

MINUTES

of the Regular Meeting of the Board of Directors of the ENUMCLAW SCHOOL DISTRICT #216

6:30 p.m., District Office
October 22, 2013

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Corey Cassell, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Chase English led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present.

D. Minutes:

Mrs. Schroeder moved and Mr. VanHoof seconded a motion to approve the minutes of the regular board meeting of September 16, 2013 and the special board meeting of October 7, 2013 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mrs. Schroeder shared that she attended a couple of open houses and was pleased to see every teacher was using technology in their rooms. She also said it was great to see the new teachers. Mrs. Schroeder shared a personal story regarding Mr. Shepard and his kind and compassionate ways. She expressed her appreciation for the hiring that was done this year. Mrs. Schroeder also attended the ribbon cutting event in the ag department. A family with a sixth grade student was very impressed with the opportunities that will be available for their son in high school. Mrs. Schroder attended the Black Diamond community auction and dinner and enjoyed it.

Mrs. McGann had attended the same events and enjoyed them all. Seeing students operate the new equipment in the ag department at the ribbon cutting was incredible. She is amazed at what kids will experience. In addition to the Black Diamond community auction, Mrs. McGann attended the Plateau Outreach fundraiser and enjoyed the “Over the Rainbow” theme. She has also attended some high school football games.

Mr. VanHoof noted that it is homecoming week and told the students in the audience to enjoy the week and make good choices. There is a lot going on with coronation, the parade, dance and game. He encouraged them to savor it all.

Reilly Desmul reported that cross country made it to sub-districts. Students are anxiously waiting for SAT scores and spirit days are making school days exciting. Tomorrow, the dress is stripes versus solids day.

Katja Barnhart shared that she had time in her busy schedule to attend three sporting events: soccer, volleyball and football. She enjoyed the pink out and black out dress up themes and said it was very fun. Students are nearing the end of the quarter and are taking quarter finals prior to homecoming.

Mr. Cassell also expressed his enjoyment of the ribbon cutting ceremony, celebrating the partnership between Enumclaw School District and the Aerospace Joint Apprenticeship Committee. It was a well-attended event. As part of the apprenticeship program, students will have opportunities to work with Helac, Hill AeroSystems and B & G Industries. He believes this will put Enumclaw on the map for Science, Technology, Engineering and Math. It is a wonderful accomplishment for our district.

Mrs. Schroeder had the opportunity to tour Hill AeroSystems with Rotary and was excited that our high school graduates will be qualified to work there. It is exciting that students will have the skills to go directly into the workplace. Mrs. McGann agreed that the partnership with local businesses is huge. Mrs. Cassell stated that it couldn't have happened without key people from the school district and the community working together. Other communities will look at us as a model.

Mrs. Merrill shared that she attended the Stanford 50th Band Reunion and visited with former student Tyler Carlson who plays baseball in northern California. She added that it is good to see Enumclaw kids doing well and enjoying university life.

B. Superintendent Report:

Mr. Nelson thanked the board for moving the meeting to Tuesday so he could attend the Washington Education Conference as WASA president, a position he feels privileged to hold. This conference was planned by WASA, WSASCD, AWSP, and OSPI. Attendance had been dwindling at these individual conferences in years past. This conference had a full registration. The individual organizations held their board meetings on Sunday and events began in the evening. Mr. Nelson was pleased to have introduced Jay McTighe, author and presenter, who presented on Common Core at one of the sessions. He shared that it is an honor to serve and represent Enumclaw at the state level.

Good news! Sunrise Elementary received the School of Distinction Award from OSPI. They will be honored the second week of November.

High school art teacher, Amy (Weber) Cantrell, was named art educator of the year. She is currently doing her administrative internship at the high school. Mr. Nelson said it is great to see individuals pursuing next steps in their careers.

