

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
May 19, 2014

I — PRELIMINARY

1. Call to Order:

The regular meeting of the Board of Directors was called to order by April Schroeder, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

2. Pledge of Allegiance:

Reilly Desmul led the pledge of allegiance to the flag.

3. Roll Call:

All board members were present.

4. Minutes:

Mr. Cassell moved and Mrs. McGann seconded a motion to approve the minutes of the regular board meeting of April 21, 2014 and the special board meetings of May 6, 2014 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

1. Good News of the District:

Mrs. McGann shared that she saw the high school drama performance, “Cabaret”. She said it was an amazing performance by a talented group of students who did a great job.

Reilly Desmul reported that Senior Prom was the previous weekend. It was beautiful and a lot of fun. The year is wrapping up for seniors. District track meets will be Thursday and Saturday and her last board meeting is tonight. She has been noting her “lasts” as the year winds down.

Katja Barnhart said she watched the track sub-district meet and will be back on Thursday and hopefully Saturday to watch them again.

Mr. Cassell shared that the girls fast pitch team is 22-0 for the season. The team is headed to districts and hopefully will go on to state as they are doing well. His daughter plays left field. Mr. Cassell hopes they will go all the way at state.

2. Superintendent Report:

Mr. Nelson added another athletic update. The water polo team will be competing at state.

Reilly Desmul was invited to come forward. Mr. Nelson shared that she is our fourth senior on the board. She introduced family members who were in attendance. Mr. Nelson said he wanted her family to know how much Reilly is appreciated. She was a poised and confident candidate two years ago and is now an incredible poised, confident senior who will do great things in the future. Mr. Nelson said it will be fun to watch her progress at the University of Washington. The board decided to honor our senior student representative with a medal to wear at graduation. Reilly was given her medal to wear and a card and flowers. Mr. Nelson thanked Reilly for her service, participation and input. He invited the board to share. Mrs. Schroeder shared with Reilly that she has grown so much in the last two years. She especially appreciates that Reilly has always had input for the board by checking with the student body. This has been priceless and exactly what the board wanted. Mrs. Merrill thanked Reilly for doing such a great job and for participating so thoroughly. Mr. Cassell told Reilly it was fun getting to know her and he will most remember her willingness to speak up. When he saw a quizzical look on Reilly's face, he knew there would be a question and an interesting discussion. He said it is fun to have student board members. Mrs. McGann said she is going to begin to speak first as others share her thoughts before she has the opportunity. She told Reilly that she was impressive when she came to interview as she was poised and answered questions so well. Mrs. McGann also appreciates Reilly's willingness to participate and speak up. She has been impressed and knows Reilly will have great success in life. She is very proud of Reilly. Mr. Stanwood said he had known Reilly only five months but appreciates how she advocates for her fellow students. He wished Reilly good luck and told her to have fun at UW! Mr. Nelson shared that this board wanted a student voice and they are in a small percentage of boards who have implemented student representatives. There is nothing more important than the student voice. Candidates for the junior student board representative will be interviewed on June 2nd.

Mr. Nelson introduced newly appointed Sunrise Principal, Kyle Fletcher, who was selected after a rigorous and open process. From the many applicants, six were chosen to interview by a great interview team. These were narrowed to two. The final two met with the community and Sunrise staff on the following Friday. Good insights were gained from this forum. Kyle came through rush hour traffic to get to the board meeting. He shared that he is very excited to be here and it has been an intense last few weeks. Kyle is currently the assistant principal at Chehalis Middle School and his desire has been to be an elementary principal. He is amazed the more he learns about the school district and is very happy the position came to fruition. He appreciates the team he has met and is excited to get started. He, his wife and three children will be moving to Enumclaw, are currently working to sell their home, and are adopting a child. Kyle said the best part is that his children are very excited to make the move. He will be "finishing strong" in Chehalis. Kyle said people have been very welcoming and he can't wait to begin. Mr. Nelson added that Kyle has been up to visit a few times and he appreciates his level of integrity. He likes the words "finishing strong" and that Kyle is honoring and thanking Chehalis by doing that. Mr. Nelson believes he will not only finish strong but will start strong in Enumclaw. Nicole Leahy, Nikki O'Brien and Dr. Dickson from the interview team were present at the meeting. He thanked them for being part of the process and for helping to choose a good leader. He also thanked Kyle for making the drive up.

