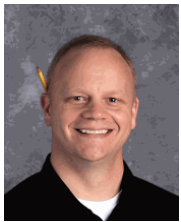




Meet The Sun Prairie Area School District Support Center Staff



Brad Saron
bgsaron@sunprairieschools.org
834-6502

District Superintendent
Aligns arrows.



Chandu Vemuri
cvemur@sunprairieschools.org
834-6502

Executive Assistant to the Superintendent
Provides assistant services to the Superintendent and Board Members, responds to questions regarding Board policy, agendas, election process, and tuition.



Patricia Lux-Weber
pjluxwe@sunprairieschools.org
834-6562

Communications & Engagement
Shares district events and news with staff and our community. Manages the district website, social media and coordinates the printed community calendar.



Alesha Pannier
aapani@sunprairieschools.org
834-6568

Multimedia & Website Strategist
Assists with managing district communications and public relations in collaboration with the Communications & Engagement Officer. Manages district social media accounts, digital marketing, website updates and video production.

TEACHING, LEARNING & EQUITY



Stephanie Leonard-Witte
smleona@sunprairieschools.org
834-6516

Assistant Superintendent of Teaching, Learning & Equity
Provides leadership, vision and strategic direction in the planning, implementation and monitoring of the District's curriculum, instruction and assessment programs. Responsible for coordinating with the Superintendent, Directors, Principals and other staff to develop and implement programs to ensure high levels of student achievement.



Theresa Wisden
tawisde@sunprairieschools.org
834-6517

Executive Assistant to the Assistant Superintendent
Provides assistant services to the Assistant Superintendent. Assists with school board reports from the Teaching, Learning & Equity departments; 4K-12 Curriculum Steering Committee needs; maintains Voluntary Placement Requests. Schedules and coordinates various meetings, appointments, and special events for the Assistant Superintendent of Teaching, Learning & Equity.



Rick Mueller
[rlmuell@sunprairieschools.org](mailto:rlluell@sunprairieschools.org)
834-6506

Director – Elementary Teaching, Learning & Equity
Works with Principals, Learning Resource Coordinators, instructional coaches, intervention teachers, site based staff and integrated teams to provide leadership in developing and implementing instructional models, academic standards, assessments, and curriculum. Coordinates process for curriculum work, serves as liaison to Sun Prairie Community Schools, facilitates Title I, designated Foster Child Liaison for the school district.



Kristy Thao
kythao@sunprairieschools.org
834-6566

Administrative Assistant to the Director – Elementary
Provides assistant services for the Director of Elementary Teaching, Learning & Equity, and ESL Instructional Coach. Answers phone calls, maintains the Director's calendar, maintains the budget, and places orders for supplies. Manages elementary inventory of instructional materials. Supports elementary summer school.



Lisa Hennessey
lmhenne@sunprairieschools.org
834-6542

Math Instructional Coach
Coordinates district-wide math programming, including assessing curriculum and materials. Works with staff and students to understand the programs.



Jo Guyette
jmguyet@sunprairieschools.org
834-6579

Secretary for Teaching, Learning & Equity
The purpose of this position is to perform secretarial assignments in support of the on-going operations of the district department and enhance the administrators' effectiveness by providing information management support and representing the administration to others. Supports the summer school program as the Coordinator to Middel/Upper Middle Schools.



Sarah Chaja-Clardy
srchaja@sunprairieschools.org
834-6572

Director – Secondary Teaching, Learning & Equity
Works with the principals, Learning Resource Coordinators, and Technology Coordinators to provide leadership in developing and implementing academic standards, assessments, and curriculum. Coordinates process for curriculum work and project funding for 6-12 buildings. In addition, provides oversight for District ESL services, Title III, Advanced Learner Program and AVID. Designated complaint facilitator for Secondary schools.



Brittany Browning
bdbrown@sunprairieschools.org
834-6507

Administrative Assistant to the Director – Secondary

Provides assistant services for the Director of Secondary Teaching, Learning & Equity, ALP Instructional Coach and ESL Instructional Coach. Answers phone calls, maintains the Director's calendar, maintains the budget, and places orders for supplies.



Nicholas Reichhoff
nfreich@sunprairieschools.org
834-6624

Director of Student Policy and School Operations

The Director of Student Policy and School Operations is responsible for excellence in the implementation of student policy in order to ensure effective instructional delivery and positive school culture.

