

**MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
February 24, 2014**

I — PRELIMINARY

1. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, Vice-President of the Board of Directors, at 6:35 p.m. in the boardroom of the district office.

2. Pledge of Allegiance:

Amelia Johnson led the pledge of allegiance to the flag.

3. Roll Call:

All board members were present except for Mrs. Schroeder, Mrs. Merrill and Katja Barnhart who were excused.

4. Minutes:

Mr. Cassell moved and Mr. Stanwood seconded a motion to approve the minutes of the regular board meeting of January 21, 2014 and the special board meeting of February 3, 2014 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

1. Good News of the District:

Mr. Cassell was happy to report the levies passed. Looking at data statewide, it appears the voters supported propositions. He also reported the STEM Expo went very well though wasn't sure of an official attendance count. Mr. Cassell said it was nice to have additional activities in the gym this year. A lot of people funneled through to observe the mousetrap car competition. He expressed his appreciation for the STEM committee and particularly Cathy Fallen, Keith Matthews and the schools foundation. They did a fantastic job of organizing and the event was a great success.

Mr. Stanwood shared that he attended the musicals at the middle school and waved a lot of signs for the levies. It was a month filled with activities!

Reilly Desmul reported it is a very busy time for seniors as they work on the senior projects. She spent time over the break working on her project. She also thought the STEM Expo was a great event and shared that her mousetrap car won first place!

Mrs. McGann agreed that both the STEM luncheon and Expo were amazing events. Her son spent two hours building at the robotics table. He enjoyed it very much and was proud of his work. She loved that so many young kids attended and were exposed to STEM opportunities. Mrs. McGann shared that some good things are happening for schools at the state legislature and that the legislative conference was informative. Mrs. McGann, Mrs. Merrill and Mr. Nelson were able to visit each of our legislators while they were in Olympia. Mrs. McGann also said she assisted with the backpack program at Black Diamond Elementary recently.

2. Superintendent Report:

Mr. Nelson added information about the backpack program. The backpack program is facilitated by the Enumclaw Regional Hospital Foundation and has been implemented in all of our elementary schools. This is a wonderful program that ensures students do not go hungry over the weekend.

Rad Smith, Assistant Director of Special Education at University Place School District, was introduced to the board. Mr. Nelson said that we are gifted to have Rad come to our district 2-3 days a week while Anne Chambers is away on medical leave. The University Place director and superintendent agreed to allow Rad to come to us. We are very grateful to them for sharing Rad. Rad knows both Anne and Jack Chambers well having worked with them in Puyallup School District. The board thanked Mr. Smith for coming and all wished Anne well. Our thoughts and prayers are with her.

Mr. Nelson shared his appreciation for staff, the high school leadership class, students who were involved with exhibits, the musicians, and vocalist for all their assistance and participation in this year's State of Education Address. The event was well attended because of the student involvement. The board did a great job serving soup and had a nice opportunity to visit with everyone who came through the line. Mr. Nelson said the AASA president gave a speech at a recent conference and interspersed her talk with songs that made her point. He can see a way of weaving the arts into our program next year and will continue to make State of Ed a little different each year.

Our district applied for and received a grant to participate in the Washington State Leadership Academy. As part of that grant, the district has a coach who comes to observe our work and ask the hard questions. Tom Murphy is the coach who is working with us. He was in the district today and will be back again tomorrow to work with the leadership team as well as the core team who is going through the WSLA training. This is a two year process that will make us better.

As WASA president, Mr. Nelson hosted several different events at the AASA Conference in Nashville. The president of AASA shared that her school district in Alabama has a shared focus on the arts with STEM. They changed the acronym to STEAM to make sure that the arts remain a focus in their system. Our district has also been mindful not to cut any of our arts program through the years as we want our students to have these opportunities. He also shared that Charlotte's Web will be presented at the high school this week.

Mr. Nelson attended the state gymnastics and wrestling competitions. Gymnastics placed second at state and both the boys and girls wrestling teams placed tenth. KC Moulden placed first in her

division. Both basketball teams lost out in district play-offs. Athletes have this weekend off and spring sports begin next Monday.

3. Classified Staff Appreciation:

Mr. Nelson invited PSE representatives Sonja Crimmins and Sheldon Alderman to come forward. PSE President, Kristin Millard, who usually attends the meeting for Classified Staff Appreciation is out on medical leave. Mr. Nelson shared how much the entire classified staff is appreciated and valued for their work in the district. He added that Sonja and Sheldon were representing many employees this evening. Mr. Nelson presented them with a proclamation signed by the board vice-president and the superintendent along with some tokens of appreciation.

