

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
September 16, 2013

I — PRELIMINARY

A. Call to Order:

The regular meeting of the Board of Directors was called to order by Corey Cassell, President of the Board of Directors, at 6:35 p.m. in the boardroom of the district office.

B. Pledge of Allegiance:

Darrell Miller led the pledge of allegiance to the flag.

C. Roll Call:

All board members were present except Mrs. Merrill who was excused.

D. Minutes:

Mr. VanHoof moved and Mrs. Schroeder seconded a motion to approve the minutes of the regular board meeting of August 19, 2013 and the special board meeting of September 3, 2013 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

A. Good News of the District:

Mr. VanHoof shared that he had attended some sporting events. The Battle at the Bridge football game was a good show and Enumclaw won! The girls' soccer game was well attended and it was great to see a lot of students there. Mr. VanHoof said it is fun to see school spirit back!

Mrs. Schroeder commented she is happy school is back in session!

Mrs. McGann attended Black Diamond Labor Days and said it was a fun event. She and her boys participated in the watermelon eating contest. The McGann boys took the top three places, a tribute to their watermelon eating skills! Mrs. McGann and Mrs. Schroeder attended the Muckleshoot New Teacher Luncheon and Mrs. McGann commented that it was great to be there and learn more about the Muckleshoot Tribal School. She also was at the football game and thought it was a great game. Mrs. McGann too is happy that school is back in session.

Reilly Desmul reported that high school students are back into activities and sports. The teams all did well at the Ellensburg cross country invitational with all teams placing second or third.

Katja Barnhart said she is an officer in Key Club and their first meeting was the following day. She said it is a fun club. Katja is also a LINK leader and has been connecting with freshmen students. She commented that Mr. Stokke is making a big difference with his service approach to Leadership. The students are much more involved, cleaning up after games, taking more initiative, and communicating with others. Katja is enjoying the changes. Reilly added that school seems more welcoming this year and students are happy and excited!

Mr. Cassell reported that Robotics has had their kick-off event. They learned what their new challenge is this year and have two teams involved. Everyone is excited. The group is enjoying their new space now that Mr. LovellFord is teaching Robotics in a new classroom.

Mr. Cassell welcomed the new teachers who were in attendance at the meeting and thanked them for choosing Enumclaw. Mr. VanHoof added that it is very different from three years ago when we didn't have any new teachers.

B. Superintendent Report:

Mr. Nelson began his report by sharing that he had just had the great fortune of spending the last ninety minutes with the new teachers enjoying a great dinner prepared by the food service department. They discussed the first weeks of school and worked through chapter 4 of *Choice Words*. This book discusses the power of language to increase learning and expands thinking. *Choice Words* is a research-based book that Mr. Nelson gifted each new staff member with. He asked the new teachers to introduce themselves.

The following teachers were present: Dave Stokke, Michelle Blanchard, Cheryl Thomson, JB Blair, Vicki Timko, Carly Love, Doris Neds, Kristin Haney, Alice Lampkin, Kathy Lobdell, Bryan Shepard, Cora Valentine, Alisha Snell, Julie Baldock, Megan Ellis, Ian Bugbee, Tom Riddell, and Jaymi Fox. Mr. Nelson invited the teachers to share. Several staff members commented that the district and staff have been warm, welcoming and helpful; colleagues have been wonderful; it's been a great start to the year; and the food was delicious! JB Blair stated that he grew up here and would expect nothing less. Megan Ellis remarked she feels the same and it has been her dream to get a teaching job in the district. Doris Neds said she has felt welcome by everyone and enjoys the sense of togetherness and teaching from the heart. When one of the teachers commented that she is greeted every where she goes in town, Mr. Cassell told the teachers they will enjoy semi-celebrity status in the community. Mr. Nelson takes great pride in this group of new teachers saying the only people he would be more proud to introduce are his children. He said he is so glad they chose to come to Enumclaw to support our students and thanked them for staying to be introduced to the board.

Mr. Nelson invited the EEA bargaining team to come forward and explained that he had sent the team a letter after the EEA contract was ratified to thank them for their tireless work in coming up with a good contract to support staff and help students achieve at high levels. He invited them to attend this evening because the contract was on the consent agenda for board approval. Mr. Nelson felt it was appropriate to honor and thank the team for the work they did and the manner in which they did it. He explained it was a collaborative approach that kept kids and staff first and Mr. Nelson thanked them from the bottom of his heart. Mike Sando, Dewey Sullivan, Diane Hammons, Chris Beals, Ginger Callison, LeaAnna Portmann, Tim Madden, and Stephanie Berryhill were presented with certificates of appreciation and an "Extraordinary" pack of gum. Mr. Sando stated that the association appreciates the thoughtfulness of the administration. He added that it is nice to have a common theme to build a great place to be and the shared vision on which we are focused. Mr. Nelson said we have great people doing great work. Mr. Cassell

shared his appreciation for the sense of humor and relationships enjoyed by the EEA team. There is always lots of laughter when they gather even though it is serious work negotiating a contract. Mrs. Schroeder commented that she is not surprised to see how well the contract worked out and Mrs. McGann thanked them for putting students first every day, speaking as a parent and a board member.

