

MINUTES
of the Regular Meeting of the Board of Directors
of the ENUMCLAW SCHOOL DISTRICT #216
6:30 p.m., District Office
March 16, 2015

I — PRELIMINARY

1. Call to Order:

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

2. Pledge of Allegiance:

Mrs. McGann led the pledge of allegiance to the flag.

3. Roll Call:

All board members were present.

4. Minutes:

Mr. Cassell moved and Mrs. Merrill seconded a motion to approve the minutes of the regular board meeting of February 23, 2015 and the special board meetings of March 2 and March 9, 2015 as printed.

Motion carried.

II — BOARD OF DIRECTORS COMMUNICATIONS

1. Good News of the District:

Mrs. Merrill shared that she attended *Romeo and Juliet* which was performed by the EHS Drama department. The production was financed from an ESF grant and was a fantastic performance. The set was very well done and the students who attended were engaged.

Mrs. Merrill congratulated Bryson Michael, ECTV, who entered a 48 hour film project on “horror”. The entire production had to be completed in 48 hours. He and his team won first prize and traveled to Los Angeles where they also won the first prize international award. Bryson thanked his EHS teachers and the district when he received his award. In particular, he expressed his appreciation to Mr. Wolff, his video production teacher.

Mrs. Schroeder attended the track jamboree where the girls won the 3200 event. She also learned today that she and Mrs. Arbury will be featured in the principals' journal for their work in early learning.

Mr. Cassell said he is looking forward to spring sports.

Mr. Stanwood attended the choral festival and said the talented students who performed were amazing.

Katja Barnhart shared that a boys' lacrosse team sport was added this year and she looks forward to attending their events. University of Washington acceptance letters were received by EHS students (Kat was one of those!). She stated that this is a fun time of year for students as they prepare for prom and other events.

2. Superintendent Report:

The first round of Kibler principal interviews was completed today. The interview team included staff and parents. The field has been narrowed and the vetting process begins with reference checks and random calls to ensure we hire the best leaders. The finalists will be at Kibler Friday afternoon at 2:30 to meet the staff and community. It is an exciting time. Mrs. Miller will be congratulated on her retirement at the end of June and the new principal will be in place July 1st.

Mr. Nelson added his warm congratulations to Bryson.

The board will be receiving reading homework for the board retreat and Mr. Nelson would like them to peruse the materials prior to the April 10th board/cabinet retreat. The focus of the retreat will be on instructional technology. Jeff Utecht will present at the meeting and will be discussing how technology can alter instruction to meet the mission of "all students achieving at high levels".

3. Transportation Award:

Mr. Madden introduced Everett Cunningham, transportation coordinator, and Dave Guyant, head mechanic. He shared that our 60+ buses run 180 days a year transporting nearly 4,000 students and they do it safely. Drivers are the unsung heroes who are the first to greet our students every day. Bus inspections occur bi-annually and Enumclaw School District transportation received an award for Achievement for Outstanding Bus Inspections. The transportation department was commended and congratulated for their great work.

4. Facilities Resource Conservation Management Presentation:

Mr. Madden introduced Pete French, facilities coordinator, to report on the work the district is doing to conserve resources. Every seven years, the district is required to assess buildings. This year, the auto shop at EHS and Thunder Mountain were assessed. Scores of at least 81 are required to pass. Both of these buildings exceeded that score which is very good for 15 year-old buildings. Mr. French shared that LED lighting has been installed which generates a 70% energy savings.

In 2011, the district contracted with McKinstry to be our energy conservation managers. This year the goal is to generate 5% savings. We are currently at 2%. Mr. French shared a Josh Garcia quote from a conference he attended, "The goal is not done – it is to be doing." So far the

district has saved \$27,000 in energy costs, even with the addition of a lot more technology in the district. He shared a graph of district office energy usage and comparative energy usage in the different buildings in the district. Five buildings in the district qualify for Energy Stars which is a rating system. Neither EHS nor Black Diamond Elementary received Stars.

5. **Pre-Design Update:**

Mr. Nelson shared the reason we had a large audience was to hear and participate in the pre-design update. It has been almost a year since the board laid out a vision regarding facilities. As a result of the Capital Facilities Plan and Study and Survey, Black Diamond and EHS emerged as the buildings with greatest needs. That identification began the exploration process. With a strong vision, this was turned over to groups of bright people who have worked collaboratively over the last months and have put together a vision of what could be. Mr. Nelson wanted to attend every meeting, however, he chose to build capacity in our leadership by turning the process over to Mr. Madden who did a great job.

