



## **POCKLINGTON SCHOOL FOUNDATION**

### **SNOW AND BAD WEATHER POLICY**

In the event of bad weather it is always our priority to keep the schools open. Our Premises team will work to ensure that the site is safe and accessible.

There may, however, be rare instances when the school might not be able to operate fully as a result of severe weather. The decision to change the routine either before or during the school day will be made by the Headmaster. As a boarding school we will always care for our boarders and, in so doing, day pupils will normally be able to access the same support.

In such instances, any changes to the usual routine arrangements will be communicated on the School's website in the first instance ([www.pocklingtonschool.com](http://www.pocklingtonschool.com)), on the School's twitter feed and by email to parents. Where no updates have been provided parents and students should assume that the school is open as normal. We will endeavour to send information in a timely manner, and to inform you when to expect the next information to be published.

If a major weather event happens after the school has assembled, social media and e-mail will be used to contact you in the first instance, and we may also ask your children to assist. In an emergency situation we will text parents. Pupils will be kept here until safe travel arrangements have been agreed.

#### **PUPIL TRAVEL – BY PRIVATE CAR**

We understand students may arrive later than normal during bad weather; parents should endeavour to contact the School to let us know about likely delays.

If you feel that driving to school is too hazardous please let us know- preferably by email as the phone lines are likely to be busy.

In case of difficulty in collecting your child(ren), please telephone the school offices as below. After-school arrangements can be made to ensure that your child is safe and cared for.

#### **PUPIL TRAVEL – SELF-DRIVE**

We strongly recommend that inexperienced young drivers do not attempt to drive to school without first discussing the matter with parents. Remember it may also be dark when they are driving which adds to the difficulty of coping with treacherous driving conditions.

## PUPIL TRAVEL – BUS SERVICE

Bus Contractors. Contractors are themselves responsible for making weather-related decisions and will contact parents directly. In the absence of information to the contrary please assume that your service will be running.

School minibus services. Drivers will make decisions on arrival at work and will contact the affected parents if they will not be collecting children.

Return journey information will be communicated separately once options have been assessed.

## ACCESS TO EDUCATIONAL MATERIAL

If significant numbers of children or staff cannot attend the campus then we have plans in place for remote electronic access to educational material, homework tasks and lesson plans through Firefly and the website.

## COMMUNICATING WITH THE SCHOOL

Please email putting the pupil's name(s) and year group in the subject box.

Pocklington School: [mainoffice@pocklingtonschool.com](mailto:mainoffice@pocklingtonschool.com)

Pocklington Prep School: [prep@pocklingtonschool.com](mailto:prep@pocklingtonschool.com)

Alternatively, please telephone the school offices on:

Pocklington School: 01759 321200

Pocklington Prep School: 01759 321228

***Reviewed January 2019, Dr S McNamee***

***Reviewed January 2020, Dr S McNamee***