

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING	January 27, 2020
EXECUTIVE SESSION	6:30 P.M.
OPEN SESSION	7:30 P.M.
CALL TO ORDER STATEMENT	OPEN PUBLIC MEETING
ADMINISTRATION OF OATH OF OFFICE	Ms. Lucia Galdi - Morris Plains
ROLL CALL	Mrs. Nancy Bangiola Mrs. Meredith Davidson Ms. Linda K. Murphy Mr. Vij Pawar Mrs. Susan Pedalino Ms. Lisa Pollak Mrs. Ann Rhines Mr. Alan Smith Ms. Melissa Spiotta
STUDENT REPRESENTATIVES	Ms. Katherine Baskin Ms. Briana Franco
PLEDGE OF ALLEGIANCE	
SUPERINTENDENT'S REPORT MHS STUDENT REP REPORT	CIEE Global Navigator Student Presentation
PUBLIC COMMENT	1 Hour (3 minutes per person)
PRESIDENT'S REPORT Hour)	NJSBA BOE Code of Ethics Training (1
COMMITTEE REPORTS	
BUSINESS AGENDA Communications	All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary's Office
Minutes	
Policy	
Educational Matters	
Pupil Service	
Human Resources	
Business Matters	
NEW BUSINESS BROUGHT BEFORE THE BOARD	
EXECUTIVE SESSION	
ADJOURNMENT	

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on January 27, 2020 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

ORGANIZATIONAL MOTION

Oath of Office for new Board members when called up individually

Motion #1 Newly elected School Board Members will be sworn in by the Board Secretary,
Anthony LoFranco.

Ms. Lucia Galdi - Morris Plains Representative - 1 year term

Appointment and Delegates

Motion #2 Appointment, by the President, of alternate delegate to the New Jersey School Boards
Association and the Morris County School Boards Association.

Delegate	<u>Board President</u>
State Alternate	
County Alternate	

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

January 2, 2020

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

January 2, 2020

POLICY

BOARD MEETING DATES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the following Board Meeting Dates for 2020.

2020-2021 Board Meeting Dates				
2020	JANUARY	2*	6***	27
	FEBRUARY	24		
	MARCH	16	<i>Preliminary Budget Hearing</i>	
	APRIL	27	<i>Public Budget Hearing</i>	
	MAY	11		
	JUNE	8		22
	JULY	20		
	AUGUST	24		
	SEPTEMBER	14		
	OCTOBER	5		
	NOVEMBER	9		3**
	DECEMBER	14		
2021	JANUARY	4*	6***	

Action may be taken at any of the aforesaid meetings, in accordance with Board policy.

All meetings will be held at Morristown High School, 50 Early Street, Morristown, New Jersey unless otherwise noted.

Meetings open at 6:30 p.m., at which time the board goes into closed session for the purpose of discussing personnel, negotiations and litigation matters. Public sessions will start at 7:30 p.m.

- * Reorganization Meetings January 2, 2020
- *** Alternative Reorganization Date January 6, 2020
- ** Annual Election November 3, 2020

- * Reorganization Meeting January 4, 2021
- *** Alternate Reorganization Date January 6, 2021

BOARD COMMITTEES

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve the members of board committees as per below:

2020 Board Committees

Committee:	<u>Curriculum</u>	<u>Finance</u>	<u>Human Resources</u>	<u>Policy</u>
Meetings:	Tuesdays @ 4:00 pm	Tuesdays @ 4:30 pm	Tuesdays @ 6:00 pm	Fridays @ 12:00 pm
School Contact:	<i>Kelly Harte</i>	<i>Anthony Lo Franco</i>	<i>Lora Clark</i>	<i>Deb Engelfried</i>
Chair:	Ann Rhines	Linda Murphy	Alan Smith	Melissa Spiotta
Committee:	Linda Murphy	Nancy Bangiola	Nancy Bangiola	Meredith Davidson
	Susan Pedalino	Susan Pedalino	Meredith Davidson	Linda Murphy
	Lisa Pollak	Alan Smith	Vij Pawar	Vij Pawar
	Melissa Spiotta	Melissa Spiotta	Ann Rhines	Lisa Pollak
Alternate:	<i>Meredith Davidson</i>	<i>Vij Pawar</i>	<i>Melissa Spiotta</i>	<i>Nancy Bangiola</i>

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, January 2, 2020.

