

**MINUTES  
of the Regular Meeting of the Board of Directors  
of the ENUMCLAW SCHOOL DISTRICT #216  
6:30 p.m., District Office  
June 16, 2014**

**I — PRELIMINARY**

**1. Call to Order:**

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**2. Pledge of Allegiance:**

Steve Taylor led the pledge of allegiance to the flag.

**3. Roll Call:**

All board members were present.

**4. Minutes:**

Mr. Cassell moved and Mrs. McGann seconded a motion to approve the minutes of the regular board meeting of May 19, 2014 and the special board meeting of June 2, 2014 as printed.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**1. Good News of the District:**

Katja Barnhart shared that it was the last day of school. She thought graduation was very nice; short and sweet! Kat had the privilege of serving as a junior honor guide to walk in with the graduates and that was exciting. She is happy to be a senior and pleased spring sports teams did well.

Gia Landis agreed that graduation was very successful and was also pleased the track and fastpitch teams did well. Leadership did a great job on the year-end assembly which was “High School Musical”.

Mr. Cassell said the fastpitch team gave everyone a great ride and did very, very well. It was fun to be a part of and to watch. Graduation was well done and well attended.

Mrs. McGann attended her first fastpitch game when they were competing at state. She was so impressed by the phenomenal team and enjoyed the chants. She particularly liked the happy,

supportive spirit of the team. Graduation was great and the weather was good. Mrs. McGann attended the DARE graduation ceremony at Black Diamond Elementary and it was a wonderful celebration. Firefighters, police and city council attended. Sergeant Lynch, Black Diamond Police, leads the program and presented certificates to the students who participated. Mrs. McGann suggested we invite Sergeant Lynch and some DARE students to a board meeting to present what they've learned.

Mr. Stanwood attended the middle school concert and high school choir concert, stating it was a pleasure to watch Mr. Scott and Mr. Howard perform with their students. He also represented the board at the Retirement Tea and thought it was well done. He appreciates the manner in which Mr. Nelson shares the staff biographies and thinks it is amazing that we do that.

Mrs. Merrill sat in on the exit audit and said it was a pleasant, excellent review with no findings. The item the auditor thought was an issue turned out not to be. Mrs. Merrill also attended the Puget Sound ESD's annual WASA luncheon that honors community volunteers. Enumclaw honored Cathy Mathews Fallen for her work with the foundation and STEM. She said it was fun to hear other projects and to honor Cathy.

Mrs. Schroeder said the best thing she has ever done was participate in graduation. She also shared how much her children loved school this year and expressed her gratitude to the teachers in our district. Mrs. Schroeder stated her son's reading skills increased over two grade levels this year and her freshman loved being a freshman. It was an amazing transitional year for both of them and she is grateful to the district and staff.

## **2. Superintendent Report:**

Today was the last day of school and it was great to receive the call from transportation that all the buses were safely home in the garage! The district office staff always waves to students as they leave on buses the last day of school and then enjoyed pizza after. It was a great closing to the year and there were multiple year-end activities on the calendar. Mr. Nelson thanked the board for being represented at so many of these events.

The second reading of the graduation requirement policy is on the agenda. This revision removes senior projects as a requirement. It is a very different process than it used to be when students simply acquired 22 credits to graduate. Our staff has worked with elected officials and OSPI to advocate for kids to graduate and has been tracking student EOC test scores. Mrs. Burnes, Mr. Parker, Mr. Beals and Representative Dahlquist have all championed for the needs of our students. It has been an intense time, striving to fulfill requirements for those who are short. A special celebration is being planned by Mrs. Burnes for those who are late graduates.

Mr. Parker has been organizing the board room with graphing from Springboard training for the next three days in preparation for next year. The Springboard curriculum has shifted to correlate to Common Core Standards.

Mr. Nelson said it was a great year. He completed principal evaluations which now tie to student performance. Mrs. Marquand is very proud of the change in her statistics which showed 22 half-day kindergarten students qualifying for LAP to only 5 of her full-day kindergartners qualifying. The push to provide full-day kindergarten in our district has paid huge dividends. As more results are gathered, they will be shared with the board. Administrators are being very thoughtful and are having conversations regarding students and their progress. Some of the bad press regarding Common Core is that districts lose track of the individual students and they

become numbers. Our district is trying to integrate both as we want our students to do well on assessments and to also be fine human beings.

