

MINUTES
AMHS Board of Trustees Meeting
January 22, 2020

Present: Millie Judge, Sue Adams, Bill Brooking, Duane Schireman, Terri Fewel, Pat Sievers, Kathy Wartelle, Steve Schmutz, Alicia Mitchell, Joan Ritter, Larry Moore, Brett Carlton, Mary Kelly, Shannon O’Kelley, Jessica Gurley

Absent: Jeff Cymbaluk, Bridget Rauvola, Mark Howley, Rich Bacigalupi, Brian Murphy, Talia Manhke, Mytyl Hernandez

Opening Prayer—Duane Schireman

Roll call— Sue Adams called the roll and a quorum was declared.

Approval of Minutes—**The board approved minutes from the November meeting** of the Board of Trustees.

School Report – Alicia Mitchell

Finals are this week and Catholic Schools week starts next week with a Mass on 1/30 celebrated by Bishop Eusebio. Senior class officers are collecting dental hygiene items for the Cathedral Kitchen. The Fulcrum Foundation’s Celebration of Light is scheduled for 1/24 with attendance by AMHS faculty and staff. A grant for \$11K from the Fulcrum Foundation was approved to be used for safety and security at AMHS (video cameras and bleeding control kits). A “Nick of Time” event is planned for 4/1 with preventative heart screening for all students. The accreditation process is nearly complete with a Mass scheduled for 3/22 at 5PM followed by a reception for board members, administration and the visiting team. The visiting team’s presentation will be on 3/25 at 10:15 AM.

Governance Committee – Steve Schmutz

Three people have applied to be members of the Spirituality, Health and Wellness committee. The governance committee reviewed the resume of Armando Medina and recommended approval at the board level. **The board approved the addition of Armando to this committee.** Resumes for Carol Griswold-Bacigalupi and Barry Stueve will be reviewed in February. The roof leak at Heath Hall has been take addressed and will most likely be covered by insurance. New soccer goals are needed as well as an upgrade to the upper softball fields. Bids are out for both projects and funds will come from the capital improvement reserve account.

Finance Committee – Jeff Cymbaluk & Joan Ritter

Several finance committee recommendations were approved by the board:

- **Pay off the line of credit balance (~\$43K).** Remaining chapel pledge payments will be used to pay off the chapel bridge loan.
- **Repair the gym bleachers for ~\$8K.**
- **Increase tuition rates by 3% for 2020-21** (\$17,500 for domestic students).
- **Increase the faculty wage scale as proposed in exhibit C of the board packet.**
- **Increase all administrative staff salaries by 2%.**

Spirituality, Health and Wellness Committee – Duane Schireman

\$175K was raised at the 2019 DREAM auction for planned spirituality, health and wellness projects. These projects include upgrades to the kitchen, a new lunch program, remodeling of the campus ministry space and mental health resources/programs for students and faculty. Duane will discuss the possibility of asking Fulcrum to help fund the cost of necessary modifications to Providence’s Health and Wellbeing Monitor with board

member Shawn Hoban so that this tool could potentially be used by other schools in the archdiocese as well as AMHS.

Planning and Innovation Committee—Pat Sievers

Discussion about the Business Pathways program is underway with consideration of summer internship options. The school mission statement is being reviewed and updated with input from the final draft of the accreditation report. Money left over in the capital improvement reserve account after facilities improvements were completed in 2019 will be used to repair the gym bleachers, replace soccer goals, and for a softball field upgrade.

Advancement Committee – Shannon O’Kelley

The November DREAM auction raised just over \$228K. The 2020 auction will also be held again at The Angel of the Winds Arena in Everett in November (date TBD). The STAR breakfast is scheduled for 3/23 and Fr. Justin Ryan (*06) will be the keynote speaker. Board members are encouraged to be table captains. Shannon also reported on admission numbers for the 2020/21 school year which look good with acceptance notification going out on 2/14. Shannon Reese will be returning from maternity leave in mid-February.

Alumni Relations Committee – Steve Schmutz for Talia Manhke

An Easter egg hunt is planned for 4/5 and a garage sale fundraiser and car show on 5/2. There will also be a spring fundraising promotion using social media asking all alumni to donate \$20 for 2020. The committee continues fundraising for the Founding Faculty Legacy Garden & Wall which has raised ~\$10K so far with a goal of \$20K.

The next board meeting will be on February 19, 2020.