

**Class of 2021**



**SENIOR  
SURVIVAL  
GUIDE**

CTE Career Center  
Hazen • Lindbergh • Renton  
Talley Sr. High School

Launching Learning to Last a Lifetime

**Career and Technical Education**

Renton School District #403 • Revised September 2017

## Table of Contents

---

Career Center Overview.....	1
Employment Projections.....	2
Save the Date.....	3
SAT and ACT Test Dates.....	4
College Bound Scholarship.....	5
In-State Public & Private Colleges Admission Fees & Deadlines.....	6
Community and Technical College Fall Admissions & Financial Aid Deadlines.....	8
College Application Checklist.....	10
Washington State Community and Technical Colleges.....	12
Applying to Community Colleges.....	13
Applying to Technical Colleges.....	14
University Centers and Partnerships at WA Community and Technical Colleges.....	16
Career & Job Training at WA State's Community & Technical Colleges.....	24
Community & Technical College 2019 - 2020 Tuition.....	31
Applying for Admission to a 4-Year College or a University.....	32
Minimum College Admissions Standards.....	33
Independent & Public 4-Year Colleges and Universities.....	35
Washington State 2 & 4-Year College Websites.....	36
Asking for Letters of Recommendations.....	38
Writing Application Cover Letters.....	39
High School Resume Organizer .....	40
SAT & ACT Tests & Comparison Charts.....	42
ASVAB Test.....	50
Apprenticeship.....	51
Compliance Page.....	59

# **What is the Career Center?**

---

The Career Center is designed to assist students in the development and achievement of their post high school career and educational goals. It is open Monday through Friday to provide the following services:

- Career Pathways Information
- Interest Surveys
- Employability Skills
- Tech Prep Information
- Career Exploration
- Volunteer Information
- Job Search Assistance
- Scholarships & Financial Aid Information
- Senior Culminating Project
- Technical College Information
- Community College Information
- Four-Year College Information
- Apprenticeship Information
- Job Shadowing
- Internships/Mentoring
- Work Site Learning
- Field Trips
- College Tours
- Guest Speakers
- Career Fair
- College Fairs
- Apprenticeship Fair

## **Career Center Resources**

A wide variety of resources are available in the Career Center to assist students in making informed decisions about their post high school goals. Use these resources to help you decide where to apply:

### **Printed Materials**

- College catalogs, applications
- Career & educational publications
- View books, and schedules
- Specific career publications
- Educational & occupational handouts
- Scholarship & Financial aid guides
- SAT/ACT preparations books
- Tech Prep information

### **Individual, Small, and Large Group Presentations on**

- Career interest areas
- Post-secondary education
- Scholarships & financial aid
- Resume writing
- Interviewing skills
- Job search strategies

If you would like to use any of the above mentioned resources, feel free to stop by the Career Center during lunch times, before school, after school, or (with teacher permission) during class time (scheduled appointments preferred).

### **College & Career Specialists**

#### **Renton High School – Career Center**

Nichola Fulmer

[Nichola.Fulmer@rentonschools.us](mailto:Nichola.Fulmer@rentonschools.us)

425-204-3524

#### **Lindbergh High School – Career Center**

Ivery Rhodes

[Ivery.Rhodes@rentonschools.us](mailto:Ivery.Rhodes@rentonschools.us)

425-204-3225

#### **Hazen High School – Career Center**

Quan Nguyen

[Quan.Nguyen@rentonschools.us](mailto:Quan.Nguyen@rentonschools.us)

425-204-4254

#### **Albert Talley Sr. High School – Career Center**

Kellie Cave

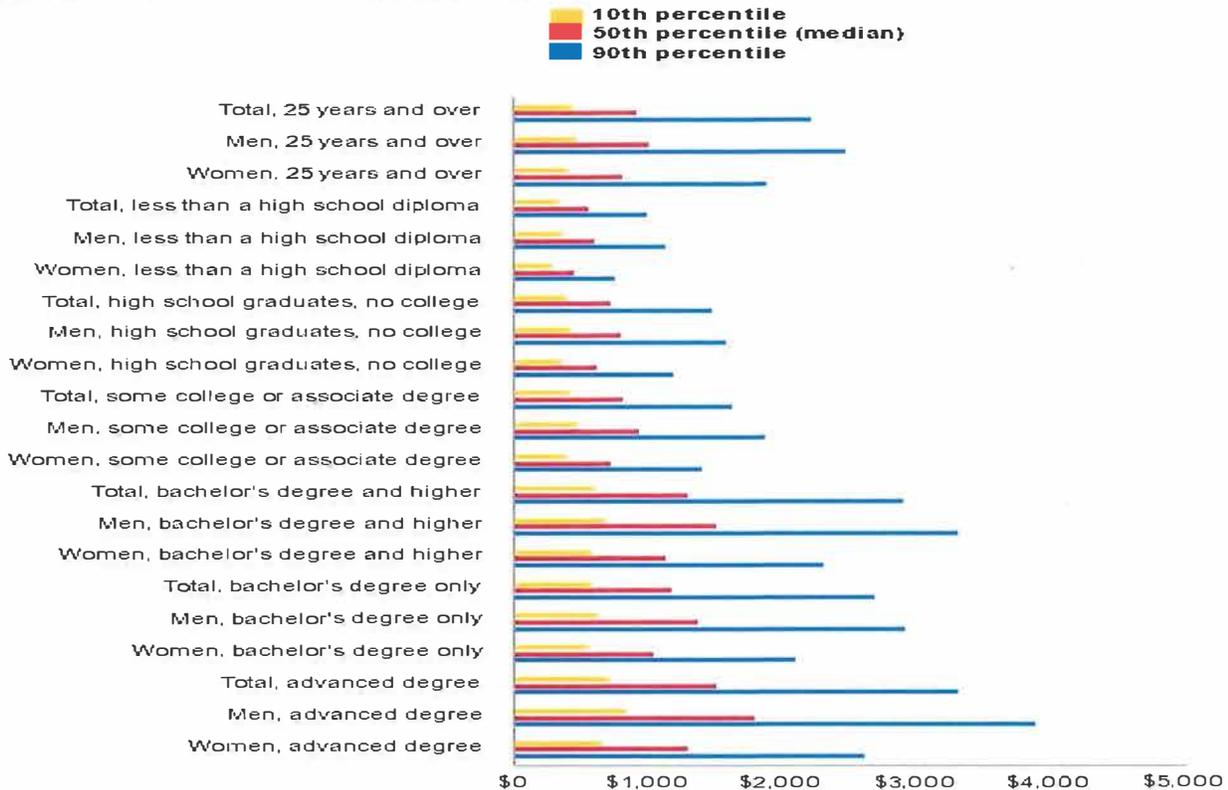
[Kellie.Cave@rentonschools.us](mailto:Kellie.Cave@rentonschools.us)

425-204-2116

# Employment Projections

Full-time workers age 25 and older without a high school diploma had median weekly earnings of \$554 in the second quarter of 2018. That compares with \$726 for high school graduates (no college) and \$1,310 for those holding at least a bachelor's degree.

## Selected percentiles of usual weekly earnings of full-time wage and salary workers age 25 and older, 2nd quarter 2018 averages



Click legend items to change data display. Hover over chart to view data.  
Source: U.S. Bureau of Labor Statistics.

Among college graduates with advanced degrees (master's or professional degree and above), the highest earning 10 percent of male workers—the 90th percentile—made \$3,900 or more per week. Women in the 90th percentile with advanced degrees had weekly earnings of \$2,625 in the second quarter of 2018.

Weekly earnings for the lowest paid 10 percent of men with advanced degrees—whose earnings were below the 10th percentile—were less than \$856 in the second quarter. That was higher than the median earnings—the 50th percentile—of men who had completed high school but never attended college.

These data are from the [Current Population Survey](#) and are not seasonally adjusted. For more information, see "[Usual Weekly Earnings of Wage and Salary Workers: Second Quarter 2018](#)." Full-time workers usually work 35 hours or more per week at their sole or main job. The median or 50th percentile is the midpoint in the earnings distribution; half of workers earn more than the median and half earn less. Ten percent of workers have earnings below the upper limit of the 10th percentile, and 90 percent have higher earnings. Ninety percent of workers have earnings below the upper limit of the 90th percentile and 10 percent have higher earnings.

\*Chart and information are from the Bureau of Labor Statistics:

<https://www.bls.gov/opub/ted/2018/weekly-earnings-by-educational-attainment-in-second-quarter-2018.htm>

# SAVE THE DATE

## Upcoming Events 2019-2020

DATE	TIME	ACTIVITY	LOCATION
September 18, 2019	6:30PM-8:30PM Presentation	<p>“Money Maze”</p> <p>The Money Maze– finding money for college, is a workshop designed to address the major issues facing students and parents as they pursue all types of need and merit-based financial aid programs.</p> <p>9th-12th grade families and students encouraged to attend</p>	Renton IPAC Theater
	5:30PM-6:30PM Resource Fair		
October 23, 2019	6 PM - 8 PM	<p>Post-Secondary Fair</p> <p>9th-12th grade families and students encouraged to attend</p>	Renton Pavilion Event Center
October 29, 2019	2:05 PM - 7:00 PM	<p>College Application &amp; Financial Aid Workshop</p> <p>Seniors are encouraged to attend all College Applications/FAFSA/WASFA workshops</p>	Renton High School TLC– The Learning Complex
November 5, 2019	2:30 PM - 7:00 PM	<p>College Application &amp; Financial Aid Workshop</p> <p>Seniors are encouraged to attend all College Applications/FAFSA/WASFA workshops</p>	Lindbergh High School Library
November 7, 2019	2:30 PM - 7:00 PM	<p>College Application &amp; Financial Aid Workshop</p> <p>Seniors are encouraged to attend all College Applications/FAFSA/WASFA workshops</p>	Hazen High School 2nd Floor Computer Lab & Library

### INTERPRETERS AVAILABLE AT EACH EVENT

For additional information, contact: **Your College & Career Center Specialist**



Albert Talley Sr. High School	425.204.2116
Hazen High School:	425.204.4254
Lindbergh High School:	425.204.3225
Renton High School:	425.204.3524



## SAT Dates for 2019-2020

Date of Test	Register by	Late Registration Deadline (with fees)	Get Scores By
August 24, 2019	July 26	August 13, 2019	September 6-11
October 5	September 6	September 24	October 18-23
November 2	October 3	October 22	November 15-20
December 7	November 8	November 26	December 20-25
March 14, 2020	February 14	March 3, 2020	March 26-30
May 2	April 3	April 21	May 15-20
June 6	May 8	May 27	July 15-17

## ACT Dates for 2019-2020

Date of Test	Register by	Late Registration (with fees)	Get Scores By
September 14, 2019	August 16	August 17-30, 2019	September 24 -October 8
October 26	September 20	September 26-October 4	November 5-19
December 14	November 8	November 3-19	December 24 -January 7
February 8, 2020	January 10	January 11-17, 2020	February 18 - March 3
April 4	February 28	February 29 - March 13	April 14 - 28
June 13	May 8	May 9-22	June 23 - July 7

***\*Check with College Board and ACT websites to confirm dates, deadlines, registration procedures and testing locations.***



The College Bound Scholarship program encourages low-income, middle school students to choose a path that will lead to educational success after high school. (Eligible students applied by June 30 of their 8<sup>th</sup> grade year.)

