

**INDEPENDENT SCHOOL
DISTRICT #624**



**WORK-STUDY
MEETING PACKET**

January 27, 2020

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: January 13, 2020

A work-study session of the White Bear Lake Area School Board will be held on **Monday, January 27, 2020**, at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

WORK-STUDY AGENDA

A. PROCEDURAL ITEMS

1. Call To Order
2. Roll Call

B. DISCUSSION ITEMS

1. School Presentation – Otter Lake Elementary
and WBLAHS – South Campus 5:30 p.m.
2. Overview of FY20 Revised Budget 6:00 p.m.

C. ADJOURNMENT

Times listed for each discussion item are estimated start times.

AGENDA ITEM: School Presentations – Otter Lake Elementary and
WBLAHS - South Campus

MEETING DATE: January 27, 2020

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): Sara Paul, Assistant Superintendent for Teaching and
Learning

BACKGROUND:

Principals Cynthia Mueller and Don Bosch will present updates regarding strategic initiatives at their schools.



Annual School Update
WBLAS School Board Work Study
January 27, 2020

Mission of Otter Lake Elementary

Identity

The mission of Otter Lake Elementary, a collaborative learning community engaged in a tradition of innovation and educational excellence, is to inspire each student to reach their full potential.

Purpose

We are distinguished by:

- Authentic indoor and outdoor learning through critical thinking, effective communication, and creative problem solving driven by student inquiry
- Regard for student perspective
- Intentional partnerships and meaningful relationships
- Respect for diverse learning styles, cultures and ideas
- Kindness, empathy, and compassion

Attributes

OLE Strategic Plan Timeline

Otter Lake Strategic Plan Timeline - DRAFT

2018-2019	2019 - 2020	2020-2021	2021-2022
Social Emotional	<p>1.1</p> <p>All students will achieve academic growth related to MN State Standards and IEPs</p>	<p>2.1</p> <p>Dedicated sustainable resources will ensure ongoing partnerships & relationships</p>	<p>1.2</p> <p>All learning environments will be flexible & student centered to facilitate the social, emotional, and academic growth of our students.</p>
MN Standards Alignment	<p>1.3</p> <p>Social & Emotional growth will be achieved through instruction & application of learning</p>	<p>3.1</p> <p>Innovative learning experiences will be sustainable</p>	<p>3.2</p> <p>Indoor & outdoor learning experiences are innovative and purposeful</p>
	<p>2.3</p> <p>All stakeholders, within the school community, will develop positive relationships to benefit every student.</p>	<p>2.2</p> <p>All students will engage in diverse and innovative partnerships that provide expanded opportunities.</p>	<p>3.3</p> <p>Authentic learning experiences with experts & organizations foster student engagement</p>

How?

1.1 - All students will achieve academic growth related to MN State Standards and IEPs.

Effective methods
of instruction

CITs

PD days

Coaching

Equitable student
access

Collaboration:
SPED, Spec. &
General Ed.

Structured
Instructional
Schedule

Evidence of
student learning

Common
Formative

CITs &
Data
Meetings

How?

1.3 - Social & Emotional growth will be achieved through instruction & application of learning

Effective methods
of instruction

Building CITs

Building PD days

Sub-group work

Equitable student
access

9:15-9:30
every day

Partner Teachers

Evidence of
student learning

Common
Formative

CITs & Data
Meetings

Student Self-rating

How?

2.3 - All stakeholders, within the school community, will develop positive relationships to benefit every student.

Define and identify
criteria for
partnerships

OLE Leadership

Involve students in
partnership
selection &
evaluation

OLE Leadership

Evaluate current
partnerships for
alignment to
criteria

Teacher teams

South Campus Initiatives

Enhanced advisory schedule- Tuesday's and Thursday's 45 minutes in length.

- Academic support
- Social/Emotional Support (board/strategy games/makerspace, physical activity)
- Advisory task force- student and staff

Collaborative Inquiry Teams

- WICOR strategies are embedded into instruction, formative and summative assessments
- CIT will re-evaluate, re-confirm or identify priority standards for common courses
- Common summative assessments analyzed (2018-19) and instructional changes implemented
- CIT will meet the goal by the end of quarter three 80% of summative assessment administered to students are common.

South Campus Initiatives

WICOR/AVID Strategies

- Collaborative Study Groups
- Focused Note Taking
- AVID/Building Wide Site Goal

AVID strategies and processes are routinely (minimally 2x per week) implemented school-wide (all teachers) to provide students with academic, social, and emotional support during the 2019-2020 academic year.

