

**Suffield Public Schools  
Financial Status Report  
As of December 31, 2019**

Attached please find the General Operating Budget, the Federal and State Grants and the Food Service reports for the period ending December 31, 2019.

**2019-20 Budget to Actual**

Our projected year end shows a net surplus of \$20,051 compared to a net surplus of \$41,357 last month.

There were no significant changes from last month. There were slight gains in benefits, gas and electricity. The gas and electricity improvements are due to above average temperatures so far this year. The increase in Teacher Professional Service is due to the approval of the contract with EASTCONN.

**State and Federal Grants**

This report contains state and federal grants and private grants received by the Suffield Public Schools.

There were no significant changes to the grants this month.

**Food Service**

The year-to-date food service loss is \$26,992 which is comparable to the \$28,750 loss at this time last year. December results were impacted by the number of school cancellations.

**Summary**

We continue to maintain a surplus for the year without freezing or reducing instructional supply budgets. Hopefully, we will continue to benefit from a mild winter. We are monitoring a few potential tuition issues. However, I believe the amounts will not materially impact our financial position.

Respectfully Submitted,

Bill Hoff  
Business Manager

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
DECEMBER 2019**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2019	BALANCE 6/30/2019
<b>SALARIES</b>								
ADMINISTRATIVE	2,238,075	0	2,238,075	1,125,398	1,071,072	41,606	3,517	38,089
TEACHERS	16,449,067	0	16,449,067	5,863,762	10,207,025	378,280	66,225	312,055
NON- CERTIFIED	1,185,488	0	1,185,488	545,786	627,861	11,841	5,814	6,027
PROFESSIONAL	531,533	0	531,533	297,781	307,758	-72,595	-34,229	-38,366
PARA PROFESSIONALS	1,130,895	0	1,130,895	426,574	614,843	89,478	57,278	32,200
ATHLETIC	307,861	0	307,861	91,866	56,030	159,966	161,033	-1,066
NURSES	227,719	0	227,719	93,883	129,168	4,669	4,667	2
MAINTENANCE	939,392	0	939,392	458,103	436,784	44,505	14,929	29,576
OTHER SUPPORT	104,592	0	104,592	41,965	0	62,627	59,990	2,637
SUMMER SCHOOL	106,039	0	106,039	97,759	0	8,280	1,120	7,160
CERTIFIED SUBSTITUTE	70,000	0	70,000	27,863	2,503	39,635	39,635	0
NON CERT. SUBSTITUTES	8,000	0	8,000	2,708	0	5,293	5,293	-1
MONITORS	70,331	0	70,331	29,268	50,633	-9,570	10,090	-19,660
STIPEND & ADDITIONAL DUTY	230,908	0	230,908	98,439	117,109	15,360	15,496	-136
ACADEMIC SUPPORT	99,593	0	99,593	33,555	66,353	-314	0	-314
<b>TOTAL SALARIES</b>	<b>23,699,495</b>	<b>0</b>	<b>23,699,495</b>	<b>9,234,708</b>	<b>13,687,138</b>	<b>779,059</b>	<b>410,858</b>	<b>368,202</b>
<b>BENEFITS</b>								
HEALTH BENEFITS	4,215,541	0	4,215,541	2,310,779	0	1,904,762	1,816,108	88,654
DISABILITY	9,216	0	9,216	5,472	0	3,744	-960	4,704
GROUP LIFE INSURANCE	37,722	0	37,722	16,992	0	20,730	15,000	5,730
FICA	720,560	0	720,560	272,682	0	447,878	393,578	54,300
PENSION CONTRIBUTION	850,846	0	850,846	42,290	0	808,556	852,865	-44,309
TUITION REIMBURSEMENT	9,983	0	9,983	0	0	9,983	9,983	0
UNEMPLOYMENT	23,613	0	23,613	6,592	0	17,021	8,544	8,478
WORKERS COMP.	153,791	0	153,791	149,399	0	4,392	0	4,392
<b>TOTAL BENEFITS</b>	<b>6,021,272</b>	<b>0</b>	<b>6,021,272</b>	<b>2,804,206</b>	<b>0</b>	<b>3,217,065</b>	<b>3,095,118</b>	<b>121,948</b>