- Serve as a liaison/problem solver between schools and other SPASD departments
- Works closely and collaboratively with Directors of Elementary and Secondary Education, Director of Human Resources, Director of Special Education/Student Services, Director Digital Media, Innovation and Strategy and Associate director of Student Services.



Michele Vollmer
mcvollm@sunprairieschools.org
834-6507

Administrative Assistant to the Director – Student Policy and School Operations

This position, under general supervision, provides administrative support to the Director of School Operations in accordance with District policies, procedures, and guidelines. Responsibilities include prioritizing and executing complex, competing tasks; ensuring smooth workflow; and assisting with the coordinating the operations of the department.



Jamie Racine
jlracin@sunprairieschools.org

Community Schools Program Coordinator

Under the supervision of the Director of Teaching, Learning and Equity, the Community Schools Program Coordinator oversees all areas of Community Schools. This position develops, organizes and implements high quality programs for youth and families in accordance with the mission, strategic plan, goals, community assessment, and all policies and procedures. Supervises the Community Schools Site Coordinator, Community Schools Teacher(s), Assistant Community School Teacher(s), Interns(s), and Volunteers.

Supervisor of SP4K Program

The SP4K supervisor promotes the success of all students by

- Leading the development, communication, implementation, and monitoring of a vision for learning shared and supported by the school community
- Ensuring management of the SP4K programs, operations, and resources for a safe, efficient, and effective learning environment
- Collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.



Elizabeth Knudten
elknudt@sunprairieschools.org
834-6671



Cindy Schmitz
csschmi@sunprairieschools.org
834-6672

Secretary of SP4K Program

Performs secretarial duties to support the SP4K Program. Secretarial assignments include such duties as office coordination, scheduling meetings, preparing and maintaining records, reports, and correspondence pertaining to the Secretaries' area of responsibilities.



Kathy Enstad
klensta@sunprairieschools.org
834-6586

ALP Instructional Coach / AVID Instructional Coach

Coordinates district-wide the Accelerated Learning Program. Works with staff and students. Coordinates the AVID program for grades 8-12. Works with staff and students.



Ann Williams
aewilli@sunprairieschools.org
834-6541

ESL Instructional Coach

Coordinates district-wide ELL and Title funded programs. Provides instructional coaching to ELL staff and assistants. Works with staff and students to eliminate barriers that perpetuate systemic inequities.



Jennifer Apodaca
jjapoda@sunprairieschools.org
834-6520

Director of Student Services

Works with principals, student services staff, general educators, educational assistants and superintendent to provide leadership in support of appropriate educational and support services for all students.



Janet Thomas
jathoma@sunprairieschools.org
834-6638

Associate Director of Student Services

Collaborates with building and district level administrators to facilitate the planning, development, and implementation of established aspects of student services and special education including but not limited to social emotional learning, behavioral health in schools, attendance, McKenney Vento, and comprehensive student services (psychology, social work, school counseling and health services).



Sara Pogue
smpogue@sunprairieschools.org
834-6524

Administrative Assistant to the Director – Student Services

- First line of contact within Student Services
- Management of Director's Calendar
- Attendance Review Board Schedule Management
- Special Education Student Record Management
- 504 Flag Activation/de-activation
- Maintain Student Services Website/Special Education Materials
- Coordinate/prepare interview materials for students services staff interviews
- Student Services Event/PD Coordinator



Wendy Brody
webrody@sunprairieschools.org
834-6559

Students Services Specialist

Budget Management

- Fund 10, 27 and IDEA Flow-Through, CEIS
- Transfer of Service
- High Cost
- Medicaid
- Purchase Orders
- Staff Reimbursement
- Grant Management

Data Management

- Monthly Enrollment
- OCR Report
- Pupil Nondiscrimination Report
- School Safety Report
- OCR Settlement Agreement Reporting



Rebecca Penticoff
rcpenti@sunprairieschools.org
834-6577

Student Services Manager (EC and District-wide)

- Assistive Technology
- Autism Team
- Non-Violent Crisis Intervention
- Paraprofessional PD Pilot
- Universal Design



Ramnique Mahal
mahal@sunprairieschools.org
834-6523

Secretary – Student Services (MS/HS)

- Secondary IEP paperwork management (grades 6-12+)
- Coordinates specialized transportation for the district.