**Now that you are a junior or senior in high school, and as a College Bound Scholarship student, it is important that you understand your commitment along with the financial aid process in order to access the Scholarship.**

The College Bound Scholarship program promises annual college tuition (at public institution rates) and a small book allowance. This scholarship is a state-funded program administered by the Washington Student Achievement Council and can be used at a Washington public community or technical college, public four-year institution, an approved independent college or university, or private career school that participates in the Washington State Need Grant program. (Visit website for a current list of participating colleges:

[www.wsac.wa.gov](http://www.wsac.wa.gov))

**As a College Bound student, you pledged to:**

- Maintain and graduate with a cumulative high school grade point average of 2.0 or higher on a 4.0 scale.
- Be a good citizen in school and in your community, and not be convicted of a felony.
- Apply for financial aid by completing the Free Application for Federal Student Aid (FAFSA) or the Washington Application for State Financial Aid (WASFA) in a timely manner in your senior year of high school.

**What's next?**

- Make sure your home address and email address are up to date.
- Complete the Free Application for Federal Student Aid (FAFSA) or Washington Application for State Financial Aid online on or after October 1 of your senior year. **The FAFSA or WASFA will determine your income eligibility to receive the College Bound Scholarship.**
- Complete and submit the FAFSA or WASFA **as soon as possible** or by the college's priority deadline, even if you are not sure of your plans. It's FREE to apply.
- If your family has questions, contact the financial aid office of the college you plan to attend.
- College Bound Scholarship Contact Information:  
Website: [www.wsac.wa.gov](http://www.wsac.wa.gov)  
TEL: **1.888.535.0747**  
EMAIL: **collegebound scholars@wsac.wa.gov**

**Summary:**

- Graduate with at least a 2.0 GPA. For admission to many colleges, you will need a higher GPA.
- Apply for admission to college.
- File the FAFSA/WASFA– as soon on or after October 1 of your senior year. Colleges may have different priority deadlines so be sure to check on their website to see when their financial aid deadlines are.
- Meet all financial aid deadlines and provide all other documents needed by the college.
- After you are accepted to a college, you will receive your Financial Aid Award letter from their financial aid office. If you are eligible for the College Bound Scholarship, it will say be listed on the award letter.
- The College Bound Scholarship will be sent directly to the college who will provide the funds to you.



# College Application Checklist

Having a list of important tasks to complete for each college application will make the application process go smoothly and help you meet deadlines. Opting in to the College Board Opportunity Scholarships at [cb.org/opportunity](https://collegeboard.org/opportunity) can also give you chances at earning scholarships for completing some of these steps.

## PLAN

To fill in all the blanks on the application form itself, you may have to dig up documents or get answers from your parents or guardians. Most students use online applications, but paper applications are usually available too. There are also services that let you complete one application online and submit it to several colleges like the Coalition Application, Common Application, and Universal College Application.

	College 1	College 2	College 3	College 4
Get information/application forms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make a note about regular application deadline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make a note about early application deadline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

## GRADES

The record of the classes you've taken and your grades are important parts of your application. Your high school should send your transcript, along with a school profile, directly to the colleges you're applying to. Ask your school counselor or principal how to arrange for this. And be sure to check the transcript for errors before it's sent.

	College 1	College 2	College 3	College 4
Request high school transcript sent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Request midyear grade reports sent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

## TEST SCORES

Most colleges require or recommend that you send scores from tests such as the SAT®. Colleges accept scores only from the testing organizations themselves. Visit [bigfuture.org](https://bigfuture.org) for more information and to learn more about the role of testing in college admission.

	<i>College 1</i>	<i>College 2</i>	<i>College 3</i>	<i>College 4</i>
<b>Send SAT scores</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send SAT Subject Test scores</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send AP® scores</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

---

## RECOMMENDATION LETTERS

Many colleges require letters of recommendation from teachers or other adults who know you well. Ask your references well in advance of the deadlines to write you a recommendation. You may want to give them a short written summary of your achievements to help them write about you.

	<i>College 1</i>	<i>College 2</i>	<i>College 3</i>	<i>College 4</i>
<b>Request recommendation letters</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send thank-you notes</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

---

## ESSAYS

Your essays are a chance for you to give admission officers a better idea of your character and strengths. Remember to proofread your essays carefully before you send them in.

	<i>College 1</i>	<i>College 2</i>	<i>College 3</i>	<i>College 4</i>
<b>Draft initial essay(s)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Proofread essay(s) for spelling and grammar</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Have two people read essay(s)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Revise your essay(s)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Proofread your revision</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

---

## APPLICATIONS

Applying to college is a big job, but you can make it easier by breaking it down into a series of small steps.

	College 1	College 2	College 3	College 4
<b>Complete college applications*</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Use exact same name on all of your forms</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Carefully review entire application</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Have a family member or teacher review application</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

\*Visit [cb.org/opportunity](https://www.cb.org/opportunity) to check if you're eligible for the \$1,000 Apply to Colleges scholarship.

## INTERVIEWS

It's a good idea to ask for an interview, even if it's not required. It shows you're serious and gives you a chance to connect with someone in the admission office. Even if a college is far away, you may be able to interview with a local alumnus. Read [What to Do Before and After Your College Interview](#) to prepare.

	College 1	College 2	College 3	College 4
<b>Interview at college</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Look into an alumnus interview</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send thank-you note(s) to interviewer(s)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

## SEND AND TRACK YOUR APPLICATION

Once you've completed your application, follow these tips to make sure all the parts get to where they're going.

	College 1	College 2	College 3	College 4
<b>Make copies of all application materials</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Apply online</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Include application fee</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Sign application</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Confirm receipt of application materials</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send supplemental material, if needed</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Mail your institutional aid form, if needed</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Mail state aid form, if needed</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---

---

## FINANCIAL AID

College is usually more affordable than many families think, thanks to financial aid. Below are key steps to navigating the financial aid process:

	College 1	College 2	College 3	College 4
<b>Make a note of priority financial aid deadline</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Make a note of regular financial aid deadline</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Submit FAFSA (Opens October 1)*</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Submit CSS Profile™, if needed (Opens October 1)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Submit college aid form, if needed</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---



---

\*Visit [cb.org/opportunity](https://bigfuture.org/opportunity) to check if you're eligible for the \$1,000 Complete the FAFSA scholarship.

## DECISION

You've received several college admission offers. Now comes the hard part: Which one do you choose? Find out how to make the best decision for you.

	College 1	College 2	College 3	College 4
<b>Receive admission letter</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Receive financial aid award letter</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Get more information about each college</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ask questions about student resources and services</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Compare college features and things you want</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Compare financial aid awards side by side</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Make a decision</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Respond to college you're attending</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Respond to colleges whose offers you're declining</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send deposit</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Send final high school transcript</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

---



---

Visit [bigfuture.org](https://bigfuture.org) for more information.

# Washington State Community and Technical Colleges



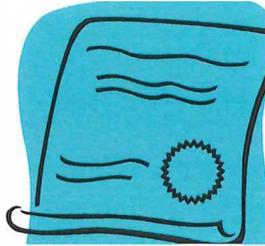
- |  |   |                                      |
|--|---|--------------------------------------|
| 1 - <u>Bates Technical College</u>       | 12 - <u>Grays Harbor College</u>                    | 23 - <u>Seattle Central College</u>  |
| 2 - <u>Bellevue College</u>              | 13 - <u>Green River College</u>                     | 24 - <u>Shoreline CC</u>             |
| 3 - <u>Bellingham Technical College</u>  | 14 - <u>Highline College</u>                        | 25 - <u>Skaqit Valley College</u>    |
| 4 - <u>Big Bend CC</u>                   | 15 - <u>Lake Washington Institute of Technology</u> | 26 - <u>South Puget Sound CC</u>     |
| 5 - <u>Cascadia CC</u>                   | 16 - <u>Lower Columbia College</u>                  | 27 - <u>South Seattle College</u>    |
| 6 - <u>Centralia College</u>             | 17 - <u>North Seattle College</u>                   | 28 - <u>Spokane CC</u>               |
| 7 - <u>Clark College</u>                 | 18 - <u>Olympic College</u>                         | 29 - <u>Spokane Falls CC</u>         |
| 8 - <u>Clover Park Technical College</u> | 19 - <u>Peninsula College</u>                       | 30 - <u>Tacoma CC</u>                |
| 9 - <u>Columbia Basin College</u>        | 20 - <u>Pierce College-Fort Steilacoom</u>          | 31 - <u>Walla Walla CC</u>           |
| 10 - <u>Edmonds CC</u>                   | 21 - <u>Pierce College-Puyallup</u>                 | 32 - <u>Wenatchee Valley College</u> |
| 11 - <u>Everett CC</u>                   | 22 - <u>Renton Technical College</u>                | 33 - <u>Whatcom CC</u>               |
|  |   | 34 - <u>Yakima Valley CC</u>         |

## APPLYING FOR ADMISSION TO A COMMUNITY COLLEGE

Community colleges have a variety of **two-year** degrees and **training** in vocational areas. They can also provide the **first two years of a four-year** university education. There are no entry requirements for a community college other than having a high school diploma or proof of GED completion.

### **How to apply**

1. Go to: <http://www.public.ctc.edu/applicantwebclient/applicant/>. Complete the online application. \*Note that an ACT or SAT score is not required by community colleges, but an assessment can be scheduled after submitting your application.
2. Apply for financial aid. The FAFSA (Free Application for Federal Student Aid) or WASFA (Washington Application for State Financial Aid) should be completed in by the priority deadline (can be found by checking school's website) and sent to the community college.
3. Meet with an academic advisor to evaluate your options, and learn about resources for college transfer or satisfying your degree requirements.



## TRANSFERRING TO A FOUR YEAR UNIVERSITY

Students may spend the first one to two years of their continuing education at a community college and then transfer to a four-year school. Don't wait to start thinking about where you will transfer. You should research potential schools and programs that you might be interested in early on.

Make sure to visit your school's transfer center. All community colleges should have transfer centers on campus. This center will help you to identify schools that admit transfer students, or that have special agreements with your community college.

### **1. Associate of Arts or Science Degree**

Can be earned at a community college and will satisfy the general education requirements for the first two years at many four-year institutions.

### **2. Know the Transfer Requirements**

Your community college advisor will assist you in selecting the classes you will need to transfer to a four-year institution. It is to your benefit to keep in contact with the admissions office of the college you plan to attend.

## APPLYING TO A TECHNICAL COLLEGE

Technical colleges are public, state-supported schools which provide **job training, retraining, and upgrading** to individuals 16 years of age or older.

There are five technical colleges in the state of Washington – Renton Technical College, Bates Technical College (Tacoma), Clover Park Technical College (Tacoma), Lake Washington Institute of Technology (Kirkland), and Bellingham Technical College.

Information for these schools can be found in the catalogs available from the Career Center or online. Some similar programs can be found at local community colleges.

Full time training programs range from **twelve weeks to two years in length**. The programs cover a range of occupations including dental assistant, mechanic, culinary arts, pre-engineering and more. Many classes are open-entry, allowing students with or without high school credentials to enter any time an opening occurs. Job training is considered complete when the student is considered employable.

### Steps to Apply

1. Catalogs for technical colleges are available in the Career Center or online on the school's website.
2. Call the technical college and make an appointment to meet one of the admission counselors.
3. Decide on the program you prefer, obtain an application, indicating the program in which you wish to enroll.
4. Follow the steps outlined on the financial aid checklist; in particular, contact the financial aid person at the school you plan to attend, and submit the Financial Aid Form as indicated.
5. **Pay applicable fees.** If the program is "open enrollment", you will pay the full semester tuition prior to the beginning of the semester. If there is not an opening, you may be required to pay a waiting list fee.
6. Some programs have **assessment test** requirements so check with the college you are considering applying to, to learn about their enrollment requirements.
7. A start date for your program will be assigned unless you are on a waiting list, in which case you will be notified later of your start date.