2020-2021 MHS PROGRAM OF STUDIES (revision)

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the [revised MHS Program of Studies](#) for the 2020-2021 school year that reinstates the offerings of Theater and Public Speaking classes (also in Educational folder).

2019-2020 FIELD TRIPS

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following field trips for the 2019-2020 school year: (See attached Educational folder)

2019-2020 OVERNIGHT FIELD TRIP

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following overnight field trip for the 2019-2020 school year: (See attached Educational folder)

PROFESSIONAL DEVELOPMENT 2020

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum the Committee, the Board of Education approve the February 18, 2020 Professional Development day.

Program:	Professional Development 2020
Description	K-12 school based professional development
Dates:	February 18, 2020
Funding Source:	Title II funds

EXPLANATION: The MSD is proud to use teacher facilitators for professional development break-out sessions at K5 schools, FMS and MHS. This approval would allow us to utilize MSD teachers as facilitators for school-based sessions on the 2/18 Professional Development Day. Upon supervisor approval request, guided planning with supervisor and submission of a timesheet, teachers will be compensated at the contracted rate for planning and presenting on the professional development day.

iREADY/NJSLA LINKING STUDY

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum the Committee, the Board of Education approve the iReady/NJSLA Linking Study.

EXPLANATION: MSD will participate in the iReady/NJSLA Linking Study. The study requires the district to share specific student data with Curriculum Associates (iReady) so that their researchers can evaluate the relationship between *i-Ready Diagnostic* and the 2019 NJSLA. MSD participated in this study in 2016. MSD administration finds value in the reports shared with us as a result of study participation.

SEAL OF BILITERACY TEST ADMINISTRATION 2019-2020

Motion #7 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve teacher compensation for proctoring of required testing to determine student eligibility for NJ Seal of Biliteracy.

Program: Seal of Biliteracy Program 2019-2020
Description: Administer testing for Seal of Biliteracy
Dates: January 2020
Funding Source: Local Funds

MEF DONATION

Motion #8 that upon the recommendation of the Superintendent, the Board of Education accept the following donation from the Morris Educational Foundation:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$1,004.68	MHS	Swim Starting Blocks

MEF GRANTS

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education accept monies from the Morris Educational Foundation for the following grants:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$4,600	FMS	8th Grade Trip to Washington, DC Financial Aid

Each year, the 8th grade at Frelinghuysen takes a culminating trip to Washington, DC. The students are able to make a real-life connection to all that they have learned throughout the year with regards to their Civics curriculum. Being able to physically be where much of what is discussed in the curriculum and in current events is an impactful moment for students. There are 55 students who are receiving free lunch from the state and need financial aid. At least 10 students will need full scholarships in order to be able to attend the trip which will cost \$4,600.00.

\$700.00	FMS	Potter's Wheel Exploration
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The current ceramics program at FMS focuses on the 3 clay hand building techniques. This limits the students on what knowledge they can learn and the projects that they can create. Although the program is popular among the student body, the students cannot advance past a certain level when using the hand building methods. The art teachers would like their students to have the opportunity for an advanced ceramics class where they would learn wheel throwing. To accomplish this, 20 eighth graders would go the MUD studios in Madison for a day of wheel throwing. The end goal would be to add wheel throwing to the ceramic courses in the next several years. The students will be creating functional and non-functional vessels and sculptures while there. In addition, they will be exposed to contemporary potters. The cost of the trip is \$35 per student.