Nancy Ohman
naohman@sunprairieschools.org
834-6561

Secretary – Student Services (Elem/EC)

- Elementary IEP paperwork management (Early Childhood-grade 5)
- Early Childhood Enrollment



Debbie Brown
dlbrown@sunprairieschools.org
834-6583

District Nurse (Elementary)

Maintains all medical and prescription records for all elementary students. Notifies school staff and building nurse of any new enrollment needs or any current and/or changes to medical conditions of the students.



Elizabeth Feisthommel
efeist@sunprairieschools.org
834-6679

District Nurse (MS/CHUMS/HS)

Maintains all medical and prescription records for middle/upper middle, and high school students. Notifies school staff and building nurse of any new enrollment needs or any current and/or changes to medical conditions of the students.



Aloy Pien
ajpien@sunprairieschools.org
834-6521

Program Manager – Professional Development & New Teacher Mentors

Plans Professional Development opportunities, with input from Teaching, Learning, and Equity directors, principals and staff. Contracts facilitators both in and outside of the district and coordinates several all-district PD Days throughout the school year, including Camp Cardinal 1 & 2--events for new and returning staff. Also serves as leader of the New Teacher Mentor Program, which supports and accelerates the development of new teachers in the district.



Mary Andrew
mkandre@sunprairieschools.org
834-6554

Secretary – Staff Development

Maintains *MyLearningPlan* for all Professional Development, including updating District Catalog of PD events, tracking attendance and awarding final credit/hours for staff. Handles conference registrations for all staff in the district. Also provides support for all district PD Days throughout the school year, including Camp Cardinal 1 & 2.



Tiffany Drogue
tadrogu@sunprairieschools.org
834-6534

District New Teacher Mentor

Supports and accelerates the development of new teachers through reflective conversation, equitable and culturally responsive practices through cycles of inquiry and analyzing student work.



Emily Pederson
ejpeder@sunprairieschools.org
834-6568

District New Teacher Mentor

Supports and accelerates the development of new teachers through reflective conversation, equitable and culturally responsive practices through cycles of inquiry and analyzing student work.



Gina Pokrass
gmpokra@sunprairieschools.org
834-6534

District New Teacher Mentor

Supports and accelerates the development of new teachers through reflective conversation, equitable and culturally responsive practices through cycles of inquiry and analyzing student work.



Kristin Wilkinson
kawilki@sunprairieschools.org
834-6534

District New Teacher Mentor

Supports and accelerates the development of new teachers through reflective conversation, equitable and culturally responsive practices through cycles of inquiry and analyzing student work.



OPERATIONS



Janet Rosseter
jrosse@sunprairieschools.org
834-6683

Assistant Superintendent of Operations

Provides leadership, vision, and strategic direction to plan, implement, and monitor the District's operations including oversight of business and finance, facilities and grounds, human resources, nutritional services, athletics and activities, transportation, and safety and security. Facilitates the emergency school closings process, guides process for attendance area changes, and oversees planning and construction for facilities. Coordinates and corresponds with community members, the School Board, and staff to ensure high quality customer service and communication occurs for operations at the Sun Prairie Area School District.



Andrea Anderson
amander@sunprairieschools.org
834-6687

Executive Assistant

Provides support to the Assistant Superintendent of Operations. Assists with school board reports from operations departments, Boundary Task Force, safety and security, emergency school closings, referendum and school board elections, and school space planning meetings. Schedules and coordinates various meetings, appointments, and special events for the Assistant Superintendent of Operations.

HUMAN RESOURCES



Christopher Sadler
cjsadle@sunprairieschools.org
834-6551

Director of Human Resources

Provides leadership, vision and strategic direction for all administrative and operational functions of talent acquisition, compensation and benefits, performance management, employee/labor relations, wellness and employee reward and recognition.



Andrea Ramirez
anramir@sunprairieschools.org
834-6581

Human Resources/Benefits Assistant

Provides administrative support to the Director of Human Resources. Serves as HR/benefits liaison to assist with recruitment and selection, benefits, employee leaves and system reports.



Connie Sobczak
cjsobcz@sunprairieschools.org
834-6504

HR Specialist

Provides professional level duties to assigned schools/departments in the areas of recruitment and selection, onboarding, staffing changes; and completing and submitting state and federal reports.