# APPLYING FOR ADMISSION TO A COMMUNITY & TECHNICAL COLLEGE

---

## **Web Admissions Center**

Washington State Community and Technical Colleges

---

### Main Menu

<http://www.public.ctc.edu/applicantwebclient/applicant/>

Welcome to the Web Admissions Center for the Washington State Community and Technical Colleges!

From here you can apply for admission to several of the community and technical colleges in the state of Washington. To get started, simply select from one of the options below.

- [Quick Start Instructions](#)
- [Set Up My Web Admissions Account](#)
- [Login to the Web Admissions Center](#)

If you are having difficulties with this application (like having a Session variable undefined...), [click here](#) for a possible solution to the problem.

---

### [SBCTC Privacy Notice](#)

All material is [Copyright](#) © 2009 Washington State Board for Community and Technical Colleges (SBCTC).

If you have questions about your Application for Admission or about the college to which you are applying, contact the college directly.

If you encounter a serious application error while using the application, e-mail [SBCTC Customer Support](#).

# University Centers and Transfer Partnerships

Four-year colleges and universities offer a variety of bachelor and master degrees on community and technical college campuses so students can pursue higher levels of college education in their local communities.

## **Bellevue College**

### Eastern Washington University at Bellevue College:

BA Business Administration with Management Major  
BA Business Administration with Human Resources Major  
BA Interdisciplinary Studies  
BA Children's Studies - Children and Family Support  
BA Psychology

## **Big Bend Community College**

### Central Washington University (Moses Lake) at Big Bend Community College:

BS Interdisciplinary Studies – Social Sciences

## **Cascadia College**

### University of Washington - Bothell:

BA American and Ethnic Studies  
BA Applied Computing  
BS Biology  
BA Business Administration  
BS Chemistry  
BA Chemistry  
BS Climate Science and Policy  
BA Community Psychology  
BS Computer Engineering  
BS Computer Science and Software Engineering  
BA Culture, Literature and the Arts  
BA Educational Studies  
BS Electrical Engineering  
BS Environmental Science  
BA Environmental Studies  
BA Gender, Women and Sexuality Studies  
BA Global Studies  
BA Health Studies  
BA Interactive Media Design  
BA Individualized Study  
BA Interdisciplinary Arts  
BA Interdisciplinary Studies  
BA Law, Economics and Public Policy  
BA Mathematical Thinking and Visualization  
BS Mathematics  
BS Mechanical Engineering

BA Media & Communications Studies  
BS Nursing: first-year entry RN to BSN - freshman only;  
RN to BSN - transfer students only  
BS Physics  
BA Science, Technology & Society  
BA Society, Ethics and Human Behavior  
Elementary Teacher Certification  
Technology MBA (TMBA)  
Leadership MBA  
MA Cultural Studies  
MA Policy Studies  
MEd Leadership Development for Educators (LEDE)  
Master of Education  
MEd - Special Education Leadership (ECSEL)  
Master of Education (Secondary/Middle Level  
Endorsement)  
Master of Fine Arts in Creative Writing and Poetics  
Master of Nursing  
MS in Accounting  
MS Computer Science and Software Engineering  
MS Cyber Security Engineering  
MS Electrical Engineering

## **Clark College**

### Eastern Washington University at Clark College:

BASW Social Work  
MSW Social Work

## **Columbia Basin College**

### Heritage University Tri-Cities:

BA in Education: K-8 Certification with ESL and/or Bilingual endorsement options  
Master In Teaching (MIT) Innovate leads to master's degree and K-8 Certification with STEM Support  
MIT Accelerate leads to master's degree, K-8 Certification plus ESL or Special Education endorsements  
BA in Criminal Justice  
BA in Psychology  
BS in Accounting  
Bachelor of Social Work (BSW). Online with HU Toppenish: MEd Educational Administration; Principal Certification;  
Principal ProCert  
MA English

## **Edmonds Community College**

### Central Washington University - Lynnwood:

BS Accounting  
BS Business Administration - Specializations:  
    Finance  
    Leadership and Management  
    Marketing Management  
    Supply Chain Management  
BAS Information Technology and Administrative  
Management - Specializations:  
    Administrative Management  
    Cybersecurity  
    IT  
    Project Management (online)  
BS Information Technology and Administrative  
Management/IT or Admin Management Specialization -  
Specializations:  
    Administrative Management  
    Cybersecurity  
    IT  
    Project Management (online)  
BS Interdisciplinary Studies – Social Sciences  
BA Law and Justice

### Online Degree Programs

BS Aviation Management  
BA English: Professional and Creative Writing  
BS Paramedicine (Hybrid)  
BA Psychology  
BS Public Health  
BS Social Services  
BA Sociology  
MA English: Professional and Creative Writing  
MEd Higher Education  
MEd Literacy  
MEd Master Teacher  
MEd School Administration  
MEd Special Education  
MS Athletic Administration (Hybrid)  
MS Information Technology and Administrative  
Management (Hybrid)  
MS Health and Physical Education

## **Everett Community College - Everett University Center**

### **Eastern Washington University at North Puget Sound:**

MSW Social Work

### **Hope International University (WASC accredited):**

Associate of Arts, Bachelor in Liberal Studies: Teacher Preparation

BS Business Administration

BS Human Development with two concentrations (Community Mental Health and Counseling; Child, Adolescent & Family Studies)

BS Christian Ministry

MA Christian Ministry

MS Management

MBA Master of Business Administration

### **University of Washington – Bothell:**

Nursing RN to BSN

### **Washington State University:**

BS Mechanical Engineering

BS Electrical Engineering

BA Hospitality Management

BA Integrated Communication

BS Software Engineering

BS Data Analytics

BS in Agricultural and Food Systems

### **Western Washington University:**

BA Human Services

BA Environmental Policy

BS Environmental Science

BAE Elementary Education

MA Rehabilitation Counseling

MIT Secondary Education

MBA Business Administration

## **Highline College**

### **Central Washington University - Des Moines:**

BS Accounting  
BS Business Administration  
BAEd Early Childhood Education  
BAEd Elementary Education  
BAEd Elementary Education/Middle Level Math  
BAEd Elementary Education/TESL  
BAS Information Technology and Administrative Management/IT  
BS Interdisciplinary Studies – Social Sciences  
BA Law and Justice  
BA Psychology, MEd Master Teacher  
MPA Professional Accountancy  
MEd School Administration, MS Law Justice, Principal Certification  
Professional Certificate in Teaching  
Sports Business Certificate  
Supply Chain Management Certificate

## **Lake Washington Institute of Technology**

### **Central Washington University - Lynnwood:**

BAS Information Technology and Administrative Management

## **Lower Columbia College**

### **City University:**

BA Education and Teacher Certification  
BS Criminal Justice  
BS Information Systems

### **Eastern Washington University at Lower Columbia College:**

BS Applied Technology  
BA Business Administration - Operations Management  
BA Children's Studies  
BA Interdisciplinary Studies  
BA Business Administration  
MBA Master of Business Administration

### **Washington State University - Vancouver:**

BS Nursing

## **Warner Pacific College:**

BS Human Development  
BS Healthcare Administration  
MS Management Organizational Leadership

## **North Seattle College**

### **Central Washington University:**

Master of Science in Information Technology and Administrative Management (ITAM) for graduates of the BAS in International Business and the BAS in Application Development.

### **Eastern Washington University at North Seattle College:**

BS Electrical Engineering

### **Western Washington University:**

BAEd Elementary Education

BAEd Special Education Endorsement

BAEd Elementary Education Post-Baccalaureate Teacher Certification

### **Seattle Pacific University:**

Graduate School of Business programs in Master of Business Administration (MBA)

Master of Science in Information Systems Management (MS-ISM)

Master of Arts in Management with Human Resources emphasis (MAM-HR)

Master of Arts in Management (emphasis in Social and Sustainable Management, MAM-SSM) for BAS in International Business

### **City University:**

All BAS degree program graduates receive direct admission into the Masters degree programs offered by the university in the Colleges of Applied Leadership, Arts and Sciences, Management, and Education. A few programs may have pre-requisite classes that must be completed prior to admission.

## **Olympic College**

### **Brandman University:**

BA Business Administration

BA Criminal Justice

BA Early Childhood Education

MA Organizational Leadership

BA Psychology

BA Social Science

BA Applied Studies

MA Psychology (Marriage & Family Therapy)

MS Human Resources

DDE Organizational Leadership

### **Old Dominion University:**

BS Primary/Elementary Education

BS Occupational Studies

PhD Community College Leadership

MSEd Elementary Teacher

MSEd Military Career Transition Program: VA Teacher Licensure

PhD Occupational & Technical Studies

MS OTS Career & Technical Education Teaching

MS OTS Community College Teaching

MS OTS Business & Industry Training

MSEd Special Education VA Licensure

MSEd Special Education Research Emphasis

BS/BA Business

BS/BA Social Sciences

BS Communication & Writing

BS Engineering & Technology

BS Computer Science

MEM Engineering Management

MBA Business

MPA Public Administration

PhD English

**Washington State University:**

BS Mechanical Engineering  
BS Electrical Engineering

**Western Washington University:**

BS Computer and Information Systems Security  
BA Business Administration  
BAEd Elementary Education  
BS Environmental Science  
BA Environmental Policy  
BA Human Services  
BA Multidisciplinary Studies  
MEd Educational Administration

**Peninsula College**

**The Evergreen State College:**

BA Reservation-Based Community Determined Program

**Old Dominion University:**

Baccalaureate degrees in a variety of disciplines (classes offered online, some classes have scheduled class meetings).

**Western Washington University:**

BS Computer & Information System Security  
BA Environmental Policy  
BS Environmental Science  
BA Human Services (online)  
BA Multidisciplinary Studies

**University of Alaska Southeast**

BA Biology  
BS Biology  
BS Marine Biology  
BS Environmental Science  
BS Geography and Environmental Resource  
BA Geography and Environmental Studies

## **Pierce College Fort Steilacoom**

### **Central Washington University - Pierce County:**

BA Law and justice

BAEd Elementary Education/Literacy

BS Interdisciplinary Studies- Social Sciences

BS Social Services

BAS Information Technology and Administrative Management/IT Management specialization

## **Seattle Central College**

### **City University:**

All BAS degree program graduates receive direct admission into the master's degree programs offered by the university in the Colleges of Applied Leadership, Arts and Sciences, Management, and Education. A few programs may have prerequisite classes that must be completed prior to admission.

## **Shoreline Community College**

### **University of Washington - Bothell:**

Nursing RN to BSN

## **South Seattle College**

### **Eastern Washington University at South Seattle College:**

BS Applied Technology - Applied Technology Option

### **City University:**

All BAS degree program graduates receive direct admission into the master's degree programs offered by the university in the Colleges of Applied Leadership, Arts and Sciences, Management, and Education. A few programs may have prerequisite classes that must be completed prior to admission.