The Social Media presentation is at the Chalet Theatre tomorrow evening. It is an important community meeting for parents as presenters will be discussing key issues and how to protect

our kids. Renè Popke from the Enumclaw Regional Healthcare Foundation is the facilitator of this presentation.

Mr. Nelson has been interviewed by city employees as part of the Comprehensive Plan that is being developed by the city of Enumclaw. Several people from the district will be attending the meeting Wednesday at 7:00 p.m. at Pete's Pool

The Retirement Tea will be held June 4th at 3:45 p.m. in the high school library. There are only seven retirees this year.

Mr. Nelson shared an article in the Seattle Times about students learning coding and exploring technology, which begins with Lego blocks. Enumclaw School District was highlighted as one of seven districts who are partnering with Code.org to give students this opportunity.

Cathy Fallen Matthews will be honored at the WASA Community Recognition Event on Friday at the Puget Sound ESD.

3. **Celebrate State Champions:**

Mr. Nelson introduced Ben Hanks and shared that he is an amazing student who also applied for the board student rep position. Ben is recipient of the French Horn state championship. Ben performed beautifully for the board and audience and shared that he auditioned for the Marine Corps Band and passed! He will be sworn in and leaves for boot camp July 7th. Mr. Nelson said he is thrilled that Ben is going on to use his wonderful gift of music. Ms. Alley was unable to attend as her band concert is this evening.

Girls wrestling assistant coach, Heather Scheidt, shared that state champion wrestler, KC Moulden, was unable to attend the board meeting as she is working on a big project. KC is a two-time state champion as well as a dedicated student who is celebrated. Mr. Nelson added that the board likes to honor our state champion and Enumclaw has a lot of them which is not the norm! He congratulated KC and her coaches, Jerry and Heather Sheidt.

State Judo Champions Laurel Zemke and Sean Wei were honored next. Sean was unable to attend. Laurel explained that Judo is a lot like wrestling except you can throw your opponent. Three-time state champion Jade Patterson shared that she participated in Judo from the time she was 14 and looks forward to coaching next year. Laurel introduced her family. She was congratulated on her championship. Mr. Cassell commented that competition at the state level is intense making these are great achievements.

4. **Facilities Update:**

Mr. Nelson would like to have facilities updates as a regular part of our board meeting until the bond. Mr. Madden will give the updates and the information will be shared with the public. Mr. Madden thanked the board for the opportunity to share and introduced Pete French who was also present.

Mr. Madden gave an update on Enumclaw High School sharing the history of the building and the systems in the buildings. Mr. French explained the different levels of maintenance involved, from restoration to replacement. Roofing is expensive with a price tag of \$1,000,000 to replace 36,000 square feet. The building also has many non-efficient single-pane windows and siding issues.

When schools begin a remodeling program, the School Construction Assistance Program at OSPI is contacted. Districts are required to complete a Study and Survey of buildings. This was last completed in 2008. It is a compilation of information which includes conditions in the buildings and is completed by an architect. There is a grant that covers the cost of the survey. In order for a district to be eligible for state match money, this process must be completed.

The district would like to move ahead with the next step which is to begin the study and survey. Mr. Nelson commented that this was discussed at the retreat. The district is not required to go out to bid and we would want to use an architect we've worked with previously. If the board chose to, firms could be interviewed. Mrs. McGann asked if we were required to use the same architect. Mr. Stanwood asked whether the work of the previous architect was satisfactory. Mr. Nelson said it was a good study and survey though the firm is not as connected to schools. The district will move ahead as the board directs. Mrs. Merrill agreed it would be to our advantage to use a firm that could spot changes and could alert us to more significant concerns. The board stated they are comfortable with Mr. Nelson's judgment and the district will try to have this completed in the next 30-60 days.

Mrs. Schroeder asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting. Mrs. Schroeder reminded the audience there is a two-minute time limit.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

1. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Muckleshoot Indian Tribe; Puget Sound Energy, Food Services of America; City of Enumclaw, Associated Petroleum, Mag Enterprises, Simplex Grinnell, NW ESD 189; Solarwinds; and Fairfax Hospital.