[AVID Department Data](#)

Professional Development

- Edcamp sessions: student engagement, WICOR, microaggressions, student agency
- Equity commitment statement, implicit bias
- Respectful Conversations
- Focused Note Taking

South Campus Strategic Plan Update

Tactic 1: We will hear, honor and include each student's voice

- Advisory task force
- Staff Hiring & Retention
- Teacher Career Pathways Externships
- Advisory 2.0
- EOS
- Curriculum and course offerings
- Course scheduling

South Campus Strategic Plan Update

Tactic 2: We will ensure that each student establishes and achieves their unique learning goals

- Flexible school schedule
- Mentorship Program

South Campus Strategic Plan Update

Tactic 3: We will provide each student with academic, social and emotional support while challenging them to meet higher expectations

- Student ILP (individual learning plan)
- Expanding tutor and learning centers
- Student access to mentorship programs
- Support professional development support around innovative teaching practices
- Modular spaces, collaborative learning environments

AGENDA ITEM: Overview of FY20 Revised Budget

MEETING DATE: January 27, 2020

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): Tim Wald, Assistant Superintendent for Finance and Operations

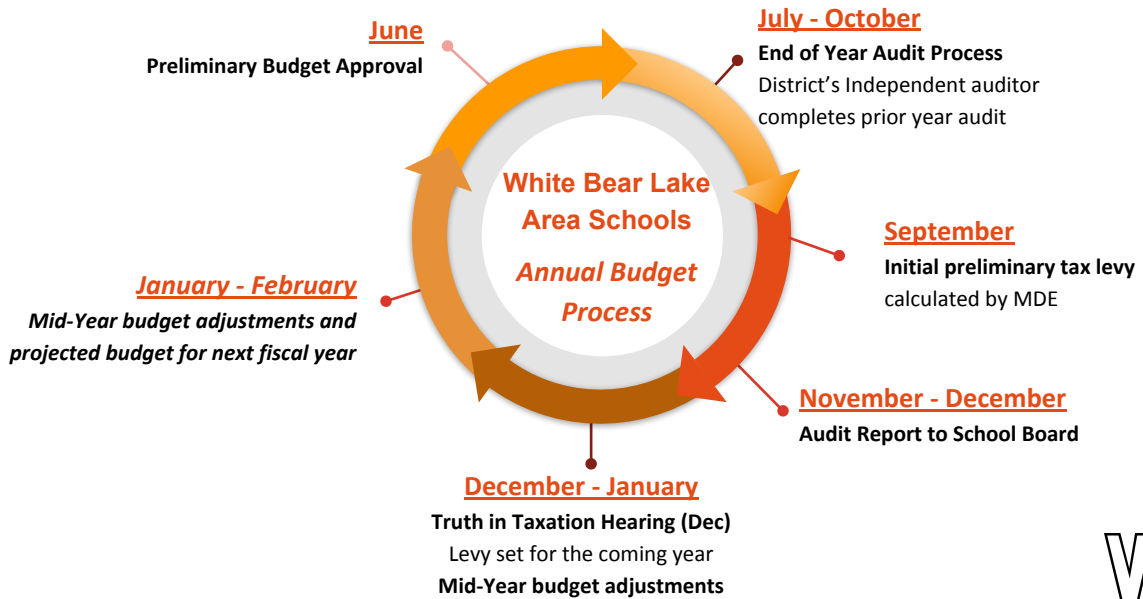
BACKGROUND:

A revised fiscal year 2019-20 budget will be presented to the School Board for discussion at the January 27 work-study session. Additionally, projected budgets for fiscal years 2020-21, 2021-22 and 2022-23 will be presented.

At the February 10, 2020 regular meeting, the School Board will be asked to approve a revised budget for fiscal year 2019-20. A mid-year revision allows for modifications to be made that reflect changes since the preliminary budget was approved in June. Several examples that might impact a budget include actual enrollment compared to projected enrollment, negotiated contract salary contracts, unforeseen capital expenditures, revenue adjustments that more accurately reflect any legislative changes from the most recently completed legislative session, updated revenue estimates from the Minnesota Department of Education (MDE), data from the prior year's recently completed audit report and guidance from the District's auditor.