Mr. Nelson introduced Bryan Stanwood who is running unopposed for Mr. VanHoof's board position.

Making a few quick announcements, Mr. Nelson said the school year is in full swing with activities, sports, and open houses every night of the week. It is his favorite time of the year and he enjoys meeting parents at the open houses and sporting events. He encouraged everyone to watch their calendars, check the website, the Courier Herald and Patch to keep up on events.

The PSAT test will be given again during the school day to encourage more students to participate. It is good preparation for the SAT and students will get on college mailing lists which starts them thinking about college. The effort has been made to make this happen during the school day.

Mr. Nelson reported he was the closing speaker at the state Foundations Conference and said it was fun representing Enumclaw School District and WASA.

C. MSP/HSPE Assessment Report:

As Mr. Parker prepared for his presentation, Mr. Cassell asked why it takes so long to get the assessment results. Mr. Parker responded that it is hoped when we go to Smarter Balance, there will be a faster turn-around. We'll know more later. The students take the tests throughout the month of May and the district receives results in August which is quite a time lapse. Mr. VanHoof said the selling point for doing the tests electronically was to get the results quicker. Mr. Parker said the reading assessment was done on-line and the results came back no more quickly than the paper and pencil assessment.

Mr. Parker thanked the board for allowing him to share the spring 2013 assessment results. He added that extensive time would be spent on these results at the October workshop. He said the middle school and high school assessment results this year are noteworthy. Explaining the data in his chart, Mr. Parker showed the green numbers which represented increased scores from last year. Sixth grade through high school had scores above the state average. We were not as strong at the elementary level which is puzzling as scores were high a year ago. 4th grade math was up; 6th grade reading and math increased and are above state averages; 7th grade math increased by 11 points (12 points above state averages). High school scores across the board were above state averages.

Mr. Parker shared that we have success at each of our schools and highlighted some areas. Southwood was above the state average in all scores. Sunrise increased in all subjects in 3rd and 5th grades. Enumclaw Middle School was extremely high and is above state averages even though there were some modest drops. Thunder Mt. Middle School worked very hard on math and had significantly increased scores; 7 out of 8 scores were above state average with remarkable improvements. Reading scores are strong. The high school had extremely strong scores in EOC assessments, HSPE reading and writing. In terms of overall summaries, 6 out of 8 grade levels performed higher than the state averages and 5 out of 8 improved in math.

