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## Adult Education & Career Preparation High School

25345 Taft Road, Novi, Michigan 48374  
(248) 449-1717 • Fax (248) 449-1719

Dear Parents and Community Members:

We are pleased to present you with the Annual Education Report (AER), which provides key information on the 2018-2019 educational progress for Novi Adult Education. The AER addresses the complex reporting information required by federal and state laws. The school's report contains information about student assessment, accountability and teacher quality. If you have any questions about the AER, please contact Linda Cianferra for assistance.

The AER is available for you to review electronically by visiting the following web site <https://cp.novi.k12.mi.us/adult-education> or you may review a copy in our main office at your child's school.

The state has identified some schools with the status of Reward, Focus or Priority. A Reward school is one that is outperforming other schools in achievement, growth, or is performing better than other schools with a similar student population. A Focus school is one that has a large achievement gap in 30% of its student achievement scores. A Priority school is one whose achievement and growth is in the lowest 5% of all schools in the state.

Our school has not been given a label.

State law requires that we also report additional information.

Students are referred to Novi Adult Education program. Novi Adult Education is committed to providing an excellent education to every student; in order prepare them to be college or career ready. We recognize that all students have different learning styles, abilities and circumstances that affect the completion of education goals. At Novi Adult Education we offer a flexible schedule that will allow students to maximize their options to complete their high school education. Our program consists of four 9-week quarters, meeting twice a week. The Adult Education school schedule is from 9:30 to 12:45 (1<sup>st</sup> Block), from 12:45 to 4:00 (2<sup>nd</sup> Block) and 4:00 to 7:15 pm (3<sup>rd</sup> Block). Students can earn up to two credits per quarter.

We offer small class sizes and provide on-on-one teacher assistance. We provide credit recovery for and an option for the 5<sup>th</sup> year senior and an option for the 5<sup>th</sup> year senior. We offer the opportunity for our students to graduate with a high school diploma. We celebrate that accomplishment by hosting a graduation ceremony attended by our school administration, school board and teachers. After the ceremony, we provide refreshments for students and attendees. In 2013, we celebrated our largest graduating class of 39 students. In 2014, our program became a National Adult Education Honor Society charter site. We had five students who were awarded the distinction of graduating as a National Adult Education Honor (NAEHS) Society recipient. Inductees received certificate a letter of recommendation for employment and financial aid. In 2018 we graduated 25 students and celebrated two students completing GEDs. Of our 25 graduates, 4 graduated in NAEHS. In 2019 we graduated 33 students, with an unprecedented 7 receiving NAEHS honors.

NAEHS recipients were wearing gold cords, along with a NAEHS pin. Students were recognized during the ceremony and in the printed program. Novi Adult Education helps our students move forward to obtain a life sustaining career one class at a time.

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*Students who are passionate, empowered, and prepared for their world and their future.*

Linda M. Cianferra, Director of Adult Education and Career Prep • [linda.cianferra@novik12.org](mailto:linda.cianferra@novik12.org)





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ESL is an important component in our Adult Education program. CASAS test scores are used for placement in ESL. We have classes from low beginning to intermediate level. Test scores support the teachers in reading, ABE level for math and reading. Examples of supports are project based work group, working with peers, and supplemental help. E2020 and is used for classes in basic reading and math. Teachers can individualize work to meet the appropriate education level for all participants. Combined with CASAS and multiple assessments used in the classroom, the instructors can determine the program effectiveness. We have monthly staff meetings to discuss course content and meeting participant's needs. We are proud to share that enrolled participants met all of the required performance measures.

Comparing the State measures and Novi for our ESL program, we surpassed the state outcomes in all levels. Looking at the categories, in ESL Beginning Literacy 75 % of our students gained vs. the state target of 58%. In ESL Beginning Low, 77% vs. the target 67%. In ESL Beginning High we score 84% over the state target of 60%, while in Intermediate Low we had an 80% success rate over the state mark of 51%. In Intermediate High we achieved a 66% mark over the state benchmark of 52%, and in the ESL Advanced category- the most difficult category and our largest by far- we achieved a 78% gain rate, well over the state target of 33%.

### School Improvement Plan (5 Year)

Novi Adult Education, as a part of Novi Community School District, is accredited by AdvancEd. Our program supports a progressive effort to address improvement of teaching, and learning. Goals are established based on the priorities of the district as a system and the role of this school as determined through a comprehensive needs assessment. The review, analysis and goals are developed within the Novi High School Continuous Improvement Team (CSI) with input of the entire staff. Goals for Novi High School will focus on three of the four district goals:

1. Novi Community School District will provide an equity of opportunity for each student by honing curriculum, instruction and assessment.
2. The Novi Community School District will attend to the core components of a Multi-Tiered System of Supports to meet the learning needs of each student.
3. Novi Community School District will foster a district-wide culture of unity and wellbeing.
4. Develop and implement strategies to attract and retain high caliber, diverse and culturally competent faculty and staff.

### **Accountability Status School Data**

Novi Adult Education is committed to excellence in education for all of our students. Our teachers use data to drive quality instructional practices on a daily basis. We strive to improve our practices to help our students fulfill their full potential.

Sincerely,

Linda M. Cianferra, M.A., LPC, SCL, NCC  
Director of Alternative, Adult & Continuing Education

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