## **Walla Walla Community College**

### **Washington State University - College of Nursing:**

Nursing RN to BSN

## **Wenatchee Valley College**

Central Washington University - Wenatchee:

BAEd Elementary Education/TESL Minor  
BS Interdisciplinary Studies-Social Sciences

## **Yakima Valley College**

Central Washington University:

BAEd Elementary Education  
BS Interdisciplinary Studies-Social Sciences

Washington State University—College of Nursing:

Nursing RN to BSN

### **Degree Key:**

BA - Bachelor of Arts  
BS - Bachelor of Science  
BAEd or BAE - Bachelor of Arts in Education  
BAS - Bachelor of Applied Science  
BASW - Bachelor of Arts in Social Work  
BSW - Bachelor of Social Work  
MA - Master of Arts  
MBA - Master of Business Administration  
MEd - Master of Education  
MIT - Master in Teaching  
MPA - Master of Professional Accountancy  
MS - Master of Science  
MSEd - Master of Science in Education  
MSW - Master of Social Work  
OTS - Occupational and Technical Studies

This information can be found on: <https://www.sbctc.edu/colleges-staff/programs-services/transfer/university-center-partnerships.aspx>















Summary

**WASHINGTON STATE COMMUNITY COLLEGE TUITION AND FEE RATES  
2019-20**

**Lower Division**

**Upper Division**

RESIDENTS

NONRESIDENTS

RESIDENTS

NONRESIDENTS

		<i>Assumes 15 Credits per Quarter</i>		<i>Assumes 15 Credits per Quarter</i>	
<b>ANNUAL</b>	Operating Fee	\$3,268.80	\$8,264.40	\$5,757.30	\$17,302.20
	Building Fee	\$418.95	\$868.20	\$418.95	\$868.20
	Maximum S & A Fee	<u>\$438.75</u>	<u>\$438.75</u>	<u>\$438.75</u>	<u>\$438.75</u>
	<b>Tuition and Fees</b>	<b>\$4,126.50</b>	<b>\$9,571.35</b>	<b>\$6,615.00</b>	<b>\$18,609.15</b>
<b>QUARTERLY</b>	Operating Fee	\$1,089.60	\$2,754.80	\$1,919.10	\$5,767.40
	Building Fee	\$139.65	\$289.40	\$139.65	\$289.40
	Maximum S & A Fee	<u>\$146.25</u>	<u>\$146.25</u>	<u>\$146.25</u>	<u>\$146.25</u>
	<b>Tuition and Fees</b>	<b>\$1,375.50</b>	<b>\$3,190.45</b>	<b>\$2,205.00</b>	<b>\$6,203.05</b>
<b>PER CREDIT</b>	<i>1-10 Credits</i>		<i>1-10 Credits</i>		
	Operating Fee	\$87.06	\$250.34	\$191.91	\$576.74
	Building Fee	\$11.87	\$26.46	\$11.87	\$26.46
	Maximum S & A Fee	<u>\$11.33</u>	<u>\$11.33</u>	<u>\$11.33</u>	<u>\$11.33</u>
<b>Tuition and Fees</b>	<b>\$110.26</b>	<b>\$288.13</b>	<b>\$215.11</b>	<b>\$614.53</b>	
<b>PER CREDIT</b>	<i>Average Incremental Increase for Each Credit between 11 and 18</i>		<i>Average Incremental Increase for Each Credit between 11 and 18</i>		
	Operating Fee	\$43.80	\$50.28	\$0.00	\$0.00
	Building Fee	\$4.19	\$4.96	\$4.19	\$4.96
	Maximum S & A Fee	<u>\$6.59</u>	<u>\$6.59</u>	<u>\$6.59</u>	<u>\$6.59</u>
<b>Tuition and Fees</b>	<b>\$54.58</b>	<b>\$61.83</b>	<b>\$10.78</b>	<b>\$11.55</b>	
<b>EXCESS CREDIT SURCHARGE</b>		<i>19+ Credits</i>		<i>19+ Credits</i>	
	Operating Fee Only	<b>\$98.93</b>	<b>\$276.80</b>	<b>\$203.78</b>	<b>\$603.20</b>

**UNGRADED COURSES - per credit fees - Operating Fees deposited to Fund 149**

**2019-20**

	<u>Comments</u>	<u>Per Credit Fee</u>
<b>Apprenticeship</b>	50% waiver	<b>\$55.00</b>
<b>(Clock hour equivalent)</b>		<b>\$3.67</b>
<b>ABE, ESL, GED</b>	Colleges may waive the \$25 charge for students who are unable to pay	<b>\$25</b> (per student per quarter)
<b>Competency Based Programs</b>	Method for establishing tuition governed by WAC 131-28-025, subsection (2), amended by State Board Resolution 14-09-60 (Sept. 10, 2014)	Program length (in months) divided by three and multiplied by quarterly tuition and fees at 15 credit hours (above)
<b>Athletic Waiver</b>	Amount allowable to waive is 25% of the 15 credit rate for tuition and fees and must be taken from OPERATING FEE ONLY.	<b>Lower Division</b> <b>\$ 343.90</b>
		<b>Upper Division</b> <b>\$ 551.30</b>

*Colleges are authorized to charge tuition to Running Start students when the student's choice of credit load exceeds the level that will be reimbursed by the school district.*

## APPLYING FOR ADMISSION TO A FOUR-YEAR COLLEGE OR UNIVERSITY

### Getting started:

- Make sure you have taken the required entrance examinations like the ACT, SAT, or SAT Subject Tests.
- Check college websites and catalogs or Career Center resources to determine which test is required.
  - The SAT is required for some scholarship applications.

### Apply to:

- Two which you know will accept you
- Two that interest you, which are not as competitive
- Two schools that interest you, but are a long shot

Remember, you might be just what that long shot is looking for!

### Get an application:

- You can find the freshman college admission application by going on to the university's website.
- Some schools have their own separate application while other schools may use the Common Application.

### Complete the application form:

- Carefully fill out every space on the form completely. If a question does not apply, state that in the space provided.
- **Early Decision** or **Early Action** programs are generally due by October 31 or November 15.
  - Deadline will vary per school so be sure to check when the application is due.
- **Division I or Division II NCAA Athletics**. To be eligible to participate in or receive an athletic scholarship from a Division I or Division II school, you must complete the "NCAA Initial Eligibility Packet". These are available in the Counseling office or online.
- **Personal Recommendations** – Not all applications require a personal recommendation. For those that do, follow the guidelines on the handout available in the Career Center. In many cases the person recommending you will mail their statement directly to the school in question. Allow the recommender 2-3 weeks to write the letter.
  - Consider mentioning to the recommender how many schools you are applying to in case you need multiple copies of their letter of recommendation.
- **Personal Essay** – Not all applications require an essay. Closely follow any guidelines provided on the applications. Some schools may require one long essay while others require a few short answers. Visit the Career Center for resource materials.
- **Application Fee** – Check your application instructions to determine the correct amount and follow payment instructions.
  - If you used a fee waiver to take the SAT, you may be eligible to use a fee waiver towards the application fee. See your Counselor or College & Career Specialist for an application fee waiver.
- **YOU** are responsible for the accuracy of your application.

### Request a transcript from the registrar:

- Fill out a transcript request form. Stop by a few days later to pick up your official transcript.
- Mail your completed application, fee, transcript, and all required documents to the college(s) of your choice.

### **REMINDER:**

Register for all tests in advance and be sure to give yourself time to prepare appropriately! If you have difficulty paying a registration fee, see the College & Career Specialist about a fee waiver.

# MINIMUM COLLEGE ADMISSIONS STANDARDS at Washington's Public Four-Year Colleges

**READY  
SET  
GRAD**



## REQUIRED CREDITS

- 4 credits of English
- 3 credits of math including Algebra II or Integrated Math III
- Senior year quantitative math
- 3 credits of social science
- 2 credits of science
- 2 credits of world languages
- 1 credit of arts



## GPA

- Maintain at least a 2.0 grade point average



## SAT and ACT

- Take the SAT or ACT
- Have the scores sent directly to the colleges you want to attend

**Some colleges have additional requirements.**



Explore colleges you're interested in to see if they require more than the minimum.

**What if you don't meet these standards?**

**Meeting the minimum college admission standards does not guarantee admission to a public four-year college.**

**FACT:** Continuing your education after high school is a necessity in today's economy. For more on college readiness and financial aid, visit [www.readyssetgrad.org](http://www.readyssetgrad.org), your resource to find, pay for, and complete the educational path that's right for you.



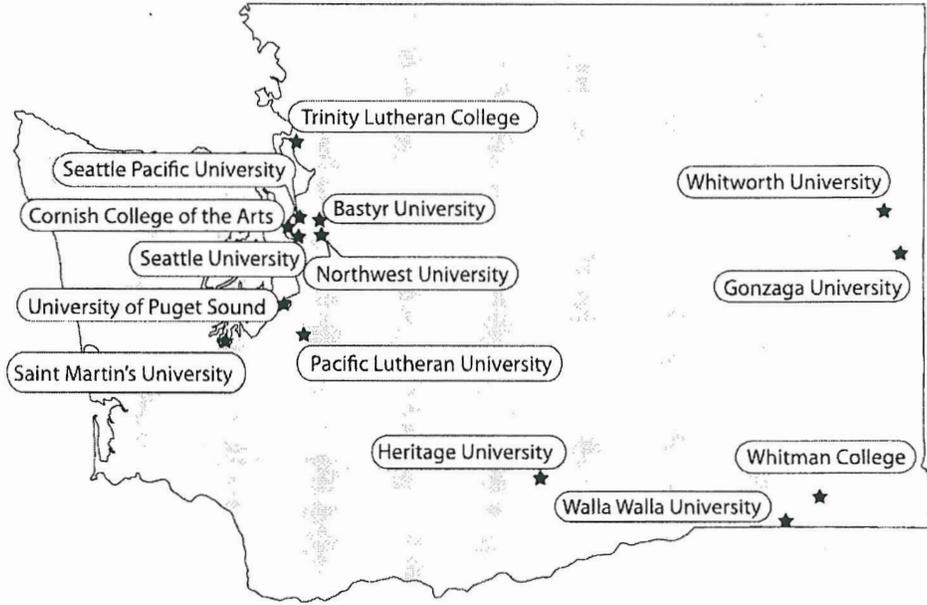
WASHINGTON STUDENT  
**ACHIEVEMENT COUNCIL**  
EDUCATION · OPPORTUNITY · RESULTS

# You have options.

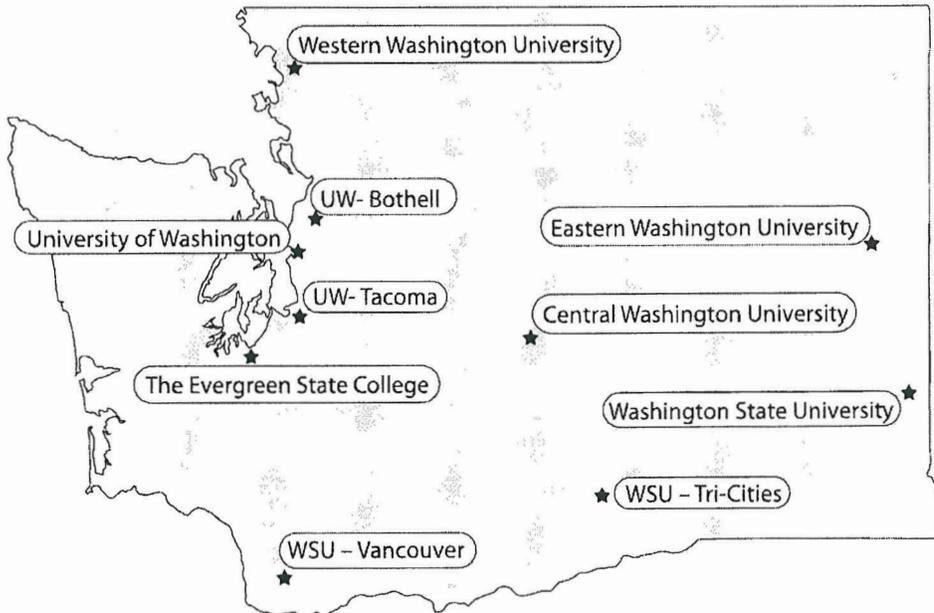
Even if you don't meet the minimum standards.



