

# HAMPSHIRE COUNTY COUNCIL PRIVACY NOTICE

## Children in Early Years Education Settings

### Privacy Notice – Data Protection Act 1998

Hampshire County Council is the Data Controller for the purposes of the Data Protection Act. We collect information, and may receive information about your child from your child's Early Years Education setting. We hold this personal data securely and use it to:

- Support your child's teaching and learning;
- Monitor and report on his/her progress;
- Provide appropriate pastoral care;
- Deliver our statutory duties; including financial and sufficiency planning;
- Carry out statistical analysis; and
- Assess how well your child's Early Years Education setting is doing.

This information includes your child's contact/address details, date of birth, your child's setting attendance for funding allocations, Foundation Stage Profile results and personal characteristics such as your child's gender, ethnicity, first language and special educational needs.

We will not give information about you (or your child) to anyone outside the County Council without your consent unless the law permits us to. We are required by law to pass some of your information to the Department for Education (DfE).

### Early Years Checker for 2 Year Old Education and Early Years Pupil Premium

The early years checker tool is used to assess your financial eligibility for two year old funding and early years pupil premium for children aged three and four. When you log onto the early years checker tool you will be asked to provide relevant information in order that checks can be made to confirm that you are eligible for the funding. The financial information requested is for applying for both 2 Year Old Education funding and (when age appropriate) the Early Years Pupil Premium.

The information is provided to Capita ONE and passed to the Department for Work and Pensions (DWP) for the purpose of confirming that you are in receipt of relevant benefits. Hampshire County Council will also receive confirmation of your eligibility.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please look at the following websites:

Hampshire County Council:

<http://www3.hants.gov.uk/education/schools/schoolsdataprotection.htm>

The Department for Education:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites, please contact the LA or DfE as follows:

Colin Payne, Department Data Protection Lead, Children's Services Department,  
Hampshire County Council, Elizabeth II Court North, The Castle, Winchester,  
Hampshire SO23 8UQ

Website: <http://www.hants.gov.uk/> Email: [childrens.services.dp@hants.gov.uk](mailto:childrens.services.dp@hants.gov.uk)

Public Communications Unit, Department for Education, Sanctuary Buildings, Great  
Smith Street, London, SW1P 3BT

Website: [www.education.gov.uk](http://www.education.gov.uk)

Telephone: 0370 000 2288

Capita ONE are the operators of the checker tool that has been purchased by the County Council.