\$900.00

Woodland

Calm/quiet room

The students of Woodland School are vibrant, active, inquisitive, and caring. They like to work, share, and play. However, often times, academic skills are impacted because of social-emotional factors. Therefore, Woodland School would like to create a culturally responsive environment to provide meaningful, engaging, and authentic pathways to meet each student's safety, social, physical, and emotional goals by addressing their sensory and emotional needs. The calm room that is envisioned provides a supportive environment where students can self-soothe and regulate their behaviors and emotions. An upset student can cool off in a designated space without impacting the safety of peers. In addition, the room maintains confidentiality for students to regulate their emotions in private. Research has shown that schools with a calm room have found significant results in student engagement, learning has been maximized, as well as a demonstrated decrease of stress and misconduct has occurred. The room will have a share table with bean bags, sharing sticks, and feelings books. There will be fidget toys, a white sound machine, blue light covers, coloring area, sand table, and a yoga area. There always will be a teacher assigned to the room

2020 TITLE I, PART D, SUBPART 2 (TIPD), LOCAL EDUCATIONAL AGENCY (LEA)

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education accept the Title I, Part D, Subpart 2 grant funds in the amount of \$39,200.

EXPLANATION:

The NJDOE is required to reserve, from its Title I allocation, funds generated by the annual caseload data of the number of children and youth living in local facilities for delinquent children and county correctional facilities. The NJDOE awards the funds to the local education agencies that are associated with the locally run correctional facility. The purpose of this federal funding is to support the operation of LEA programs that involve collaboration with locally operated correctional facilities; 1. To carry out high-quality education programs to prepare children and youth for secondary school completion, training, employment, or further education; 2. To provide activities to facilitate the transition of such children and youth from the correctional program to further education or employment; and 3. To operate programs in local schools for children and youth returning from correctional facilities and programs which may serve at-risk children and youth.

**2020 ESEA - ELEMENTARY AND SECONDARY EDUCATION ACT GRANT CARRYOVER
APPLICATION AMENDMENT**

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education accepts the funds for the Elementary and Secondary Education Act amended application for the fiscal year 2019-2020 from the New Jersey State Department of Education, in the amount of \$970,706.

	<u>FY'20</u>	<u>FY'19</u>	<u>TOTAL</u>
TITLE I - A	\$524,024	\$ 7,417	\$531,441
TITLE II - A	\$119,600	\$ 55,527	\$175,127
TITLE III	\$124,616	\$ 82,393	\$207,009
TITLE IV PART A	<u>\$ 32,729</u>	<u>\$ 24,400</u>	<u>\$ 57,129</u>
TOTAL ALLOCATION	\$800,969	\$169,737	\$970,706

EXPLANATION:

The grant award was amended to include 2018-2019 ESEA carry-over.

PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of January as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services. (See attached Pupil Services folder)

STIPULATION OF SETTLEMENT

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #613939. The Stipulation of Settlement is on file in the office of the Director of Pupil Services.

STIPULATION OF SETTLEMENT

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #622606. The Stipulation of Settlement is on file in the office of the Director of Pupil Services.

HUMAN RESOURCES

ESTABLISH POSITION(S) 2019-2020

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2019-2020 school year:

- (2) 1.0 ABS, PS
- (1) 1.0 Teacher Assistant, MHS

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2020-2021

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #6831	January 18, 2020 Termination
Gast, Donald 1.0 Custodian, FMS	February 1, 2020 Resignation
Mazza, Maria 1.0 Teacher Assistant, PS	July 1, 2020 Retirement
Sjovall, Donna 1.0 School Psychologist, PS	April 1, 2020 Retirement
Still, Naomi 1.0 School Social Worker, MHS	July 1, 2020 Retirement

APPOINTMENT(S) 2019-2020 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Enrico, Dosty 1.0 School Nurse, SX	\$58,322 BA, Step 7	01/21/20-06/30/20	<u>In place of:</u> Bellomo, A. Resigned
Guadara, Katherine 1.0 Science, FMS	\$60,917 MA, Step 6	01/13/20-06/30/20	Folkes, C. Leave Replacement
Horan, Abigail 0.5 Teacher Assistant, AV	\$12,028 Col. B, Step 1	12/16/19-06/30/20	Employee #1803 End of Service

Luminoso, Matthew 1.0 Network Manager, CO	\$87,500	03/01/20-06/30/20	Employee #1014 Terminated
Pelletier, Elise 1.0 ABS, PS	\$25,760 \$20/hr., 7 hrs/day, 180 days/year	02/06/20-06/30/20	Est. 01/27/20
Spallino, Gabrielle 1.0 ABS, PS	\$25,760 \$20/hr., 7 hrs/day, 180 days/year	02/03/20-06/30/20	Est. 01/02/20
Torres, Adriana 0.5 Teacher Asst., PS	\$12,028 Col. B, Step 1	02/03/20-06/30/20	McCormack, M. Reassigned
Wecht Lesaski, Shawna ® 1.0 ELA, MHS	\$64,362 BA, Step 10	02/10/20-06/30/20 <i>(revised dates)</i>	Brady, K. Resigned
Yermak, Irina 1.0 ABS, PS	\$9,700 \$30/hr., 5.57 hrs/day, 180 days/year	01/13/20-06/30/20	Tizio, C.. Resigned

- * Pending probationary period
- ** Pending completion of paperwork

SUBSTITUTE APPOINTMENTS 2019-2020

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2019-2020 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Athletic Volunteer

MacArthur, Caitlin

Bus Driver

Yermak, Irina

Teacher

Dumas, Kamau (eff. 1/10/20)

DeOliveira, John

Dunham-Thomas, Jennifer

Lambert, Frances (eff. 1/13/20)

Lopez, Brandon

Pateiro, Jennifer

EXTRA PAY REVISION 2019-2020

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2019-2020 school year:

MORRISTOWN HIGH SCHOOL - CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
CO-CURRICULAR – MHS					
All In Club Advisor	Brady, Kaitlyn (09/01/19-12/31/19)	2	\$1,200		\$1,200
Class Advisor – Freshman Advisor	Cora, Angel (09/01/19-01/31/20)	1	\$ 566		\$ 566
Class Advisor – Freshman Advisor	Formoso, Alejandra	1	\$1,697		\$1,697
Cohort Leader	Botsakos, Sara (09/01/19-12/31/19)	3	\$ 600		\$ 600
Drill Team Advisor	Garavaglia, Alanna (11/25/19 – 01/10/20)	1	\$2,379		\$2,379
Key Club Co-Advisor	Brady, Kaitlyn (09/01/19-12/31/19)	4	\$ 724		\$ 724
World Language Club – Spanish	Murphy, Kelly (09/01/19-01/31/20)	5	\$ 170		\$ 170

MORRISTOWN HIGH SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS – MHS					
Baseball					
Assistant Coach	Murphy, Kyle (resigned)	9	\$0		\$0

EXTRA PAY 2019-2020

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2019-2020 school year:

MORRISTOWN HIGH SCHOOL - ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS – MHS					
Baseball					
Assistant Coach	Lopez, Brandon	1	\$5,037		\$5,037
Indoor Track					
Assistant Coach	Dumas, Kamau	1	\$4,887		\$4,887

Unified Coaches					
Unified Swim Coach	Prevete, Kathleen	3	\$1,000		\$1,000
Unified Swim Coach	Weller, Michael	3	\$1,000		\$1,000
Unified Track Coach	Componile, Bernadette	3	\$1,500		\$1,500

MORRISTOWN HIGH SCHOOL - CO-CURRICULAR					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
CO-CURRICULAR – MHS					
All In Club Advisor	Pino, Samantha	1	\$1,800		\$1,800
Cohort Leader	Caruso, Michael (01/01/20-06/30/20)	1	\$ 900		\$ 900
Drill Team Advisor	Jackson, Avelyn (01/14/20 – 02/25/20)	1	\$2,039		\$2,039
Key Club Co-Advisor	Portelli, Rachel (01/01/20-06/30/20)	1	\$1,086		\$1,086
World Language Club – Spanish	Dodson, Samantha	4	\$ 510		\$ 510