In looking at cohort results, a year ago, 6th grade students were .1% below the state average, the same students in 7th grade are 11.8% above the state average. Mr. Parker said there are some concerns and there are things to work on but there is a significant amount of success that we are very proud of. The structural next steps include the work that is happening with the leadership team at their monthly meetings. Secondary leaders meet from 7:30 to 8:30 then all leaders meet for a combined meeting from 8:30-9:30. After that, the elementary leaders meet until 10:30. PLCs are diving into data. Secondly, school improvement plans will be addressing data that went up or down. What PLCs are looking at to increase scores has become a focus and areas of concern are being addressed across the board. Mr. VanHoof asked if any declines in 3rd grade reading scores could be attributed to the electronic test. Mr. Parker responded that 3rd through 8th grades took the reading test on-line for the first time and had to keyboard answers. Though decreases can't be officially attributed to that, it was an adjustment. Mr. Cassell asked about the cohorts of students and the focus there. He felt the data could be confusing when you look at it diagonally and pick out cohorts. Other districts are looking at cohorts and some of the changes could be explained by what is on the tests. Mr. Nelson remarked that when we look at our students compared to the state average, as Mr. Parker highlighted, millions of students take the tests and we are 10-12 points above. We look at the scores that are above and below and investigate why we would be below. Mr. Parker said staff is looking at the internal monthly and trimester benchmarks in reading and math - any indicators with internal assessments that do or do not correlate to state testing. We are also looking at how teachers grade our students on report cards and if there is consistency or discrepancy in how they are grading in the spring. The look at data will be broadened. Mr. Nelson added that we will look at the full-day kindergarten cohorts also (5th through 8th grade) to see how that data looks. We are thrilled to have full-day kindergarten back in the district. Mrs. Schroeder asked how the PLCs are run at the middle schools. She was concerned about how a 5th grader would receive assistance in middle school. Mr. Parker explained that PLCs can be grade level oriented or by department. If there are enough people, they can even break down by subject. Transitions are supported from level to level. The in-district benchmark assessments are a good tool. Teachers can look at previous results for a student and give the spring test in the fall to see how students are doing. The common assessments can be put in place and is quick data to access as it is electronic from previous grade levels and assessments. Mr. Nelson commented that the secondary PLCs are by subject and it is easier to focus on individual support and intervention. Mr. Parker said English is the same by grade level and math is more unique and specific. All of the teams work together in the same manner. Mr. Cassell asked about the EOC assessments for years one and two. Mr. Parker explained year one EOC is Algebra 1 and year two EOC is Geometry. Mr. Cassell asked if students move on if they don't pass year one. Mr. Parker said that 60% of our 8th grade students who took the Algebra 1 EOC passed. Of the 155 students who took 9th grade Geometry a year later, 151 of those students passed the exam. We are seeing tremendous success at the middle schools and that success is carrying on at the high school. Mrs. McGann asked if the elementary school results are compared. Mr. Parker responded that they are compared and the principals have already had a PLC meeting to discuss the discrepancies, demographics and different strategies, particularly when the same teachers are involved. Mrs. McGann asked if we are taking the data and trying to make adjustments, how we will transition to Common Core. Mr. Parker said that is a huge question right now in California and around the state. The state is giving us the opportunity to switch to common core testing but we would go a year without performance data. It would be a bit of a blind spot and like starting over. We would lose our baseline of data and would have to base assessments on Common Core. Mrs. McGann wondered about spending hours and hours of time investigating and comparing then have to move to Common Core. We figure out what strand kids aren't getting and we'll get the scores up. We have already made a shift in curriculum. Mr. Parker concluded his report by saying there are lots of positives and some concerns which we will respond to. Mr. Nelson said the principals have been amazing already, celebrating the good reports and coming up with next steps. The board

work study will review the data more extensively and School Improvement Plans will be built on this information. Our staff is not shy about data and wants to figure out how to improve. Principals and teachers are rolling up their sleeves!

Mr. Cassell asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. He explained we want to properly record and recognize those who present during the meeting. Mr. Cassell reminded the audience there is a three-minute time limit.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

No one present wished to address the board.

IV — ADMINISTRATION/BUSINESS

A. Payroll and Vouchers:

Mr. Madden presented the list of top ten expenditures in the district as follows: Muckleshoot Indian Tribe, Overlake Hospital, ESD 121, Advanced Classroom Technologies, Puget Sound Energy, NW ESD 189, Mag Enterprises, Lego Education, City of Enumclaw, and Lindsey Electric.

Mr. Madden shared a list of the local businesses with which the district did \$20,207.00 of business in the month of August. The district is pleased to support local businesses and purchase their products.

Mr. Cassell reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. McGann moved and Mr. VanHoof seconded to approve general fund vouchers in the amount of \$416,839.78; capital projects in the amount of \$43,385.85; associated student body fund in the amount of \$23,769.25; private trust in the amount of \$900.00; and ratification of the general fund payroll warrant for August in the amount of \$2,700,086.24.

Motion carried.

B. Consent Agenda:

- 1. Donation of \$1,500 from the Enumclaw Football Foundation for an ice machine and speakers at the stadium**
- 2. Donation of \$25,000 from the State of Washington for an Aerospace Career and Technology Grant to EHS for school year 2012-13 (final payment of \$6,196.55 received)**
- 3. Donation of \$1,500 from the Muckleshoot Tribe to Thunder Mt. Middle School to be used for books**
- 4. Purchase of 217 laptop computers and 7 charging carts for buildings - \$174,819.40**
- 5. Appointment of Attendance Officers**
- 6. Personnel Report**

The consent agenda was presented by Mr. Cassell. Mr. VanHoof moved and Mrs. Schroeder seconded to approve the consent agenda. Mr. Cassell asked what the Aerospace Grant funds purchased. Mr. Parker said it was for the new machining program at the high school. Mr. Nelson reminded the board that the EEA contract was on the personnel report.

