

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
February 25, 2013

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Corey Cassell, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Zach Riviere led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mr. VanHoof moved and Mrs. Schroeder seconded a motion to approve the minutes of the regular board meeting of January 22, 2013 and the special board meeting of February 4, 2013 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mrs. Merrill thanked all who attended the Mardi Gras Enumclaw Schools Foundation luncheon. \$17,000 was raised that will directly benefit the district. Mr. Cassell commented that he attended and thought the event was well attended. Mrs. Merrill stated that it was a lot of fun.

Conner Wells reported that he was honored to be the Rotary Student of the Month. He enjoyed the Valentine's Day luncheon and said it was fun to meet people from the community.

Reilly Desmul shared that track season and other spring sports started that day with a turnout of 100 kids for track. Her first practice was rain free!

Conner Wells was prompted to share that he is in rehearsal for the play "Legally Blonde". Opening night is March 19th and matinees are scheduled for both the middle school and high school. Mr. Madden is on the list of guest stars!

Mr. Cassell stated that the exit audit meeting had taken place with a clean report expected.

Mrs. Schroeder attended the POM Open House and said the facility is beautiful. She enjoyed the tour and appreciated learning about the resources they offer. Mrs. Schroeder shared that she took her daughter to an equestrian event that was great. She also enjoyed a bus ride facilitated by the transportation department. Cupcakes were delivered to the transportation staff from Mrs. Schroeder and the board in appreciation of their work. She looks forward to visiting other departments in the district such as the maintenance and food services areas so she has a better perspective of the work being done in the district. Mrs. Schroeder attended the safety walk through at Southwood with Mr. Nelson and Mr. Madden and appreciates the heightened awareness of safety issues.

Mrs. McGann reported that she, Mrs. Schroeder and Mrs. Merrill were given a tour of the Muckleshoot Tribal School by a very kind and friendly staff. The tour was a lot of fun. She attended the Mardi Gras event as well.

B. Superintendent Report:

Mr. Nelson reported that Conner Wells gave high compliments to the board in his talk to the Rotarians, sharing how serving on the board has impacted him positively. Conner appreciates the board's support and how they are helping him on his journey.

Mr. Nelson shared that a fun gift idea for family and friends is play tickets! He and Britt gave her parents tickets to "Legally Blonde" as a Christmas gift.

For a sports update, Mr. Nelson said the Gymnastics Team won the state championship. KC Moulden won at state as an individual wrestler. In the past, we have honored championship teams with a parade. As discussed with the board previously, this year we will convert to a day of champions for both team and individual honors and consider a downtown venue such as city hall for a collective celebration! This will happen in the spring but wanted to mention that we do have some champions to celebrate. The wrestling team took 4th place at state. Both boys and girls basketball would have competed at state in years past but this year they implemented single elimination. Both of these teams played their final games on the opponents' home courts.

A formal report is expected from the auditors confirming a clean audit. Mr. Nelson gave kudos to Mr. Madden and his staff for their good work. Mr. Madden passed the kudos along to his staff. He remarked that he feels great about their competence.

The technology laptop carts have been received as part of the levy purchases. We are transitioning to the on-line state testing in reading this year and will be helping principals facilitate this in the buildings. Students will have an opportunity to practice prior to the test.

Mr. Nelson concluded his report stating that he, Mrs. McGann and Mrs. Merrill would be attending the Legislative Conference March 10th and 11th. He added that the board would be taking action on a resolution later on the agenda and he will send it to legislators to encourage them to fully fund public education.

C. Classified Staff Appreciation Proclamation:

Mr. Nelson introduced Kristin Millard, PSE President. He and the board wanted to share from their hearts how much the work of the classified staff is appreciated in the district. The things the staff does – from preparing and serving food, to grounds and maintenance, paraeducators, technology, transportation, secretaries, health room staff – are so appreciated. Classified staff will be honored the week of March 11th in the district but the board wanted to officially honor

them. A proclamation, signed by Mr. Cassell and Mr. Nelson, along with a card of thanks and flowers were presented to Mrs. Millard. Mr. Cassell expressed his thanks and appreciation to classified staff, stating they are the wheels that keep things moving. Mrs. Millard thanked the board for their recognition.

Mr. Cassell asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. He explained we want to properly record and recognize those who present during the meeting. Mr. Cassell reminded the audience there is a three minute time limit.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Green River Community College; Muckleshoot Indian Tribe; Evoxy Consulting; KCDA; Puget Sound Energy; Food Services of America; Associated Petroleum; City of Enumclaw; Toshiba American Business; and NW ESD 189.

Mr. VanHoof asked about the consulting expenditure. Mr. Madden thought that expenditure was related to the online testing.