Isabel Simonetti
imsimon@sunprairieschools.org
834-6522

Employee Relations Manager

This position has the responsibility for developing, implementing and promoting the district's diversity recruitment efforts. Services as a liaison for assigned areas and district administrators to assist with recruitment, selection, onboarding and to facilitate resolution of employee relations issues.



Heather Gronke
hmgronk@sunprairieschools.org
834-6519

Benefits Specialist

This position oversees and administers the district's employee benefits programs, including Health, Dental, Life, employee leaves, retirement and flex spending.



Mike Iselin
mtiseli@sunprairieschools.org
834-6508

HR Assistant-Substitute Placement

This position coordinates placement substitute staff. This includes maintaining substitute calling system (AESOP) and records for the district.



Elizabeth Berndt
eabernd@sunprairieschools.org
834-6503

HR Secretary /District Office Receptionist

This position supports the front desk operations of the District Office and supports the delivery of Human Resource services including providing information to applicants and employees; maintaining personnel and volunteer records.

BUSINESS SERVICES



Phil Frei
pfrei@sunprairieschools.org
834-6510

Director – Business & Finance

Works with Superintendent and administrative team to provide leadership in the coordination of business/financial functions of the district. Also, oversees busing and facility rentals.



Lisa Sprindis
lasprin@sunprairieschools.org
834-6511

Administrative Assistant

Provides assistant services to the Director of Business & Finance to accomplish department workloads; assists department team members with the completion of major projects as they arise. Schedule and coordinate meeting, appointments, and special events for the Director. Manages facility rentals and open enrollment.



Tara Zuelzke
tlzuelz@sunprairieschools.org
834-6515

Accountant

Maintains accurate and systematic financial records and prepares financial reports, providing technical direction and assistance for the fiscal processes of the district's overall accounting, payroll, accounts payable and accounts receivable operations.

Vacancy
834-6513

Accounts Payable/Purchasing

Process account payable checks and purchase orders, and maintains vendor and invoice files for the Sun Prairie Area School District. This position works closely with Business Services.



Rhonda Page
rspage@sunprairieschools.org
834-6512

Business Services Manager

Provides assistant services to the Director of Business & Finance. Handles purchasing for the District and main contact for vendor sales. Processes credit card set-up, issues new credit cards and handles fraud issues. Works with our contracted transportation company, coordinating bus routes, special needs, and handles calls from parents.



Julie Lipke
jllipke@sunprairieschools.org
834-6514

Payroll Specialist

Processes payroll information for the entire District. Maintains personnel files related to payroll, compiles quarterly tax reports, year-end reports and WI retirement system reports.



Debbie Dubuc
dadubuc@sunprairieschools.org
834-6514

Payroll Assistant

The purpose of this position is to provide accurate and systematic payroll assistance to the district Payroll Specialist.



Melissa Bautz
mabautz@sunprairieschools.org
834-6699

Accounts Payable/Purchasing

Processes account payable invoices, purchase orders, and receipts. Also helps with busing.

Nicole Howard
nchowar@sunprairieschools.org
834-6597

Administrative Associate for Business Services

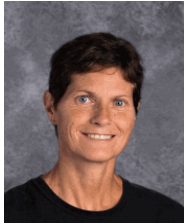
This position assists with payroll, mail, gifts and donations and other business office functions.



Kathy Bauer
kjbauer@sunprairieschools.org
834-6575

Central Copy Machine Lead Operator

Operate multiple high volume production printing equipment. Provides supportive services including laminating, folding, cutting, drilling and gluing. Maintain optimal machine performance by correcting simple machine problems such as clearing jams, knowledge of machine codes and replace consumables such as toner, staples, drums, etc.



Bonnie Yozamp
bjyozam@sunprairieschools.org
834-6575

Central Copy Operator

Provide supportive services including laminating, folding, cutting, drilling, and gluing. Organize the flow of work that is received to maximize the efficient use of time and equipment by sorting requests by date, appropriate machine, quantity, paper stock, and color.

