

Bellevue Christian School Board Meeting
6:00 pm, Thursday, October 17, 2019
Mack Elementary
Minutes

Board Members Present: Roxanne Kidd, Ruth Burnett, Steve Sirich, David Burnett, Kirsten Miller, Kelly Curran, Brock Weedman, Kevin Dunning, Christine Satterlee

Board Members Absent: Annie Duncan, Rich Begert, Josh Betts, Scott Lampe, Bill Cox

Staff Present: Jennifer Smith, Vicki Britton, Kevin Thomas, Blake DeYoung, Ann Kats

Guests: Sarah Lowry, Valerie Eggers, Heather Ribby, Tara McGee, Cindy Richee, Shannon Reynolds

5:45 Gathering and Fellowship

6:00 General Meeting

Call to order Steve Sirich called the meeting to order at 6:05pm

Devotions Kelly Curran – Book of Nehemiah – When you have discovered something that needs to be sorted, go to prayer first to seek God’s guidance for the strength and his wisdom and what mission he has. Ch 2:11 – Time/thoroughness/Thought is main focus. Let’s evaluate our mission to make sure we are being responsible for what is going on. Are we being thoughtful with what is happening? We can shrink or step forward on the path God has for us.

Prayer Steve Sirich led us all in prayer

6:25 Approval of the September 19, 2019 meeting minutes – **Motion to approve. All in favor. Motion Approved.**

6:30 Reports

Facilities: Kevin Thomas

Security: Fencing at CH Complete, Gates around “B” started today, Entry systems at CH and Central Office started, CH Security phase-in winter break, 3pts fencing done around new field, 94% have finished ALICE training.

RTP – Auction: Collab spaces – computer labs – Prometheans (Mack + 3P=21), Pre-K – Sensory Paths – Play area and equip, Robotics Equipment & Supplies, Performing Arts & Chapel equipment (Doubled the lighting at CH), Band equipment & storage room remodel.

Transportation: Fleet updates unsuccessful, fully staffed through all with additional driver possible, new trailer and graphics, service area changes (Seattle-Montlake only stop, Wdvl-Duv routes single digit riders, Wdvl to CH express starting next year)

Facilities: Many remodels, carpet updates at all campuses.

Technology: New staff computers as well as 1 to 1 devices for 5th and 6th, new labs, updated switches, Promethean boards, multimedia for chapel, MDM and help desk software.

Facilities future: E building façade, E building AC (ductless split system), MPR Façade, Gym from courtyard, Embrace the dungeon. Perhaps replace the E building windows?

Tech future: New phones at Mack and 3P, most wireless AP’s at EOL, Most servers approaching EOL, Digital clock/PA/annunicator.

Possible addition of AC to C building requested. Facelift was supported as an important priority.

Clyde Hill: Blake DeYoung – Written report handed out. Additional words: Teachers are now taking attendance, working on self-study/TFT/Tech track as well as needing to get MMR in and other things, too.

7:00 Head of School Report

Discussion

In enrollment, 12 prospective families at open houses. Great turnout. Open house here at Mack on Saturday. Never done a Saturday open house before. Ann and Kevin.. thoughts on evaluation tool? Spring is the best time at the moment to attempt changes or alterations to evaluation tool. Currently our teacher evaluations seem to lack a focus on instructional strategy and design. Looking at the structure of who it is that delivers the eval is important as well. Board would like to see what is compiled.

Updated calendar for 2020-21/official one to come hopefully Nov 1st.

90% of those who made pledges in FIF have been contacted. There may possibly be a general communication to general community by the end of next week.

7 pages of notes were given to Kevin from Board retreat. Notes will be circulated hopefully tomorrow to then get clarity on next steps. We will need to go through and look for themes and hone it down. As far as the Forum's There will be three of them and you are welcome to participate. Depending on the RSVPs we get, we will need facilitators for these forums, and you'll be asked to help with that.

We've invested in a new person to help with enrichment clubs. We are starting to work on Summer school and camp for next Summer as well.

Financial report note: we don't account for tuition revenue until Sept 1st.

7:25 Revised Communication Strategy
Discussion

Kevin presented the communications protocol disseminated to the faculty and staff earlier this school year. While the changes are designed to improve quality and consistency, there has been pushback that it prolongs the process. The protocol has been particularly challenging for elementary teachers and our parent groups. Some parents who were in attendance this evening voiced their concern about the impact on teachers and subsequently the parent organizations on the campuses. The Board supported making changes in the protocol to make it less burdensome on both teachers and principals.

Big picture things: brand new website coming. We have heard a lot of "we didn't know things were happening" going on. We are trying to sort out how people get their information.

We will regroup and talk about this later in executive session and about next steps for communications.

7:50 Post-retreat work

We got a lot done and we have more to do for next steps.

8:30 Adjourn – 8:20pm – motion to adjourn. All in favor. Motion approved.

Upcoming Dates:

Thursday, November 21, 2019 – Board Meeting, 6:00pm, Clyde Hill

Thursday, December 19, 2019 (Tentative) - Board Meeting, 6:00pm, Clyde Hill

Respectfully Submitted,

Roxanne Kidd, Secretary

Steve Sirich, President