Mr. Madden shared a list of the local businesses with which the district did \$35,495.00 of business in the month of April. The district is pleased to support local businesses and purchase their products.

Mrs. Schroeder reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mr. Stanwood moved and Mrs. Merrill seconded to approve general fund vouchers in the amount of \$636,507.67; capital projects in the amount of \$16,190.96; associated student body fund in the amount of \$38,821.93; and ratification of the general fund payroll warrant for April in the amount of \$2,945,126.64.

Motion carried.

2. Consent Agenda:

- 1. Donation of four Interstate AGM Batteries valued at \$796.00 from All Battery Sales and Service to the EHS Streetmasters Club**
- 2. Donation of \$700.00 from Kiber PTA to be used for mentor texts and Game Plan music curriculum for kindergarten and third grade**
- 3. Donation of \$2,500.00 from Farmers Education Foundation to Southwood Elementary to be used for the Kasey Kahne Reading Garden**
- 4. Donation of \$2,500.00 from the Kasey Kahne Foundation to Southwood Elementary to be used for the Kasey Kahne Reading Grant**
- 5. Out of state travel for EHS Volleyball to Phoenix, Arizona, for the Nike Elite Volleyball Tournament, October 16-19, 2014**
- 6. Dairy bid**
- 7. Personnel Report**

The consent agenda was presented by Mrs. Schroeder. Mr. Cassell moved and Mrs. McGann seconded to approve the consent agenda.

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7. Personnel Report

Certificated:

- A. Resignation:
 1. Amber Mayfield, teacher, EMS, effective 6.16.2014
- B. New Hire:
 1. Kyle Fletcher, principal, Sunrise, effective 7.1.2014
 2. Elisabeth Harkness, .8 teacher, Westwood, effective 9.2.2014
 3. Daniel Sellers, psychologist, district office, effective 2014-15
 4. Deborah Walker, SLP, district office, effective 2014-15
- C. Leave Request:
 1. Sarah Stout, teacher, EHS, effective 2014-15
 2. Rebekah Cheney, .2 teacher, EMS, effective 2014-15
- D. Leave of Absence Hire:
 1. Alysha Holmquist, teacher, EHS, effective 2014-15
- E. Rehire:
 1. Spenser Adam, teacher, EHS, effective 2014-15

Classified:

A. New Hire:

1. Heather Hitch, paraeducator, EHS, effective 4.30.2014
2. Marie Reynolds, custodian, Kibler/Sunrise, effective 5.5.2014

B. Retirement:

1. Susan McBride, paraeducator, Sunrise, effective 6.16.2014

Motion carried.

**3. First Reading:
Policy 2410: Graduation Requirements**

Mr. Nelson presented the graduation requirements policy for information. He discussed the 24 credit requirement and used slides with graphics to show the different math, science and elective changes. There will be flexibility regarding elective credits and a personalized pathway plan that can be developed for students. Our district is interested in creating a strong post-high school plan. Mr. Beals and Mr. Nelson attended a class that promoted an electronic tool that can be used to help students with their next steps. Students would be able to store a resume, letters of reference, etc in an electronic file accessible to the student and staff in lieu of a culminating project. This could be implemented in our school system as part of our instructional technology. The program works best for a single high school town.

In this first reading, the language around senior culminating project has been removed. The new graduation requirements will need to be in policy by August 2015 for the class of 2019. Parents have been calling Mrs. Burnes to discuss changes around senior project. Administration feels comfortable moving forward. Only one district Mr. Nelson knows of is keeping the senior project. Mr. Cassell asked if Mr. Nelson would be posting the slides on the website as it is a good document showing the changes.

4. Superintendent Evaluation Process:

Mr. Nelson shared a quick overview of the superintendent evaluation with the board based on the changing role of the superintendent. The information came from the evaluation steering committee which is comprised of WSSDA, WASA, and superintendent representatives.

The overview had five pilots:

1. Standards-based
2. Outcomes-based
3. 360 Evaluation
4. 5-Step Process
5. Continuous Improvement

Very few districts have jumped on board to choose an evaluation process.