### Independent Four-year Colleges and Universities



### Public Four-year Colleges and Universities



## Washington State 4-Year Colleges & Universities

Central Washington University	<a href="http://www.cwu.edu/">http://www.cwu.edu/</a>
Eastern Washington University	<a href="http://www.ewu.edu/">http://www.ewu.edu/</a>
Evergreen State College	<a href="http://www.evergreen.edu/">http://www.evergreen.edu/</a>
University of Washington-Bothell	<a href="http://www.uwb.edu/">http://www.uwb.edu/</a>
University of Washington – Seattle	<a href="http://www.washington.edu/">http://www.washington.edu/</a>
University of Washington - Tacoma	<a href="http://www.tacoma.uw.edu/">http://www.tacoma.uw.edu/</a>
Washington State University – Pullman	<a href="http://www.wsu.edu/">http://www.wsu.edu/</a>
Washington State University – Spokane	<a href="http://www.spokane.wsu.edu/">http://www.spokane.wsu.edu/</a>
Washington State University – Tri-Cities	<a href="http://www.tricities.wsu.edu/">http://www.tricities.wsu.edu/</a>
Washington State University - Vancouver	<a href="http://www.vancouver.wsu.edu/">http://www.vancouver.wsu.edu/</a>
Western Washington University	<a href="http://www.wvu.edu/">http://www.wvu.edu/</a>

## Washington State Independent Colleges & Universities

Antioch University-Seattle	<a href="http://www.antiochsea.edu/">http://www.antiochsea.edu/</a>
Argosy University-Seattle	<a href="http://www.argosyu.edu/">http://www.argosyu.edu/</a>
Art Institute of Seattle	<a href="http://www.artinstitutes.edu/seattle/">http://www.artinstitutes.edu/seattle/</a>
Bastyr University	<a href="http://www.bastyr.edu/">http://www.bastyr.edu/</a>
City University	<a href="http://www.cityu.edu/">http://www.cityu.edu/</a>
Columbia College – Marysville	<a href="http://www.ccis.edu/">http://www.ccis.edu/</a>
Columbia College – Whidbey Island	<a href="http://www.ccis.edu/">http://www.ccis.edu/</a>
Cornish College of the Arts	<a href="http://www.cornish.edu/">http://www.cornish.edu/</a>
DeVry University	<a href="http://www.devry.edu/">http://www.devry.edu/</a>
DigiPen Institute of Technology	<a href="http://www.digipen.edu/">http://www.digipen.edu/</a>
Embry-Riddle Aeronautical College	<a href="http://www.embryriddle.edu/">http://www.embryriddle.edu/</a>
Faith Evangelical Lutheran Seminary	<a href="http://www.faithseminary.edu/">http://www.faithseminary.edu/</a>
Fuller Theological Seminary	<a href="http://www.fuller.edu/">http://www.fuller.edu/</a>
Gonzaga University	<a href="http://www.gonzaga.edu/">http://www.gonzaga.edu/</a>
Heritage University	<a href="http://www.heritage.edu/Main.php">http://www.heritage.edu/Main.php</a>
International Academy of Design and Technology	<a href="http://www.iadtseattle.com/">http://www.iadtseattle.com/</a>
Northwest University	<a href="http://www.northwestu.edu/">http://www.northwestu.edu/</a>
Northwest College of Art & Design	<a href="http://www.ncad.edu/">http://www.ncad.edu/</a>
Northwest Indian College	<a href="http://www.nwic.edu/">http://www.nwic.edu/</a>
Pacific Lutheran University	<a href="http://www.plu.edu/">http://www.plu.edu/</a>
Puget Sound Christian College	<a href="http://www.psc.edu/">http://www.psc.edu/</a>
Saint Martin's University	<a href="http://www.stmartin.edu/">http://www.stmartin.edu/</a>
Seattle Bible College	<a href="http://www.seattlebiblecollege.edu/">http://www.seattlebiblecollege.edu/</a>
Seattle Pacific University	<a href="http://www.spu.edu/">http://www.spu.edu/</a>
Seattle University	<a href="http://www.seattleu.edu/">http://www.seattleu.edu/</a>
Trinity Lutheran College	<a href="http://www.tlc.edu/">http://www.tlc.edu/</a>
University of Phoenix	<a href="http://www.phoenix.edu/">http://www.phoenix.edu/</a>
University of Puget Sound	<a href="http://www.ups.edu/">http://www.ups.edu/</a>
Walla Walla College	<a href="http://www.wwc.edu/">http://www.wwc.edu/</a>
Western Reformed Seminary	<a href="http://www.wrs.edu/">http://www.wrs.edu/</a>
Whitman College	<a href="http://www.whitman.edu/content/">http://www.whitman.edu/content/</a>
Whitworth College	<a href="http://www.whitworth.edu/">http://www.whitworth.edu/</a>

## Washington State Community Colleges

Bellevue College	<a href="http://bellevuecollege.edu/">http://bellevuecollege.edu/</a>
Big Bend Community College	<a href="http://www.bbcc.ctc.edu/">http://www.bbcc.ctc.edu/</a>
Cascadia College	<a href="http://www.cascadia.edu/">http://www.cascadia.edu/</a>
Centralia College	<a href="http://www.centralia.edu/">http://www.centralia.edu/</a>
Clark College	<a href="http://www.clark.edu/">http://www.clark.edu/</a>
Columbian Basin College	<a href="http://www.columbiabasin.edu/">http://www.columbiabasin.edu/</a>
Edmonds Community College	<a href="http://www.edcc.edu/">http://www.edcc.edu/</a>
Everett Community College	<a href="http://www.everettcc.edu/">http://www.everettcc.edu/</a>
Grays Harbor College	<a href="http://www.ghc.edu/">http://www.ghc.edu/</a>
Green River College	<a href="http://www.greenriver.edu/">http://www.greenriver.edu/</a>
Highline College	<a href="http://www.highline.edu/">http://www.highline.edu/</a>
Lower Columbia College	<a href="http://www.lowercolumbia.edu/">http://www.lowercolumbia.edu/</a>
North Seattle College	<a href="http://www.northseattle.edu/">http://www.northseattle.edu/</a>
Olympic College	<a href="http://www.olympic.edu/">http://www.olympic.edu/</a>
Peninsula College	<a href="http://www.pencol.edu/">http://www.pencol.edu/</a>
Pierce College	<a href="http://www.pierce.ctc.edu/">http://www.pierce.ctc.edu/</a>
Seattle Central College	<a href="http://www.seattlecentral.org/">http://www.seattlecentral.org/</a>
South Seattle College	<a href="http://www.southseattle.edu/">http://www.southseattle.edu/</a>
Shoreline Community College	<a href="http://www.shoreline.edu/">http://www.shoreline.edu/</a>
South Puget Sound Community College	<a href="http://www.spscc.edu/">http://www.spscc.edu/</a>
Spokane Community College	<a href="http://www.scc.spokane.edu/">http://www.scc.spokane.edu/</a>
Spokane Fall Community College	<a href="http://www.spokanefalls.edu/">http://www.spokanefalls.edu/</a>
Tacoma Community College	<a href="http://www.tacomacc.edu/">http://www.tacomacc.edu/</a>
Walla Walla Community College	<a href="http://www.wwcc.edu/">http://www.wwcc.edu/</a>
Wenatchee Valley College	<a href="http://www.wvc.edu/">http://www.wvc.edu/</a>
Whatcom Community College	<a href="http://www.whatcom.edu/">http://www.whatcom.edu/</a>
Yakima Valley Community College	<a href="http://www.yvcc.edu/">http://www.yvcc.edu/</a>

## Washington State Technical Colleges

Bates Technical College	<a href="http://www.bates.ctc.edu/">http://www.bates.ctc.edu/</a>
Bellingham Technical College	<a href="http://www.btc.edu/">http://www.btc.edu/</a>
Clover Park Technical College	<a href="http://www.cptc.edu/">http://www.cptc.edu/</a>
Lake Washington Institute of Technology	<a href="http://www.lwtech.edu/">http://www.lwtech.edu/</a>
Renton Technical College	<a href="http://www.rtc.edu/">http://www.rtc.edu/</a>
Seattle Vocational Institute	<a href="http://www.svi.seattlecolleges.edu/">http://www.svi.seattlecolleges.edu/</a>

## Top College Sites

Massachusetts Institute of Technology	<a href="http://web.mit.edu/">http://web.mit.edu/</a>
Stanford University	<a href="http://www.stanford.edu/">http://www.stanford.edu/</a>
Harvard University	<a href="http://www.harvard.edu/">http://www.harvard.edu/</a>
University of California, Berkeley	<a href="http://berkeley.edu/">http://berkeley.edu/</a>
The University of Texas at Austin	<a href="http://www.utexas.edu/">http://www.utexas.edu/</a>
Cornell University	<a href="http://www.cornell.edu/">http://www.cornell.edu/</a>
University of Michigan	<a href="http://www.umich.edu/">http://www.umich.edu/</a>
University of Pennsylvania	<a href="http://www.upenn.edu/">http://www.upenn.edu/</a>
Penn State University	<a href="http://www.psu.edu/">http://www.psu.edu/</a>
Columbia University in the City of New York	<a href="http://www.columbia.edu/">http://www.columbia.edu/</a>
University of Wisconsin-Madison	<a href="http://www.wisc.edu/">http://www.wisc.edu/</a>
University of Minnesota	<a href="http://www1.umn.edu/twincities/index.html">http://www1.umn.edu/twincities/index.html</a>
University of California, Los Angeles	<a href="http://www.ucla.edu/">http://www.ucla.edu/</a>
Yale University	<a href="http://www.yale.edu/">http://www.yale.edu/</a>
Purdue University	<a href="http://www.purdue.edu/">http://www.purdue.edu/</a>
Carnegie Mellon University	<a href="http://www.cmu.edu/index.shtml">http://www.cmu.edu/index.shtml</a>
New York University	<a href="http://www.nyu.edu/">http://www.nyu.edu/</a>

## Letters of Recommendation

Counselors, teachers and staff are happy to be asked to write letters of recommendation for students if you follow these guidelines when asking for letters:

- Ask for Letters of Recommendations early: September or October.
- Ask the person if they are willing to write a letter for you. Consider asking teachers from last year first as they know you best.
- Provide them with your high school resume and a completed "Letter of Recommendation-Student Information Worksheet"
- Ask when you should return to pick up the letter or provide the writer with a pre-addressed, stamped envelope.
- Expect a 2-3 week turn around time. In the months of November and December you need to allow additional processing time due to school closures for holidays & vacation.
- Check back to confirm your letter was sent or call the college to confirm they received it.
- Send a written thank you to the person writing your letter and tell them your plans for college by the spring.

## Writing Application Cover Letters

You may need a cover letter for college and/or scholarship applications.

### **Make sure the cover letter is representative of your best work.**

- The cover letter is the first impression of you. It gets read before the resume. A single grammar, punctuation, or spelling mistake could take you out of the running. Always ask at least one person to proofread your cover letter. Use quality paper and sign your letter in black pen.

