

# **FINANCIAL REPORTS**

## September 30, 2019

**Submitted by:** 

Andrew Burgess Controller Reviewed & Approved by:

Kate Davis Chief Financial Officer

an Signature

1/14/2020

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**Business Services Department** 



## MEMORANDUM

To:	School Board of Directors
	Dr. Susan Enfield, Superintendent
From:	Andrew Burgess, Controller
CC:	Kate Davis, Chief Financial Officer
Date:	January 15, 2019
RE:	September 2019 Financials

#### Enrollment Report

The District projected FTE for 2019-2020 is 17,438. Average FTE to date for the year was 17,331, which was 152 FTE fewer than projected.

Running Start enrollment is not represented until October.

In September, the District enrollment for the Open Doors {1418} Program was still in transition from the former student information system, (Illuminate), to the district's new system, Synergy. This reporting correction has no financial impact.

In the CTE program, the District had 87 more FTE in middle and high schools combined, compared to the projection. This was due to a 52 FTE increase in high schools and a 35 FTE increase in middle schools. This month, the Skill Center had 15 fewer FTE than expected.

In September, the District had 44 more students compared to projections in the Bilingual Program. The District had fewer Bilingual Program Exited students than projected, but this count will be revised in subsequent months.

Special Education enrollment was 242 students lower than projected, but enrollment will increase throughout the school year as more special education students are anticipated to be identified and served.

#### General Fund

Revenue collections for the month of September totaled \$20.9M. Expenditures totaled \$22.8M for the month. Higher expenditures than revenue decreased the fund balance by \$1.9M. The balance sheet shows that the total ending fund balance at the end of September was \$26.2M. The Unassigned Fund Balance at the end of September was \$7M. Fall property tax revenues are expected in October 2019.

Through September, revenues and expenditures as a percentage of their overall budgeted amounts were similar to past years during the same time period. 6.5% of budgeted revenue was received by September this year, compared to 7% this same time last year, a difference of 0.5%. As for expenditures, 7% of the budgeted amount for the year was spent in September, compared to 6.9% at the same time last year, a negligible difference.

#### Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and salaries. The projections represent District commitments for salaries, contracts, and purchase orders for the fiscal year 2019-2020. Capital Project Fund balance at the end of September was \$133.9M.

#### Debt Service Fund

The Budget Status Report shows the District collected \$2.4M in property tax and \$37K in interest in September. No principal and interest payments were made in September. The fund balance increased to \$22.3M.

#### ASB Fund

Total revenues collected for the month were \$174K, with expenditures reaching \$13K. The fund balance increased by \$161K, accordingly, for the month of September. The ending fund balance was \$1M.

#### Transportation Vehicle Fund

The TVF had no significant activity, except \$1K of interest earned. The fund balance for September was \$1.3M.

#### Investment Earnings

Investment earnings in September totaled \$388,018. The interest rate in September was 2.25%, which was the same in August.

#### BOARD ENROLLMENT REPORT September 2019

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference
Kindergarten	1,446	1,333	-113
Grade 1	1,415	1,464	49
Grade 2	1,396	1,398	2
Grade 3	1,396	1,396	0
Grade 4	1,405	1,370	-35
Grade 5	1,449	1,480	31
Grade 6	1,449	1,343	-106
Grade 7	1,281	1,301	20
Grade 8	1,245	1,259	14
Grade 9	1,309	1,337	28
Grade 10	1,287	1,288	1
Grade 11	1,112	1,171	59
Grade 12	1,248	1,191	-57
Total K-12 less Running Start, Dropout & ALE	17,438	17,331	-152

#### Student Enrollment Details per Apportionment Report & P223 Summary

			<b>D</b> .22
Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)		Running Start Begins October	N
Vocational (CTE)		Running Start Begins October	N
Total Runnng Start	485	Running Start Begins October	N
Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	310	5	-3
Alternative Learning Experience (ALE)	Projected HC	Average HC to date	Difference
Grades K-6 ALE FTE	0	0	
Grades 7-8 ALE FTE	0	0	
Grades 9-12 ALE FTE	40	29	-
Total K-12 (BEA Resident FTE Enrollment)	18,273	17,365	-4
Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	117	152	:
Grades 9-12 CTE Exploratory	500	552	
Grades 9-12 Skill Centers	395	380	-
Total CTE & Skill Center			
	1,012	1,084	
Transitional Bilingual Program (TBIP)	1,012 Projected HC	1,084 Average HC to date	Difference
Transitional Bilingual Program (TBIP)	,	,	
Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students	Projected HC	Average HC to date	Difference
	Projected HC 3,550	Average HC to date 3,796	Difference 2
Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students Eligible Grade 7 - Grade 12 Students	Projected HC 3,550 1,800	Average HC to date 3,796 2,167	Difference 2 3
Transitional Bilingual Program (TBIP) Eligible Kindergarten - Grade 6 Students Eligible Grade 7 - Grade 12 Students Eligible Exited Students	Projected HC 3,550 1,800 1,070	Average HC to date 3,796 2,167 501	Difference 2 3 -5