SCHOOL NUTRITION



Kathryn Walker
klwalke@sunprairieschools.org
834-6527

Director – School Nutrition

Supervises all school nutrition staff in all aspects of the food service operation including shipping/receiving, production, transporting, customer service and safety, and sanitation for the purpose of implementing and supporting policies and procedures of the program



Cathy Berk
caberk@sunprairieschools.org
834-6576

School Nutrition Manager

Conducts on-the-job training to improve skills and productivity concentrating on the production sites. Provides training for personnel in proper use and care of equipment, sanitation, and supplies. Oversees the district wide catering program including billing for services, scheduling staff, ordering food and supplies.



Julie Wetmore
jrwetmo1@sunprairieschools.org
834-6544

Administrative Assistant

Provides assistant services to the Director of Nutrition to accomplish department workloads, maintaining lunch accounts, depositing money, and answering calls. Schedule and coordinate meeting, appointments, and special events for the Director.



Shannon Lawver
smlawve@sunprairieschools.org
834-6591

Kitchen Site Coordinator

Performs kitchen site audits/visits and recommends program and procedure changes to the Nutrition Director. Creates training modules and trains nutrition staff in all areas of the Nutrition Program. Supervises and directs the activities of Nutrition Staff for efficiency and continual improvement.



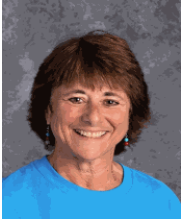
Digital Media



Curt Mould
cdmould@sunprairieschools.org
834-6531

Director – Digital Media, Innovation and Strategy

Compiles and analyzes student achievement information to document student achievement and growth, curriculum, and oversees the setup for innovation classrooms in the district. Coordinates projects and funding for those.



Debbie Schenck
djschen@sunprairieschools.org
834-6518

Administrative Assistant to the Director – Digital Media, Innovation and Strategy

Provides assistant services for the Director of Innovation, Assessment and Continuous Improvement. Answers phone calls, maintains the Director's calendar, maintains the budget, and places orders for supplies. Registrar for new enrollments to the Sun Prairie District.



Melissa Havens
mkhavens@sunprairieschools.org
834-6535

Assessment & Accountability Coordinator

Compiles and analyzes student achievement information to document student achievement and growth. Establishes, modifies, documents, and coordinates implementation of the data collection procedures. Maintains and updates student achievement records for the promotion policy. Coordinates and supports deployment of state and district assessments with the Director.



Keleen Kaye
kmkaye@sunprairieschools.org
834-6556

Digital Learning Manager

Works with employees to innovate the use of digital media and technology into daily work and to help coordinate, plan and facilitate digital learning with the curriculum.



Brian Dvorsky
bjdvors@sunprairieschools.org
834-6569

Data Manager

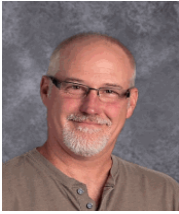
Assists the Director of Technology in managing the district data systems and maintains data integrity. Designs and develops data export scripts, manages and implements custom data fields, manages security and backup of district data, and writes custom programs to meet district needs.



Tim Welzien
tpwelzi@sunprairieschools.org
834-6552

Network Manager

Provides advice, consultation and support to the complex data and communications system and networks within the Sun Prairie Area School District.



Dan Bollig
dgbolli@sunprairieschools.org
834-6570

Network Engineer Technician

Manages district data center, including servers and storage infrastructure. Maintains the district's technology security such as the firewall, system settings, applications, control, web filtering, IPS and antivirus.



Marty Finkel
mafinke@sunprairieschools.org
834-6546

Information Systems Support Specialist

Provides technical support for end users including application support, system access problems, database support, support and maintenance for student records and other systems. Maintains, creates and assists employees with system and network user accounts to ensure system security.



Caprise Waak
crwaak@sunprairieschools.org
834-6571

Information Systems Support Specialist

Provides technical support for end users including application support, system access problems, database support, support and maintenance for student records and other systems. Maintains, creates and assists employees with system and network user accounts to ensure system security.



Janell Kellett
jikelle@sunprairieschools.org
834-6573

Technology Support Specialist

Provides telephone and voicemail system maintenance and service requests. Repair, replace and upgrade technology hardware. Assist the Network Manager with maintaining district-owned networking systems.



John Ladish
jaladis@sunprairieschools.org
834-6582

Technology Support Specialist

Provides telephone and voicemail system maintenance and service requests. Repair, replace and upgrade technology hardware. Assist the Network Manager with maintaining district-owned networking systems.