Mr. Madden shared a list of the local businesses with which the district did \$20,930 of business in the month of January. The district is pleased to support local businesses and purchase their products.

Mr. Cassell reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. McGann moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$749,645.03; capital projects in the amount of \$120,485.50; associated student body fund in the amount of \$46,223.03; and ratification of the general fund payroll warrant for January in the amount of \$2,713,460.83.

Motion carried.

B. Consent Agenda:

- 1. Donation of \$700 from Southwood PTA to Southwood to be used for books for early learning support**
- 2. Donation of \$500 from Helac Corporation to EMS Robotics to be used for a printer**
- 3. Donation of \$1,599 from TMMS PTSO to Ms. Leggett for special speaker, Mr. Kraft, on anti-bullying (\$1,070) Ms. Deahl for tuition to a seminar (\$229); and Mr. Clark for Organisms-Macro to Micro (\$300)**
- 4. 5-D Approval**
- 5. Personnel Report**

The consent agenda was presented by Mr. Cassell. Mr. VanHoof moved and Mrs. Schroeder seconded to approve the consent agenda. Mrs. Merrill commented on the retirees for this year and that they will be hard to replace. Mr. Nelson said that the 5D approval item on the consent agenda confirms board approval for the 5 Dimensions of Teaching and Learning framework the district will use for teacher evaluations.

1. Donation of \$700 from Southwood PTA to Southwood to be used for books for early learning support
2. Donation of \$500 from Helac Corporation to EMS Robotics to be used for a printer
3. Donation of \$1,599 from TMMS PTSO to Ms. Leggett for special speaker, Mr. Kraft, on anti-bullying (\$1,070) Ms. Deahl for tuition to a seminar (\$229); and Mr. Clark for Organisms-Macro to Micro (\$300)
4. 5-D Approval
5. Personnel Report

Certificated:

- A. Resignation:
 1. Barbara Seaburg, teacher, EMS, effective 2.26.2013
 2. Elizabeth Madill, teacher, EMS, effective 6.12. 2013
- B. Long-term Sub:
 1. Anjalina Randall, teacher, EMS, effective 1.22.2013
 2. Destiny Ostrander, teacher, EMS, effective 1.28.2013
- C. Retirement:
 1. Judy Davis, teacher, Southwood, effective 6.12.2013
 2. Nancy Tubbs, teacher, Sunrise, effective 6.12.2013
 3. Linda Madsen, teacher, Southwood, effective 6.12.2013
 4. Carol Jackson, teacher, EHS, effective 6.12.2013

Classified:

- A. New Hire:
 1. David Kneeland, assistant groundskeeper, district office, effective 2.4.2013
 2. Susan Fisher, paraeducator (Title I and special ed), Kibler, effective 10.8.2012
- B. Resignation:
 1. Heather Boren, paraeducator, Kibler, effective 1.16.2013
 2. Megan Ritchie, paraeducator, Westwood, effective 3.15.2013
- C. Retirement:
 1. Connie Felker, paraeducator, Westwood, effective 6.12.2013
- D. Additional Hours:
 1. Glenda Wright, kitchen assistant, Black Diamond, effective 1.22.2013
 2. Anita Fong, paraeducator, Sunrise, effective 1.22.2013

Supplemental:

- A. New Hire:
 1. Trevor Kulvi, assistant track, EHS, effective 2.25.2013
 2. Ken Fagan, assistant track, EHS, effective 2.25.2013

B. Rehire:

1. John Freeburg, assistant track, EHS, effective 2.25.2013
2. Randy Hagan, assistant fast pitch, EHS, effective 2.25.2013
3. Jason Black, assistant fast pitch, EHS, effective 2.25.2013
4. Brandon Austin, assistant fast pitch, EHS, effective 2.25.2013

Motion carried.

C. Second Reading:

Policy 2000: Student Learning Goals

Policy 3210: Nondiscrimination

Policy 6605: Student Safety Walking to School and Riding Buses

Mr. Nelson presented three policies for action and requested board approval for the changes.

Mrs. Schroeder moved and Mr. VanHoof seconded to accept the changes to Policies 2000, 3210 and 6605 as presented.

Motion carried.

D. First Reading:

Policy 2020: Curriculum Development and Adoption of Instructional Materials

Policy 2255: Alternative Learning Experience Programs

Policy 3122: Excused and Unexcused Absences

Mr. Nelson presented three policies for information and explained the changes to each:

Policy 2020: the major changes reflect new RCWs and WACs regarding bias. Mrs. Merrill commented that it wasn't cleaned up as much as it could have been, pointing out language in item E on page 3. She also asked about the use of the word "adapted" and whether it should be "adopted". Mr. Parker thought "adapted" was the correct word. (Mrs. Aaby will check the WSSDA language.) The policy assures that we are intentional regarding cultural bias issues which are already built in the rubric for curriculum adoption. There is no major practice change in the policy.