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
DECEMBER 2019**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2019	BALANCE 6/30/2019
<b>PROFESSIONAL SERVICES</b>								
ADMINISTRATIVE SERVICES	50,000	0	50,000	22,502	3,182	24,316	24,316	0
TEACHER PROFESSIONAL SERVICE	272,472	0	272,472	122,543	43,516	106,413	13,853	92,560
ATHLETICS	254,184	0	254,184	70,559	108,930	74,731	100,537	-25,806
PROFESSIONAL SERVICES	197,941	0	197,941	46,779	3,635	147,527	121,388	26,139
OTHER PROFESSIONAL SERVICES	362,607	0	362,607	137,237	133,430	91,939	45,722	46,218
LEGAL SERVICES	97,176	0	97,176	47,132	0	50,045	67,645	-17,600
PURCHASED SERVICE	300	0	300	1,000	0	-700	300	-1,000
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>1,234,681</b>	<b>0</b>	<b>1,234,681</b>	<b>447,751</b>	<b>292,693</b>	<b>494,272</b>	<b>373,760</b>	<b>120,512</b>
<b>PURCHASED SERVICE</b>								
WATER & SEWER FEES	68,921	0	68,921	38,414	18,495	12,011	-1,548	13,559
RUBBISH REMOVAL	32,106	0	32,106	15,464	13,894	2,748	2,748	0
EQUIPMENT REPAIR	93,233	0	93,233	124,517	18,598	-49,882	-49,047	-835
SCHOOL EQUIP REPAIR	22,780	0	22,780	10,332	614	11,835	17,933	-6,098
TECHNOLOGY REPAIR SERVICE	33,331	0	33,331	30,823	5,000	-2,492	12,931	-15,423
LEASE/RENTAL	70,195	0	70,195	30,750	38,059	1,385	1,460	-75
<b>TOTAL PURCHASED SERVICE</b>	<b>320,566</b>	<b>0</b>	<b>320,566</b>	<b>250,300</b>	<b>94,660</b>	<b>-24,394</b>	<b>-15,523</b>	<b>-8,872</b>
<b>TRANSPORTATION SERVICE</b>								
PUPIL TRANSPORTATION	1,053,760	0	1,053,760	358,346	714,965	-19,551	-2,651	-16,900
SPED TRANSPORTATION	580,141	0	580,141	233,038	360,226	-13,123	0	-13,123
OTHER TRANSPORTATION SERVICES	3,050	0	3,050	2,581	0	469	469	0
<b>TOTAL TRANSPORTATION</b>	<b>1,636,951</b>	<b>0</b>	<b>1,636,951</b>	<b>593,965</b>	<b>1,075,190</b>	<b>-32,205</b>	<b>-2,182</b>	<b>-30,023</b>
<b>SUPPORT SERVICES</b>								
PROP. & LIAB. INSURANCE	44,819	0	44,819	46,929	0	-2,110	0	-2,110
COMMUNICATION SERVICES	71,970	0	71,970	33,220	39,952	-1,203	20,481	-21,684
ADVERTISING	8,000	0	8,000	1,085	0	6,915	6,915	0
PRINTING AND BINDING	10,700	0	10,700	2,003	0	8,697	8,827	-130
<b>TOTAL SUPPORT SERVICES</b>	<b>135,489</b>	<b>0</b>	<b>135,489</b>	<b>83,238</b>	<b>39,952</b>	<b>12,299</b>	<b>36,223</b>	<b>-23,924</b>