### **Who should the cover letter be addressed to?**

- Always write to a specific individual. You may need to call to find out the correct spelling and title of the person you will be sending your packet to.

### **Keep your cover letter to one page.**

- Don't repeat what is in your resume. Use the cover letter to talk about things that don't fit in a resume, like a personal story highlighting an accomplishment.
- Don't forget to mention activities, honors, and special skills. Schools and scholarship organizations are looking for leadership, organization, critical thinking, teamwork, initiative, and the ability to influence others.

### **Keep a copy of your cover letter in a safe and easily accessible place.**

- You may need to refer to what you wrote for other applications. Using old cover letters as templates is a great way to save time.



## Purpose of the High School Resume

High School Resumes are used to highlight your achievements and accomplishments for Letters of Recommendation requests and scholarship applications.

### Your resume should include the following:

- GPA & test scores (if available)
- School and community activities
- Honors and awards
- Work and volunteer experience
- Sports/Athletics

**Keep your resume to one page (if possible):** Use your Career Cruising Activities Resume or use this Resume Organizer.

## High School Resume Organizer

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Test Scores (if available):** Critical  
SAT: \_\_\_\_\_ Total \_\_\_\_\_ Reading \_\_\_\_\_ Math \_\_\_\_\_ Writing \_\_\_\_\_

**ACT:** \_\_\_\_\_ **Total** \_\_\_\_\_

**GPA:** \_\_\_\_\_

### School Related Activities

Organization/ Activity	9	10	11	12	Leadership Positions Held	Honors and Awards

### Athletics (School and/or Club)

Organization/ Activity	9	10	11	12	Leadership Positions Held	Honors and Awards

**Activities (not related to school)**

Organization/ Activity	9	10	11	12	Leadership Positions Held	Honors and Awards

**Personal: List additional personal interests, honors and awards:**

Organization/ Activity	Honors and Awards

**Work and Volunteer Experience\***

Organization/ Activity	9	10	11	12	Leadership Positions Held	Honors and Awards

\*Pick one of these work or volunteer experiences & elaborate.

# The SAT

The SAT is a globally recognized college admission test that lets you show colleges what you know and how well you can apply that knowledge. It tests your knowledge of reading, writing and math — subjects that are taught every day in high school classrooms. Most students take the SAT during their junior or senior year of high school, and almost all colleges and universities use the SAT to make admission decisions.

Taking the SAT is the first step in finding the right college for you — the place where you can further develop your skills and pursue your passions. But SAT scores are just one of many factors that colleges consider when making their admission decisions. High school grades are also very important. In fact, the combination of high school grades and SAT scores is the best predictor of your academic success in college.

<https://sat.collegeboard.org/about-tests/sat>

## What does the SAT test?

The SAT doesn't test logic or abstract reasoning. It tests the skills you're learning in school: reading, writing and math. Your knowledge and skills in these subjects are important for success in college and throughout your life.

- The **reading** section includes reading passages and sentence completions.
- The **writing & language** section includes multiple-choice questions based on passages with some accompanied by information table and charts.
- The **mathematics** section includes questions on linear equations, algebra, geometry, trigonometry analysis, and probability.
- The optional essay will ask you to explain how the author builds an argument

## How can I do my best on the SAT?

The best way to get ready for the SAT is to take challenging courses, study hard, and read and write in and outside of the classroom.

Studies suggest that cramming and short-term prep can't substitute for hard work in school, but it's certainly a good idea for you to become familiar and comfortable with the test format and question types. That's why the best SAT practice is the PSAT/NMSQT®, which covers the same subjects under timed conditions.

You can also take advantage of **free online practice tools**, such as an online or printable practice test, sample questions, The Official SAT Question of the Day™ and more.

## What is most important in college admission?

The SAT is just one factor among many that colleges use to get to know you better. It's best to keep the test in perspective and understand that it's only part of a comprehensive admission process that also recognizes other factors, like extracurricular activities and personal recommendations.

Every college and university uses a different combination of criteria for admission. Feel free to reach out to the schools you're interested in to understand their unique admission policies.

## Which SAT questions make it onto the exam?

Every SAT question goes through a very careful review process before making it into your exam booklet. Each question that you see has been:

- Reviewed by a team of experts, including math and English teachers, to make sure that it reflects what most college-bound students are learning in school.
- Thoroughly tested to make sure that it is fair for students of all backgrounds and ethnicities.

Questions that don't make it through these steps will never show up on an actual exam.

### 1. Take the SAT again?

If you plan on **taking the SAT again**, the beginning of senior year is the best time. Research shows that students who take the SAT a second time usually improve their score.

### 2. Improve your performance

- Use **My SAT Online Score Report** to review your strengths and areas for improvement
- Visit **SAT Skills Insight** to understand the skills needed to take you to the next level
- Visit the **SAT Practice** section and be sure to sign up for **The Official SAT Question of the Day @SAT** Question on Twitter for daily practice.

### 3. Take SAT Subject Tests™

**SAT Subject Tests** measure your knowledge of a particular subject. If you continue to study the subject and take the test again, your score should reflect your increased knowledge.

### 4. Send scores to colleges and scholarship programs

Many colleges and universities have application deadlines in December or January of your senior year. If you haven't sent your scores to any institutions or if you would like to **send more score reports**, now is the time.

## Overview: The SAT Test

Below is a chart of the SAT's major features and test components, including test length and timing.

<b>Test Snapshot</b>	
<b>Total Testing Time</b>	3 hours (plus 50 minutes for the essay [optional])
<b>Components</b>	<ol style="list-style-type: none"> <li>1. Evidence- Based Reading and Writing               <ul style="list-style-type: none"> <li>• Reading Test</li> <li>• Writing and Language Test</li> </ul> </li> <li>2. Math</li> <li>3. Essay (optional)</li> </ol>
<b>Important features</b>	<p>Focus on the knowledge skills and understandings that research has identified as most important for college and career readiness and success</p> <p>Greater emphasis on the meaning of words in extended contexts and on how word choice shapes meaning, tone, and impact</p> <p>Rights-only scoring (no penalty for guessing)</p>
<b>Essay</b>	<p>Optional and given at the end of the SAT; postsecondary institutions determine whether they will require the Essay for admission</p> <p>50 minutes to write the essay</p> <p>Tests reading, analysis, and writing skills; students produce a written analysis of a provided source text</p>
<b>Score Reporting</b>	<p>Scale ranging from 400 to 1600</p> <p>Scale ranging from 200 to 800 for Evidence-Based Reading and Writing; 200 to 800 for Math; 2 to 8 on each of three dimensions for Essay</p> <p>Essay results reported separately</p>
<b>Subscore Reporting</b>	Subscores for every test, providing added insight for students, parents, admission officers, educators, and counselors.

## Test Length and Timing

Test Length and Timing		
Component	Time Allotted (min.)	Number of Questions
Reading	65	52
Writing and Language	35	44
Essay (optional)	50	1
Math	80	58
<b>Total</b>	180 (230 with Essay)	154 (155 with Essay)

## PRACTICE SAT

<https://www.khanacademy.org/sat>

## Register for the SAT

- **The test costs \$47.50** — or \$64.50 if you sign up to take the SAT with Essay.
- You'll need to upload a photo when you register.
- Students with disabilities who want to test with accommodations must request them from the College Board at least seven weeks before test day.

<https://collegereadiness.collegeboard.org/sat>

## Fee Waivers

SAT fee waivers will continue to be available to students who need them. In addition, every student who takes the SAT with a fee waiver will, as a senior, receive four college application fee waivers directly from the College Board. These seniors will access these waivers through their online College Board account.

## More information on the SAT:

<https://collegereadiness.collegeboard.org/sat/inside-the-test>

# THE ACT

## What is the ACT?

The ACT is a national college admissions examination that consists of subject area tests in:

**English**

**Mathematics**

**Reading**

**Science**

The ACT Plus Writing includes the four subject area tests plus a 30-minute Writing Test.

All four-year colleges and universities in the US accept ACT results.

The ACT includes 215 multiple-choice questions and takes approximately 3 hours and 30 minutes to complete, including a short break (or just over four hours if you are taking the ACT Plus Writing). Actual testing time is 2 hours and 55 minutes (plus 30 minutes if you are taking the ACT Plus Writing).

The ACT is administered on six test dates within the US, US territories, Puerto Rico, and Canada. In other locations, the ACT is administered on five test dates.

The basic registration fee includes score reports for up to four college choices, if you list valid codes when you register.

## Description of the ACT

Test			Content
<b>English</b>	75 questions	45 minutes	Measures standard written English and rhetorical skills.
<b>Mathematics</b>	60 questions	60 minutes	Measures mathematical skills students have typically acquired in courses taken up to the beginning of grade 12.
<b>Reading</b>	40 questions	35 minutes	Measures reading comprehension.
<b>Science</b>	40 questions	35 minutes	Measures the interpretation, analysis, evaluation, reasoning, and problem-solving skills required in the natural sciences.
<b>Optional Writing Test</b>	1 prompt	40 minutes	Measures writing skills emphasized in high school English classes and in entry-level college composition courses.

## ACT Online Prep

<http://www.actstudent.org/onlineprep/>

## SAT and ACT Comparison Charts

Test Snapshot		
Features	SAT	ACT
<b>Widely accepted</b>	All U.S. colleges	All U.S. colleges
<b>Measures</b>	What students learn in high school  What they need to succeed in college	What students learn in high school
<b>Everyday math formulas provided</b>	Yes	No
<b>Tests the vocabulary you'll use</b>	Yes	Yes
<b>Essay is optional</b>	Yes	Yes
<b>Penalty for guessing</b>	No	No

Free Practice		
Resources	SAT	ACT
<b>Free daily practice questions</b>	Yes, through the free Daily Practice for the SAT mobile app or via Twitter @SATQuestion	Yes
<b>Free comprehensive test practice</b>	Yes, through Khan Academy, with over 4,000 questions and video lessons	No
<b>Multiple free practice tests</b>	Yes, 8 downloadable practice tests with instant scoring	No, only 1 practice test
<b>Mobile app that instantly scores paper test</b>	Yes, Daily Practice for the SAT	No

<b>Flexibility</b>		
<b>Schedule</b>	<b>SAT</b>	<b>ACT</b>
<b>Future test administration dates</b>	3 years	2 years
<b>Regular registration deadline</b>	About 4 weeks before test day. You pay a late fee for registering later.	About 5 weeks before test day. You pay a late fee for registering later.
<b>Late registration closes</b>	About 11 days before test day	20+ days before test
<b>Test days</b>	7 times a year	7 times a year

<b>Fee Waivers</b>		
<b>Benefits and Rules</b>	<b>SAT</b>	<b>ACT</b>
<b>Test fees waived for eligible students</b>	Yes	Yes
<b>Waivers cover late fees</b>	Yes	No
<b>Score reports</b>	Unlimited	4 score reports
<b>Waived application fees at participating colleges</b>	Yes	No
<b>Score services</b>	Yes, either Question-and-Answer Service (QAS) or Student Answer Service (SAS) for SAT administrations	Yes, Test information release for 3 administrations
<b>A fee reduction for multiple-choice score verification or essay score verification</b>	Yes	No
<b>Free applications to apply for financial aid from participating schools</b>	Yes, students can use CSS Profile to apply for financial aid	No
<b>Expiration Date</b>	No	Expire end of August each year

<b>Test Format</b>		
<b>Structure and Timing</b>	<b>SAT</b>	<b>ACT</b>
<b>Testing timing</b>	3 hours + 50-minute essay (optional)	2 hours 55 minutes + 40-minute essay (optional)
<b>Structure</b>	3 tests + optional essay	4 tests + optional writing test
<b>Number of questions</b>	154	215
<b>Time per question</b>	1 minute, 10 seconds	49 seconds
<b>Score range</b>	Composite 400-1600 (SAT Essay: reported in 3 dimensions, each 2-8)	Composite 1-3 (writing domain scores: 2-12)
<b>Test components</b>	<p>Reading Test 65 minutes 52 questions</p> <p>Writing and Language Test 35 minutes 44 questions</p> <p>Math Test 80 minutes 58 questions</p>	<p>Reading Test 35 minutes 40 questions</p> <p>English Test 45 minutes 75 questions</p> <p>Math Test 60 minutes 60 questions</p> <p>Science Test 35 minutes 40 questions</p>

# The ASVAB

## What is the ASVAB?

The ASVAB is a multiple-aptitude battery that measures developed abilities and helps predict future academic and occupational success in the military.