Mrs. Schroeder welcomed Gia Landis as the new junior student representative to the board and thanked her for her willingness to serve.

### **3. Celebrate State Champions KC Moulden and Maria Blad:**

Mr. Nelson stated that we had a state champion in wrestling last season and always want to recognize our athletes, both individuals and teams, as this is a phenomenal achievement. He invited KC Moulden to the front of the room and KC introduced her coach, Mrs. Murrell, her family, and Mr. Engebretsen. KC won a state championship in shot put. Stating that it wasn't her best throw, she tied for first then won the event. Her best throw is 44 feet 6.25 inches which broke a 35-year record. Mr. Cassell commented that he thought it was a misprint when he read how far she threw as it is very impressive! Mrs. Murrell shared that KC is fantastic to coach, is a wonderful person with great character and a strong leader. No matter when you see her, she is pleasant and smiling. Mr. Engebretsen added that KC also has a 4.0 GPA which is equally impressive and shows her standard for excellence. He congratulated KC on her achievements.

Though not able to be present, Maria Blad was honored for her state championship in the 100 hurdle event. Her mom was present to receive her certificate. Her coach shared that Maria is a multi-event athlete who will pole vault and hurdle at college. All season, Maria was very positive she was going to win. It was fun to hear her say that and she achieved it. Coach Murrell said it was fun being with her family while Maria was competing. Mr. Nelson said it is important for the board and him to recognize our champions. He loved watching the Facebook posts during the championship competitions and reading that Enumclaw always had four times as many fans present. It is a huge tribute to the communities of Enumclaw and Black Diamond. He congratulated KC and Maria.

### **4. Spirit of Prudential Community Service Award to Austin Schuver:**

Mr. Nelson shared that a special award was being presented to one of our students and it seemed appropriate to present it at board meeting. He invited Prudential Insurance representative, Mike Qualls to come forward. Mr. Qualls shared that Austin Schuver is the recipient of the Spirit of Prudential Community Service Award, presented by Prudential Insurance and secondary principals. The criteria are for students to take on challenges to make the planet a better place to live. Students who are volunteering to improve their own communities are identified and honored in the hope that these students will inspire others to volunteer. Thousands were considered and only a few were selected. Austin Schuver is one of Washington's distinguished students who was singled out to be honored for outstanding community service. Mr. Qualls congratulated Austin and presented him with a medal. Mr. Nelson concurred that Austin is an amazing young man. Austin introduced his parents and grandparents. Mr. Nelson stated that he was thankful we could share in Austin's award presentation.

### **5. 2014-15 District Plan:**

Mr. Nelson explained to the board that the plan being presented to them was the same presentation given to the leadership team this week. The goal is to lead at the highest level possible and to have a clear objective on who to call and where to look for staff for specific things. It was the perfect time to come together to accomplish this with the addition of Mr. Beals to the cabinet. A tri-fold brochure was created with color codes to direct staff regarding who to

contact for what. Mr. Nelson wants calls to go directly to those responsible for different areas. This will be a time-saver for all. The second document was the “Star” document which is also color coded with major initiatives listed for each department. The Cabinet members shared a brief overview of their key responsibilities connected to these initiatives. All administrators and office staff will have these documents for referral next year.

Mr. Nelson also shared that his word for next year is “Happy”. He has been reviewing books on this theme after reading that the most popular psychology class at Harvard was taught by author Shawn Achor who has written books on happiness. The happiness books were given to administrators. The board also received copies of “The Happiness Advantage”. Happiness can make a powerful difference in staff and student performance. Mrs. Schroeder and Mr. Cassell commented positively on the flyers and information presented.

**6. Facilities Update:**

Mr. Madden commented that he appreciates the facilities update process as he is learning along the way. He shared a Prezi with information regarding the antiquated HVAC system at the high school. This included an energy analysis comparing schools across the nation and their efficiency levels. Enumclaw High School rates low on the comparables. Pete French has been gathering data. Mr. Nelson said this information will go out on the website soon for the public to review. He and Mr. Madden met with the Auburn superintendent to discuss bond strategies. Mr. Nelson will also meet with EHS ASB officers who want to support the bond.

**7. 2014-15 Preliminary Budget Information:**

Mr. Madden presented preliminary budget information and used a quote that says it is the paramount duty of the state to adequately provide for public education. He reported that staff is working hard to have the budget ready for approval at the July board meeting. Mr. Nelson told the board if they needed more time to review the budget prior to approval it could be done in August at the latest. He will stay in touch with Mrs. Schroeder and move forward with an action item in July.