White Bear Lake Area Schools
General, Nutritional Services, and Community Services Funds—Revenues and Expenditures Summary
Preliminary FY20 and Projected FY 21, FY22 & FY23 Budgets

	Actual 2017	Actual 2018	Actual 2019	Preliminary 2020	Revised 2020	Projected 2021	Projected 2022	Projected 2023
1 General Fund								
2 Revenue								
3 Local sources								
4 Property taxes	23,808,740	23,936,695	25,808,561	27,587,974	27,587,974	28,738,956	29,026,345	29,316,609
5 Investment earnings	241,938	340,801	447,891	325,000	385,000	385,000	385,000	385,000
6 Other	3,233,704	3,523,717	3,608,643	3,400,000	3,400,000	3,400,000	3,400,000	3,400,000
7 State sources	61,758,255	65,052,830	67,373,177	69,939,782	69,690,108	71,735,494	73,263,024	74,728,285
8 Special Education	11,926,095	12,046,280	13,687,904	13,581,425	15,944,863	16,937,382	17,699,564	18,496,044
9 Federal sources	2,732,657	2,693,184	3,378,693	2,907,023	3,003,723	3,003,723	3,003,723	3,003,723
10 Total revenue	\$ 103,701,389	\$ 107,593,507	\$ 114,304,869	\$ 117,741,204	\$ 120,011,668	\$ 124,200,555	\$ 126,777,656	\$ 129,329,661
11								
12 Expenditures								
13 Current								
14 Administration	4,428,948	4,439,908	4,767,244	4,803,115	4,803,115	4,921,460	5,044,446	5,189,321
15 District support services	2,150,921	2,296,538	2,486,960	2,139,495	2,200,903	2,240,146	2,281,092	2,329,152
16 Elementary and secondary regular instruction	47,911,170	50,957,421	51,578,338	54,970,362	55,171,349	57,266,256	58,624,661	60,288,440
17 Vocational education instruction	1,534,004	1,466,873	1,781,712	1,535,732	1,535,732	1,601,029	1,633,989	1,672,732
18 Special education instruction	20,846,113	22,539,238	23,855,666	23,533,601	24,073,601	25,252,659	25,884,206	26,628,440
19 Instructional support services	7,901,076	8,697,268	8,842,082	8,391,159	8,391,159	8,748,593	8,929,170	9,141,438
20 Pupil support services	4,355,368	4,734,570	4,833,643	4,820,815	4,981,315	5,217,065	5,341,617	5,488,335
21 Transportation	7,270,171	7,988,841	8,259,630	7,786,002	7,786,002	7,851,526	7,921,156	8,001,563
22 Sites and buildings	8,382,462	8,272,213	9,332,455	8,917,484	9,166,509	8,994,971	9,129,380	9,286,541
23 Fiscal and other fixed cost programs	318,782	295,206	293,113	300,000	300,000	314,750	329,869	347,845
24 Debt service								
25 Principal	664,137	690,181	717,193	717,193	717,193	745,270	779,432	795,020
26 Interest and fiscal charges	406,164	380,524	353,548	353,548	353,548	325,780	296,547	281,720
Budget Reductions								
27 Total expenditures	\$ 106,169,316	\$ 112,758,781	\$ 117,101,584	\$ 118,268,506	\$ 119,480,426	\$ 123,479,505	\$ 126,195,566	\$ 129,450,548
28								
29 Excess (deficiency) of revenue over expenditures	(2,467,927)	(5,165,274)	(2,796,715)	(527,302)	531,242	721,050	582,091	(120,887)
30								
31 Other financing sources (uses)								
32 District Reserves								
33 Assigned for Subsequent Years Budgets								
34 Assigned for Secondary Facilities	500,000							
35 Assigned for Construction & Capital Improvements	450,000							
36 Assigned for Carryovers	610,000							
37 Assigned for Strategic Priorities	250,000							
38 Student Transportation Vehicles								
39 Capital lease issued								
40 Proceeds from sale of assets	2,387							
41 Prior Period Adjustment								
42 Transfer In								
43 Transfer to Community Service Fund								
44 Total other financing sources (uses)	\$ 1,812,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45								
46 Net change in fund balances	(655,540)	(5,165,274)	(2,796,715)	(527,302)	531,242	721,050	582,091	(120,887)
47								
48 Fund balances								
49 Beginning of year	27,505,144	25,039,604	19,875,224	17,078,509	17,078,509	17,609,751	18,330,801	18,912,891
50								
51 Ending Fund Balance (Assigned and Unassigned)	25,039,604	19,875,224	17,078,509	16,551,207	17,609,751	18,330,801	18,912,891	18,792,004
52 Ending Fund Balance (Assigned)	12,872,907	5,572,835	3,344,748	3,344,748	2,844,748	2,594,748	2,344,748	2,344,748
53 Ending Fund Balance (Unassigned)	\$ 12,166,697	\$ 14,302,389	\$ 13,733,761	\$ 13,206,459	\$ 14,765,003	\$ 15,736,053	\$ 16,318,143	\$ 16,197,256
54 Ending Fund Balance (Unassigned as % of expenditures)	11.5%	12.7%	11.7%	11.2%	12.4%	12.7%	12.9%	12.5%
55								
56 Nutritional Services								
57 Revenues	4,607,261	4,563,172	4,610,762	4,640,158	4,640,158	4,709,760	4,780,407	4,852,113
58 Expenditures	4,426,363	4,375,549	4,552,813	4,806,708	4,806,708	4,854,775	4,903,323	4,952,356
59								
60 Excess (deficiency) of revenue over expenditures	180,898	187,623	57,949	(166,550)	(166,550)	(145,015)	(122,916)	(100,243)
61 Ending Fund Balance	\$ 501,338	\$ 688,961	\$ 746,910	\$ 580,360	\$ 580,360	\$ 435,345	\$ 312,430	\$ 212,187
62 Ending Fund Balance (as % of expenditures)	11.3%	15.7%	16.4%	12.1%	12.1%	9.0%	6.4%	4.3%
63								
64 Community Services								
65 Revenues	5,647,653	6,081,836	6,544,785	6,387,675	6,778,723	6,948,191	7,121,896	7,299,943
66 General Fund Transfer								
67 Expenditures	5,470,711	6,147,818	6,905,050	6,710,098	6,898,483	7,019,206	7,142,043	7,267,028
68								
69 Excess (deficiency) of revenue over expenditures	176,942	(65,982)	(360,265)	(322,423)	(119,760)	(71,015)	(20,147)	32,915
70 Ending Fund Balance	\$ 1,647,673	\$ 1,581,691	\$ 1,221,426	\$ 899,003	\$ 1,101,666	\$ 1,030,651	\$ 1,010,504	\$ 1,043,419
71 Ending Fund Balance (as % of expenditures)	30.1%	25.7%	17.7%	13.4%	16.0%	14.7%	14.1%	14.4%