Mr. Madden stated the process began in December and two teams, one each from EHS and Black Diamond, gathered to begin their work. Staff, students (EHS), community members, technology, and facilities were represented on the teams. It was an incredible process. Mr. Madden introduced Brent Compton, architect, from NAC to present. Mr. Compton said NAC is honored to be a part of this project and had a good experience working with the teams at 5 and 6 workshops. Important issues were discussed and the architects took the ideas generated to come up with the school plans. He shared the process from homework to school tours, and then the building components were decided upon.

Mr. Compton stated the goals of the Black Diamond Elementary pre-design committee and developed a site plan that was agreed upon. The plan is a 2-story design with a lot of natural light and a central, enclosed courtyard for outdoor learning. A 3-D model of the building was presented. Mrs. McGann loved the model and said the building is the perfect plan for Black Diamond. The building is very welcoming as well as safe and secure.

The goals developed by the EHS pre-design committee were shared. The 2-story design of the new addition was unveiled with a lot of thought given to ease of access to the publicly used areas (gym and PAC). The building is practical, light and takes advantage of Mt. Rainier views. Katja Barnhart liked the windows and natural light. She asked if the windows could be covered to reduce glare for technology. Mr. Compton said there will be shade control. Mrs. Schroeder asked how many entrances there will be. There are three controlled entrances. A wide bus lane has been designed for student drop off and pick ups. It is wide enough for buses to get past each other. The ag building will stay pretty much as is as it needs to stay close to the greenhouse and robotics classes. The ag building functions well as it is. The student parking area was pointed out in the design. Student parking will be closer to the building. Mr. Taylor asked about the special ed classrooms. The self-contained classes are central in the building. Mrs. Burnes commented that the committee said over and over again that they want this to be a connected school with everyone feeling a part of one community. There was 100% consensus with the school model that connected everyone. Mrs. Garton noted the similarity in the buildings and said it speaks volumes to who we are: a family and community. She loves the open space for outdoor learning and gave kudos to the architect firm who listened to what the teams wanted and developed their plans accordingly. Mr. Wolff commented that the high school plan was a significant challenge because of the parts of the building that are being kept. How do to that and be fiscally responsible as well as repurposing spaces that will be appealing to the community. The goal was to make a nice school within a budget. Keeping the ag building was about fiscal

responsibility. A building that size cannot be replaced for the same amount of money and it is still a good building.

Mr. Madden concluded that the committees and architects deserve applause and appreciation. Mr. Cassell stated that it is their building and thanked the pre-design teams for their work, saying it was important that they were involved with the process and the plans look great. Mrs. McGann also expressed her appreciation. She is very excited for our kids. Mr. Nelson remarked that these are both community schools that are well used by patrons. It is quite remarkable to think of these designs being a reality. The board began with a fiscally responsible budget. The pre-designs show creativity and a strong desire to have great schools. Our patrons will see all the hard work that has been done as the election draws near. It will make sense to our community when they see the initial drawings.

Mrs. McGann excused the pre-design teams when the presentation concluded.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting.

III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

Mrs. Johna Thomson introduced herself as the co-chair of the bond committee. She thanked the board for their vision and also those participating in the pre-design process. Mrs. Thomson encouraged all to help with the next step. Now that King County has put a levy on the ballot, we need to encourage people to vote by reaching out to voters and door belling. She said the bond committee has a great, multi-layered strategy and would love to have everyone involved. She concluded her comments by saying, "Let's get the bond passed!"

IV — ADMINISTRATION/BUSINESS

1. Payroll and Vouchers:

Mr. Madden presented the list of top nine expenditures in the district as follows: GCSIT, NAC Architects, Puget Sound Energy, Hewlett Packard, Food Service of America, City of Enumclaw, Associated Petroleum, Speech Now, and NW ESD 189.

Mr. Madden shared a list of the local businesses with which the district did \$16,453.00 of business in the month of February. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers. A question came up at Rotary about the architect fees involved with the pre-design process. The state sets the guidelines for those architectural fees.

After reviewing all vouchers, Mrs. Schroeder moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$643,545.12; capital projects in the amount of \$156,246.73; associated student body fund in the amount of \$36,295.59; and ratification of the general fund payroll warrant for February in the amount of \$3,002,854.15.

Motion carried.

