

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 13, 2020 at 6:02 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Milton Johnson, Bill Patrowicz, Megan Personale, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

LEADERSHIP TEAM PRESENT: Brian Amesbury, Lindsay Lazenby, Caroline Chapman, Jim Simmons, Vernon Tenney, John Arthur

BOARD DISTRICT CLERK ABSENT: Deborah Sundlov

OTHERS PRESENT: Ken Graham and family, Lily Logan, athletes and families

Executive Session

Upon a motion made Mrs. Pedzich, seconded Mrs. Birx, with all present voting yes, the Board of Education approved calling an Executive Session at 6:02 p.m. for the purposes of discussing proposed, current litigation; and collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

Return to Open Session

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:10 p.m.

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with athlete Chase Morgan leading all in the Pledge of Allegiance.

President's Comments

Mrs. Grimm welcomed all in attendance. Mrs. Grimm noted the Board picture for the yearbook will be taken at the January 27 meeting.

Superintendent's Report

Commendation

Superintendent Farr and Mr. Brian Amesbury, Elementary Principal, each said a few words in recognition of volunteer Mr. Ken Graham.

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the Commendation for Mr. Graham.

APPROVED: COMMENDATION

Whereas, Ken Graham, a retired Canandaigua Academy Guidance Counselor and Coordinator of Pupil Personnel Services, generous district and community volunteer, and proud grandparent, and

Whereas, Ken Graham sought to make our schools a brighter place for students and to lighten the load for teachers, and

Whereas, Ken Graham devoted over 13 years and countless hours to laminating in the Primary School, and kind and committed volunteers make a lasting and palpable difference in the lives of children and schools,

Be It Resolved, that the Board of Education commends and sincerely thanks Ken Graham for all he has done for our students, faculty, and staff.

Superintendent Farr noted two items on the personnel portion of the agenda are being removed; Anastasia Tuyul and Kristie Money both declined the position.

Athletic Recognition

Mr. Jim Simmons, Athletic Director, presented the fall sports highlight. Girls Soccer, Girls Swimming/Diving, Girls Cross Country and Cheer are fall Scholar Athlete teams. Retiring Girls Swimming Coach, Mr. Bob Black, was recognized for his success over the years with the team. The Football team was recognized for their Section 5 Class A Championship their first since 2007. Coaches and athletes from Girls Swimming, Football, Cheerleading, Cross Country, Girls Soccer, Boys and Girls Volleyball recognized their teams.

Those not participating in the rest of the meeting left at 7:14 p.m.

Public Comments

There were no public comments.

Student Representative ~ Lily Logan

Lily Logan reported this upcoming weekend is the Madrigal dinner and next week is the beginning of Midterms next week. Winter sports are in full swing.

Minutes

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the Regular Board Meeting minutes of December 9, 2019.

APPROVED: MINUTES

Educational Presentation

Primary-Elementary Update- The Spot

Mr. Brian Amesbury, Elementary Principal; Mrs. Lindsay Lazenby, Elementary Assistant Principal; and Mrs. Sarah Chilson from The Spot highlighted the ongoing work of "The Spot". The presentation focused on how "The Spot" continues to support students, staff, and families with access to items such as school supplies, concert attire, and monthly Foodlink distributions throughout the year. The Spot has recently been recognized as being a true "Friend of Education."

Consensus Agenda

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agendas:

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of November 1, 2019 – November 30, 2019. Additional information is included as an attachment and is field in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2019 - November 30, 2019. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2019 - November 30, 2019. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Attend Canandaigua Schools

the request of Caroline and Ryan Chapman, Director of Communications and Advisement and Academy Teacher, for their son, Drew Chapman, to attend Canandaigua Schools as a kindergarten student beginning September 2020.

5. Textbook Adoption- Final Approval

at the November CIE meeting, the Council reviewed the following textbook adoption. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.

- Norton Field Guide to Writing with Readings and Handbook
- Required Textbook for English 101/103 in the Gemini Program

6. Course Additions- Final Approval

at the November 13, 2019 CIE meeting, the Council reviewed the following Course additions. A thorough review occurred through the department, the building principal, and finally CIE as directed in the District's Curriculum Procedures Manual.