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
DECEMBER 2019**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2019	BALANCE 6/30/2019
<b>TUITION</b>								
SPED TUITION	1,094,602	0	1,094,602	1,139,129	1,558,290	-1,602,818	-1,162,240	-440,577
ADULT EDUCATION	16,000	0	16,000	15,833	0	167	0	167
MAGNET SCHOOL	0	0	0	0	0			
<b>TOTAL TUITION</b>	<b>1,110,602</b>	<b>0</b>	<b>1,110,602</b>	<b>1,154,962</b>	<b>1,558,290</b>	<b>-1,602,651</b>	<b>-1,162,240</b>	<b>-440,410</b>
<b>OTHER PURCHASED SERVICE</b>								
FOOD SERVICE SUBSIDY	13,353	0	13,353	0	0	13,353	13,353	0
TRAVEL & CONFERENCES	75,072	0	75,072	26,923	19,089	29,059	33,485	-4,426
<b>TOTAL OTHER PURCH. SERVICE</b>	<b>88,425</b>	<b>0</b>	<b>88,425</b>	<b>26,923</b>	<b>19,089</b>	<b>42,412</b>	<b>46,838</b>	<b>-4,426</b>
<b>SUPPLIES</b>								
OFFICE SUPPLIES	39,303	0	39,303	14,707	959	23,638	23,638	0
INSTRUCTIONAL SUPPLIES	222,113	0	222,113	93,372	14,470	114,336	114,338	-1
LIBRARY SUPPLIES	7,967	0	7,967	10,350	-6,437	4,013	4,013	0
CUSTODIAL SUPPLIES	95,100	0	95,100	52,978	2,668	39,454	39,454	0
HEATING SERVICES	204,179	0	204,179	55,744	148,434	1	4,126	-4,125
ELECTRICITY	372,151	0	372,151	180,838	213,941	-22,627	46,812	-69,439
TEXTBOOKS	13,470	0	13,470	6,446	3,585	3,439	3,439	0
WORKBOOKS	1,698	0	1,698	0	369	1,329	1,329	0
TECHNOLOGY SUPPLIES	22,380	0	22,380	9,890	0	12,490	12,491	0
SOFTWARE SUPPLIES	150,704	0	139,704	109,281	0	41,423	34,887	6,536
<b>TOTAL SUPPLIES</b>	<b>1,129,066</b>	<b>0</b>	<b>1,118,066</b>	<b>533,605</b>	<b>377,988</b>	<b>217,497</b>	<b>284,526</b>	<b>-67,030</b>
<b>EQUIPMENT</b>								
INSTRUCTIONAL EQUIPMENT	6,213	0	6,213	12,485	-3,775	-2,497	725	-3,222
INSTRUCTIONAL EQUIPMENT	18,958	0	18,958	10,985	-3,605	11,578	11,578	0
NON-INSTRUCTIONAL EQUIPMENT	13,950	0	13,950	15,710	1,704	-3,463	0	-2,667
<b>TOTAL EQUIPMENT</b>	<b>39,121</b>	<b>0</b>	<b>39,121</b>	<b>39,179</b>	<b>-5,677</b>	<b>5,618</b>	<b>12,303</b>	<b>-5,888</b>
<b>DUES AND FEES</b>								
DUES & FEES & DIGITAL MEMBERSHIP	132,204	0	132,204	131,569	3,237	-2,602	7,436	-10,038
<b>TOTAL DUES AND FEES</b>	<b>132,204</b>	<b>0</b>	<b>132,204</b>	<b>131,569</b>	<b>3,237</b>	<b>-2,602</b>	<b>7,436</b>	<b>-10,038</b>
<b>GRAND TOTAL</b>	<b>35,547,870</b>	<b>0</b>	<b>35,536,870</b>	<b>15,300,408</b>	<b>17,142,562</b>	<b>3,106,371</b>	<b>3,087,116</b>	<b>20,051</b>

## MONTHLY FINANCIAL REPORT 2019-20

## FEDERAL AND STATE GRANTS

DEC. 2019

GRANT DESCRIPTION	GRANT AWARD BALANCE	EXPENDITURES 2019/2020	ENCUMBERED 2019/2020	BALANCE 2019/2020	PROJECTED EXPENDITURE THRU 6/30/20	PROJECTED YEAR END 6/30/2020	PERCENT COMMITTED AS OF 6/30/2020	PROJECTED EXPENDITURES THRU 6/30/2021	PROJECTED YEAR END 6/30/2021
TITLE I Improving 19/21	326,414	98,046	155,650	72,718	6,705	66,013	79.8%	65,283	730
TITLE II Teachers 19/21	67,370	15,277	31,263	20,830		20,830	69.1%	20,830	0
TITLE I Improving 18/20	18,228	6,308	11,920	0	0	0	100.0%	0	0
TITLE II Teachers 18/20	70,359	29,684	40,675	0	0	0	100.0%	0	0
Title III	3,656	0	0	3,656	3,656	0	100.0%		0
Title IV	17,870	360		17,510	17,510	0	100.0%	0	0
IDEA Part B 18/20	123,148	59,753	63,395	0		0	100.0%	0	0
IDEA PRE-SCHOOL 18/20	528		528	0	0	0		0	0
Open Choice	1,141,387	368,987	178,457	593,943	203,606	390,337	65.8%	0	390,337
IDEA PART B 19/21	446,929	165,309	221,072	60,548	0	60,548		60,548	0
IDEA PRE-SCHOOL 19/21	14,706	2,574	12,132	0	0	0	100.0%		0
Choice Acad. & Social Support	61,350	22,300	33,630	5,420	5,420	0	100.0%		0
Perkins Grant	30,063	1,490	500	28,073	28,073	0	100.0%		0
DSS GRANT	167,495	16,561		150,934	150,934	0	100.0%	0	0
ASTE Grant	201,989	0	0	201,989	201,989	0	100.0%	0	0
Total Grants	2,691,492	786,649	749,222	1,155,621	617,893	537,728		146,661	391,067

