

## Fitness Center Supervisor

### Description:

Fitness Center Supervisors oversee the fitness center by maintaining cleanliness, order, and enforcing policies and procedures. Supervisors are also responsible for conducting orientations to the fitness center as needed.

### DUTIES:

1. Arrive on time for shift.
2. Communicate with the Director of Strength and Conditioning any relevant information regarding the fitness center.
3. Enforce all facility policies and rules.
4. Provide orientations to the fitness center as needed.
5. Maintain, check, and clean the weight room/fitness room facility and equipment.
  - a. All weights should be removed from the floor and bars when done on a machine.
  - b. Perform daily cleaning and maintenance according to the schedule.
  - c. Report any problems to the director.
6. Walk fitness center regularly during shift to identify any potential risks and offer assistance.
7. Follow proper procedures for opening and closing the fitness center.
8. The Director of Strength & Conditioning retains the discretion to add to or change the duties of this position.

### Requirements:

1. First Aid, CPR, AED certified (We will train).
2. Ability to lift 50 pounds.
3. Excellent interpersonal communication and organizational skills.
4. Self-motivated with the ability to work without supervision.
5. Available to work 2-3 afternoon shifts per week. (3:00 pm – 6:30 pm).