



**MINUTES**  
**of the Regular Meeting of the Board of Directors**  
**of the ENUMCLAW SCHOOL DISTRICT #216**  
**6:00 p.m., District Office**  
**January 20, 2015**

**I — PRELIMINARY**

**1. Call to Order:**

The regular meeting of the Board of Directors was called to order by Tina McGann, President of the Board of Directors, at 6:30 p.m. in the boardroom of the district office.

**2. Pledge of Allegiance:**

Mr. Beals led the pledge of allegiance to the flag.

**3. Roll Call:**

All board members were present except for student representative Katja Barnhart who was excused.

**4. Minutes:**

Mr. Cassell moved and Mrs. Schroeder seconded a motion to approve the minutes of the regular board meeting of December 15, 2014 and the board work study of January 5, 2015 as printed.

Motion carried.

**II — BOARD OF DIRECTORS COMMUNICATIONS**

**1. Good News of the District:**

Mrs. Merrill said that there are lots of things happening. She attended the winter choral concert at the high school. It was a packed house and the music was beautiful.

Mr. Cassell shared that he was appointed to the Washington State Apprenticeship and Training Council. At their quarterly meeting, information was shared regarding a federal technology apprenticeship grant. This would be the first grant of its type in the state and Mr. Cassell wanted Mr. Beals to be aware of it. 1,000 apprentices must be trained to meet grant requirements. Asked if this was connected to a union, Mr. Cassell said he wasn't sure as he is not aware of any IT unions.

Gia Landis reported that the Martin Luther King Jr. Assembly was good and things are low key at the high school right now.

Mr. Cassell reminded everyone of the STEM Expo at the Expo Center on February 12<sup>th</sup>.

Mrs. McGann reported that she had attended several events in Black Diamond including the Share the Joy program; the Black Diamond Elementary PTA meeting which had many in attendance and included discussion about the bond; and the Donuts for Dudes event at the school which had great attendance and was a fun time.

## 2. **Superintendent Report:**

Mr. Nelson reminded everyone to let us know about events they are attending and he would be happy to get bond information flyers to the events beforehand.

Mr. Nelson shared that he and former superintendent Jim Barchek hosted a bond informational progressive dinner recently. Dr. Barchek served appetizers and then the attendees walked across the street for dinner and dessert at Mr. Nelson's home. Those attending included current and former board members, current and former administrators, and the superintendents. Gia Landis was one of the speakers that evening and said she appreciated meeting everyone and observing how much those attending enjoyed each other's company. She stated that it was a very fun evening. Mr. Nelson added that it was a very unique event and hasn't heard of another one like it. There have been only four superintendents in the district since 1967. A lot of people who attended have spent many, many years in leadership. This was an opportunity to share information about the future of the district.

Noting that this evening the president of the United States was giving the State of the Union Address, Mr. Nelson reminded everyone of the State of Education Address Thursday evening in the Commons. The theme is "The Future Starts Now, Not Tomorrow". He will share a few of the significant happenings in 2014 and then Mr. Beals, Director of Instructional Technology, and Principals Gerrie Garton and Jill Burnes will present. The evening will conclude with an opportunity to tour portions of the high school that were built in 1962. It will be a great evening with dinner served by the board at 6:00 p.m., the address at 6:30 p.m. and concluding around 7:15 p.m.

## 3. **School Board Appreciation:**

Mr. Nelson stated that January is School Board Appreciation Month. There were gifts and treats on the table for the board members. Mr. Nelson said what the board does for us is a gift of time and service and we are very grateful to them. They are developing into a wonderful team and should be nominated for board of the year because of their exceptional work. He honored each board member with a certificate of appreciation along with their savory and sweet treats!

## 4. **Bond Update:**

Mr. Nelson shared that the bond portion of the website is continually being updated with new information. The pre-design button has been added. A lot of work has been done the past four weeks and we want the public to be aware of what the committee is doing. Updates will be posted frequently.

Mr. Madden shared the pre-design meeting schedule. He becomes more and more convinced that we chose the right architects with each meeting. There are two pre-design groups, one at Black Diamond Elementary and one at the high school. The committees are comprised of staff,

community members, Mr. Madden, Mr. French, Mr. Alexander, and students on the high school committee. Both committees have gone on school tours. Matt Rumbaugh has also given the committees homework. Mr. Madden shared pictures and activities from the committee meetings. The end result of the pre-design meetings will be conceptual designs.