Mrs. Schroeder asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

### **IV — ADMINISTRATION/BUSINESS**

**1. Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: Green River Community College, Muckleshoot Indian Tribe, Food Services of America, Puget Sound Energy, City of Enumclaw, College Board, Associated Petroleum, NW ESD 189, Sound Energy Systems, and Fairfax Hospital.

Mr. Madden shared a list of the local businesses with which the district did \$25,346 of business in the month of May. The district is pleased to support local businesses and purchase their products.

Mrs. Schroeder reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Stanwood moved and Mrs. McGann seconded to approve general fund vouchers in the amount of \$646,026.37; capital projects in the amount of \$2,120.63; associated student body fund in the amount of \$89,680.61; and ratification of the general fund payroll warrant for May in the amount of \$2,919,991.08.

Motion carried.

## 2. **Consent Agenda:**

1. **Donation of \$3,000 from Kibler PTA to Kibler to be used for a building grant**
2. **Anonymous donation of \$1,000 to Black Diamond Elementary to be used for the Dancing Classrooms program**
3. **Mitigation negotiations for Suntop Development**
4. **Authorization for purchase of Firewall software**
5. **Authorization for purchase of a generator to support the district office**
6. **Out-of-state travel for the girls wrestling team to participate in a tournament in Anaheim, CA - December 19-24, 2014**
7. **Personnel report**

The consent agenda was presented by Mrs. Schroeder. Mrs. McGann moved and Mrs. Merrill seconded to approve the consent agenda.

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7. Personnel report

### **Certificated:**

#### A. New Hire:

1. Crystal Morey, teacher, EMS, effective 9.2.2014

#### B. Leave of Absence Hires:

1. Gunner Argo, teacher, EHS, effective 9.2.2014
2. Carole Hughes, teacher, Southwood, effective 9.2.2014
3. April Drake, teacher, EMS, effective 9.2.2014
4. Vickie Timko, teacher, EMS, effective 9.2.2014

C. Additional Hours:

1. Jeff Kurtz, summer school, Black Diamond, effective 8.11.2014
2. Debbie Evans, summer school, Black Diamond, effective 8.11.2014
3. Camie Went, summer school, Westwood, effective 8.11.2014
4. Jennifer Longmire, summer school, Westwood, effective 8.11.2014
5. Barbara Sadler, summer school, Kibler, effective 8.11.2014
6. Kimberly Patrick, summer school, Kibler, effective 8.11.2014
7. Kristin Haney, summer school, Southwood, effective 8.11.2014
8. Mary Colby, summer school, Southwood, effective 8.11.2014
9. Diane Hammons, summer school, Sunrise, effective 8.11.2014
10. Jill Carlson, summer school, Sunrise, effective 8.11.2014

D. Change of Assignment:

1. Joan Coffee, teacher, Sunrise, effective 9.2.2014
2. Miranda Simacek, teacher, Sunrise, effective 9.2.2014

E. Transfer:

1. Mark Hanson, library media specialist/literacy intervention, TMMS, effective 9.2.2014

F. Rehire:

1. Cathy Calvert, Cultural Support Program Manager, EHS, effective 8.25.2014

**Classified:**

A. Resignations:

1. Laura Dano, driver, transportation, effective 6.16.2014
2. Cheriann Driessen, paraeducator, Black Diamond, effective 6.16.2014
3. Rochelle Sutphin, driver, transportation, effective 8.26.2014
4. Anna Swineford, paraeducator, Sunrise, effective 6.19.2014

B. Retirement:

1. Robert Servis, mechanic, transportation, effective 4.30.2014

C. Rehire:

1. Stacy Guyant, summer school ELL para, Kibler, effective 8.12.2014

**Supplemental:**

A. Rehire:

1. Laini Goodlett, head girls swim coach, EHS, effective 8.25.2014

**Ratification of Contracts:**

A. Personnel Contracts

Motion carried.

**3. Resolution # 1004: Sale of Surplus Property:**

Per policy, this annual resolution contains a complete list of items going to the surplus sale.