4. Levy Update:

Levy committee co-chairs, Jackie Madill and Karrie Hildebrand were invited to come forward. Mr. Nelson contacted them in early July to ask them to chair the committee and told them it wouldn't take too much time. Both of them agreed to serve. Mr. Nelson said they are examples of the true meaning of leadership. They had great meetings and organization. Both levies passed! The board and Mr. Nelson were grateful to the two of them. Mr. Nelson said it was fun hearing them speak publicly about their passion for kids and our system. He presented Ms. Madill and Ms. Hildebrand with Hornet shirts as a token of our appreciation and encouraged them to wear the shirts with pride. Mrs. McGann thanked the co-chairs for their work and added that she has been in their shoes and knows the time it requires. She appreciated everything they did from making presentations to being out in the cold at the Christmas parade and waving signs. They are great advocates for your district. Mrs. Hildebrand said they both believe in the district so it wasn't difficult to get behind. Mr. Cassell commented that they have shown remarkable enthusiasm. Mr. Nelson said we rely on the M & O Levy for 20% of our budget and as a school system we can only give out information, we can't promote. The campaign promotes and they did a great job of that.

5. Legislative Update:

Mr. Nelson gave an update on legislation that is currently the most critical to us. One of the pieces of legislation is SB 6552, the 1080 hour requirement which is tied to the core 24 – a new high school graduation credit requirement. This bill passed with strong support in the senate and is now in the house. This bill requires 1080 hours for grades 9-12 and 1000 hours for grades 1-8. This plan provides enough flexibility to make it feasible to implement. The credit requirements would change our graduation requirements in science, arts and foreign language. There is a Personalized Pathway Requirement that a student could move to rather than taking foreign language. State superintendents, WASA and WSSDA are rallying around this bill. Discussion followed.

The second piece of legislation is SB 6081. This legislation creates a grant program to develop and modernize specialized STEM facilities and all-day kindergarten education facilities. It is not getting a lot of press but also passed strongly in the senate. Enumclaw School District is specifically named in the bill as being a grant recipient. John Welch sent out an email telling

districts about the opportunity to share if they had any STEM capital facilities needs. The document had to be submitted by 8:00 a.m. the following Monday morning. Terry Parker, Kevin Smith and Mike Nelson met and decided it was worth the time to develop a document. Terry and Kevin expended a lot of effort to get this submitted on time. The district is now listed on a current bill that would give the district \$200,000 to develop a STEM computer lab.

Mr. Nelson also shared information regarding SB 5246 which would require the use of assessments as one of the measures of student growth in teacher and principal evaluations. The bill was designed to comply with federal requirements and secure Washington's No Child Left Behind waiver. If a district doesn't meet standard, they would not receive federal funding. This would have huge ramifications on South King County districts that receive Roadmap Project funding. There is a lot of political analysis around whether student growth will be required or not. Mr. Nelson asked the board to keep current with these bills through their WSSDA updates and if he hears more, he will share. This has been a very different legislative session.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Mrs. McGann reminded the audience there is a two-minute time limit.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

1. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Muckleshoot Indian Tribe; Puget Sound Energy; City of Enumclaw; Food Services of America; Tacoma School District; Associated Petroleum; NW ESD 189; Puyallup School District; Overlake Hospital; and Heineman.

Mr. Madden shared a list of the local businesses with which the district did \$38,148 of business in the month of January. The district is pleased to support local businesses and purchase their products.

Mrs. McGann asked Mr. Madden to explain the Muckleshoot apportionment. Mr. Madden explained that we have an interlocal agreement with the Muckleshoot Tribal School so their basic education dollars are passed through to the Muckleshoots and we retain some of the funds for the services we provide. This is a great relationship for us.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Cassell moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$627,265.45; capital projects in the amount of \$22,494.60; associated student body fund in the amount of \$56,084.50; and ratification of the general fund payroll warrant for January in the amount of \$2,972,304.88.

Motion carried.

2. Consent Agenda:

- 1. Donation of \$10,000 from NFL Seahawks Super School Grant to Black Diamond Elementary to be used to construct a walking path**
- 2. Donation of \$2,500 from B.L. and D.B. Fairbank to the EHS Choir**
- 3. Donation of \$2,500 from Southwood PTA to Southwood to be used for Gizmos site license for a science and math program**
- 4. Matching gift donation of \$1,000 from Boeing (Corey Cassell) to the Robotics Club**
- 5. Donation of \$591.36 from TMMS PTA to TMMS Leadership (\$300) and Common Core (\$291.36)**
- 6. Donation of \$750 from Kibler PTA to Kibler to be used for PE equipment, Game Plan music books, and mentor texts**
- 7. HGAC Buy interlocal contract for cooperative purchasing of a generator**
- 8. Personnel Report**

The consent agenda was presented by Mrs. McGann. Mr. Cassell moved and Mr. Stanwood seconded to approve the consent agenda. The board expressed their appreciation for the generous donations.

