

TUITION PAYMENT OPTIONS

**** Please mark your contract accordingly ****

ANNUAL - Tuition will be due in full by July 31, 2020.

SEMI-ANNUAL - Tuition will be divided into (2) equal parts to be paid by July 31, 2020 and December 31, 2020.

MONTHLY PAYMENT – (no form to complete) Tuition will be divided into (10) equal parts and due to school by the last day of the month, beginning July 2020 and ending April 2021. There is an annual/one time \$100.00 non-refundable charge per child for this option. Please mark the appropriate box on your child's contract. ***Credit Card** payment is available under this option. Wardlaw accepts Visa, MasterCard, American Express and Discover for tuition and fees payments through our online payment portal on the WH website. Please see separate details enclosed.

DIRECT DEBIT * Complete attached form *

Option #1: TOTAL CHARGES-Tuition and Miscellaneous charges. Tuition will be divided into 10 equal parts and debited each month, along with any additional miscellaneous charges appearing on the current statement, such as lunch, Encore.

Option #2: TUITION ONLY. Tuition items only (tuition, tuition assistance, enrollment deposit credits) will be debited each month. Any additional miscellaneous charges will be due by the end of the statement month, payable by check or Online Credit Card.

Please sign and return the **DIRECT DEBIT (pink) form for authorization.** Include a voided check from the account you wish debited. Your Direct Debit will transact on the 20th of each month (or the next business day, if the 20th falls on a weekend or holiday) starting July 20, 2020 through April 20, 2021.

There is no annual fee for the Direct Debit option; however, if funds are not available for the Debit, a \$50.00 transaction return fee will be charged.

PLEASE NOTE:

For Semi-Annual, Monthly, and Direct Debit: Credit for your \$1,600 enrollment deposit will occur in two installments: \$800 in July and \$800 in December, resulting in lower payments due in those months.

Anyone enrolling after July 1st must pay all back payments prior to enrolling in one of the above plans.

Finance charges will be assessed at a monthly rate of 1% on all past due amounts for all payment options.

******ELECTRONIC MONTHLY STATEMENTS available******