The Superintendent of schools mirrors the teacher evaluation process with the following standards:

1. Visionary leadership

2. Instructional leadership
3. Effective management
4. Inclusive practice
5. Ethical leadership
6. Socio – political context

Other documents in the board packets included the rubric for these standards.

Mr. Nelson wants this to be an open and transparent process that follows the same pattern as the new staff and principal evaluations. The board can work with all of the standards to find what is most applicable and move to the WSSDA/WASA recommended evaluation. Mr. Nelson has used the same type of evaluation system working with Cabinet. The key standards and rubrics would result in parallel evaluations. Mrs. Schroeder commented that is the board's goal. She asked the board to review the information and comment. Mr. Nelson added that it is a lot to think about and implement in one year and he doesn't want to wait until next April to do it. He will put together a draft model for the board. Mrs. Schroeder thanked him for doing that.

5. Resolution # 1002: WSSDA ESEA Resolution Urging Congress to Show Leadership and Reauthorize ESEA:

Mrs. Merrill shared the history involved with this resolution and why WSSDA has requested boards approve it. WSSDA is taking a stand with congress over their failure to reauthorize the original Elementary and Secondary Education Act. This act became No Child Left Behind in 2001. As part of NCLB, districts are required to meet "annual yearly progress of improvement" which means all students must be at 100% in every rubric. It is not reachable so schools do not receive their funding. This has resulted in the non-renewal of Washington State's waiver. Districts have been asked to pass resolutions in support of this initiative. Not having a waiver in place means that Washington districts are losing their federal Title 1 money. This resolution says that congress needs to deal with the act and reauthorize waivers. Mr. Nelson thanked Mrs. Merrill for doing a fine job of explaining and added that she sits on the WSSDA board at the state level. Mrs. Merrill said that many districts are laying off a lot of staff because of the lack of funding.

Mrs. Merrill moved and Mr. Stanwood seconded to approve Resolution # 1002: WSSDA ESEA Resolution Urging Congress to Show Leadership and Reauthorize ESEA.

Motion carried. A copy of the resolution will be sent to Michael Wilson, WSSDA, and the U.S. representative and senators. Mrs. Merrill was thanked for the communication.

6. Election of School Board WIAA Contact to the WSSDA IAC:

Mr. Nelson shared that the WIAA membership renewal always comes to the board in May or June. When Mr. VanHoof left the board, his position was not filled mid-year. This representative is like the board legislative representative. The WIAA representatives meet around different issues to give input to WIAA and bring a school board perspective. A board representative needs to be elected to the IAC. Most concerns are dealt with through email. Mr. Cassell volunteered to fill the position.

Mr. Stanwood moved and Mrs. McGann seconded to elect Mr. Cassell to the WIAA representative position.

Motion carried.

7. Resolution # 1003: WIAA Membership:

Mr. Nelson reminded the board this is an annual process to approve WIAA Membership for the coming 2014-15 school year.

Mrs. McGann moved and Mr. Cassell seconded to approve Resolution # 1003: WIAA Membership for 2014-15.

Motion carried.

8. General Fund Report:

Mr. Madden presented the general fund report. 59.45% of the 2013-14 budget has been expended with 69.37% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,815,593.32. Total resources available: \$38,728,024.54. Expenditures to date: \$28,029,128.20. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,218.00; reserve of 5% per board policy: \$2,357,202.00; and Capital Projects: \$312,522.00. Unreserved ending fund balance: \$7,800,954.34.

Capital Projects beginning fund balance was \$554,405.84 with an ending balance of \$392,217.75.

The Debt Service Fund beginning fund balance was \$3,276,278.81 with an ending balance of \$3,271,231.87.

ASB Fund beginning fund balance was \$342,371.14 with an ending balance of \$449,277.76.

Transportation Fund beginning fund balance was \$174,410.05 with an ending balance of \$174,963.29.

Mrs. Schroeder asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that no executive session was needed. He shared a quick hiring update. The district hired a couple of instructional coaches today. This year's New Teacher Breakfast will have less than ten new staff rather than 35 like last year.

V — EXECUTIVE SESSION

No need for an executive session.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting and agreed that they will miss Reilly!

VII — ADJOURNMENT

This meeting adjourned at 7:50 p.m.

President, Board of Directors

Secretary, Board of Directors