Chien Saevang
cssaeva@sunprairieschools.org
834-6549

Technology Support Specialist

Provides telephone and voicemail system maintenance and service requests. Repair, replace and upgrade technology hardware. Assist the Network Manager with maintaining district-owned networking systems.



Jerrah Kujabi
jkujab@sunprairieschools.org
834-6585

Technology Support Specialist

Provides telephone and voicemail system maintenance and service requests. Repair, replace and upgrade technology hardware. Assist the Network Manager with maintaining district-owned networking systems.



FACILITIES & GROUNDS



Kevin Sukow
kcsukow@sunprairieschools.org
834-6567

Director – Facilities & Grounds

Oversees and manages the efficient and effective operation and maintenance of school district properties with responsibility for assuring that students, staff, and community members are provided with physical environments that are clean, healthy, safe, and well maintained, with an emphasis on customer service.



Beth Patterson
bmpatte@sunprairieschools.org
834-6526

Administrative Assistant to the Director-Facilities & Grounds

Provides assistant services to the Director of Facilities & Grounds in accordance with District policies, procedures, and guidelines. Responsibilities include prioritizing and executing complex, completing tasks; ensuring smooth workflow; and assisting with coordinating the operations of the department. Answers, screens and prioritizes internal and external visitor requests and/or phone calls. Schedules and coordinates meetings, appointments, and special events for the Director.



Wes Ahlansberg
wjahlan@sunprairieschools.org
834-6529

Maintenance Manager

Provides timely response to school personnel, parental, or community member needs, concerns or complaints. Accountable for the successful execution of the work order system and all related processes, auditing and reporting. Manage the alarm systems, door security services and video surveillance for the district.



Lorraine Schwager
ldschwa@sunprairieschools.org
834-6682

Environmental Services Manager

Supervises and directs the activities of district custodial personnel. Trains custodial staff in proper use of district equipment, methods, and standards. Actively participates in the recruitment and selection, performance evaluation discipline and promotion of custodial staff.

Natasha Zuelzke
njzuelz@sunprairieschools.org
834-6529

Custodian Nights-Utility Worker

OPEN
834-6887

Custodian Nights-Utility Worker (part time)



Nicholas Gross
njgross@sunprairieschools.org
834-6548

Electrician

Performs preventative maintenance and repairs on district equipment, buildings and grounds as assigned. Maintains and repairs of electrical, lighting systems, motors and other district electrical equipment. Plows snow, sands and salts parking areas and sidewalks as assigned.



Todd Schmidt
tmschmi@sunprairieschools.org
834-6529

Electrician

Performs preventative maintenance and repairs on district equipment, buildings and grounds as assigned. Maintains and repairs of electrical, lighting systems, motors and other district electrical equipment. Plows snow, sands and salts parking areas and sidewalks as assigned.



Kevin Splain
kjsplai@sunprairieschools.org
834-6588

Sustainability/Energy Manager

Responsible for developing and monitoring the district's energy management for the purpose of reducing utility consumption. This is done by the use of Building Management System, physical walk-through of facilities, and meeting with building constituents.



Cam Harcus
charcu@sunprairieschools.org
834-6529

Equipment Maintenance Worker

Ensures safe and efficient learning environments by maintaining HVAC, electrical, plumbing, and other building equipment systems. Provides locksmith services for the district.

Randy Kennedy
rskenne@sunprairieschools.org
834-6529

Equipment Maintenance Worker

Ensures safe and efficient learning environments by maintaining HVAC, electrical, plumbing, and other building equipment systems. Provides locksmith services for the district.



Dan Batz
dpbatz@sunprairieschools.org
834-6529

Equipment Maintenance Worker – Nights

Ensures safe and efficient learning environments by maintaining HVAC, electrical, plumbing, and other building equipment systems. Provides locksmith services for the district.



Robert Tearman
ratearm@sunprairieschools.org

Equipment Maintenance Worker – Nights

Ensures safe and efficient learning environments by maintaining HVAC, electrical, plumbing, and other building equipment systems. Provides locksmith services for the district.



Aaron Gross
argross@sunprairieschools.org
834-6547

HVAC Technician

Maintains the school physical plants and all related HVAC/R systems in a condition of operating excellence so that full educational use of all buildings and areas are available at all times.