With the ASVAB Career Exploration Program exam, it allows students to:

- Identify their skill strengths
- Discover work-related interest areas where students are most likely to succeed; and
- Access to a catalog of careers with relevant occupational data to help students develop an action plan

**This exam is not only for students who are interested in the military.** It is available for students who would like to see what their skill strengths are and to explore different career options. Students have the option to opt out of score release to the military.

This ASVAB exam is available for **10<sup>th</sup>-12<sup>th</sup> grade students.**

Students who are interested in the military should contact the military branch recruiter of their interest to further discuss plan.

## ASVAB Scoring

- Your scores in four critical areas -- Arithmetic Reasoning, Word Knowledge, Paragraph Comprehension and Mathematics Knowledge -- count towards your Armed Forces Qualifying Test (AFQT) score.
- The AFQT score determines whether you're qualified to enlist in the U.S. military.
- Your scores in the other areas of the ASVAB will determine how qualified you are for certain military occupational specialties and Enlistment Bonuses.
- A high score will improve your chances of getting the specialty/job and signing bonus you want.
- Scoring high on the ASVAB will require study and concentration. Check out these example and practice tests:  
<https://www.asvabprogram.com/educators-test> | <http://www.asvabpracticetests.com>

**The ASVAB is offered at least once a year at your high school. For test dates and times or questions, visit your College & Career Specialist.**

# The Apprenticeship Advantage

...earn while you learn!



## What is apprenticeship?

Apprenticeship is a training program where you earn wages while you learn a skilled profession in a specific field, such as construction, health care, or culinary arts.

Apprenticeship combines classroom studies with on-the-job training supervised by a trade professional. Much like a college education, it takes several years to become fully trained in the occupation you choose. Unlike college though, as an apprentice you'll earn while you learn.

At first, you'll make less money than skilled workers, but as you progress, you'll get regular raises. Once you've mastered the craft, you'll receive the same wages as a professional.

## Why choose apprenticeship?

Apprenticeship means real skills and real careers

### ▶ Proven success

Today's carpenters, electricians, plumbers, and sheet metal workers were yesterday's apprentices. And tomorrow's manufacturing technicians, educational assistants, and firefighters may be apprenticeship graduates as well.

You can find apprenticeship opportunities in most construction trades and in many other occupations. Apprenticeships in new occupations are being added all the time.

### ▶ Proven methods

Whatever your field of interest, you will be taught by experienced professionals. You'll take at least 144 hours of related classes each year. And, you'll have a chance to practice your new skills on the job while you are learning.

### ▶ Higher wages

Skilled trades pay more than unskilled work. That's why apprenticeships lead to higher wages. According to a survey by the Washington State Workforce Education and Training Coordinating Board, apprenticeship graduates earn an average of \$58,000 per year plus benefits.

### ▶ Advancement potential

Apprenticeship graduates usually advance more rapidly than other workers, so higher-paying jobs come more quickly. Some apprentices move into supervisory positions within just a few years.

### ▶ Equal opportunity

Apprenticeship programs must provide equal opportunity to all who are interested. They are eager for qualified women and minority applicants.

### ▶ Valuable skills credential

When you complete your apprenticeship, you'll receive a graduation certificate valid anywhere in the U.S. that demonstrates you have the knowledge and skills needed for successful performance as a professional in that occupation.



Washington State Department of  
**Labor & Industries**

*Apprenticeship Services*



**Here are just a few  
apprenticeship  
training programs:**

- Bricklayer
- Carpenter
- Cement mason
- Construction craft laborer
- Culinary workers
- Dispensing optician
- Educational assistant (K-12)
- Electrician
- Elevator constructor mechanic
- Equipment operator
- Firefighter
- Health-care worker
- Heating & cooling technician
- Ironworker
- Insurance claims manager
- Manufacturing technician
- Meat cutter
- Painter and decorator
- Plumber
- Power-line worker

And many more!

**Why not get started now?**

Think about an occupation that makes the most of your special talents, and find out if there's an apprenticeship program in that occupation.

You'll need a high-school diploma, GED or equivalent, and basic reading and writing skills. Some programs require specific math training.

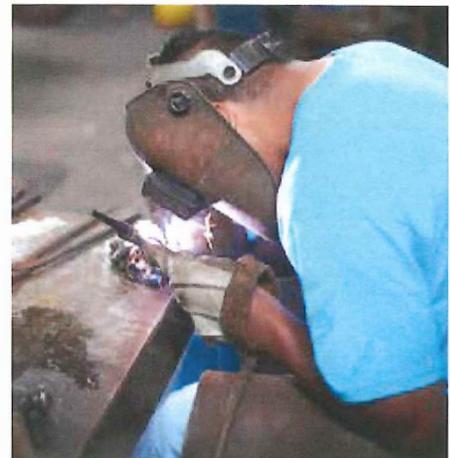
Contact a Department of Labor & Industries (L&I) Apprenticeship Consultant for assistance. They can give you tips to make the search easier and direct you toward an apprenticeship program that you might want to explore further.

**Remember: Apprenticeship is a commitment that prepares you for a lifetime career. It's your career — your choice — your future!**

**Contact a local  
apprenticeship consultant**

Northwest Washington .....	360-416-3081
King County .....	206-515-2842
or .....	206-835-1028
Pierce County .....	253-596-3930
or .....	253-596-3861
Southwest Washington .....	360-902-6410
or .....	360-902-6781
Central Washington .....	509-735-0119
Eastern Washington .....	509-324-2590

*Upon request, foreign language support and formats for persons with disabilities are available. Call 1-800-547-8367. TDD users, call 360-902-5797. L&I is an equal opportunity employer.*



Department of Labor & Industries  
Apprenticeship Services  
P. O. Box 44530  
Olympia WA 98504-4530

Call 360-902-5320,  
email [Apprentice@Lni.wa.gov](mailto:Apprentice@Lni.wa.gov)  
or visit us online at

[www.Lni.wa.gov/Apprenticeship](http://www.Lni.wa.gov/Apprenticeship)

**New!** Youth website at  
[www.ExploreApprenticeship.wa.gov](http://www.ExploreApprenticeship.wa.gov)

# Comparing Career Pathways



## Meet Emily

**Ultimate professional goal:**

HVAC Business Ownership

**Chosen pathway:**

Registered Apprenticeship



## Meet Jake

**Ultimate professional goal:**

HVAC Business Ownership

**Chosen pathway:**

University Program

Chooses apprenticeship

- Researches available programs
- Follows application process
- Plans to be in program 4-5 years

Accepted into program

- Begins program when apprenticeship (job) openings are available
- Typically follows a quarterly or annual program schedule

Gains work experience throughout program

- Receives paid on-the-job training
- On-the-job training adheres to apprenticeship standards and is directly relevant to learning AND wage progression every six months

Little or no debt

- Earns work study wage AND benefits and can afford occasional education fees
- Gets most education fees paid for by program trust or employer of record
- Receives financial education while in program, such as Financial Tools for the Trades, so Emily understands how to budget and save

Graduates as a mid-level professional

- Earns wage and benefits higher than the median income of most Washington State residents by end of apprenticeship
- Gains supervisory of other apprentices

In 5 years:

- Owns a home
- Establishes good credit history
- Invests in a retirement plan
- Enjoys a lifestyle that pays for travel and nice belongings

In 10 years:

- Starts her own construction company
- Receives necessary loans to launch business
- Hires all levels of professionals needed to run company
- Utilizes apprenticeship to train her workforce

Chooses other college-level program

- Researches available programs
- Follows application process
- Plans to be in program 4-5 years

Accepted into program

- Begins program in the fall quarter after graduating from high school
- Follows a quarterly or semester schedule

Has little or no work experiences directly related to program

- Searches for part- or full-time work on his own
- Takes minimum wage work study or side jobs with no connection to career goal

Debt

- Applies for financial aid and grants; parents need to co-sign student loans, refinance their own mortgage, and pay out of pocket for expenses when possible to help Jake
- Does not receive formal financial planning or assistance as part of college program

Graduates and looks for entry-level work

- Pursues jobs with little or no guidance explaining where to connect to jobs
- Juggles immediate and long-term costs of living

In 5 years:

- Lives in an apartment — most likely with roommates — or is back at home with Mom and Dad
- Establishes credit history, if he doesn't default on loans (in 2012 the average Washington college graduate owed \$21k to \$24k)
- Not yet investing in long-term future goals
- Borrows money from parents

In 10 years:

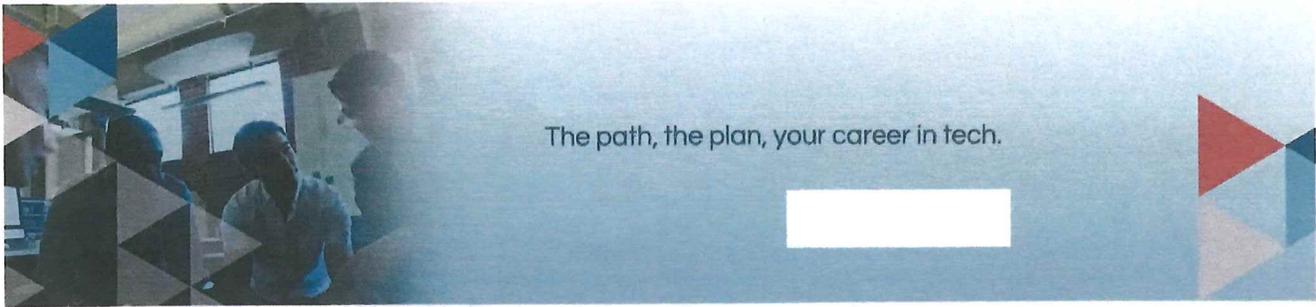
- Works for another company while learning supervisory and business management
- Starts his own construction company but may need assistance with loan qualifications
- Hires all levels of professionals to train his workforce
- REALIZES he should've been an apprentice, and utilizes apprenticeship to train his workforce