Mr. Nelson shared that the community meeting at the high school was facilitated by Matt Rumbaugh with 40 people in attendance. The large group broke into smaller groups to share their hopes, concerns and goals. NAC took that information to use in their planning. NAC is very thoughtful in their process and are willing and able to do anything they are asked. NAC will be in attendance at the State of Ed address and will be in attendance at a basketball game to answer questions. They want to be open and honest in their process too. Mr. Madden added that NAC has no preconceived notions about the buildings. They will be using all the information they are gathering for their design work.

Mr. Stanwood asked if any of the school visitations were to schools designed by NAC. The answer was yes, half of the visitations were to NAC designed schools. Mr. Nelson stated that good community building is happening on the committees and people are invested. Mr. Madden said the committees are also learning what other schools wish they had done differently.

Mr. Nelson has been spending time with building principals and has enjoyed watching them and their staffs. At Thunder Mt. last week with Mrs. Callison, they were in and out of classrooms and Mrs. Callison was sharing things that could have been constructed differently. Mr. Cassell asked if this is a process NAC always uses. Mr. Madden said it appears so. Mr. Nelson added that NAC knows us and what we value. The timeline was created for us as we needed more than the Study and Survey to plan. This process hasn't felt rushed. Mr. Cassell stated that this helps with getting the word out and building capacity for support of the bond. Mr. Nelson said the bond committee invited NAC to share at their meeting. Mrs. McGann asked about students in the district being invited to share their ideas about the schools. Mr. Nelson suggested we could have a common bulletin board at each building. We will be a single high school district for at least fifteen more years. Kids can dream about high school and do authentic writing to share their thoughts and dreams.

## 5. Instructional Technology Update:

Mr. Nelson shared that Mr. Beals has been in his position for nine months. He has helped to build an incredible vision in his department. Mr. Beals is working side by side with Mr. Parker and is launching technology related to the levy. He will be sharing more of that vision on Thursday at the State of Ed Address.

Mr. Beals' presentation to the board was entitled "Preparing Students for Their Future". He highlighted some points to celebrate and then gave a glimpse of the next 6 years. He shared a detailed report on the following:

- Preparing for a New Learner
- Points of Celebration
  - Additional devices coming to EHS
  - Digital Resources for Students (student resources portal)
  - Classroom Sound Amplification Project
  - Hour of Code (one of 11 Code.org schools in the state)
  - Developing Technology Standards for Students
- Shared a Technology Roadmap: 6-year plan
  - Expanded digital tools and content K-12

- Google Apps for Education
- Professional development for staff
- Thoughtful deployment for a sustainable future
- 1:1 personal computing student devices grades 5-12
- Shared Our Students' Future by 2020
- Distributed a brochure with an overview of the 6-year plan

Mr. Beals shared that he has a great team and is excited about doing a thoughtful job of implementing the technology vision.

Mrs. Merrill remarked that the GEMS logo is very cool. Mr. Beals stated that he partnered with a graphic artist who designed the logo and added the science theme.

Mrs. McGann asked if anyone present wished to address the board as a whole to please step forward and state their name and complete an information card for the board secretary. She explained we want to properly record and recognize those who present during the meeting.

### **III — HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE**

No one present wished to address the board.

### **IV — ADMINISTRATION/BUSINESS**

#### **1. Payroll and Vouchers:**

Mr. Madden presented the list of top ten expenditures in the district as follows: Johnson Exteriors; The Travel Line; Puget Sound Energy; Food Service of America; City of Enumclaw; NAC Architecture; K & L Gates; Associated Petroleum; Skip and CTC; and Overlake Hospital.

Mr. Madden shared a list of the local businesses with which the district did \$77,945.00 of business in the month of December. The district is pleased to support local businesses and purchase their products.

Mrs. McGann reminded the audience that the board receives their packets a week ahead to review and ask any questions regarding the vouchers.

After reviewing all vouchers, Mrs. Merrill moved and Mr. Stanwood seconded to approve general fund vouchers in the amount of \$435,791.67; capital projects in the amount of \$91,705.50; associated student body fund in the amount of \$127,044.19; and ratification of the general fund payroll warrant for December in the amount of \$2,915,379.30.

Motion carried.

