

**Davis/Summit Head Start  
Policy Council Minutes  
December 18, 2019**

**Meeting called to order:** 6:00 p.m.

**Welcome:** Riley Thomson, Policy Council Chair, welcomed everyone and established a quorum. Excused Teresa Oster.

- Riley went over November PC minutes. Motion to approve made by Stacey Smith, 2<sup>nd</sup> by Kim Dangerfield, passed unanimously.
- Sarah Anderson went over the Policy Council Budget – Motion to approve made by Diantha Mangelson, 2<sup>nd</sup> by Jackie Shehorn, passed unanimously.

Paola Reyes went over November Budgets. We are currently 41.67% through our Continuous Grant year. Head Start (7320) is 33.83% spent, and Head Start Training (7318) is 42.31% spent. EHS (7314) is 38% spent, and EHS Training (7315) is 36% spent. In-Kind for Head Start is at 32.38% and EHS is 40.94% received. Went over the Purchase Card report. Motion to approve budgets made by Sarah Anderson, 2<sup>nd</sup> by Flora Green, passed unanimously.

**Community Reps**

- **DSD School Board – John Robison** – Davis Foundation has worked to get bicycles and services provided to children. There is a committee with Superintendency, School Board reps, principal's and foundation that is working to try and get services and goods matched up with people that need it. They are really excited to get this going.
- **DWS – Mary Morales** – Passed out fliers with information to help you go back to school.
- **DSD SPED – Meloni Fordham** – SPED rotates through 4 of them coming each month. If you have concerns for children, please refer them.
- **Davis County Health Dept – Terri Sory** –
- **Safe Harbor – Miranda Sleeman** – Just got done with Sub for Santa. If you have families that are going through domestic violence, be sure to refer them to Safe Harbor.

 **Heather Linehan gave the director's report**

Excused Teresa Oster and Brett tonight.

- New Hires: Emily Stephens, Jared Lisonbee, Kim Reynolds, Melissa Irizarry. Motion to approve made by Stacey Smith, 2<sup>nd</sup> by Diantha Mangelson, passed unanimously.
- Heather went over the enrollment report. HS Enrollment is at 98%. We are currently serving 61/401 Head Start children on IEP's. EHS Enrollment is at 99%. There are 10/101 Early Head Start children currently on IFSP's. Attendance for EHS Center Based was at 74.3% and Head Start was at 85.04%.
- She went over the USDA Reimbursement: USDA Reimbursement for November is: Head Start \$207.74 – YTD is \$974.78. Early Head Start \$754.08 – YTD is \$2888.10.

Motion to adjourn made by Kim Dangerfield, 2<sup>nd</sup> Diantha Mangelson, passed unanimously.

**Important Dates to Remember:**

Winter Break – Dec. 21- Jan 5 (No Classes)

January FISH Activity – Airplane Museum – Sat. Jan 25, 2020

Next Policy Council meeting will be January 15<sup>th</sup> at 6:00 pm.

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Policy Council Chair – Riley Thomson