## Let's do the math...

	Emily: Apprentice	Jake: College Student
Wages	Starts at \$17.59 per hour plus benefits, based on Washington State's 2012 average apprenticeship wage.	Starts at \$9.04 per hour with no benefits, based on 2012 Washington State minimum wage. Parents paying for health care.
Estimated Annual Education Costs, Itemized	<p><b>Tuition:</b> Paid by trust, program or employer.  <i>Source: www.Lni.wa.gov.</i></p> <p><b>Books and supplies:</b> If not covered through program, \$1,100 average.  <i>Source: scholarships.com.</i></p> <p>If in a union, annual dues may apply.  <i>Source: Apprenticeship Opportunities Project, anewaop.org.</i></p>	<p><b>In-state tuition at a Washington State university</b> (plus fees): approximately \$11,000 for 2012-13 year.  <i>Source: May 5, 2012, Seattle Times.</i></p> <p><b>In-state tuition at a Washington community or technical college:</b> approximately \$3,500 for 2012-13 year.  <i>Source: sbctc.org.</i></p> <p><b>Books and supplies:</b> \$1,100 average.  <i>Source: scholarships.com.</i></p>
Estimated Annual Education Costs, Total	\$1,100	\$12,100 minimum at a university in Washington State; \$4,600 minimum at a community or technical college in Washington State. (Tuition rates vary between institutions.)
Estimated Annual Indirect Costs, Itemized	<p><b>Apartment:</b> \$9,612 (state average).  <i>Source: city-data.com.</i></p> <p><b>Utilities:</b> \$480.  <i>Source: city-data.com.</i></p> <p><b>Groceries &amp; toiletries:</b> \$1,885 average of thrifty monthly meal plan for male/female, age group 19-50, family of one.  <i>Source: usda.gov.</i></p> <p><b>Phone:</b> \$600.  <i>Source: consumerreports.org.</i></p> <p><b>Car payment and maintenance:</b> \$8,946.  <i>Source: AAAWA.com 2012 "Your Driving Costs" report.</i></p> <p><b>Car insurance:</b> \$1,536 annual average, regardless of gender and driving record.  <i>Source: carinsurance.com.</i></p> <p><b>Health insurance:</b> paid for by apprenticeship program.</p> <p><b>Entertainment &amp; non-essentials:</b> \$7,464 for 18-24 year olds.  <i>Sources: Ohio State University report by Rachel Dwyer; bls.gov; projectonstudentdebt.org.</i></p>	<p><b>Apartment:</b> \$9,612 (state average).  <i>Source: city-data.com.</i></p> <p><b>Utilities:</b> \$480.  <i>Source: city-data.com.</i></p> <p><b>Groceries &amp; toiletries:</b> \$1,885 average of thrifty monthly meal plan for male/female, age group 19-50, family of one.  <i>Source: usda.gov.</i></p> <p><b>Phone:</b> \$600.  <i>Source: consumerreports.org.</i></p> <p><b>Car payment and maintenance:</b> \$8,946.  <i>Source: AAAWA.com 2012 "Your Driving Costs" report.</i></p> <p><b>Car insurance:</b> \$1,536 annual average, regardless of gender and driving record.  <i>Source: carinsurance.com.</i></p> <p><b>Health insurance:</b> \$2,985.  <i>Source: healthinsurance.about.com.</i></p> <p><b>Entertainment &amp; non-essentials:</b> \$7,464 for 18-24 year olds.  <i>Sources: Ohio State University report by Rachel Dwyer; bls.gov; projectonstudentdebt.org.</i></p>
Estimated Annual Indirect Costs, Total	\$30,523	\$33,508
TOTAL Estimated Annual Costs	\$31,623	\$45,608 to attend a 4-year college or university. \$38,108 to attend a community or technical college.
Who Pays Costs?	Emily earns \$24,615 in her first year of sheet metal apprenticeship (calculated at 1,750 hours; some apprenticeships have time gaps). Often wage includes benefits such as health care and retirement. When Emily completes sheet metal apprenticeship, she will earn \$27.55 per hour.	Jake earns \$9,040 (based on 1,000 hours of typical part-time job or work study). <b>College:</b> If Jake earns a grant or scholarship, some of his costs could be offset.
Pencils Out:	About \$7,008 per year to support Emily.	About \$29,068 to \$36,568 per year to support Jake. Parents: 10% of annual income. Depending on economic bracket, college could be up to 25%-35% of annual income. <i>Sources: psychologytoday.com; University of Michigan/University of Texas research (73% of young people living at home receive financial assistance from parents; 65% of young people not living at home receive financial assistance from parents).</i>





## An accelerated career path just for you

Tech is the fastest-growing industry in the world, and 1 in 20 job openings are in tech. Our unique apprenticeship program puts you on a straightforward, step-by-step fast track toward your dream job. The tech industry is seeking to diversify its workforce, so Apprenti is actively recruiting women, minorities and veterans — although anyone is eligible to apply.



### Step 1

Take the [competency assessment](#). Applicants must be at least 18 years old with a high school diploma (or equivalent) and a United States citizen or permanent legal resident.



### Step 2

Receive information about your assessment test performance. Top ranked candidates will be invited to interview with staff when apprenticeship opportunities are available.



### Step 3

If you interview well with staff, you will be invited to a hiring partner interview based on occupational suitability and hiring partner demand. Prepare for your in-person interview by researching the hiring companies and practicing responses to sample interview questions.



### Step 4

Attend an interview with one or more hiring partners.



### Step 5

If you've been selected by a hiring partner for an apprenticeship, Apprenti will notify you and provide information about your start date and the technical courses required.



### Step 6

After successfully completing your courses, you'll be placed with a hiring partner for one year of paid on-the-job training.

## Accelerated Training and Certification



### Database Administrator

Learn to create and administer databases, including Microsoft SQL Server; how to implement a data warehouse platform to support a business intelligence solution.



### Project Manager

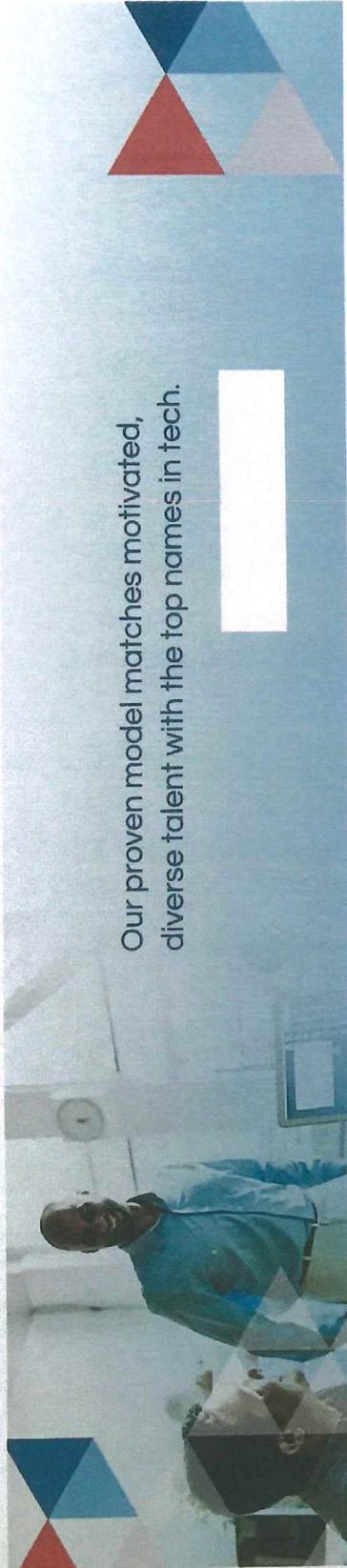
Learn to plan, execute, and manage projects. Project Managers will be trained to monitor project risk, quality, and identify solutions with stakeholders to keep projects on track.

<p><a href="#">Learn More</a> ▼</p>	<p><a href="#">Learn More</a> ▼</p>
<p align="center"></p> <p align="center"><b>Network Security Administrator</b></p> <p>Learn to install and configure firewalls and routers; monitor security, configure and troubleshoot network systems.</p> <p><a href="#">Learn More</a> ▼</p>	<p align="center"></p> <p align="center"><b>Software Developer</b></p> <p>Learn to design, develop, and deploy software applications. Develop and write code, test and fix bugs.</p> <p><a href="#">Learn More</a> ▼</p>
<p align="center"></p> <p align="center"><b>Web Developer</b></p> <p>Learn to design, develop, and deploy web applications. Develop and write code, test and fix bugs.</p> <p><a href="#">Learn More</a> ▼</p>	<p align="center"></p> <p align="center"><b>Windows Systems Administrator</b></p> <p>Maintain, configure and ensure the reliable operation of Windows-based systems.</p> <p><a href="#">Learn More</a> ▼</p>
<p align="center"></p> <p align="center"><b>Linux Systems Administrator</b></p> <p>Maintain, configure and ensure the reliable operation of Linux-based systems</p> <p><a href="#">Learn More</a> ▼</p>	

**Trusted by the biggest names in tech**

Tech's top companies are on a never-ending search for new talent. Our innovative hiring and certification process has made Apprenti a proven and reliable resource for filling in-demand roles in every market.



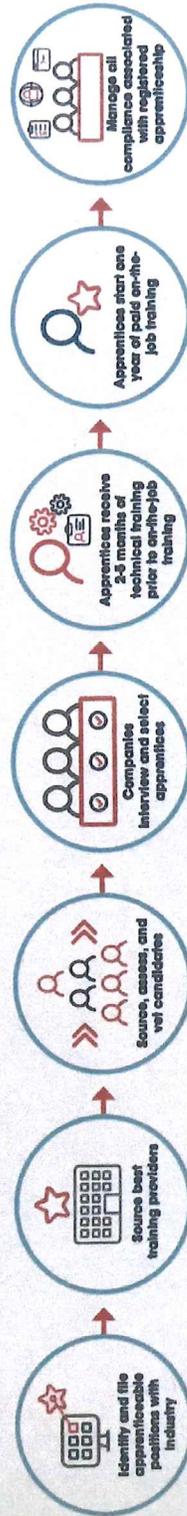


Our proven model matches motivated, diverse talent with the top names in tech.

## The Apprenti Model: In partnership with industry

Apprenti provides a proven, reliable pipeline for underrepresented groups such as minorities, women and veterans to gain training, certification and placement within the talent-hungry tech industry.

Through our innovative selection, certification and hiring process, we are bridging the talent gap and meeting the demands of the tech industry's growing workforce.



## Apprenticeship vs. Internship

Unlike traditional job-training options, Apprenti combines paid on-the-job training and education for placement in a high-skill occupation. We worked with the tech industry to identify mid-tier jobs ready to be filled by highly competent people — regardless of educational background. With seven occupations filed nationally, tech apprenticeship is now available in every state.



### Apprenti Registered Apprenticeship



### Internship (Typical)

	Apprenti Registered Apprenticeship	Internship (Typical)
<b>Term</b>	12 months plus training period	3-6 months
<b>Legal status of employment</b>	Protected class with contracted duration	At-will
<b>External oversight</b>	Registration under state or federal labor agencies	Educational institution or none
<b>Resulting credential on completion</b>	National, portable certificate of occupational competence	Stipend or unpaid
<b>Compensation*</b>	Training wage at least 60% of fully-qualified regular employees; raise to at least 70% after 6 months, then at-will	Stipend or unpaid
<b>Benefits provided</b>	Health, dental, vision, retirement, life insurance	Usually none
<b>Education provided</b>	8-22 weeks of full-time practical skill instruction	Experiential learning



The Renton School District does not sponsor, endorse, or recommend any of the organizations, services or activities described in this information. This information is provided solely for the convenience of our students and parents to assist in their review of the safety and suitability of such organization service and activities.

The Renton School District No. 403 does not discriminate on the basis of race, religion, color, national origin, sex, age, marital status or disability in accordance with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990 and any applicable Washington State laws against discrimination.

If you have special needs which require this document to be provided in an alternative format, please contact the school principal (or the program director) or:

ADA/504 Compliance Coordinator  
300 SW 7<sup>th</sup> St.  
Renton, WA 98055-2307  
(425) 204-2307