Mr. Cassell moved and Mr. Stanwood seconded to approve Resolution # 1004: Sale of Surplus Property. Mrs. Schroeder called for discussion and Mr. Cassell said he noticed there are 13 laptops on the list and asked if clubs are able to access those surplus items? Mr. Madden responded that school district programs get first shot at surplus items before the sale and that items could be removed from the list before the motion passes. The motion was then amended to exclude 3 laptops from the tech supply list for reallocation to the Robotics Club. Mr. Stanwood seconded the amendment.

The motion carried as amended.

Later in the meeting, Mr. Cassell received additional information and moved that the board amend the number of laptops to be reallocated to the Robotics Club from 3 to 7. Mrs. Merrill seconded the motion.

Motion carried as amended.

**4. Resolution # 1005: Interagency Agreements for Students with Disabilities:**

Mr. Nelson explained the next two resolutions are annual resolutions that come to the board for approval. This resolution is a list of agencies with whom the district partners to provide services for students with disabilities.

Mrs. Merrill moved and Mrs. McGann seconded to approve Resolution #1005: Interagency Agreements for Students with Disabilities.

Motion carried.

**5. Resolution # 1006: Interlocal Agreement Puget Sound Joint Purchasing Cooperative:**

This is the annual resolution that allows food services to participate in cooperative purchasing.

Mr. Cassell moved and Mrs. Merrill seconded to approve Resolution #1006: Interlocal Agreement Puget Sound Joint Purchasing Cooperative.

Motion carried.

**6. Second Reading:  
Policy 2410: Graduation Requirements**

Mr. Nelson stated that the board has been in lengthy discussion regarding graduation requirements. The senior project requirement has been removed and the board needs to take action on that change before students enter high school. WSSDA has not sent their template yet. Mr. Parker will be working with Mrs. Burnes and Mr. Nelson regarding the graduation requirements.

Mrs. McGann moved and Mr. Cassell seconded to approve policy 2410: Graduation Requirements as presented. Mr. Cassell commented that parents are ecstatic about this change

and he is excited we will be putting resources toward other things as this will remove the burden on staff and parents for students who struggled to meet this requirement. Mr. Nelson added that we are working on finding resources that will dovetail with the directive to ready students for post-secondary experiences.

Motion carried.

**7. 2014-15 Board Meeting Schedule:**

Mr. Nelson presented the 2014-15 board meeting schedule, explaining that calendar events and conference dates were worked around to try to lessen conflicts.

Mr. Cassell moved and Mr. Stanwood seconded to approve the 2014-15 Board Meeting Schedule as presented.

Motion carried.

**8. 2014-15 Fee Schedule:**

The fee schedule comes to the board annually for approval of any changes. There are minor changes to the fees with the middle school fees aligned.

Mr. Stanwood moved and Mr. Cassell seconded to approve the 2014-15 Fee Schedule as presented.

Motion carried.

**9. General Fund Report:**

Mr. Madden presented the general fund report. 67% of the 2013-14 budget has been expended with 76.15% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,815,593.32. Total resources available: \$41,749,856.09. Expenditures to date: \$31,586,304.56. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,218.00; reserve of 5% per board policy: \$2,357,202.00; and Capital Projects: \$312,522.00. Unreserved ending fund balance: \$7,265,609.53.

Capital Projects beginning fund balance was \$554,405.84 with an ending balance of \$401,256.10.

The Debt Service Fund beginning fund balance was \$3,276,278.81 with an ending balance of \$3,671,259.75.

ASB Fund beginning fund balance was \$342,371.14 with an ending balance of \$426,442.82.

Transportation Fund beginning fund balance was \$174,410.05 with an ending balance of \$175,032.76.



Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed.

## **V — EXECUTIVE SESSION**

No need for an executive session.

## **VI — BOARD PROCESS DEBRIEF**

Gia Landis shared that this was her first board meeting and it is fun to be a participant. She said Mr. Nelson made a comment about pursuits in our future. Gia is a part of leadership and ASB and this made her think of the bonds to make the district a better place beyond the high school. She wants high school to be inclusive and to have everyone involved. She said there are a lot of things to pursue! Gia was welcomed aboard by the board members.

Mrs. Merrell shared WE Day bracelets with the board and students.

Mrs. McGann said there will be an active shooter presentation at the beginning of the Black Diamond City Council meeting Thursday at 7:00 p.m.

## **VII — ADJOURNMENT**

This meeting adjourned at 8:07 p.m.

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President, Board of Directors

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Secretary, Board of Directors