in January.

USA Today has an opportunity to vote for hometown rivalries. White River and Enumclaw are one of the rivalries listed. The link is on a Facebook post and all were encouraged to vote. If we win at the national level, there is a monetary award for the athletic department.

Mr. Nelson shared about two young Canadians who started a non-profit called “Free the Children” because they wanted to make a difference in the world. One of the things they do is an event called “We Day” which is for middle school and high school students. To get a ticket to their event, students have to do a local and global service project. As a district, we get tickets when we commit to the program. Mr. Nelson shared two books, “Me to We” which is about the importance of service and “The World Needs Your Kid” which is full of stories that connect to parents. This is the next step in continuing the Rachel’s Challenge “kindness and caring” initiative. Mr. Nelson attended a planning meeting for the Seattle event and met Coach Pete Carroll who is the honorary chair of We Day. Seattle is the first U.S. city to host an event. 60-70 students will be able to attend from Enumclaw. Mr. Madden and Mrs. Aaby attended a “Me to

We” event at Federal Way School District that was impactful. The speaker at the Seattle event at Key Arena is Mikhail Gorbachov.

Mr. VanHoof asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. He explained we want to properly record and recognize those who present during the meeting.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Food Services of America; Puget Sound Energy; Associated Petroleum Products; College Board Publications; Hewlett Packard; KCDA; City of Enumclaw; Overlake Hospital Medical Center; NW ESD 189; and Western Equipment. Mr. VanHoof commented on the significant savings on the city utility bill.

Mr. Madden shared a list of the local businesses with which the district did \$29,448 of business in the month of October. The district is pleased to support local businesses and purchase their products.

Mr. VanHoof reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mrs. McGann seconded to approve general fund vouchers in the amount of \$552,769.59; capital projects fund in the amount of \$125,556.21; associated student body fund in the amount of \$70,361.11; private purpose trust fund in the amount of \$300.00; and ratification of the general fund payroll warrant for October in the amount of \$2,725,526.78.

Motion carried.

B. Consent Agenda:

- 1. Donation of \$3,000 from Black Diamond PTE to Black Diamond Elementary to be used for sound systems in the classrooms**
- 2. Donation of \$1,588 from Enumclaw Foursquare Church (5K Run) to District Office to be used for special education needs**
- 3. Donation of \$917.58 from O'Connor Photography to Kibler Elementary for photography commissions to be used for classroom enhancements**
- 4. Letter to Tahoma School District**
- 5. Personnel Report**

The consent agenda was presented by Mr. VanHoof. Mrs. McGann moved and Mr. Cassell seconded to approve the consent agenda. Mr. VanHoof thanked those who donated this month.

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4. Letter to Tahoma School District
5. Personnel Report

Certificated:

- A. Leave of Absence:
 1. Elizabeth Madill, teacher, EMS, effective remainder of 2012-13 school year
- B. Long Term Subs:
 1. Julia Ubbenga, .2 teacher, EHS, effective 11.1.2012
 2. Amy Ihde, .2 teacher, EHS, effective 11.1.2012
 3. Traci VanWieringen, teacher, EMS, effective 11.5.2012

Classified:

- A. New Hire:
 1. Whitney Inglis, paraeducator, Black Diamond, effective 8.29.2012
 2. Kenneth Went, technology support, EHS, effective 9.1.2012
 3. Jennifer Pilato, paraeducator, Southwood, effective 10.22.2012
 4. Susan Osborne, paraeducator, Westwood, effective 10.29.2012
 5. Shannon Pitman, paraeducator, Westwood, effective 10.15.2012
 6. David Guyant, mechanic, transportation, effective 11.19.2012
 7. Caroline McMillin, driver, transportation, effective 10.29.2012
 8. Lois Jewett, driver, transportation, effective 10.1.2012
 9. Mara Irwin, driver, transportation, effective 10.1.2012
 10. Sheryl Bundy, driver, transportation, effective 10.1.2012
- B. Leave of Absence:
 1. Debbie Craig, paraeducator, Kibler, effective 1.17.2012
- C. Short-term Leave:
 1. Heather Boren, paraeducator, Kibler, effective 10.8.2012
- D. Additional Hours:
 1. Ligaya Carrillo, paraeducator, Kibler, effective 8.29.2012
 2. John Morgado, custodian, JJ Smith, effective 9.24.2012
- E. Resignation:
 1. Amanda Kelly, auditorium manager, EHS, effective 10.5.2012
 2. John Chris Nissen, head mechanic, transportation, effective 11.30.2012
(date revised)
- F. Rehire:
 1. Lissa DeGroot, paraeducator, EMS, effective 10.15.2012
 2. Michelle Snoen, paraeducator, Southwood, 10.1.2012
 3. Dennis McNeil, driver, transportation, effective 10.1.2012