Policy 2255: this is a policy that probably will come to the board frequently with changes regarding the legal requirements around ALE. Mr. Parker, Ms. Burnes, Mr. Madden and Mr. Nelson have been meeting to see what an ALE might look like at EHS. Plans will come to the board when plans are solidified. We will have the policy in place before moving forward. Representative Dahlquist has worked hard around ALE, working to get fair funding for these programs.

Policy 3122: Mr. Cassell expressed some concerns about language in the policy. Mr. Nelson asked that this policy be brought to the board for first reading again next month to give additional time for review and to make sure the policy parallels practice at the high school.

Mr. Cassell asked the board to look the policies over for any changes. Two of the policies will be on the agenda as an action item at the next meeting.

E. Resolution # 983: Approval of Petition for Land Transfer:

Mr. Nelson presented Resolution #983: Approval of Petition for Land Transfer. As background information, Mr. Nelson shared that the board held a public hearing on January 8th, 2013 regarding the transfer of land from the Tahoma School District to the Enumclaw School District. He referred to the Enumclaw School District website to share documents that were used at the hearing, including a map of the area which shows that it is connected to the Lawson Hills MPD. The board chose to wait seven weeks in order to give the public an opportunity to voice their opinions. He also shared that the district completed the mitigation process with the City of Black Diamond and Yarrow Bay and secured land for the schools. After several public hearings in the fall of 2009, the board took action on the agreement in December of 2010, 15 months after these community meetings in which several citizens addressed the board. At that time, the board knew there was a piece of land connected to the development that was outside of the district but decided to watch the appeal process play out and to watch how Yarrow Bay was proceeding with the application process. The land transfer process is separate from the mitigation process as it, by law, occurs between two school districts. This fall, the board of directors had facilities conversations. At that time, it was decided to make the request to Tahoma School District to transfer the land. An agreement could not be reached between the two districts.

This resolution petitions the Puget Sound ESD to render a decision on the transfer of property. The reason for the transfer is clearly stated in the resolution (on file). The critical point is that the property connects to the MPD and the commercial property should follow the students. If the board approves the resolution, a letter will be formulated to John Welch, Superintendent of the Puget Sound ESD asking them to proceed with a hearing. It will most likely go to a committee where each district will share why or why not the transfer should happen.

Mr. Cassell read the title of the resolution and called for a motion. Mr. VanHoof moved and Mrs. McGann seconded to approve Resolution #983: Approval of Petition for Land Transfer. Mrs. Merrill commented, and Mr. Cassell concurred, the resolution was well-written. Mr. Nelson stated that it took many drafts and is the basis of the request that will go to the Puget Sound ESD.

Motion carried.

Amended agenda item:

F. Resolution # 984: A Resolution Urging the Washington State Legislature to Address K-12 Funding:

Mrs. McGann shared that WSSDA is urging every district in the state to approve a resolution before the day on the hill, March 11th. The resolution urges the legislature to pass legislation to fully fund public education based on the McCleary decision and to hear the voices of school directors across the state. Mrs. Merrill added that each “whereas” highlights an important point they want to get across. Mr. Cassell stated that it is important that the effort goes statewide then there is no question that it is a priority.

Mrs. Schroeder moved and Mrs. Merrill seconded to approve Resolution #984: A Resolution Urging the Washington State Legislature to Address K-12 Funding.

Motion carried.

G. General Fund Report:

Mr. Madden presented the general fund report. 37.88% of the 2012-13 budget has been expended with 41.2% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history. He commented that the district is in a good, stable position as we wait for legislation.

The beginning of the year fund balance was \$7,000,994.70. Total resources available: \$24,360,613.51. Expenditures to date: \$16,680,993.88. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$18,065.00; reserve of 5% per board policy: \$2,201,621.00; and Capital Projects: \$87,703.00. Unreserved ending fund balance: \$5,172,230.63.

Capital Projects beginning fund balance was \$341,819.99 with an ending balance of \$720,673.83.

The Debt Service Fund beginning fund balance was \$3,138,966.95 with an ending balance of \$1,368,326.11.

ASB Fund beginning fund balance was \$306,561.85 with an ending balance of \$484,884.66.

Transportation Fund beginning fund balance was \$199,100.05 with an ending balance of \$206,495.95.

Mr. Cassell asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No need for an executive session.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 7:17 pm.

President, Board of Directors

Secretary, Board of Directors