- Strength and Conditioning
- General Education Work Experience Program

7. Course Name Changes- Final Approval

at the November 13, 2019 CIE meeting, the Council approved the following course name changes.

- From IB Mathematics to IB Applications and Analysis
- From Geo Apps to Conceptual Geometry
- From Algebra 2 Apps to Conceptual Algebra 2
- From College Business Math to Gemini- Personal Money Management
- From College Accounting to Gemini- Principles of Financial Accounting
- From Intro to College Studies to Gemini- College Studies Strategies
- From Business Organization to Gemini- Introduction to Business
- Leadership/PIG to Gemini- Dynamics of Leadership/PIG
- Introduction to Web Page Design to Gemini- Introduction to Webpage Development
- Business Computer Apps to Gemini- Core Word, Core Excel, PowerPoint
- Digital Photography to Gemini- Digital Photography

8. Surplus Equipment

the request of Mr. Vernon Tenney, Academy Principal, to declare the below items as surplus items. They are broken and no longer usable.

- 11- TI 83 Plus Calculators
- 4- TI 84 Plus Calculators

the request of Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services, is requesting approval to declare as surplus items and sell at auction or be disposed of.

- 2001 Ford F250 Super Duty truck, 123,000 miles- 1FTSF21Y981159467
- 2011 Ford Expedition, 176,000 miles- 1FMJU1G58BEF53853
- 2010 Chevy Impala, 119,000 miles- 2G1WA5EK7A12581

the request of Mrs. Lindsay Lazenby, Elementary School Assistant Principal, is requesting approval to declare as surplus items the attached listing of books.

9. Observation

The requests of Mr. Brian Amesbury and Mrs. Emily Bonadonna, Primary-Elementary Principals:

- Tiffany Green, Hobart with Darlene Daly- 1/20-5/4/2020
- Elena Ludwig, Hobart with Josh Mull- 1/20-5/4/2020

10. Donation

The request of Mr. Brian Amesbury to acceptance of a donation from **Canandaigua Rotary** in the amount of \$500 for the Canandaigua Elementary Mural Club.

11. Budget Transfer

the below budget transfers are over \$20,000 and requires Board approval. This is to cover software purchased through BOCES.

From:	A2630-220-010-0000	Computer Asst Hardware	\$24,256
To:	A2630-495-010-0000	Computer Asst BOCES	\$24,256

12. Agreements

an agreement with Ruth E. VanGorder, Occupational Therapist, to provide services to the district for the 2019-2020 school year.

an agreement with the Ontario County, on behalf of the Board of Elections to provide election services for the May 19, 2020 School Budget, Proposition and Board Member Election.

an agreement with LaBella Associates, D.P.C. for pre-renovation regulated building materials inspection for the 2020 Capital Improvement Project.

an agreement with Lynne Davis to provide academic intervention services to St. Mary's per Title I Grant for the 2019-2020 school year. This agreement will not exceed \$8,420 per grant.

an agreement with Kimberly Gingrich, an English-Spanish bilingual school psychologist. The Middle School and Elementary School each has a student who needs to have a psychoeducational assessment done in their preferred home language of Spanish.

an agreement with Patti Larche to conduct APPR observations and evaluations at the Primary Elementary School for the remainder of 2019-2020 School Year

13. CSE Chair

the request of Mrs. Stephanie Knapp, Director of Special Programs, for the appointments of District's school psychologists to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."

Primary Elementary School- Denise Shimmon, Mary Anne Duncan, and Erika Maxwell
Middle School- Lisa Kay
Middle School/CACC- Jennifer Danker-Stiles
High School- Amy Principato and Mandy Dedrick-Gerstner
Administrative Team- Christine Paige, Jennifer Marafioti, Rachael Schading, John LaFave, and Stephanie Knapp

14. Waste Removal

the request of Mr. Brian Nolan, Assistant Superintendent for Personnel and Support Services for Casella Waste Management of NY, Inc. to be appointed as the Canandaigua City School District's vendor for Waste Removal and Recycling services. This appointment is based on a Request for Proposal.