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Certificated:

- A. Limited Leave:
 1. Doris Neds, teacher, Kibler, effective 9.3.2013
- B. Leave of Absence:
 1. Tara Meyers, teacher, Westwood (.1 LOA), effective 9.3.2013
 2. Leah Tiger, teacher, Sunrise (.15 LOA), effective 9.3.2013

Classified:

- A. New Hire:
 1. Barbara Puhl, human relations specialist, district office, effective 8.19.2013
 2. Jennifer Stroh, LPN paraeducator, TMMS, effective 9.3.2013
 3. Patricia Norwood, LPN paraeducator, EHS, effective 9.3.2013
 4. David Nygaard, auditorium tech, EHS, effective 9.9.2013
 5. Nancy Clendaniel, kitchen assistant, Black Diamond, effective 9.9.2013
- B. Resignation:
 1. Michelle Snoen, preschool paraeducator, Southwood, effective 9.3.2013
- C. Change of Assignment:
 1. Sheri Litvinenko, lead kitchen assistant (6.5. hrs), Southwood, effective 9.3.2013
 2. Sheri Litvinenko, kitchen assistant (1.5. hrs), EHS, effective 9.3.2013
 3. Becky Paschich, lead kitchen assistant, Westwood, effective 9.3.2013
- D. Transfer:
 1. Virginia Harmon, from secretary at DO to secretary at EHS, effective 8.19.2013
- E. Rehire:
 1. Whitney Ingles, paraeducator, Black Diamond, effective 9.3.2013
- F. Change of Status:
 1. Doug Hendrickson, custodian, EHS, effective 9.1.2013
- G. Additional Hours:

1. Jill Miller, library paraeducator, Black Diamond, effective 9.3.2013
2. Cathy Garland, library paraeducator, Westwood, effective 9.3.2013
3. Jeanette Williams, library paraeducator, Kibler, effective 9.3.2013
4. Michelle Wasisco, library paraeducator, Southwood, effective 9.3.2013
5. Susan McBride, library paraeducator, Sunrise, effective 9.3.2013
6. Glenda Wright, library paraeducator, TMMS, effective 9.3.2013
7. Denise Chevalier, library paraeducator, EMS, effective 9.3.2013
8. Susan Fischer, paraeducator, Kibler, effective 9.3.2013
9. Debbie Anglin, paraeducator, Kibler, effective 9.3.2013
10. Monica Pihel-Bainter, paraeducator, Kibler, effective 9.3.2013

Supplemental Contract:

- A. Shawn Tobius, head boys soccer, EHS, effective 3.3.2014

Ratified Contract:

- A. EEA Contract

Motion carried.

C. Resolution #995: M & O Levy Election:

Mr. Nelson shared that this is a replacement levy which was discussed at the work study previously this month. The district will go to a 4-year levy. Mr. Madden has worked with our attorney to develop the resolution. The growth pattern is consistent at \$3.89 per thousand. Mr. Cassell remarked that this is a replacement M & O levy that is currently in place. Mr. Madden said that he has consulted with the PSESD to see the trend on assessed value and we have the authority to collect based on these allocations. The district feels this is a good approach to maximize tax dollars. Voters have been very generous. This levy represents 22% of the budget. Mr. Cassell commented that the board has had a chance to review the resolution and called for a motion.

Mrs. Schroeder moved and Mrs. McGann seconded to approve Resolution #995: M & O Levy Election.

Motion carried.

D. General Fund Report:

Mr. Madden presented the general fund report. 92.31% of the 2012-13 budget has been expended with 99.15% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,000,994.70. Total resources available: \$48,773,559.40. Expenditures to date: \$40,647,459.50. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$18,065.00; reserve of 5% per board policy: \$2,201,016.21; and Capital Projects: \$212,522.00. Unreserved ending fund balance: \$5,494,496.69.

Capital Projects beginning fund balance was \$341,819.99 with an ending balance of \$556,848.76.

The Debt Service Fund beginning fund balance was \$3,138,966.95 with an ending balance of \$3,276,278.81.

ASB Fund beginning fund balance was \$306,561.85 with an ending balance of \$347,251.73.

Transportation Fund beginning fund balance was \$199,100.05 with an ending balance of \$171,410.05.

Mr. Cassell asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 10-minute executive session for the purpose of discussing qualifications or review of a public employee. No action would be taken. Mr. Cassell announced the board would take an 8-minute break before moving to executive session at 7:50 p.m. and would reconvene at 8:00 p.m.

V — EXECUTIVE SESSION

The board returned to open session at 7:52 p.m. No action was taken.

VI — BOARD PROCESS DEBRIEF

The board debriefed the meeting.

VII — ADJOURNMENT

This meeting adjourned at 7:55 p.m.

President, Board of Directors

Secretary, Board of Directors