2. Consent Agenda:

1. **Donation of a new Miller Syncrowave 210 TIG welder valued at \$3,000 to the EHS Ag shop by Ron Harderson of Ron and Leo's welding**
2. **Donation of \$500.00 from the Trachte family to Southwood Elementary to be used for a field trip to Tillicum Village**
3. **Out-of-state travel for EHS DECA students to the National Competition in Orlando, FL, April 23 - 28, 2015**
4. **Personnel Report**

The consent agenda was presented by Mrs. McGann. Mr. Cassell moved and Mrs. Merrill seconded to approve the consent agenda. Mr. Cassell commented that the welder is a very nice, specialized welder. Mr. Berryhill added that Ron Hardersen did this completely by surprise. He walked past Mr. Berryhill and told him his new welder was ready to be picked up.

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4. Personnel Report

Certificated:

- A. Retirement:
1. Julene Miller, principal, Kibler, effective 6.30.2015
 2. Steven Taylor, coordinator, district office, effective 6.23.2015
- B. Resignation:
1. Kimberly Taylor, teacher, EMS, effective 6.19.2015
 2. Anne Chambers, director of student support services, district office, effective 6.30.2015

Classified:

- A. New Hire:
1. Hill Wesselius, kitchen assistant, Black Diamond, effective 10.27.2014
 2. James Bynon, bus driver, transportation, effective 3.9.2015
- B. Change of Status:
1. Cherie Raymond, lead kitchen assistant from kitchen assistant, Sunrise, effective 3.12.2015

Motion carried.

**3. Second Reading:
Policy 2140: Guidance and Counseling
Policy 2145: Suicide Prevention**

Policy 3416: Medication at School

Policy 3417: Catheterization

Mr. Nelson presented four policies for second reading. The board had previously reviewed the policies and he requested asked their approval.

Mrs. Merrill moved and Mr. Cassell seconded to approve Policies 2140, 2145, 3416, and 3417 as presented.

Motion carried.

4. Resolution #1016: Authorizing the Superintendent to Enter into an Amended Lease Agreement with the City of Enumclaw:

Mr. Nelson gave kudos to Mr. Madden for the exciting new addition for our school district. Mr. Madden stated that we had the opportunity to enhance the visitor stands at the stadium. Liz Mirtallo shared there were bleachers for sale that had come from Issaquah School District. The challenging part is that the lease with the city goes only to the fence and the new bleachers would go 22 feet beyond that. This required a cooperative effort with the city to amend the lease and expand the area to accommodate the new bleachers. Bill Wheeler, who helps us in so many ways, will be helping to expand the area. An improvement will be made to the walkway also. The expense will be shared with the city. The new bleachers will be in place by the first of May. The city already passed their resolution. Mr. Nelson commented that we had this reviewed by our attorney and that he appreciates the cooperation with the city. This will make a big difference to our community and for the visitors to our stadium. Mr. Madden also stated that we were able to purchase the bleachers for pennies on the dollar and they are less than 8 years old.

Mr. Cassell moved and Mr. Stanwood seconded to approve Resolution #1016: Authorizing the Superintendent to Enter into an Amended Lease Agreement with the City of Enumclaw as presented.

Motion carried.

5. General Fund Report:

Mr. Madden presented the general fund report. 44.19% of the 2014-15 budget has been expended with 48.49% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,544,746.34. Total resources available: \$28,346,154.71. Expenditures to date: \$20,931,763.56. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; reserve of 5% per board policy: \$2,368,571.00; and Capital Projects: \$262,522.00. Unreserved ending fund balance: \$4,555,206.15.

Capital Projects beginning fund balance was \$736,637.45 with an ending balance of \$392,985.69.

The Debt Service Fund beginning fund balance was \$3,539,223.60 with an ending balance of \$1,000,432.70.

ASB Fund beginning fund balance was \$371,536.23 with an ending balance of \$506,172.17.

Transportation Fund beginning fund balance was \$557,902.13 with an ending balance of \$320,518.42.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 15-minute executive session for the purpose of discussing the qualifications of an applicant for public employment. No action would be taken. Mrs. McGann announced the board would take a 3-minute break before moving to executive session at 7:55 p.m. and would reconvene at 8:10 p.m.

V — EXECUTIVE SESSION

The board came out of executive session at 8:10 p.m. No action was taken.

VI — BOARD PROCESS DEBRIEF

The board debriefed the board meeting.

VII — ADJOURNMENT

This meeting adjourned at 8:18 p.m.

President, Board of Directors

Secretary, Board of Directors