This year's Focus on Education Community Event will be held on November 13th. The focus is on early childhood education and the group will tour kindergarten, first and second grade classes

at Westwood, Kibler and Southwood. This tour will show the solid focus the district has on early childhood education as well as the district's return to full-day kindergarten.

The election will be held before our next business meeting. Mrs. Schroeder and Mr. Stanwood are running unopposed for board positions. We will be watching the city government races. Mr. Nelson would like to connect with election winners to visit over coffee to talk about what's going well in our school district. It is a time of change and we can outreach to new people in leadership positions. Mr. Nelson thought we may want to consider an open house in the next couple of months and invite new people for a cup of coffee.

C. Funding Comparisons:

Mr. Nelson asked Mr. Madden to share a WASA document with allocation comparisons as he believes this will be a major conversation at the WSSDA conference. As the board begins to set legislative priorities, this will be a key document to use as a filter.

Mr. Madden explained the data to the board. The data included allocations from 2008 (\$6,646 per pupil for basic ed) compared to what that would have looked like for 2013-14 had the same funding been in place (\$7,339.58 per pupil), and what we're actually getting. He explained that it is important to look at what has been eliminated. Mr. Nelson added the district lost over two million dollars when I-728 funding was cut. Many of the increases to funding are in specialized areas, i.e. LAP, Transitional Bilingual, and maintenance and supplies. Mr. Nelson encouraged board members to be prepared to speak to legislators. Mrs. Merrill commented that it would be good to have a common message among the different groups. Mr. Madden concurred and said the different organizations are working on a common message. Mr. Nelson added that he is sitting on the Learning First Committee that also creates legislative priorities.

D. Instructional Technology Levy Update:

Mr. Nelson told the board that based on conversations at the last couple of meetings he had broken things out more completely for the levy amounts. The levy committee is aware that these conversations are taking place. Our technology levy funds will be used for equipment and staff training. It is a tight, fiscally responsible levy.

A PowerPoint presentation was used to share the information with the board. This included a cost analysis broken down by:

- Infrastructure
- Staffing
- Professional Development
- Programs
- Summary

After sharing information on each of these areas (complete PowerPoint is on the website), Mr. Nelson asked for board guidance. He also stated he would like to bring a resolution to the November meeting and move forward with the levy committee. Mr. Nelson said in many districts, running an Instructional Technology along with an M & O is standard. Discussion followed on the positive aspects of running a 6-year levy rather than a 4-year levy. As the board listened to the levy rates, there was consensus around a 6-year levy at 4.5 million. Mr. Nelson thanked them for asking the great questions and having good discussions.

Mr. Cassell asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. He explained we want to properly record and recognize those who present during the meeting. Mr. Cassell reminded the audience there is a three-minute time limit.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Washington Schools Risk Management Pool; KCDA; Muckleshoot Indian Tribe; Food Services of America; Puget Sound Energy; Associated Petroleum; Diverse Coatings; APEX Learning; NW ESD 189; and City of Enumclaw.

Mr. Madden shared a list of the local businesses with which the district did \$15,608.00 of business in the month of September. The district is pleased to support local businesses and purchase their products.

Mr. Cassell reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. McGann moved and Mrs. Schroeder seconded to approve general fund vouchers in the amount of \$983,448.01; capital projects in the amount of \$33,686.57; associated student body fund in the amount of \$26,197.06; and ratification of the general fund payroll warrant for September in the amount of \$2,750,372.35.

Motion carried.