15. Certification of Lead Evaluator-Teachers APPR

BE IT RESOLVED THAT **Patti Larche** is hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
 - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and

- b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

16. Community Reads- Initial Approval

initial approval as part of a building wide Community Read at Canandaigua Middle School:

- The Giver by Lois Lowery
- Refugee by Alan Gratz
- Totally Joe by James Howe
- Macy McMillian and the Rainbow Goddess by Shari Green

17. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

18. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kelly Duprey	Teacher Aide	Declined Position	12/13/2019
Amanda Tapke	Teacher Aide	Resignation	12/18/2019
Michael Dauphinee	Head Bus Driver – Mechanic	Resignation	1/10/2020
Sean Plotzker	Custodial Worker	Resignation	1/10/2020

B. Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Terre Aronson	Typist, FT	2/29/2020	12

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:



Name	Position	Effective	Rate
Erika Schreiner	School Monitor	1/13/2020	\$11.90/hr.
Gary Santee	Custodial Worker	12/16/2019	\$12.07/hr.
Matthew Fish	Custodial Worker	12/16/2019	\$12.07/hr.
Timothy Gavette	Custodial Worker	12/16/2019	\$12.07/hr.
Barbara Willmott	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Shannon O'Donnell	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Vicki Horiatis	Substitute RN	12/13/2019	\$20.00/hr.
Denver Lannon	Substitute School Bus Monitor	1/14/2020	\$11.80/hr.
Eileen Hulme	Typist, Full-time	1/6/2020	\$13.00/hr.
Aiden Kenyon	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Shea Simmons	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Aaron Lambeth	School Bus Driver	1/6/2020	\$23.24/hr.
David Manko	Custodial Worker	1/2/2020	\$12.07/hr.
Frank Adams	Teacher Aide	1/6/2020	\$12.00/hr.
Donna Mitchell	Teacher Aide	1/6/2020	\$12.00/hr.
Sarah Werth	Substitute Teacher Aide	1/14/2020	\$11.80/hr.
Joyce Sandman	Substitute School Bus Driver	1/14/2020	\$18.00/hr.
Terre Aronson	Substitute Typist	3/1/2020	Per Contract
Keri Mangiarelli	School Bus Driver Trainee	1/14/2020	\$11.80/hr.
Bryant Mekeel	Substitute School Bus Driver	1/14/2020	\$18.00/hr.
Kendall Ware	Substitute Teacher Aide	1/14/2020	\$11.80/hr.

2. Instructional Personnel

A. Resignation

- 1) of Lisa Campbell has resigned her Contract Substitute Teacher position at the Primary-Elementary School effective December 17, 2019.
- 2) of Olivia Cosquer, Contract Substitute Teacher at the Primary-Elementary School, has resigned from the District effective January 15, 2020.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of **Casandra Musolino** who received her Bachelor's degree in Elementary Education from SUNY Cortland and earned her Master's degree in Early Childhood Education from LeMoyne College. She has been teaching in public education for the past eight years. Ms. Musolino is appointed to a 1.0 FTE, 4-year probationary Elementary Teacher position with a tenure area of Elementary effective January 6, 2020. This is a new position.
- 2) of **Jason Lashomb** who received his Bachelor's degree in Elementary Education and Special Education from Mercyhurst college. He earned his Master's in Childhood Literacy from Brockport College. He has been working in both public and private education for 7 years. Mr. Lashomb is appointed to a 1.0 FTE, 4-year probationary Elementary Teacher position with a tenure area of Elementary effective February 13, 2020. This is a new position.