2,675

2,433

-242

Age K-21 Resident Special Education

## Highline School District No. 401 Balance Sheet As of September 30, 2019 General Fund

\$ 384,116		
\$ 32,343,690		
\$ (4,348,537)		
\$ 1,073,729		
\$ 14,046,634		
\$ 429,617		
\$ 2,602,299		
\$ 1,274,682		
	\$	47,806,229
\$ 1,111,618		
\$ 6,457,183		
\$ 14,046,547		
	\$	21,615,347
\$ 5,606,249		
\$ 227,131		
\$ 13,378,000		
\$ 6,979,501		
	\$	26,190,882
\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	\$ 32,343,690 \$ (4,348,537) \$ 1,073,729 \$ 14,046,634 \$ 429,617 \$ 2,602,299 \$ 1,274,682 \$ 1,111,618 \$ 6,457,183 \$ 14,046,547 \$ 5,606,249 \$ 227,131 \$ 13,378,000	\$ 32,343,690 \$ (4,348,537) \$ 1,073,729 \$ 14,046,634 \$ 429,617 \$ 2,602,299 \$ 1,274,682 \$ 1,274,682 \$ 1,111,618 \$ 6,457,183 \$ 14,046,547 \$ 227,131 \$ 13,378,000 \$ 6,979,501

## Highline School District No. 401 General Fund Budget Status Report For the Period Ended September 30, 2019

REVENUES		2019-2020 <u>Budget</u>		Actual For Month		Actual For Year	Percent <u>of Budget</u>
1000 Local Taxes	\$	40,298,953	\$	1,461,426	\$	1,461,426	3.6%
2000 Local Nontax		14,038,194	\$	765,129		765,129	5.5%
3000 State, General Purpose		175,680,773	\$	15,812,282		15,812,282	9.0%
4000 State, Special Purpose		65,235,430	\$	3,833,033		3,833,033	5.9%
5000 Federal, General Purpose		15,000	\$	-		-	0.0%
6000 Federal, Special Purpose		23,771,798	\$	(785,087)		(785,087)	0.0%
7000 Revenues From Other Districts		475,000	\$	-		-	0.0%
8000 Other Agencies & Associations		2,308,827	\$	(182,471)		(182,471)	0.0%
9000 Other Financing Sources		-	\$	-		-	0.0%
TOTAL REVENUES	\$	321,823,975	\$	20,904,313	\$	20,904,313	6.5%
EXPENDITURES							
00 Regular Instruction	\$	173,461,887	\$	12,131,366	\$	12,131,366	7.0%
20 Special Education		46,667,327	\$	3,495,524		3,495,524	7.5%
30 Vocational Education		6,753,483	\$	484,130		484,130	7.2%
40 Skills Center		4,825,489	\$	242,500		242,500	5.0%
50&60 Compensatory Education		33,871,722	\$	2,210,794		2,210,794	6.5%
70 Other Instructional Programs		2,032,084	\$	130,049		130,049	6.4%
80 Community Services		2,476,600	\$	195,765		195,765	7.9%
90 Support Services		57,541,822	\$	3,916,030		3,916,030	6.8%
TOTAL EXPENDITURES	\$	327,630,414	\$	22,806,157	\$	22,806,157	7.0%
Other Uses - Transfers to other funds	\$	-	\$	-	\$	-	
Revenues Over (Under) Expenditures	\$	(5,806,439)	\$	(1,901,844)	\$	(1,901,844)	
	DE	GINNING FUND			¢	29 002 726	
	DEV	GINNING FUND	DAI	LANCE	\$	28,092,726	
FUND BALANCE ACCOUNTS							
2821 Restricted for Carryover of Restricted R	ev \$	250,000			\$	1,805,080	
2825 Restricted for Skills Center	\$	450,000				1,286,902	
2828 Restricted for Food Service	\$	500,000				2,514,267	
2830 Restricted for Debt Service	\$	-				-	
2840 Nonspendable Fund Balance-Inventory	\$	325,000				227,131	
2850 Restricted for Uninsured Risks	\$	400,000				400,000	
2870 Committed to Other Purposes	\$	-				-	
2888 Assigned to Other Purposes	\$	17,699,559				12,978,000	
2890 Unassigned Fund Balance	\$	14,469,002	-			6,979,501	
TOTAL ENDING FUND BALANCE	\$	34,093,561			\$	26,190,882	

## Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of September 30, 2019 Year To Date

Major R	2017-2018 2017-2018 Year Revenue Budget to Date				% of budget received YTD**		2018-2019 Budget	20	18-2019 Year to Date	% of budget received YTD**	2019-2020 Budget	20 <sup>-</sup>	19-2020 Year to Date	% of budget received YTD**	
1000	Local Taxes	\$	58,465,147	\$	2,543,080	4.35%	\$	44,996,472	\$	2,549,262	5.67%	\$ 40,298,953	\$	1,461,426	3.63%
2000	Local Support		14,905,329	\$	498,493	3.34%		18,283,824	\$	571,460	3.13%	14,038,194	\$	765,129	5.45%
3000	State Apportionment		138,557,380	\$	11,977,156	8.64%		178,609,380	\$	16,037,030	8.98%	175,680,773	\$	15,812,282	9.00%
4000	State Grants		44,004,663	\$	3,236,302	7.35%		61,679,768	\$	3,930,652	6.37%	65,235,430	\$	3,833,033	5.88%
5000	Federal Grants - General Purpose		10,000	\$	-	0.00%		15,000	\$	-	0.00%	15,000	\$	-	0.00%
6000	Federal Grants - Special Purpose		23,670,668	\$	(913,157)	-3.86%		22,455,923	\$	(481,117)	-2.14%	23,771,798	\$	(785,087)	-3.30%
7000	Other School Districts		735,000	\$	-	0.00%		700,000	\$	10,930	1.56%	475,000	\$	(182,471)	-38.41%
8000	Other Entities		807,234	\$	532,267	65.94%		1,539,840	\$	215,922	14.02%	2,308,827	\$	-	0.00%
9000	Other Financial Resources			\$	-	0.00%	0%		\$	-	0.00%	-	\$	-	0.00%
		\$	281,155,421	\$	17,874,141	6.36%	\$	328,280,207	\$	22,834,140	6.96%	\$ 321,823,975	\$	20,904,313	6.50%

\*\*1 months = 8.33% of budget

## Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of September 30, 2019 Year To Date

Expenditure by State Object		2017-2018 Budget	20	17-2018 Year to Date	% of budget expended YTD**	2018-2019 Budget	20	18-2019 Year to Date	% of budget expended YTD**	2019-2020 Budget	20	19-2020 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 122,422,023	\$	8,628,928	7.05%	\$ 131,348,034	\$	10,437,918	7.95%	\$ 136,477,396	\$	10,848,110	7.95%
3	Salaries - Classified Employees	47,736,855	\$	3,531,774	7.40%	50,078,315	\$	3,793,522	7.58%	55,293,057	\$	4,272,393	7.73%
4	Employee Benefits and PY Taxes	61,263,880	\$	4,764,009	7.78%	66,234,626	\$	5,219,764	7.88%	79,548,831	\$	5,822,319	7.32%
5	Supplies, Inst. Resources	19,930,236	\$	23,138	0.12%	22,981,625	\$	206,714	0.90%	20,321,899	\$	324,850	1.60%
7	Purchase Services	27,948,146	\$	3,277,509	11.73%	36,050,578	\$	1,577,202	4.37%	35,132,879	\$	1,523,370	4.34%
8	Travel	232,175	\$	1,237	0.53%	926,575	\$	4,580	0.49%	366,472	\$	15,516	4.23%
9	Capital Outlay	 1,316,323	\$	15,443	1.17%	575,505	\$	(309)	-0.05%	489,880	\$	(401)	-0.08%
		\$ 280,849,638	\$	20,242,039	7.21%	\$ 308,195,258	\$	21,239,391	6.89%	\$ 327,630,414	\$	22,806,157	6.96%

\*\*1 months = 8.33%

of budget

#### Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended September 30, 2019

REVENUES		2019-2020 <u>Budget</u>			Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$	-	\$	-	\$ -		0.0% \$	- 6
2000	Local Nontax		3,285,000		294,734	294,734		9.0%	2,990,266
3000	State, General Purpose		-		-	-		0.0%	-
4000	State, Special Purpose		2,500,000		-	-		0.0%	2,500,000
5000	Federal, General Purpose		-		-	-		0.0%	-
6000	Federal, Special Purpose		-		-	-		0.0%	-
7000	Revenues From Other Districts		-		-	-		0.0%	-
8000	Other Agencies & Associations		-		-	-		0.0%	-
9000	Other Financing Sources		-		-	-		0.0%	-
	TOTAL REVENUES	\$	5,785,000	\$	294,734	\$ 294,734		5.1%	5,490,266
EXPEN	NDITURES								
10	Sites	\$	17,387,500	\$	2,046	\$ 2,046	\$-	0.0% \$	17,389,546
20	Buildings		61,028,760		9,686,297	9,686,297	4,063,892	22.5%	47,278,571
30	Equipment		6,700,000		125,955	125,955	-	0.2%	6,574,045
40	Energy		-		-	-	-	0.0%	-
50	Sales & Lease Expenditures		-		-	-	-	0.0%	-
60	Bond Issuance Expenditures		-		-	-	-	0.0%	-
90	Debt Expenditures	_	-		-	-	-	0.0%	-
	TOTAL EXPENDITURES	\$	85,116,260	\$	9,814,299	\$ 9,814,299	\$ 4,063,892	16.3%	5 71,242,161
Other I	Uses - Transfers to Other Funds	\$	-	\$	-	\$ -			
Reven	ues Over (Under) Expenditures	\$	(79,331,260)	\$	(9,519,565)	\$ (9,519,565)			
BEGIN	INING FUND BALANCE	\$	113,193,202			\$ 143,383,712			
ENDIN	IG FUND BALANCE ACCOUNTS								
GL 830	0 Restricted for Debt Service	\$	-			\$ -			
GL 850	0 Restricted for Uninsured Risks	\$	-			\$ -			
GL 861	1 Restricted from Bond Proceeds	\$	-			\$ 129,988,209			
GL 863	3 Restricted for State Proceeds	\$	-			\$ (2,907,887)			
GL 864	4 Restricted from Federal Proceeds	\$	-			\$ -			
GL 865	5 Restricted from Other Proceeds	\$	-			\$ 1,559,523			
GL 869	9 Restricted from Undistributed Proceeds	\$	-			\$ -			
GL 870	0 Committed to Other Purposes	\$	-			\$ -			
GL 889	9 Assigned to Fund Purposes	\$	33,861,942			\$ 5,224,302			
GL 890	0 Unassigned	\$		_		\$ -			
TOTAL	L ENDING FUND BALANCE	\$	33,861,942	:		\$ 133,864,147			

## Highline School District No. 401 Balance Sheet As of September 30, 2019 Capital Projects Fund

	Ψ		\$ 133,864,147
Unreserved	\$	_	
Assigned Fund Purposes	\$	-, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Assigned To Other Purposes	\$	5,224,302	
Restricted From Other Proceeds	\$	1,559,523	
Restricted From State Proceeds	\$	(2,907,887)	
Restricted From Bond Proceeds	\$	129,988,209	
			\$ 1,507,408
Due To Other Funds	\$	-	
HCA Payable	\$	-	
Sales Tax Payable	\$	3,632	
Retainage Payable	\$	831,172	
Unclaimed Property Payable	\$	3,703	
Accounts Payable	\$	668,902	
	·		\$ 135,371,555
Due from Other Gov'ts	\$	, -	
Impaired Investments	\$	134,273	
Warrants Outstanding	\$	(2,369,669)	
Cash on Deposit with County	\$	137,606,951	

#### Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended September 30, 2019

<u>REVE</u>	NUES	2019-2020 <u>Budget</u>		Actual For Month	Actual For Year	Encumbrance	Percent of Budget	I	Remaining <u>Budget</u>
1000	Local Taxes	\$ 51,926,573	\$	2,313,022	\$ 2,313,022		4.5%	\$	49,613,551
2000	Local Nontax	-		37,003	37,003		0.0%		(37,003)
3000	State, General Purpose	-		-	-		0.0%		-
5000	Federal, General Purpose	-		-	-		0.0%		-
9000	Other Financing Sources	 -		-	-		0.0%		-
	TOTAL REVENUES	\$ 51,926,573	\$	2,350,025	\$ 2,350,025		4.5%	\$	49,576,548
EXPE	NDITURES								
	Matured Bond Expenditures	\$ 29,885,000	\$	-	\$ -	-	0.0%	\$	29,885,000
	Interest on Bonds	20,124,300		-	-	-	0.0%		20,124,300
	Bond Transfer Fees	 10,000		-	-	-	0.0%		10,000
	TOTAL EXPENDITURES	\$ 50,019,300	\$	-	\$ -	-	0.0%	\$	50,019,300
Reven	ues Over (Under) Expenditures	\$ 1,907,273	\$	2,350,025	\$ 2,350,025				
BEGIN	INING FUND BALANCE	\$ 20,244,400			\$ 19,902,782				
ENDIN	IG FUND BALANCE ACCOUNTS								
GL 830	Restricted for Debt Service	\$ 22,151,673			\$ 19,902,782				
GL 890	Unassigned Fund Balance	\$ -	-		\$ 2,350,025				
ΤΟΤΑ	L ENDING FUND BALANCE	\$ 22,151,673			\$ 22,252,807				

#### Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended September 30, 2019

REVENUES		:	2019-2020 <u>Budget</u>	<u>F</u>	Actual or Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	480,000	\$	141,332	\$ 141,332		29.4%	\$ 338,668
200	Athletics		150,000		22,544	22,544		15.0%	127,456
300	Classes		42,500		-	-		0.0%	42,500
400	Clubs		351,050		10,359	10,359		3.0%	340,691
600	Private Monies		20,110		86	86		0.4%	20,024
	TOTAL REVENUES	\$	1,043,660	\$	174,322	\$ 174,322		16.7%	\$ 869,338
EXPE	NDITURES								
100	General Student Body	\$	401,041	\$	6,974	\$ 6,974	\$ 30,848	9.4%	\$ 363,218
200	Athletics		284,225		1,265	1,265	11,355	4.4%	271,605
300	Classes		47,100		2,608	2,608	-	5.5%	44,492
400	Clubs		388,855		2,500	2,500	-	0.6%	386,355
600	Private Monies		24,811		-	-	-	0.0%	24,811
	TOTAL EXPENDITURES	\$	1,146,032	\$	13,347	\$ 13,347	\$ 42,203	4.8%	\$ 1,090,482
Reven	ues Over (Under) Expenditures	\$	(102,372)	\$	160,975	\$ 160,975			
BEGI	INING FUND BALANCE	\$	912,842			\$ 866,931			
ENDIN	IG FUND BALANCE ACCOUNTS								
GL 81	9 Restricted to Fund Purposes	\$	810,470			\$ 866,931			
GL 84	0 Non-Spendable Fund Balance	\$	-			\$ -			
GL 89	0 Unreserved Fund Balance	\$	-			\$ 160,975			
ΤΟΤΑ	L ENDING FUND BALANCE	\$	810,470			\$ 1,027,907			

#### Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended September 30, 2019

REVENUES		2019-2020 Budget		Actual For Month		Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200	School Bus Revenue	\$ -	\$	-	\$	-		0.0%	\$ -
2300	Investment Earnings	9,500		1,333		1,333		14.0%	8,167
2800	Insurance Recovery	-		-		-		0.0%	-
4499	Transp. Reimbursement, Depreciation	678,729		-		-		0.0%	678,729
8000	Revenues From Other Agencies	 -		-		-		0.0%	
	TOTAL REVENUES	\$ 688,229	\$	1,333	\$	1,333		0.2%	\$ 686,896
EXPENDITURES 33 Transportation Equipment Purchases 34 Transportation Equipment Major Repair		\$ 700,000	\$		\$		\$	0.0% 0.0%	\$ 700,000
	TOTAL EXPENDITURES	\$ 700,000	\$	-	\$	-	\$-	0.0%	\$ 700,000
Revenues Over (Under) Expenditures		\$ (11,771)	\$	1,333	\$	1,333			
BEGINNING FUND BALANCE		\$ 716,623			\$	1,311,351			
ENDING FUND BALANCE ACCOUNTS GL 819 Assigned to Fund Purposes GL 890 Unreserved		\$ 704,852			\$ \$	1,311,351 1,333			
TOTAL ENDING FUND BALANCE		\$ 704,852	I		\$	1,312,684	I		

## Highline School District No. 401 Investment Earnings 2019-2020

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND		
September	\$ 56,174	\$ 291,893	\$ 36,909	\$ 1,718	\$ 1,324		
October							
November							
December							
January							
February							
March							
April							
Мау							
June							
July							
August							
375,000       350,000         325,000       300,000         275,000       250,000         225,000       225,000         200,000       175,000         175,000       150,000         125,000       125,000         125,000       100,000					GENERAL FUND CAPITAL PROJECTS FUND DEBT SERVICE FUND ASB FUND TRANSPORTATION VEHICLE FUNE		
\$50,000 \$25,000 \$- 	s wover	Featurary Major Pari	. Not Jure	Just Profest			

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