



Application for Faculty Employment

Name _____ Date of Application _____

Street, City, State, Zip _____

E-Mail Address _____ Telephone Numbers _____

For Position as (please specify position as appropriate)

- St. Mary's Place Teacher
 - Pre-Kindergarten Teacher
 - Kindergarten Teacher (JK & SK)
 - Lower School Teacher (grades 1-5)
 - Middle School Teacher (grades 6-8) Subjects
-
- Upper School Teacher (grades 9-12) Subjects
-

This application, a current resume, and official transcripts should be mailed to:

**St. Mary's Episcopal School
Office of the Assistant Head
60 Perkins Extended
Memphis, TN 38117**

For office use

Date Rec'd. _____	Original Rec'd by _____	Copy Sent _____
Response Letter _____	Interview Date _____	Transcript Rec'd _____

Educational Background *(Please list most recent first)*

College/University _____

Degree Awarded _____ Year Graduated _____

Major _____ Minor _____

College/University _____

Degree Awarded _____ Year Graduated _____

Major _____ Minor _____

College/University _____

Degree Awarded _____ Year Graduated _____

Major _____ Minor _____

Employment Experience *(Please list most recent first)*

If you are currently employed, may we contact your employer? yes no

Dates Employed _____ Employer Name _____

Address _____ Phone Number _____

Job Title/Responsibilities _____

Dates Employed _____ Employer Name _____

Address _____ Phone Number _____

Job Title/Responsibilities _____

Dates Employed _____ Employer Name _____

Address _____ Phone Number _____

Job Title/Responsibilities _____

Dates Employed _____ Employer Name _____

Address _____ Phone Number _____

Job Title/Responsibilities _____

Teaching Experience

1. Do you have a teaching certificate? no yes, in state of _____ certificate # _____ .
2. List areas of certification or areas in which you are qualified to teach (24 or more semester hours):

3. How many semester quarter hours of Education courses have you completed? _____
4. Are you a St. Mary's Parent? no yes, my daughter's name _____
5. Are you a St. Mary's Alumna? no yes, class of _____
6. Which of the following are you able to direct or coach successfully?

<input type="checkbox"/> Debates	<input type="checkbox"/> Plays	<input type="checkbox"/> Literary Magazine	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Yearbook	<input type="checkbox"/> Basketball	<input type="checkbox"/> Bowling	<input type="checkbox"/> Cross Country
<input type="checkbox"/> Golf	<input type="checkbox"/> Lacrosse	<input type="checkbox"/> Pom/Dance	<input type="checkbox"/> Soccer
<input type="checkbox"/> Softball	<input type="checkbox"/> Swimming	<input type="checkbox"/> Tennis	<input type="checkbox"/> Track
<input type="checkbox"/> Volleyball			

Other (please describe) _____

7. In what languages are you proficient or fluent? _____

8. Please describe below the use of technology in your classroom and how you feel it enhances your teaching.

9. Please describe any experience or provide any additional information that you believe may support or be relevant to your application.

References

Name of Principal/Supervisor _____ Position _____

Address _____ Telephone _____

Name of Fellow Teacher whom you have taught with _____ Telephone _____

Address _____

Grade level _____ Subject _____

Name of Parent of student you have taught _____ Telephone _____

Address _____ Year (you taught the child) _____

Grade level _____ Subject _____

I understand that false, misleading, or omitted information provided or not provided on my application or at any time during the interview process may result in a refusal to hire, or discharge in the event of employment. I certify that the information contained in this application is true and correct.

Applicant Signature

Date

I Accept

By entering your name, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

Employment at St. Mary's Episcopal School is contingent upon successful completion of a background, fingerprint, and reference check.

St. Mary's does not discriminate on the basis of race, religion, ethnic or national origin in admission or in any other activities or programs of the School.