B. Consent Agenda:

- 1. Donation of \$842.50 in matching gifts from Boeing (\$592.50 from Jeffrey Kleemann to the district and \$250.00 from Corey Cassell to the Robotics Club)**
- 2. Donation of \$5,000 from John and Christy Metcalf to the Hamilton Scholarship at EHS**
- 3. Donation of \$1,000 from Marty Wallace to the Hamilton Scholarship at EHS**
- 4. Donation of \$2,433.37 from the Enumclaw Foursquare Church 5 K Run to the Special Services Department**
- 5. Donation of \$1,531.92 from Black Diamond PTA to Black Diamond Elementary to be used for Raz Kids (\$976.75) and social studies (\$555.17) subscriptions**
- 6. Donation of \$1,500 from the Muckleshoot Indian Tribe to Kibler Elementary to be used to purchase non-fiction books**
- 7. Donation of \$2,452.00 from the Enumclaw Football Foundation to the EHS football program to be used to recondition helmets**
- 8. Donation of \$2,677.00 from the Enumclaw Foursquare Church to the Special Ed Department for swim lessons (to be paid monthly at \$300.00)**

- 9. Out of state travel for the EHS yearbook editors to the Yearbook Workshop in Anaheim, CA - October 4-6, 2013**
- 10. Out of state travel for EHS Sports Medicine students to the Sports Medicine Competition in Pasadena, CA – April 4-7, 2013**
- 11. Personnel Report**

The consent agenda was presented by Mr. Cassell. Mrs. Merrill moved and Mr. VanHoof seconded to approve the consent agenda. Mr. Madden explained that the Class of 1988 contributed a scholarship to Enumclaw High School in honor of their principal, Conrad Hamilton. Mr. Nelson shared that Dr. Frerichs tells how his home community gave a lot to scholarships for graduating students. He would love to have that happen in our community. Mr. Nelson shared how much he and his siblings enjoy meeting the students who receive the scholarship in honor of their parents.

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11. Personnel Report

Certificated:

- A. New Hire:
 1. Tom Riddell, teacher, TMMS, effective 9.3.2013
- B. Leave Replacement Hire:
 1. Susan Herman, teacher, Southwood, effective 9.3.2013

Classified:

- A. New Hires:
 1. Nedra Sapanos, kitchen assistant, Westwood, effective 9.13.2013
 2. Sandra Kuro, paraeducator, EMS, effective 9.17.2013
 3. Jana Doleshel, paraeducator, EMS, effective 9.17.2013
 4. Meredith Willis, paraeducator, EMS, effective 9.18.2013
 5. Karin Haager, ECEAP family support, Southwood, effective 10.1.2013
 6. Kathleen MacDougall, paraeducator, Southwood, effective 10.9.2013

7. Sharon Ritchie, preschool paraeducator, Southwood, effective 10.7.2013
- B. Leave of Absence:
 1. Kelly Scott, paraeducator, Southwood, effective 9.16.2013
- C. Leave Replacement:
 1. Kimberly Sales, paraeducator, Southwood, effective 10.10.2013
- D. Additional Hours:
 1. Ligaya Carrillo, paraeducator, Kibler, effective 9.13.2013
 2. Jennifer Pilato, paraeducator, Southwood, effective 9.16.2013
 3. Sharon Ritchie, paraeducator, Sunrise, effective 10.7.2013

Supplemental Contract:

- A. New Hires:
 1. Steve Murphy, head girls golf coach, EHS, effective 8.19.2013
 2. Mindi Dribnak, assistant fastpitch coach, EMS, effective 9.3.2013
 3. Tim Nelson, assistant baseball coach, TMMS, effective 9.3.2013
 4. Todd Witzel, head girls cross country coach, EHS, effective 8.19.2013
 5. Spenser Adam, assistant wrestling coach, EHS, effective 11.18.2013
 6. Kario Wallin, assistant wrestling coach, EHS, effective 11.18.2013
- B. Rehire:
 1. Don McConaughey, assistant baseball coach, EMS, effective 9.17.2013

Motion carried.

C. Resolution # 996: General Fund Levy Rollback:

Mr. Madden shared that in 2010, a 4-year levy was passed. A specific amount was approved and the levy authority allows us to roll-back. The amount of the roll-back for the 2014 Maintenance and Operations Levy will be \$374,000.

Mr. VanHoof moved and Mrs. Schroeder seconded to approve Resolution # 996: General Fund Levy Rollback.