Richard Millard
rlmilla@sunprairieschools.org
834-6547

HVAC Technician

Maintains the school physical plants and all related HVAC/R systems in a condition of operating excellence so that full educational use of all buildings and areas are available at all times.



William Hunsicker
wdhuns@sunprairieschools.org
834-6528

Shipping/Receiving Coordinator

Receives freight, food, CESA and DPI commodity, custodial supply, and other deliveries; unloads packages; checks packages for visible damage; notes package count, damage, and shortages; signs bill of lading. Fills Central Stores, kitchen, custodial supplies, emergency, and other orders.



Ron Imberg
rsimber@sunprairieschools.org
834-6528

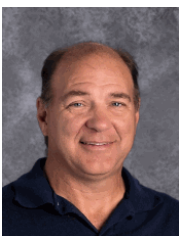
Driver/Messenger

Provides logistical support to building and program activities by making pick-ups and/or deliveries of mail, bank deposits, products, equipment, and furnishings. Maintains assigned delivery truck by performing minor maintenance including checking fluids, bulbs, tires, and emergency equipment.

Brian Messer
bwmesse@sunprairieschools.org
834-6528

Driver/Messenger

Provides logistical support to building and program activities by making pick-ups and/or deliveries of mail, bank deposits, products, equipment, and furnishings. Maintains assigned delivery truck by performing minor maintenance including checking fluids, bulbs, tires, and emergency equipment.



Dale Wiessinger
dkwiess@sunprairieschools.org
834-6530

Grounds Manager

This position supervises and directs the day-to-day activities of Grounds personnel and performs administrative tasks including, but not limited to, conducting shift audits, preparation of reports, assisting with the implementation and execution of operational and capital projects and effective and timely communicating with grounds employees, district staff and



community members. This position reports to the Director of Facilities and Grounds.



Scott Breuchel
scbreuc@sunprairieschools.org

Groundskeeper

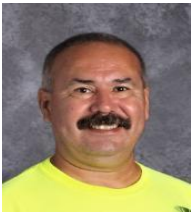
The purpose of this position is to maintain school grounds. This would include but not limited to landscaping, lawns, turf and athletic fields, natural and retention ponds, tree maintenance, irrigation systems, playgrounds, and planting beds, plowing snow, maintaining equipment, and performing other duties as required.



Michael Cullen
mtculle@sunprairieschools.org

Groundskeeper

The purpose of this position is to maintain school grounds. This would include but not limited to landscaping, lawns, turf and athletic fields, natural and retention ponds, tree maintenance, irrigation systems, playgrounds, and planting beds, plowing snow, maintaining equipment, and performing other duties as required.



John Hernandez
jlherna@sunprairieschools.org

Groundskeeper

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Aaron Laskowski
arlasko@sunprairieschools.org

Groundskeeper

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Ray Nee
rlnee@sunprairieschools.org

Groundskeeper

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Chad Connelly
cjconne@sunprairieschools.org

Groundskeeper

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Dustin Kalland
djkalla@sunprairieschools.org

Groundskeeper

The purpose of this position is to maintain school grounds. This would include but not limited to landscaping, lawns, turf and athletic fields, natural and retention ponds, tree maintenance, irrigation systems, playgrounds, and planting beds, plowing snow, maintaining equipment, and performing other duties as required.

Paul Korz
pakorz@sunprairieschools.org
834-6589

Construction Project Manager

ATHLETICS & ACTIVITIES



Eric Nee
eanee@sunprairieschools.org
834-6719

Athletics & Activities Director

Responsible for maintaining, organizing, and administering the overall program of high school athletics and extracurricular/co-curricular activities in a way that serves all children well and supports the primary academic mission of the school district.



Deb Harbort
dmharbo@sunprairieschools.org
834-6719

Administrative Assistant - Athletics

This position, under general supervision, provides administrative support to the Athletics & Activities Director in accordance with District policies, procedures, and guidelines.



Mary Jiannacopoulos
mrjiann@sunprairieschools.org
834-6720

Secretary - Athletics

The purpose of this position is to perform advanced secretarial assignments in support of the on-going operations of the school and related programs and enhance the administrators' effectiveness. Ensure student success by facilitating the effective operation of the school environment/related programs by supporting building/program personnel.

Updated 7/2020