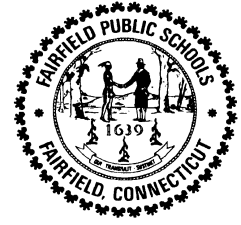


ROGER LUDLOWE MIDDLE SCHOOL

689 Unquowa Road

Fairfield, CT 06824-5010

Phone (203) 255-8345 - Fax (203) 255-8214



Megan Tiley, Principal
Steve DeAngelo, Assistant Principal

Karin Shaughnessy, Assistant Principal
Jason Purzycki, Dean of Students

February 6, 2020

Dear Students, Parents, and Guardians,

9th grade high school teacher course recommendations and student elective requests are made through Infinite Campus. When you log in to the student portal **February 6th -21st**, academic courses for ninth grade are listed. All ninth graders must take an English course (1 credit), a math course (1 credit), a social studies course (1 credit) and a science course (1 credit). Most students also take a world language or reading course (1 credit). If you have questions about the recommended level, please speak with the middle school teacher.

All other courses are electives. ***An elective is considered a yearlong 1 credit course OR two semester long courses, each .5 credits.*** Elective options were discussed at the 8th grade high school nights and with the middle school counselors through classroom visits; however, please read through the **2020-2021 9th Grade Program of Studies (POS)** carefully as it is the best resource to provide you with the specific course information and requirements.

Students will enter their selections **in school** on Infinite Campus on the following dates:

Crew S: Monday, February 10th

Crew M: Tuesday, February 11th

Crew L: Wednesday, February 12th

Mrs. McNeil, Mrs. Renna and several high school counselors will be in computer labs to assist students in correctly entering their selections. At the end of this letter is a Course Selection Worksheet. **Parents and students should fill it out together BEFORE the above dates.** Students will also have received a hard copy in school. You need to make decisions about total number of credits and the specific elective courses desired. Please pay attention to course pre-requisites outlined in the POS.

Additionally, keep in mind the following important information:

- It is *strongly recommended* that you take a world language. Students can continue their current language of study by requesting Spanish or French III or they can begin a new language by requesting Latin, Chinese, or Italian I.
- Students can take up to two and a half (2.5) credits worth of elective courses. If you want a full year or half year Study Hall in lieu of some electives, please add Study Hall 99900 (full year) or Study Hall 99901 (half year) as desired. It is important that you select one (1) credit's worth of electives under Alternate Courses in case your first choices are not available.

- Parents should review their child's selections after they have entered them into Infinite Campus at school. You and your child can still make changes as necessary from home. If you have questions or concerns, please reach out to your child's school counselor for assistance.

During the week of February 24th, a Final Course Verification Form, requiring both a student and parent signature will be sent home, listing all the recommended and requested classes. **The forms will be due back to the middle school counselor by March 4rd.** Please turn it in promptly.

We are here to help. If your child experiences any difficulties at home with the process, please reach out to the middle school counselor or administrators.

Below are the directions your child will use to enter his or her selections into Infinite Campus.

Logging into the Portal

1. From the portal login screen, students log-in using their **Username** and **Password**.
2. This will bring students to the main portal page where district and school notices will be listed.
3. Select **More** from the index. Then select **Course Registration**. Finally, select **2020-21 High School**.
4. Any required courses that have been recommended by teachers and inputted by school administrators will be listed in the **Required Courses** list. Students cannot change any required courses listed for them.

Requesting World Language and Electives Courses

5. Click the **Add Course** button.
6. Begin typing the name of the desired course in the **Search** field. Matching results display below the search field. *Even though additional high school elective courses can be viewed on Infinite Campus, only the courses listed on the Course Selection Worksheet and 9th Grade POS are open to freshman. Please select carefully.*
7. Select the desired **Course**.
8. Add the course by clicking **Add Request**.
9. Return to the Add Course screen by clicking **Back**.
10. Repeat steps 5-9 above for each course you wish to request. **You can request up to four (2.5) total elective credits in this section-remember, full year courses are 1 credit while half year courses are .5 credit..** If you wish to take a course ALL year, you should select Computer Engineering I (.5 credit) AND Computer Engineering II (.5 credit). Please note that some electives have a pre-requisite course.
11. If your preference is to include Study Hall(s) in lieu of some electives (no credit), please add Study Hall 99900 (full year) or Study Hall 99901 (half year) as desired.
12. Please enter your world language course (1 credit) in this section as well.
13. It is also recommended that you pick one (1) credit's worth of **Alternate courses**. Again, either one full year course or two half year courses. This would be used if requested electives were full.
14. When finished requesting courses, click the **Print Request Summary** option to keep for your own records. You do not need to hand this form in.
15. Log-out

Elective courses available to Grade 9 students

Department	Course #	Course Name	Pre-requisite	Credit	Rank Order (1=high, 5=low)
Art	72050	Foundations in 2D Art, Media & Design	None	.5	
	72100	Intro to Drawing & Painting	Found. in 2D Art	.5	
	76900	Intro to Digital Design	Found. in 2D Art	.5	
	75000	Intro to Digital Photography	Found. in 2D Art	.5	
	76000	Intro to Darkroom Photography	Found. in 2D Art	.5	
	72075	Foundations in 3D Art, Media & Design	None	.5	
	72450	Intro to Pottery	Found. in 3D Art	.5	
Business	72200	Intro to Sculpture	Found. in 3D Art	.5	
	50000	Intro to Business	None	1	
	50100	Computer Information Systems	None	.5	
	50300	Web Design	None	.5	
	50410	Computer Games Design/Programming	B or better in Algebra 8	1	
	50700	Robotic Programming	C or better in Algebra 8	.5	
Family & Consumer Sciences	50800	AP Computer Science Principles	None	1	
	67450	Digital Design for Apparel	None	.5	
	67100	Fashion & Design I	None	1	
	68100	Intro to Culinary Arts	None	.5	
	68155 68165	Baking & Pastry Global Foods	Intro to Culinary Arts	.5 .5	
Music	71600	Piano Studio	None	.5	
	70100	Concert Band	8 th grade band	1	
	70200	Symphonic Band	8 th grade band	1	
	71000	Concert Orchestra	8 th grade orchestra	1	
	70400	Concert Choir	8 th grade choir	1	
	71200	Vocal Studio	None	.5	
	71800 71900	Music Technology I* Music Technology II*	None Music Tech I	.5 .5	
Technology Education	60100	CAD & 3D Animation	None	1	
	66000	Computer Engineering I	None	.5	
	66100	Computer Engineering II	Computer Engineering I	.5	
	62100	Graphic Design Technology I	None	.5	
	62200	Graphic Design Technology II	Graphic Design Tech I	.5	
	64100	Wood Technology I	None	.5	
	64200	Wood Technology II	Wood Technology I	.5	
	65000	Engineering Design/Robotics	None	.5	
	63000	Home & Auto	None	.5	
	63100 63200	Transportation Technology I Transportation Technology II	None Trans Tech I	.5 .5	
Theater Arts	85150	Acting I	None	.5	
	85200	Acting II	Acting I	.5	
Video & News Production	85700	Broadcast Journalism	None	1	
	85710	Video Production	None	.5	
	85720	Movie Production	None	.5	
	85800	Documentary Production	None	.5	
World Lang	45600	Intro for Culture and Community	None	1	
	42100	French I	None	1	
	42200	French II	French I or French 10 A or B	1	
	42310	French III Honors	French II or French 20	1	
	40100	Italian I	None	1	
	43100	Latin I	None	1	
	45100	Mandarin (Chinese) I	None	1	
	41100	Spanish I	None	1	
	41200	Spanish II	Spanish I or Spanish 10 A or B	1	
Study Hall	41310	Spanish III Honors	Spanish II or Spanish 20	1	
	99900	Study Hall Full Year	None	0	
	99901	Study Hall Semester	None	0	

Fairfield Ludlowe High School 9th Grade Course Request Worksheet 2020-2021

Student Name: _____ Possible Career Interest: _____

1. How many credits do you want to sign up for?
- 6.5 = Study hall for one period all year *and* one period for a semester (minimum required for all students). Must have elective that equals one period all year.
 - 7 = Study hall for one period all year. Will have electives that equal one period all year and one period for a semester.
 - 7.5 = study hall for one period for a semester. Will have electives that equal two periods all year.
 - 8 = no study hall. Will have electives that equal two periods all year plus one period for a semester.

2. List the World Language you would like to enroll in: _____

3. Are you planning to enroll in a regional program that takes the place of part of your typical academics?

- No
 Yes

Regional Center for the Arts
 Regional Program for Marine and Related Studies (Aqua)

9 th Grade Classes	Credit	Course Name
English	1	AUTOMATICALLY ENROLLED IN COURSES
Math	1	
Science	1	
Social Studies	1	
PE	.25	
Health	.25	
World Language/Reading	1	
Elective Choice #1 or Study Hall	0 or .5 or 1	
Elective Choice #2 or Study Hall	0 or .5 or 1	
Elective Choice #3 or Study Hall	0 or .5 or 1	
Elective Choice #4 or Study Hall	0 or .5 or 1	
Elective Choice #5 or Study Hall	0 or .5 or 1	
TOTAL CREDITS		← This number should equal the box you checked above
In the event that the above electives cannot be scheduled, please list the course name for 2 alternate electives in the order of your preference, below. You must select 2 classes you did NOT select above.		
Alternative Elective #1	.5 or 1	
Alternative Elective #2	.5 or 1	

Credit Key		
Full Year	=	1 credit
1 Semester	=	.5 credit
1 Quarter	=	.25 credit
Study Hall	=	0 credit

All elective options are on the back