#### **2. Consent Agenda:**

- 1. Donation of \$2,500 from Southwood PTA to Southwood to be used for Explore Learning Gizmos Site License**
- 2. Out of state travel for EHS GAPP Exchange to Germany - June 22, 2015 through July 21, 2015**

3. **Out-of-state travel for 4, 5, 6 grade students to Disneyland Resort for STEM academic activities. Dates TBD 2015.**
4. **Personnel Report**

The consent agenda was presented by Mrs. McGann. Mr. Cassell moved and Mrs. Schroeder seconded to approve the consent agenda. Mr. Cassell thinks the STEM trip sounds very cool. Mrs. Tuttle is in the planning stages and wanted to be sure she had board approval before taking next steps.

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4. Personnel Report

**Certificated:**

- A. Resignation:
  1. Debra Schapiro, counselor, EMS, effective 6.19.2015

**Classified:**

- A. Resignations:
  1. Teresa Francis, driver, transportation, effective 12.5.2014
- B. Additional Hours:
  1. Bonnie Valdez, custodian (1 hr), Black Diamond, effective 11.17.2014
- C. New Hire:
  1. Kimberly Sales, Career Center Specialist, EHS, effective 1.5.2015
  2. William Abrahmse, auditorium tech, EHS, effective 12.8.2014
  3. Laura Thompson, preschool para, Southwood, effective 1.5.2015
  4. Jodi Clark, paraeducator, Southwood, effective 1.5.2015
  5. Hailey Dundas, tech support leader, district office, effective 1.20.2015
- D. Long Term Sub:
  1. Virginia (Gale) Doty, ECEAP Lead Teacher, Southwood, effective 1.5.2015

**Supplemental:**

- A. Rehire:
  1. Doug VanHulse, assistant boys basketball coach, EMS, effective 1.20.2015

Motion carried.

3. **First Reading:**  
**Policy 2107: Comprehensive Early Literacy Policy**  
**Policy 2150: Co-Curricular Program**

**Policy 2151: Interscholastic Activities**

**Policy 3115: Homeless Students**

**Policy 3207: Prohibition of Discrimination, Harassment, Intimidation & Bullying**

**Policy 3210: Nondiscrimination**

**Policy 3231: Student Records**

Mr. Nelson presented seven policies for first reading. All of the policies were in response to new legislation and had updated language. Policy 2151 includes new language that requires Mr. Nelson to submit a list of high school activities for board review annually. We will research this to see why this requirement is included and if it is law. Mr. Cassell agreed that this should be researched to see if the language can be deleted. Policy 3207 addresses special education and 504 students. The district stays updated on our HIB policy as it is an important one. We continue to be proactive in that area. Thunder Mt. Middle School just completed its second round of Finding Kind training. Mr. Cassell asked about the trainings in policy 3115. Mrs. Chambers conducted those this year and recommends adding those to the list of mandatory trainings for all staff. M. Nelson added that when people have a concern about students in their building who are homeless or are suspected of being, they take that concern to an administrator or counselor. We have a family in our district who stays at a different church each night for shelter.

#### **4. General Fund Report:**

Mr. Madden presented the general fund report. 29.31% of the 2014-15 budget has been expended with 34.43% of revenues received. Mr. Madden shared graphs depicting the revenue and expenditure history.

The beginning of the year fund balance was \$7,544,746.34. Total resources available: \$22,313,916.91. Expenditures to date: \$13,885,209.39. Reserved grant carry-over: \$200,000.00; reserved inventory – commodities carried over: \$28,092.00; reserve of 5% per board policy: \$2,368,571.00; and Capital Projects: \$262,522.00. Unreserved ending fund balance: \$5,569,522.52.

Capital Projects beginning fund balance was \$361,657.30 with an ending balance of \$324,759.19.

The Debt Service Fund beginning fund balance was \$3,539,223.60 with an ending balance of \$875,043.20.

ASB Fund beginning fund balance was \$371,536.23 with an ending balance of \$489,059.61.

Transportation Fund beginning fund balance was \$557,902.13 with an ending balance of \$558,680.26.

Mrs. McGann asked Mr. Nelson if an executive session was necessary. Mr. Nelson stated that he would need a 5-minute executive session for the purpose of review the performance of a public employee. No action would be taken. Mrs. McGann announced the board would take a 5-minute break before moving to executive session at 8:00 p.m. and would reconvene at 8:05 p.m.

### **V — EXECUTIVE SESSION**

The board returned to open session at 8:05 p.m. No action was taken.

**VI — BOARD PROCESS DEBRIEF**

The board debriefed the meeting.

**VII — ADJOURNMENT**

This meeting adjourned at 8:03 p.m.

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President, Board of Directors

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Secretary, Board of Directors