<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Rate</u>
Casandra Musolino	Childhood Ed 1-6; Early Childhood Ed B-2	1/7/2020	Step 5 (Pro-rated)
Jason LaShomb	Students w/ Disabilities 1-6; Childhood Ed 1-6; Early Childhood Ed B-2; Literacy B-6	2/13/2020	Step 8 (Pro-rated)

3) Interim Substitute Teachers

the following individual for an Interim Substitute Teacher positions as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Michelle Broderick	Special Education Teacher	Elementary	1/6/20 – 2/14/20
Ellen Weeks	Special Education Teacher	Elementary	12/12/19 – 4/13/20
Mitchel Segbers	Business Teacher	HS	1/31/2020 – 3/25/2020

4) 2019-2020 Co-Curricular Assignment

for a Co-Curricular assignment at the contractual rate:

Drama - Technical Director James Kelley
Musical Technical Director James Kelley

5) 2019-2020 Mentor

to Mentor positions at a pro-rated rate per contract:

Melanie Dyroff for Teresa Keyes
Meaghan Smith for Lawrence Lent
Stephanie Piper for Jason LaShomb
Holly Thomas for Casandra Musolino

6) Interim Substitute Teacher

for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Jennifer Johnson	Gifted & Talented Teacher	Primary School	1/28/2020-6/25/2020

7) Certified Per Diem Substitute Teachers

of Certified Substitute Teacher positions conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate:

Barbara Willmott
Caterina Vongprachanh
Lisa Campbell
Gary Mandell
Katie Krantz

8) Contract Substitute Teachers

of Contract Substitute Teacher positions for the remainder of the 2019-2020 school year at the contractual rate:

Olivia Cosquer – Primary/Elementary School – Effective January 9, 2020

9) Non-Certified Per Diem Substitute Teachers

to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Alex Wagner
David Silver
Peyton Smith
Timothy Cassano
Sarah Werth
Mary Compton
Linda Coleman
Allison Hadley

End of Consensus Agenda

Board Committee Reports

Policy Committee

Mrs. Beth Thomas reported on behalf of the Policy Committee. With no second required and all in attendance approving the following policies for a second reading:

- o Policy 1190 Voter Registration for Students- First Reading- New Policy- Second Reading
- o Policy 2120 Social Media- First Reading- New Policy- Second Reading
- o Policy 3180 Non-Resident Students- Second Reading
- o Policy 3250 Student Directory- Second Reading
- o Policy 5020 Sexual Harassment of District Personnel- Second Reading

The following policy was approved for a first reading:

- o Policy 2060 Recognition- First Reading- New Policy

The following policies are non-substantive changes

- o Policy 1035 Standards of Ethical Behavior for School Board Members
- o Policy 1060 Powers, Duties and Responsibilities of the Board and its Officers
- o Policy 1070 Duties of the President of the Board of Education
- o Policy 1080 Duties of the Vice-President of the Board of Education

Going forward any non-substantive changes that are only changing bullets to numbers will be included for information only.

Site Committee

Mrs. Cheryl Birx reported on behalf of Site Committee which met prior to the Board meeting. The Committee received information from LaBella and Turner regarding a potential capital project. The project would cover items in each building in the district covering bathrooms, boilers, kitchens, lights, and parking lots to name just a few items. The potential project would be approximately \$61 million and would use current reserves and state funding.

District Committee Reports

Council for Instructional Excellence (CIE)

Mr. Matt Schrage, Assistant Superintendent for Instruction, reported on behalf of CIE which met on January 8. The Committee received updates on K-12 Career and Technology, Professional development and Curriculum Procedures manual. The next meeting is scheduled for March 12.

Upcoming Events

- January 13- Site Committee Meeting
- January 15- Academy Band/Orchestra Combined Concert
- January 16- Special Board Meeting
- January 17- Mural Club Art Show



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- January 18-19- Madrigal Dinner
 - January 20- Martin Luther King, Jr. Day
 - January 27- Regular Board Meeting
 - January 28- 4th Grade Band & Orchestra Informance I
 - January 29- 4th Grade Band & Orchestra Informance II
 - January 31- Half Day Superintendent Conference Day
 - February 5- Policy Committee Meeting
 - February 5- IB Pinning Ceremony
 - February 7- Audit Committee Meeting
 - February 7,8,9- Middle School Musical
 - February 10- Site Committee Meeting
 - February 10- Regular Board Meeting
 - February 17-21 President's Day and February Break

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:34 p.m. The next Regular meeting will be on January 13, 2020 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk