

Hanford Elementary School District
Minutes of the Annual Organizational Board Meeting
December 18, 2019

Minutes of the Annual Organizational Board Meeting of the Hanford Elementary School District Board of Trustees on December 18, 2019 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garcia, Hernandez, and Strickland were present. Trustee Garner was absent.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Lindsey Calvillo, Doug Carlton, Debra Colvard, Kenny Eggert, David Endo, Javier Espindola, Ramiro Flores, Matthew Gamble, David Goldsmith, Lucy Gomez, Lindsay Hastings, Rick Johnston, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Julie Pulis, Cynthia Pursell, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.

Closed Session Trustees adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918

Open Session Trustees returned to open session at 5:51 p.m.

Case #20-05 Trustee Strickland moved to accept the Findings of Facts and expel Case #20-05 at Community Day School for the remainder of trimester two of the 2019-20 school year for violation of Education Code 48900 and/or 48915 as determined by the administrative Panel at hearings held on December 16, 2019. Student may attend their home school (Washington) after March 2, 2020 if student complies with the Plan of Rehabilitation. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

ANNUAL BOARD ORGANIZATION

Secretary of the Board, Superintendent Gabler, conducted the election of officers for 2020.

Strickland elected President for 2020 Trustee Revious nominated Trustee Strickland for President of the HESD Board of Trustees. There were no other nominations. Trustee Garcia moved that nominations be closed, Trustee Hernandez seconded, and the motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustees then casted their votes by roll call for Trustee Strickland as President of the Board of Trustees:

Garcia – Yes
Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote, Trustee Strickland was elected to serve as 2020 President of HESD Board of Trustees.

**Hernandez
elected Vice-
President for
2020**

Trustee Garcia nominated Trustee Hernandez for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Strickland moved that nominations be closed, Trustee Revious seconded, and the motion carried 4-0:

Garcia – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

Trustees then casted their vote for Trustee Hernandez as Vice-President of the Board of Trustees:

Garcia – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

By unanimous vote, Trustee _____ was elected to serve as 2020 Vice-President of HESD Board of Trustees.

**Revious elected
Clerk for 2020**

Trustee Revious nominated Trustee Garcia for Clerk of the Board of Trustees. Then Trustee Garcia nominated Trustee Revious for Clerk of the Board of Trustees. There were no other nominations. Trustee Strickland moved that nominations be closed, Trustee Hernandez seconded, and the motion carried 4-0:

Garcia – Yes

Hernandez – Yes

Revious – Yes

Strickland – Yes

Trustees then casted their vote for Trustee Revious or Trustee Garcia as Clerk of the Board:

Garcia – Revious

Hernandez – Revious

Revious – Revious

Strickland – Revious

By unanimous vote Trustee Revious was elected to serve as 2020 Clerk for the HESD Board of Trustees.

**Committee
Appointments**

President Strickland appointed Trustees to serve on the following committees for 2020 as follows:

Budget Committee – Garcia and Hernandez

Kings County School Boards Association – Garner

HESD Educational Foundation – Strickland

Trustee Revious motioned to adopt the appointed Trustees. Trustee Strickland seconded, motion carried 4-0:

Garcia – Yes

Hernandez – Yes
Revious – Yes
Strickland – Yes

Board Meeting 2020 Calendar

An amendment was made to the calendar. The November meeting was moved from the 11th to the 18th because of Veteran's Day Holiday.

Trustee Revious motioned to adopt the Board Meeting Calendar for 2020 with the amendment. Trustee Strickland seconded, motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

HESD Highlights

Superintendent Joy Gabler shared HESD highlights and shout-outs. Some of the highlights included:

- Office Westlund and Office Snodgrass started the *Do The Right Thing Award* recognition program this year which allows our SROs to acknowledge a student(s) for exemplary behavior on a monthly basis. In August, Kylie McKeown from Simas received the award for assisting Kinder and TK students in the cafeteria. In September, the entire flag football team from Hamilton received the award for demonstrating sportsmanship throughout the season. In October, Kassidy Dutra from Simas received the award for her willingness to help whenever needed. In November, Jayleen Chavez and Wylee Barajas from Jefferson received the award for Wreaths Across America project. In December, Xavier & Elijah Valdez from Hamilton received award for finding a \$100 and turning it in.
- Karen McConnell received the Inspirational Leadership Award from the California Department of Education for her continuous and innovative support to the after-school field.
- Mr. Juan Padilla, teacher from Jefferson Academy, made it on the cover of California Educator Magazine Dec 2019/Jan 2020 issue for his work at Jefferson and securing a grant for rolling science labs.
- JFK Band students: Esmeralda Valle and Violeta Campos earned spots on the Tulare/Kings County Honor Band. Violeta earned 1st chair.
- WW Band students: Theresa Flores, Khryza Castillo, Bryson Gonzales, Brandon Vasquez, Fernando Medina and Eduardo Mendoza also made it to the Tulare/Kings County Honor Band. Fernando and Eduardo earned 1st chair.
- Jefferson Academy: Jayleen Chavez and Wylee Barajas collected donations for Wreaths Across America as part of the 4 - H Emerald Star Project. They had a goal of collecting 800 wreaths but exceeded that goal and got over 1,100 wreaths to be place at our local cemetery.
- Congratulations to Jefferson Academy for receiving the 2020 California Distinguished School Award.

Trustee Garcia thanked Trustee Revious for serving as the President to the Board for 2019. He also thanked everyone for their hard work.

Trustee Revious stated they couldn't do what they do without the work of the staff. He looks forward to the future.

Winter Reception At 6:15 p.m. the Board of Trustees took a break for the Winter Reception. Trustees returned to open session at t 6:37 p.m.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments April Silva, HETA President, stated she was coming to the Board to talk about Resolution #15-20. They believe education tutors and bilingual aids will help teachers and students that need support. They need extra support in the kinder classrooms. She continued stating it is hard for the teachers that are in the classroom. They understand the students are not able to be suspended from the classrooms, but their behavior is out of control and instruction gets interrupted. As a District we need to find alternatives and ways to deal with this issue.

Board and Staff Comments Trustee Revious stated the teachers have been the priority and will continue to be the priority and the Board has always been committed to the staff. Superintendent Joy Gabler added we are working with the union to address needs and concerns. Trustee Garcia added he has been on both sides and understands where she is coming from. The Board is here to help everyone. April stated they just want to be open to other solutions. Trustee Strickland added the Board works with the staff and Superintendent. Trustee Hernandez asked if they are requesting more assistance in the classroom. April answered yes, additional aides in the classroom. All teachers need help, but kindergarten is the main one. April stated, this resolution is to release 9 aides, but we want more help. Jaime Martinez added the resolution on the agenda is not releasing actual people or aides. These spots have been vacant as school sites moved away from using education tutors as academic intervention support and they are not the same as classroom aides. This is not eliminating actual people. Trustee Strickland asked if they have budgeted for these positions and time. Jaime answered no, they have been vacant for years. Jaime Martinez added, the sites work with Doug Carlton's office on how they want to allocate their funds. Administrative representatives, teacher representatives and parent representatives vote on the site plan through School Site Council. They made sure they were not eliminating people. Trustee Strickland asked if they could put them as classroom aides. David Endo answered that must go through Doug's office. Doug stated those positions were not to support behavior and the use Title 1 funds require Title 1 compliant job descriptions. Doug added, the District has a social worker, counselors, student specialists and phycologists to address behavioral concerns. Kerry Pierotte added education tutors do help with academics. Karen McConnell commented on the placement of the aides with the most fragile learners and the lack of student academic growth. Trustee Garcia stated he appreciated their passion. Trustee Strickland added it is a process and the Board appreciates the input. It is a State-wide issue. Let's work on it together and stay positive

Requests to Address the Board

None

Dates to Remember

President Strickland reviewed dates to remember: Winter Break starts December 23rd through January 10th; Regular Board meeting on January 22nd; and Martin Luther King Holiday on January 17th.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "f" together. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve consent items "a" through "f". Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated November 8, 2019; November 15, 2019; November 22, 2019 December 2, 2019 and December 06, 2019.
- b) Minutes of Regular Board Meeting held on November 13, 2019.
- c) Interdistrict transfers as recommended.
- d) Donation of \$1,489.00 from Jefferson Parent Teacher Club.
- e) Donation of \$500.00 from Pistachios & Almonds and Wonderful Giving.
- f) Donation of \$6,750.00 from HESD Educational Foundation.

Trustee Revious acknowledged the donors.

INFORMATION ITEMS

Budget Calendar 2020/21 David Endo, Chief Business Official, presented for information the Budget Calendar for the 2020-2021 budget.

Classified Employee Summer Assistance Program David Endo, Chief Business Official, presented for information the Classified Employee Summer Assistance Program. The program was created in the 2018-19 budget to provide one-time wages to classified employees during the summer that are not 12-month employees. There are 36 million dollars available this year but may not be dollar for dollars and funds may not be seen till the summer. The district will have to do payroll taxes on the program. The district will participate again this year as it is a good benefit for our classified employees.

Financial Report 7/1/19-11/30/19 David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2019-11/30/2019.

AR 4156.4 Karen McConnell, Assistant Superintendent to Special Services, presented for information the following revised Administrative Regulation:

- AR 4156.4 – Use of District or Personal Automobiles

BP/AR 6175 Lucy Gomez, Director of Curriculum, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 6175 – Migrant Education Program

BOARD POLICIES AND ADMINISTRATION

- Washington Modernization Project** Trustee Revious made a motion to approve the Washington Modernization Project. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- TWB Inspections Agreement** Trustee Garcia made a motion to approve the inspection services agreement with TWB Inspections to oversee the Washington Modernization Project. Trustee Revious seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- Lincoln Modernization Project Bids** Trustee Revious made a motion to approve the solicitation of bids for the Lincoln Modernization Project. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- Mangini Associates, Inc. Agreement** Trustee Revious made a motion to approve the architectural services agreement with Mangini Associates, Inc. for the new parking lot at Monroe. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- Resolution #15-20** Jaime Martinez, Assistant Superintendent to Human Resources, stated by adopting this resolution it will not impact any actual employee and will not impact staffing for the years to come.

Trustee Revious made a motion to adopt Resolution #15-20: Reduction in Classified Services for the 2019-20 School Year. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BP/AR 1312.3** Trustee Hernandez made a motion to approve the Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures. Trustee Revious seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

- AR/E 1312.4** Trustee Hernandez made a motion to approve the following revised Administrative Regulation and Exhibit 1312.4 – William Uniform Complaint Procures. Trustee Revious seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- E 5145.6** Trustee Revious made a motion to approve the following revised Exhibit 5145.6 – Parental Notifications. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- AR 1220** Trustee Hernandez made a motion to approve the revised Administrative Regulation 1220 – Citizen Advisory Committees. Trustee Garcia seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- AR 1340** Trustee Hernandez made a motion to approve the revised Administrative Regulation 1340 – Access to District Records. Trustee Garcia seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BB/E 9323.2** Trustee Revious made a motion to approve the revised Board Policy and Exhibit 9323.2 – Actions by the Board. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- BB 9324** Trustee Hernandez made a motion to approve the revised Board Bylaw 9324 – Minutes and Recordings. Trustee Revious seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes
- AR 5125.2** Trustee Revious made a motion to approve the revised Administrative Regulation 5125.2 – Withholding Grades, Diploma and Transcripts. Trustee Hernandez seconded; motion carried 4-0:
Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 5113

Trustee Hernandez made a motion to approve the revised Administrative Regulation 5113 – Absences and Excuses. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 5131.41

Trustee Garcia made a motion to approve the revised Administrative Regulation 5131.41 – Use of Seclusion and Restraint. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

AR 6173.2

Trustee Garcia made a motion to approve the revised Administrative Regulation 6173.2 – Education of Children of Military Families. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items "a" through "i" together. Trustee Hernandez seconded; the motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Revious then made a motion to approve Personnel items "a" through "f". Trustee Hernandez seconded; the motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

***Item "a" –
Employment***

The following items were approved:

Classified

- Ana Gomez, READY Program Tutor – 4.5 hrs., Simas, effective 11/22/19
- Steven Morales, Groundskeeper II – 8.0 hrs., Grounds/DSF, effective 12/9/19

Temporary Employees/Substitutes/Yard Supervisors

- Ashley Acle, Substitute Clerk Typist II, effective 11/13/19
- Oscar Barron, Short-term Licensed Vocational Nurse – 6.0 hrs., King, effective 12/2/19 to 12/16/19
- Kristin Brieno, Substitute READY Program Tutor, effective 11/18/19
- Sylvia Foreman, Short-term Special Education Aide – 5.0 hrs., Washington, effective 11/12/19 to 12/20/19
- Carolina Munoz Gomez, Short-term READY Program Tutor – 4.5 hrs., Richmond, effective 11/12/19 to 12/20/19

- Cynthia Gonzalez, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 11/12/19 to 12/20/19
- Roxanna Hernandez, Substitute Translator: Oral Interpreter and Written Translator, effective 11/22/19
- Judie Morgan, Substitute Yard Supervisor, effective 11/21/19
- Alberto Ordonez, Short-term Media Services Aide – 5.5 hrs., Wilson, effective 12/9/19 to 2/28/20
- Richard Perez Jr., Substitute READY Program Tutor, effective 12/2/19
- Dana Raulino, Substitute Yard Supervisor, effective 11/12/19

Yard Supervisors

- Cynthia Gonzalez, Yard Supervisor – 3.0 hrs., Simas, effective 12/6/19
- Sara Lira, Yard Supervisor – 1.5 hrs., King, effective 12/2/19
- Charmon Valenzuela, Yard Supervisor – 1.0 hr., King, effective 12/9/19

***Item "b" –
Temporary
Athletic Team
Coaches***

Employment and Certification of Temporary Athletic Team Coaches Pursuant to Title 5 CCR 5594

- Rachel Castellanos, 4-6 Grade Girls Basketball Coach, Roosevelt, effective 11/18/19 to 2/27/20
- Santiago Covarrubias Jr., 8th Grade Boys Soccer Coach, Kennedy, effective 11/18/19 to 2/13/20
- Patricia Diaz, Folkloric Dance Coach, Jefferson, effective 1/21/20 to 3/1/20
- Jose Guillen Leon, 7th Grade Boys Soccer Coach, Wilson, effective 12/2/19 to 2/13/20
- Alberto Ordonez, Junior Legos Coach, Jefferson, effective 1/21/20 to 3/1/20
- Michael Quinones, 4-6 Boys Basketball Coach, Washington, effective 11/18/19 to 2/27/20
- Eugene Reyes, 7-8 Grade Boys/Girls Wrestling Coach, Wilson, effective 11/12/19 to 2/8/20
- Julius Rojas, 4-6 Girls Basketball Coach, Lincoln, effective 11/18/19 to 2/27/20
- Raymond Ruiz, 7-8 Grade Boys/Girls Wrestling Coach, Kennedy, effective 11/12/19 to 2/8/20
- Jesus Garcia Vargas, 8th Grade Boys Soccer Coach, Wilson, effective 11/12/19 to 2/13/20

***Item "c" –
Resignations***

- Ana Gomez, READY Program Tutor – 4.5 hrs., Richmond, effective 11/6/19
- Judie Morgan, Bus Driver – 4.5 hrs., Transportation/DSF, effective 12/13/19
- Tagen Ormonde, Teacher, Simas, effective 12/20/19
- Rachel Shimmin, READY Program Tutor – 4.5 hrs., Simas, effective 11/19/19

***Item "d" –
Termination due
to Failure to
Respond***

- Dorcel Boyd, Substitute Clerk Typist I, READY Program Tutor, Special Education Aide, and Yard Supervisor, effective 5/3/18
- Cesar Calvillo Calderon, Substitute Groundskeeper II, effective 1/11/19
- Ricardo Cuevas, Substitute Computer Maintenance Technician, effective 1/23/19
- Brian Gutierrez, Substitute Custodian I, effective 9/20/18
- Ruben Gutierrez, Substitute Custodian I, effective 10/15/18
- Jesus Ornelas Gutierrez, Substitute Groundskeeper II, effective 11/16/18
- Robert Higdon, Substitute Maintenance Worker II, Warehouse/ Reprographics and Mail Technician, effective 10/4/16
- Lauren Magpayo, Substitute READY Program Tutor, effective 4/27/18
- Justin Miranda, Substitute Custodian II and Groundskeeper II, effective 10/12/18
- Henry Miranda, Substitute Yard Supervisor, effective 4/4/18
- Nalleli Pelayo, Substitute READY Program Tutor, Translator: Oral Interpreter, and Written Translator, effective 12/21/18

- Destiny Ramirez, Substitute Babysitter, READY Program Tutor, and Yard Supervisor, effective 8/27/18
- Jason Rose, Substitute Groundskeeper I, effective 8/8/18
- John Schray III, Substitute Food Service Worker I/II and Yard Supervisor, effective 5/14/18

**Item "e" –
Retirements**

- Gary Pereira, Delivery Worker: Mail and Material – 8.0 hrs., Warehouse/DSF, effective 12/30/19

**Item "f" – More
Hours**

- Jennifer Aguirre, Yard Supervisor, from 2.0 hrs. to 2.5 hrs., Roosevelt, effective 11/18/19
- Angela Corona, Yard Supervisor, from 3.0 hrs. to 3.5 hrs., Roosevelt, effective 11/18/19
- Denise Davis, Yard Supervisor, from 1.5 hrs. to 2.0 hrs., Roosevelt, effective 11/18/19

**Item "g" –
Administrative
Transfer**

- Jessica Bateman, READY Program Tutor – 4.5 hrs., from Simas to Richmond, effective 12/2/19

**Item "h" –
Voluntary
Reduction in
Hours**

- Valarie Casarez, Yard Supervisor, from 2.5 hrs. to 1.0 hr., Roosevelt, effective 11/18/19

**Item "i" –
Temporary Out of
Class**

- Paul Borges, from Bus Driver/Service Worker – 8.0 hrs., to Mechanic – 8.0 hrs., Transportation/DSF, effective 11/4/19 to 12/6/19
- Kimberly Carrera, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Richmond, effective 11/6/19 to 12/20/19

**Item "j" –
National
University
Agreement**

- Consider approval of an Internship Credential Program Agreement with National University
- Authorize agreement to enter into an Internship Credential Program Agreement between Hanford Elementary School District and National University effective November 22, 2019.

**Item "k" – Leave
of Absence**

- Raquel Villarino, Teacher, King, effective 12/2/19 to 3/13/20, parental bonding

**Item "l" –
Volunteers**

<u>Name</u>	<u>School</u>
Lydia Aldana	Hamilton
Alicia Clayhunter	Hamilton
Maribel Solorzano	Hamilton
Cassandra Wells	Hamilton
Marlyn Chang (HESD Employee)	Jefferson
Frances David	Jefferson
India Sigle	Kennedy
Corrina Bursiaga	Lincoln
Rebecca Hyde	Lincoln
Keisha Magana Aiken	Monroe
Angelique Goldston	Richmond
Natalie Zabala	Richmond
Olga Contreras (Cruz-Rumbo)	Roosevelt
Rosario Patino	Roosevelt

Lindsay Barron Johnson	Simas
Jovanna Duran	Simas
Sonia Ramirez (HESD Employee)	Simas
Marielena Vega	Washington

FINANCIAL

Certification of Signatures

Trustee Garcia made a motion to approval the certification of signatures. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Kings County Treasurers Quarterly Compliance Report

Trustee Garcia made a motion to approval the Kings County Treasurer's Quarterly Compliance Report. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Electric Buses Bid Trustee Revious made a motion to approval the award of the Electric Buses Bid. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Resolution #16-20

Trustee Garcia made a motion to adopt the Resolution #16-20: which allows the District to apply for funding from the Volkswagen Mitigation Trust Fund. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

There being no further business, President Strickland adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved: _____

Greg Strickland, President

Timothy Revious, Clerk