Motion carried.

D. Resolution # 997: Authorizing Participation in the National Purchasing Cooperative:

Mr. Madden shared that Mrs. Merrill brought this cooperative to our attention. This national purchasing cooperative meets the state bid law. The cooperative list is not exhaustive but when we get a requisition, we can look to see if we can get it at a better price through Buy Board. In order to use them, a board resolution is required. It financially benefits WSSDA. Mr. Cassell thanked Mrs. Merrill for bringing it forward.

Mrs. Merrill moved and Mrs. McGann seconded to approve Resolution # 997: Authorizing Participation in the National Purchasing Cooperative.

Motion carried.

E. First Reading:

Policy 2410: High School Graduation Requirements

Policy 2413: Equivalency Credit for Career and Technical Education Courses

Policy 3226: Interviews and Interrogations of Students on School Premises

Policy 3240: Student Conduct Expectations and Reasonable Sanctions

Policy 3246: Use of Isolation, Restraint, Restraint Devices and Reasonable Force

Policy 3412: Automated External Defibrillators (AED)

Policy 4260: Use of School Facilities

Mr. Nelson presented seven policies for first reading and information only. A lot of these policies are due to legislation that was passed at the last minute. We are trying to catch up.

Policy 2410: New language requires CPR/AED training as part of health as a graduation requirement.

Policy 2413: Per WAC, updates language to include computer science as a math class. Mr. Cassell was happy to see this as he signed a letter supporting this legislation. Mrs. Burnes, Mr. Nelson, and Mr. Parker will discuss next steps.

Policy 3226: New policy in compliance with ESSB 5316 regarding student interviews on school premises.

Policy 3240: Adds language to the title; updates language and legal references. There is a major cultural shift across the nation to keep kids in school and not suspend. Mr. Nelson, Mr. Rabb, Mr. Iacobazzi and Mr. Davidson will be attending a Discipline Workshop. This is a secondary rather than an elementary issue.

Policy 3246: Mrs. Chambers explained that the use of isolation is not looked upon favorably. This policy is created based on new WAC/RCWs. If a student is restrained, the parent is notified and the event becomes part of an annual report to the board. Mr. Nelson added that we will need to keep these reports to the board in a tickler file to be reminded.

Policy 3412: This is a new policy that reflects the graduation requirement.

Policy 4260: This policy has been revised to include a new statutory requirement around recruiting opportunities. Mrs. Merrill stated that she would like to see the Foundation and PTSOs added to the language.

These policies will be on the November agenda for action.

D. General Fund Report:

Mr. Madden presented the general fund report. 6.99% of the 2013-14 budget has been expended with 6.47% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,709,151.20. Total resources available: \$10,591,600.83. Expenditures to date: \$3,296,040.60. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$18,065.00; reserve of 5% per board policy: \$2,357,202.21; and Capital Projects: \$262,522.00. Unreserved ending fund balance: \$4,457,771.23.

Capital Projects beginning fund balance was \$554,405.84 with an ending balance of \$542,806.27.

The Debt Service Fund beginning fund balance was \$3,276,278.81 with an ending balance of \$3,347,401.62.

ASB Fund beginning fund balance was \$342,371.14 with an ending balance of \$507,141.46.

Transportation Fund beginning fund balance was \$174,410.05 with an ending balance of \$174,512.00.

Mr. Cassell asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No need for an executive session.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

Mrs. McGann said she would like to be in a building during a lock-down drill. Mr. Madden has met with the building principals regarding annual drills. Each school must have 15 drills during the school year, including fire drills, lockdowns, and a shelter in place. The Leadership Team received instruction as a group as well. All buildings participated in the state-wide earthquake drill last week. A brief discussion followed.

VII — ADJOURNMENT

This meeting adjourned at 7:55 p.m.

President, Board of Directors

Secretary, Board of Directors