FRELINGHUYSEN MIDDLE SCHOOL ATHLETICS					
POSITION	STAFF MEMBER	YR EXP.	SALARY	INC	TOTAL SALARY
ATHLETICS – FMS					
Unified Coach					
Unified Track Coach	Verteramo, Vincent	3	\$ 750		\$ 750

LEAVE(S) OF ABSENCE 2019-2020

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Componile, Bernadette
 1.0 Science, MHS
 01/30/20-03/15/20 * - Maternity
 03/16/20-05/04/20 ** - FMLA
(Revised dates)

Componile, Joseph
 1.0 Science, MHS
 05/05/20-06/15/20 ** - FMLA

Horan, Kelly
 1.0 English, MHS
 01/21/20-06/30/20 ** - FMLA
 Intermittent

Kraft, Christina
1.0 School Psychologist, FMS

11/22/19-01/26/20 * - Maternity
01/27/20-04/27/20 ** - FMLA
(Revised dates)

Mercado, Nicole
1.0 Social Worker, LLC

05/26/20-06/30/20 * - Maternity
09/01/20-11/23/20 ** - FMLA

Pisciotta, Allison
1.0 ELA, MHS

02/10/20-03/31/20 * - Maternity
04/01/20-06/30/20 ** - FMLA
(Revised dates)

Tulli, Nicole
1.0 Grade 2/3, NP

05/13/20-06/30/30 * - Maternity
09/01/20-11/23/20 ** - FMLA

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.

** Without pay/with benefits

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/SALARY 2019-2020

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective	Salary	In Place of
Rivers, Keshia	1.0 Confidential Secretary, HR	1.0 Confidential Secretary, HR 1.0 Confidential Secretary, HR Leave Replacement	03/01/20 Leave Replacement (eff. 02/02/20-02/29/20)	\$69,175	Mauro, M. Retired
Umanzor, Marta	1.0 Custodian, MHS	0.5 Custodian, TJ/ 0.5 Custodian, TRANS	12/16/19	N/A	Imbachi-Parra, J. Resigned

AP EXAM ADMINISTRATION RATES 2019-2020

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following rates for the 2019 - 2020 AP Administration.

Category	Rates
1 Examiner/1 test per day/standard time	\$100.00
1 Examiner/1 test per day/extended time	\$120.00
1 Examiner/2 tests per day/standard time	\$160.00

EXPLANATION: AP Examiners are paid through test fees and local funds.

AP EXAM PROCTORS 2019-2020

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following AP Exam Proctors for the 2019-2020 school year.

- Cavalier, Michael
- Curran, John
- Flynn, Katharyn
- Furphey, John
- Grabell, Rosalie
- Kratochvill, Carol
- Pallis, Paris
- Saxon, MaryAnne
- Zawacke, Kathryn

EXPLANATION: Upon submission of an approved timesheet, AP Exam Proctors will be paid through test fees and local funds.

COMMUNITY SCHOOL 2019-2020

Motion#11 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset substitute staff:

- Biller, Heidi Assistant \$15.00/hr

EXPLANATION: Salaries to be paid out of collected tuition.

**HUMAN RESOURCES/CURRICULUM
 PROFESSIONAL DEVELOPMENT 2020**

Motion #12 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the February 18, 2020 Professional Development day.

- Program: Professional Development
- Description: K-12 school based professional development
- Dates: February 18, 2020

Funding Source: Local Funds
Rate: Presenters, \$100 prep session, \$100/presentation

Adler, Kathleen
Corke, Caroline
Dabinett, Kelly
Formoso, Alejandra
Jones, Robert
Michel, Hailee
Polcaro, Catherine

SEAL OF BILITERACY 2019-2020

Motion #13 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve teacher compensation for proctoring of required testing to determine student eligibility for NJ Seal of Biliteracy.