4. William Robb, driver, transportation, effective 10.25.2012
- G. Transfer:
1. Diane King, kitchen assistant, from EHS to TMMS, effective 11.1.2012

Supplemental:

- A. New Hire:
1. Albert Turnbow, assistant track coach, EMS, effective 10.1.2012
 2. Benjamin Celver, head wrestling coach, EMS, effective 10.25.2012
- B. Resignation:
1. Bea Murrell, assistant track coach, EMS, effective 9.27.2012

Motion carried.

C. School Improvement Plans (SIPS):

Mr. Nelson stated the SIPS were part of the board packet and introduced Mr. Parker to present.

While Mr. Parker was preparing, Mrs. Merrill asked if marketing tools such as “save the day” cards could be added to outgoing checks from the district. Mr. Madden responded that the checks come self-sealed. She asked about adding a sticker on the back. Mr. Madden stated they would do whatever the board asked!

Mr. Parker stated that he was pleased to submit this year’s School Improvement Plans. He showed that each building’s plan is in two parts: a narrative and then the school improvement plan. He touched on highlights of these documents. Mr. Parker explained that the narrative explains the progress made towards the previous goals with a look ahead to next year. There are several categories designed to meet state requirements for the annual school improvement plan. Each of our schools has a document that is stylistically the same though they have individual flavor and culture. Mr. VanHoof thanked Mr. Parker for formatting the documents the same and appreciates the appearance.

Mr. Parker shared the Sunrise SIP and said the initiative template is shorter in scope. He explained that the initiatives that are led and anchored by the district are in bold. The individual schools have their school based initiatives as well. The bottom chart includes the four pillars.

When asked for questions, Mrs. Merrill concurred with Mr. VanHoof regarding the format. In talking to other directors, she said that many districts don’t pay much attention to this requirement. We pay attention to it and it has value which she appreciates. Mr. Parker said the next value-added step will be to more closely connect to the district Measures of Academic Success. Then the SIPS will connect and work in tandem. Mr. VanHoof thanked Mr. Parker and the staff for their work on the SIPS.

Mrs. Merrill moved and Mrs. Schroeder seconded a motion to approve the 2012-13 School Improvement Plans as presented.

Motion carried.

D. General Fund Report:

Mr. Madden presented the general fund report. 14.5% of the 2012-13 budget has been expended with 21.05% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,000,994.70. Total resources available: \$15,871,101.02. Expenditures to date: \$6,385,203.52. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$18,065.00; reserve of 5% per board policy: \$2,201,621.00; and Capital Projects: \$87,703.00. Unreserved ending fund balance: \$6,978,508.50.

Capital Projects beginning fund balance was \$341,819.99 with an ending balance of \$712,749.48.

The Debt Service Fund beginning fund balance was \$3,138,966.95 with an ending balance of \$4,554,770.29.

ASB Fund beginning fund balance was \$306,561.85 with an ending balance of \$490,521.02.

Transportation Fund beginning fund balance was \$199,100.05 with an ending balance of \$202,119.82.

Mr. VanHoof asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No need for an executive session.

VI — BOARD PROCESS DEBRIEF

During the meeting debrief, Mr. VanHoof stated the board work study will be held at Black Diamond Elementary on December 3rd. The board will meet at 5:00 pm for a self-evaluation before moving to the work study at 6:30 pm. He will send the self-evaluation template to the board this week and asked board members to get it back to him in time to compile for the meeting.

Mr. Nelson said after the Black Diamond presentation, the board will discuss WSSDA ideas and what to take forward. The Data Director presentation has been shifted to January. The student board representatives can come to the meeting at 6:30 pm. Mr. VanHoof asked anyone who can't attend to let Mrs. Aaby know ahead of time.

VII — ADJOURNMENT

This meeting adjourned at 7:23 pm.

President, Board of Directors

Secretary, Board of Directors