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8. Personnel Report

Certificated:

- A. Retirement:
 1. Elaine Farr, teacher, Sunrise, effective 6.16.2014
- B. Resignation:
 1. Diahn Boline, teacher, Southwood, effective 6.16.2014
- C. Long-term Subs:
 1. Roberta Morrison, teacher, Westwood, effective 2.24.2014
 2. JoAnne Dunn, SLP, Southwood, effective 3.10.2014
 3. Jennifer Rockwood, teacher, Black Diamond, effective 2.5.2014

Classified:

- A. Change of Assignment:

1. Patricia Monstat-Rios, from ECEAP to ELL paraeducator, BlackDiamond/Westwood, effective 2.5.2014
 2. Randy Kuehn, from courier to maintenance, district office, effective 2.3.2014
 3. Stephen Thomas, from custodian to courier, district office, effective 2.3.2014
 4. Dermot Shiels, night lead custodian, EMS, effective 2.3.2014
 5. Tiffany Triplett, kitchen assistant, from Sunrise to EHS, effective 2.5.2014
- B. New Hire:
1. Michelle Gilbertson, paraeducator, EHS, effective 2.3.2014
 2. Craig Egbert, network specialist, district office, effective 1.22.2014
 3. Ramona Olsen, driver, transportation, effective 1.21.2014
 4. Christopher Dawe, driver, transportation, effective 2.6.2014
- C. Resignation:
1. Kathleen Christensen, paraeducator, Black Diamond, effective 2.28.2014
- D. Additional Hours:
1. Laura Dano, driver, transportation, effective 1.5.2014
 2. William Robb, driver, transportation, effective 2.3.2014
 3. Tracy Petersen, kitchen assistant, Westwood/EHS, effective 1.24.2014

Supplemental:

- A. New Assignment:
1. Jeff Jacobson, assistant track coach, EHS, effective 3.3.2014

Ratified Contract:

- A. PSE Contract

Motion carried.

3. 2014-15 Calendar:

Mrs. Berryhill presented the 2014-15 calendar. Mr. Nelson explained that we are later than normal with this calendar. The public likes to see the calendar posted as early as possible and we'll begin work on the 2015-16 calendar soon.

Mrs. Berryhill shared the conversations behind the calendar. EEA does a survey of their members to determine priorities and the school board provides their input (for start and end dates). A couple of calendar options will be presented to EEA. There was a lot of conversation regarding the 2014-15 calendar because it was a bargaining year. Normally we would have four professional development days on the calendar in August but the teachers wanted to spread those out to have time during the year for professional development. Teachers use this time wisely to prepare for their classes even though it is unpaid. The general ideas for the calendar were to begin after Labor Day, have two full weeks off at Christmas, include mid-winter and spring breaks as well as a couple of snow days. October 10th is built in as a professional development day. The first order of business in the coming weeks will be to work with the new EEA leader, Steve Taylor, to begin work on the 2015-16 calendar. Discussion followed.

Mr. Stanwood moved and Mr. Cassell seconded to approve the 2014-15 calendar as presented.

Motion carried.

4. Second Reading:

Policy 1630: Evaluation of the Superintendent

Policy 3207: Prohibition of Discrimination, Harassment, Intimidation & Bullying

Policy 3211: Transgender Students

Policy 3246: Use of Reasonable Force

Policy 3247: Isolation & Restraint of Students with IEPs and Section 504 Plans

Policy 3420: Anaphylaxis Prevention

Policy 3421: Child Abuse, Neglect & Exploitation Prevention

Mr. Nelson presented seven policies for board action. As he hadn't heard any concerns from board members prior to the meeting, he requested board approval of the changes presented.

Mr. Cassell moved and Mr. Stanwood seconded to approve the policies 1630, 3207, 3211, 3246, 3247, 3420, and 3421.

Motion carried.

5. General Fund Report:

Mr. Madden presented the general fund report for 2013-14. 36.45% of the 2013-14 budget has been expended with 39.98% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,815,593.32. Total resources available: \$25,629,427.33. Expenditures to date: \$17,182,925.17. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,218.00; reserve of 5% per board policy: \$2,357,202.00; and Capital Projects: \$262,522.00. Unreserved ending fund balance: \$5,598,560.16.

Capital Projects beginning fund balance was \$554,405.84 with an ending balance of \$558,817.50.

The Debt Service Fund beginning fund balance was \$3,276,278.81 with an ending balance of \$1,474,243.40.

ASB Fund beginning fund balance was \$342,371.14 with an ending balance of \$496,492.24.

Transportation Fund beginning fund balance was \$174,410.05 with an ending balance of \$174,771.42.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

V — EXECUTIVE SESSION

No need for an executive session.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 7:43 p.m.

President, Board of Directors

Secretary, Board of Directors