Program: Seal of Biliteracy Program 2019-2020
Description: Administer testing for Seal of Biliteracy
Dates: January, 2020
Funding Source: Local Funds
Rate: Per contract language; not to exceed 35 hours total

Berman, Mollie
Catania, Gloria
Chen, Isabella
Corke, Caroline
Dodson, Samantha
Formoso, Alejandra
Loaiza-Beltran, Eder
Pulgarin, Sandra

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

2019-2020 ACADEMIC AFTER SCHOOL SUPPORT CENTER PROGRAM (revised)

Motion #14 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Academic After School Support Center Program (**revisions in bold**) at each of the elementary schools for the 2019-2020 school year.

Program: Academic After School Program
Description: Academic support for grades K-5
The goal of the work at the centers is to provide additional academic support for students as they work toward mastery of the NJ Student Learning standards in the core areas of instruction.
Dates: December, 2019 – June, 2020
Funding Source: Local

Rate: As per contract language

Bozzi, Amy (AV)
~~Brown, Jeffrey (TJ)~~
Bruskin, Jennifer (TJ)
Castello, Jennifer(NP)
Emanuele, Lara Ann (AH)
Esteves, Cecilia (WD)
Ferrer, Mercy (AH)
Folmar, Leslye (SX)
Harpaul, Celia (HC)
Martell, Marlene (SX)
Mitevski, Amy (NP)
Salas, Teddie
Pistner, Blake (WD)
Toye, Crystal (NP)
Vasquez, Yeimi (AV)
Ygnacio, Nilfa (HC)

OVERNIGHT FIELD TRIP 2019-2020

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following:

Program: Overnight Field Trip
Description: Chaperone three qualifying FMS Quest students in the Future City competition in Washington, D.C.
Dates: February 15-19, 2020
Funding: Local
Rate: As per contract language

Lefkovits, Alexandria

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

BUSINESS MATTERS

Financial Reports - REVISED

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following **revised** financial reports as on
file in the Business Administrator's office for the months of **July - October 2019.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **July - October 2019**
after review of the **revised** Secretary's monthly financial reports (appropriations
section) and upon consultation with the appropriate district officials, to the best of our
knowledge, no major account or fund has been over expended in violation of N.J.A.C.
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial
obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **July - October 2019** no
budgetary line item account has been over expended in violation of N.J.A.C.
6A:23-2.11 (b).

Business Administrator/Board Secretary **January 27, 2020**
Date

Financial Reports

Motion # 4 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial report as on
file in the Business Administrator's office for the month of **November 2019.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
November 2019 which are reconciled with the Board Secretary's Reports by fund for
that month.

Motion #5 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **November 2019** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion #6 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **November 2019** no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).

Business Administrator/Board Secretary **January 27, 2020**
Date

BUDGET TRANSFERS

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the Budget Transfers as on file in the Business Administrator's Office for the 2019-2020 budget through **November 2019.**

BILLS LIST 2019-2020

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2019-2020 bills list for the period ending:

January 15, 2020 (payroll)
January 27, 2020

CORPORATE SPONSORSHIP

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve a (1) one year sponsorship agreement with Atlantic Health in accordance with Policy 6162. The District will receive \$4,000 from Atlantic Health in exchange for displaying a sign at the high school recognizing the affiliation. Additionally, Atlantic Health is providing a one time payment of \$35,000 to be used for two new scoreboards, one at Harter Road Field and one at Frelinghuysen Middle School. Agreement on file in the Business Administrator's office.

EXPLANATION

This was reviewed at Finance Committee.

FLOOD INSURANCE

Motion #10 that renewal of Flood Insurance coverage for the policy period February 10, 2020 – February 10, 2021 be awarded to Selective Flood. This insurance is through the Morville Agency, Newton, New Jersey for:

Alexander Hamilton Elementary School \$4,343.00

COMPREHENSIVE ANNUAL FINANCIAL REPORT

Motion #11 that upon the recommendation of the Superintendent, the Board of Education acknowledges receipt and approves the 2018-2019 Comprehensive Annual Financial Report and the Auditor’s Synopsis and Management Report on Administrative findings with no recommendations.