# FOOD SERVICE INCOME STATEMENT

AS OF 12/31/2019

	MONTH TO DATE December 2019	YEAR TO DATE 2019/2020	YEAR TO DATE 2018/2019
<b>REVENUES:</b>			
Daily Cash Sales	\$ 34,335	\$ 203,058	\$ 210,282
Rebates & Misc. Income	\$ 9	\$ 63	\$ 249
State of CT Grants	\$ 3,370	\$ 14,838	\$ 15,299
Catering	\$ -	\$ -	\$ 5,378
State Reimbursements	\$ 12,495	\$ 76,301	\$ 73,462
<b>TOTAL INCOME</b>	<b>\$ 50,209</b>	<b>\$ 294,261</b>	<b>\$ 304,671</b>
<b>EXPENSES:</b>			
Cost of Sales:			
Food	\$ 20,735	\$ 101,592	\$ 101,096
Other expenses	\$ 7,027	\$ 38,621	\$ 42,048
Sub Total	\$ 27,762	\$ 140,213	\$ 143,144
<b>Operating Expenses:</b>			
Wages and Benefits	\$ 27,053	\$ 130,830	\$ 141,430
SUPERVISOR SALARY	\$ 9,158	\$ 46,476	\$ 45,141
Misc	\$ -	\$ -	\$ -
Management Fee	\$ 831	\$ 3,733	\$ 3,705
UnControllables(Insurance, fees etc.)		\$ -	\$ -
Sub Total	\$ 37,042	\$ 181,039	\$ 190,276
<b>TOTAL EXPENSES</b>	<b>\$ 64,804</b>	<b>\$ 321,252</b>	<b>\$ 333,420</b>
<b>NET INCOME/(LOSS )Before BOE Subsidy</b>	<b>\$ (14,595)</b>	<b>\$ (26,992)</b>	<b>\$ (28,750)</b>

## Transfers Requested

2/3/2020

	ORIGINAL	BALANCE		Transfer		Notes
	APPROP	6/30/2019		In	Out	
ADMINISTRATIVE	\$2,238,075	\$38,089			\$38,089	Salary Changes balance
TEACHERS	\$16,449,067	\$312,055			\$312,055	Degree changes balance and Turnover/Vacancy exceeding projection
PROFESSIONAL	\$531,533	-\$38,366		\$38,366		Physical Therapist hired as employee rather than through agency
MAINTENANCE	\$939,392	\$29,576			\$21,684	Vacancies
MONITORS	\$70,331	-\$19,660		\$19,660		Academic Support grant less than budgeted
HEALTH BENEFITS	\$4,215,541	\$88,654			\$88,654	Projected less than budget
PENSION CONTRIBUTION	\$850,846	-\$44,309		\$44,309		Projected more than budget due to number of participants
TEACHER PROFESSIONAL SERVICE	\$272,472	\$92,560			\$92,560	CCSN savings used for SPED Tuition and SPED Transportation
LEGAL SERVICES	\$97,176	-\$17,600		\$17,600		No Parking Fee Revenue
WATER & SEWER FEES	\$68,921	\$13,559			\$13,559	Projected less than budget
SPED TRANSPORTATION	\$580,141	-\$13,123		\$13,123		Projected more than budget
COMMUNICATION SERVICES	\$71,970	-\$21,684		\$21,684		Projected more than budget due to projected savings not realized at start of year
SPED TUITION	\$1,094,602	-\$440,577		\$338,295		Projected more than budget
HEATING SERVICES	\$204,179	-\$4,125		\$4,125		Underbudgeted
ELECTRICITY	\$372,151	-\$69,439		\$69,439		Underbudgeted

Total

\$566,601

\$566,601