Mid-Year Budget Adjustments

	Actual 2019	Projected 2020	Revised 2020	Projected 2021	Projected 2022
Revenue	\$114,304,869	\$117,741,204	\$120,011,668	\$124,200,555	\$126,777,656
Expenditures	\$117,101,584	\$118,268,506	\$119,480,426	\$123,479,505	\$126,195,566
Net Change in Fund Balances	\$ 2,796,715	\$ (527,302)	\$ 531,242	\$ 721,050	\$ 582,091
Ending Fund Balances	\$ 17,078,509	\$ 16,551,207	\$ 17,609,751	\$ 18,330,801	\$ 18,912,891
- Unassigned as a % of expenditures	11.7%	11.2%	12.4%	12.7%	12.9%



Adjustments - Revenues

• General Education Aid	(740,370)
• Safe Schools Revenue (FY20 Only)	299,805
• Special Education Aid (cross-subsidy legislation)	2,363,438
• Grants (Achieve & Integration, Title IVA)	287,591
• Interest Earnings	60,000
Total	: 2,270,464



Adjustments - Expenditures

Addl Positions (SPED \$540K, Other \$215K)	\$755,000
Grants (Achieve and Integration, Title IVA)	\$257,200
Safe Schools (FY20 Only)	\$299,805
Other	(\$100,085)
Total	\$1,211,920



Mid-Year Budget Adjustments

	Actual 2019	Projected 2020	Revised 2020	Projected 2021	Projected 2022
Revenue	\$114,304,869	\$117,741,204	\$120,011,668	\$124,200,555	\$126,777,656
Expenditures	\$117,101,584	\$118,268,506	\$119,480,426	\$123,479,505	\$126,195,566
Net Change in Fund Balances	\$ 2,796,715	\$ (527,302)	\$ 531,242	\$ 721,050	\$ 582,091
Ending Fund Balances	\$ 17,078,509	\$ 16,551,207	\$ 17,609,751	\$ 18,330,801	\$ 18,912,891
- Unassigned as a % of expenditures	11.7%	11.2%	12.4%	12.7%	12.9%