AGREEMENTS

MORRIS COUNTY PARK COMMISSION

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve an agreement in the amount of \$6,500 with the Morris County Park Commission’s William G. Mennen Sports Arena. The contract is for use of the facility on Tuesday, June 23, 2020 for the Frelinghuysen Middle School Graduation and Wednesday, June 24, 2020 for the Morristown High School Graduation.

CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Morris School District Board of Education, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services,

NOW, THEREFORE BE IT RESOLVED, Pursuant to the provision of N.J.S.A. 40A:11-11(5), the Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement effective immediately with the Camden County Educational Services Commission, who shall be responsible for complying with the provisions of

N.J.S.A. 40A:11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey.

PAYMENTS

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to DiCara Rubino Architects:

<u>Project</u>	<u>Amount</u>
Transportation Bldg Renovations	\$ 849.94
MHS Partial Window Replacement	\$1,119.20
MHS & TJ Toilet Renovations	\$1,225.32

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following payments to USA Architects:

<u>Project</u>	<u>Amount</u>
MHS Broadcast Room Upgrade	\$1,829.83
MHS & TJ New Roof Doors	\$ 21.79
FMS Softball Field Improvements	\$2,625.00
District HVAC System Assessment	\$6,000.00
Woodland School Facade Evaluation	\$4,000.00

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve the payment #5 to M&M Construction in the amount of \$55,595.40 for work done on the Morristown High School Broadcast Studio through December 31, 2019.

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve the payment #4 to M&M Construction in the amount of \$59,868.79 for work done on the Frelinghuysen Middle School Softball Field Improvements through November 30, 2019.

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the payment #5 to M&M Construction in the amount of \$9,800.00 for work done on the Frelinghuysen Middle School Softball Field Improvements through December 31, 2019.

CHANGE ORDERS

Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve the following Change Order for Mark Construction, Inc for work on the Morristown High School and Thomas Jefferson Toilet Renovations:

Current Allowance:	\$42,989.47
Change Order GC-05 <i>Add'l Floor Prep/Access Panels</i>	<u>(\$ 5,391.35)</u>
Remaining Allowance:	\$37,598.12

EXPLANATION

This was discussed at the November Finance Committee meeting.

CONSTRUCTION

Harter Road Field Scoreboard

Motion #20 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, the Morris School District, in the county of Morris, New Jersey, (the "Board"), desires to proceed with an "other capital project," consisting of

**Harter Road Field, Boy's Baseball Field
Scoreboard replacement**

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with NJAC 6A:26-et. al. and related sections of the code; and

WHEREAS, under NJAC 6A:26-3.2, the New Jersey Department of Education defines "School Facility Projects," and this project does not fall within that definition. Therefore, it is considered an "other capital project."

WHEREAS, the District is not seeking ROD Grant Funding. Funding is not available at this time.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, to prepare an amendment to the District's Long-Range Facility Plan in connection with the project.

BE IT FURTHER RESOLVED, that the Morris School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

This resolution shall become effective immediately.

FMS Softball Field Scoreboard

Motion #21 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, the Morris School District, in the county of Morris, New Jersey, (the "Board"), desires to proceed with an "other capital project," consisting of

**Frelinghuysen Middle School
Girl's Softball Field New Scoreboard**

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with NJAC 6A:26-et. al. and related sections of the code; and

WHEREAS, under NJAC 6A:26-3.2, the New Jersey Department of Education defines "School Facility Projects," and this project does not fall within that definition. Therefore, it is considered an "other capital project."

WHEREAS, the District is not seeking ROD Grant Funding. Funding is not available at this time.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, to prepare an amendment to the District's Long-Range Facility Plan in connection with the project.

BE IT FURTHER RESOLVED, that the Morris School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

This resolution shall become effective immediately.

TRAVEL & REIMBURSEMENT

Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.