ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, JANUARY 7, 2020
WOODSTOCK SCHOOL

1.0 Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

2. Hearing

2.01 Open the Hearing on the Smart Schools Bond Act (proposed 6:05 duration 15 min)
Presented by Director of Technology, John Reimer

- With Smart Schools Bond Act money can purchase classroom learning technology devices and equipment including such items as whiteboards, computer servers, and desktop, laptops, and tablet computers
- Did a survey of Onteora community and found that security was the top issue
- Will purchase high-tech school security, such as video surveillance, emergency notification systems, and physical access controls in all buildings
- Replace all cameras in MS/HS and add to elementary schools
- Strobes in buildings – no sound – means lockdown
- Have $870,000 to spend
- Second plan is all classroom educational technology
- Will now post on district website for 30 days
- Get final approval from Board then post again to website as final, submit to NYSED for reimbursement
- Questions- email smartschools@onteora.k12.ny.us

Discussion

- Strobe lights for outside too – notify students outside – will be positioned in ways for most visibility
  - May have to use more in some buildings
- We allocate money and purchase, then get reimbursed by state
  - Not sure of timeline from NYSED
- Not part of the current building management system
- Upgrade cameras- higher resolution, adding cameras, changing cameras that stay on one point to 360 degree cameras
- May change the amount of time district keeps recordings

2.02 Close the Hearing

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the December 20, 2019 Board Meeting
Motioned: Trustee Salem
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

4. Welcome

4.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:20 duration 10 min)

- 1st grade parade – with a lesson on Macy's Thanksgiving Day Parade
  - Created balloons for Thanksgiving parade
  - Showed video of parade
- Want children to participate in functioning of school:
  - Added Kindness Club, Tray Helpers along with Safety Patrol
    - Video of interviews with student helpers

5. Superintendent District News

5.01 The Superintendent will report District News (proposed 6:30)

- To date, we have used 3 snow days, and have 5 remaining
- Originally had scheduled Dr. Baughman to present at the December 17th Board meeting but had to cancel that meeting due to weather
  - Rescheduled for January 21st Board meeting
  - Meeting was originally planned for Bennett Elementary, but moving it to the MS/HS
  - If snow date, Board meeting will be the 23rd, but Dr. Baughman is not available
- Winter sports are in full swing
  - Discussing including a dedicated section of the newsletter to athletics in order to share with the community
  - Start with a half page, may include information about the Athletic Hall of Fame being created
  - Weekly posting home games on website under Athletics

5.02 2020-2021 Budget Presentation (proposed 6:35 duration 20 min)

- Start looking at budget as soon as school starts by looking at expenses vs. budget
- Tax Cap calculation is a formula – not at 2% - comes out end of January
- March – tentative health rates – looks like 6-8% increase
- State budget starts April 1st
- In April, IEPs are reviewed, so know how much more Special Education costs
- April – private school transportation requests are due – may increase transportation
- Adopt budget by April 22nd
- Budget goals center around students
- Allocate funds based on Board goals

- Major Cost Drivers: Salaries, BOCES, Special Education needs, Transportation, Retirement Costs, TRS & ERS, Insurance
- TRS rate is going up to 10.25% of all teacher salaries to Teacher Retirement System from 9.8%
- ERS stays the same 14.6% of all non-teacher salaries to Employee Retirement System
- Increase in tax base growth factor – allows for more tax collections
- Medicare reimbursement rate is rising – spend over $300,000
    - Retiree pays and we reimburse them
- Unknown: CPI, State Aid, Health Insurance Rates
- Actually getting $200,000 less State Aid than expected this year
    - Lost Foundation aid – cost of students in State placement gets taken out of aid
- Health insurance is about 20% of budget
    - When employee retires, still paying health insurance for retiree and hired replacement
- Need to cost out post-employment finances for Financial Statements
- Capital Projects – Press box and bleachers are done -working on sound, finishing Bennett Partition, will start this summer
    - ADA project is under review at NYSED
        - All MS/HS bathrooms and locker rooms
- Architects are designing drainage solutions for football field to be multi-use field

6. Board District News

6.01 The Board will report District News (proposed 6:55)

Trustee Kurnit reported that on Jan 30th the UCSBA – legislators will be there

7. Student Representative Report

7.01 The Student Representative, Leon Savage will report to the Board

- Student Government discussed a Condom Availability Program (CAP)
    - Nurse to distribute
    - Notify parents to be able to opt out of program
    - Over next few months will complete
- Mid-terms – discussing transportation for the afternoon exams – now have to take the morning bus for afternoon exams and be at school for 3 hours before exam
- All MS/HS students appreciate the 20 extra minutes of sleep or getting ready for school

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting (proposed 7:00 duration 10 min or more)

No comment was made

9. Public and Student Comment

9.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:00 duration 20 min or more)

LJ Warren – Later start times – elementary school. What PTA meeting did you attend to discuss with elementary parents? Board has not done enough to support the elementary schools – half the school population

10. Executive Session

10.01 Enter executive session (proposed 7:20 duration 40 min.)

Recommended Action: Motion to enter into executive session to discuss the sale of real property at 7:00
Motioned: Trustee Salem
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

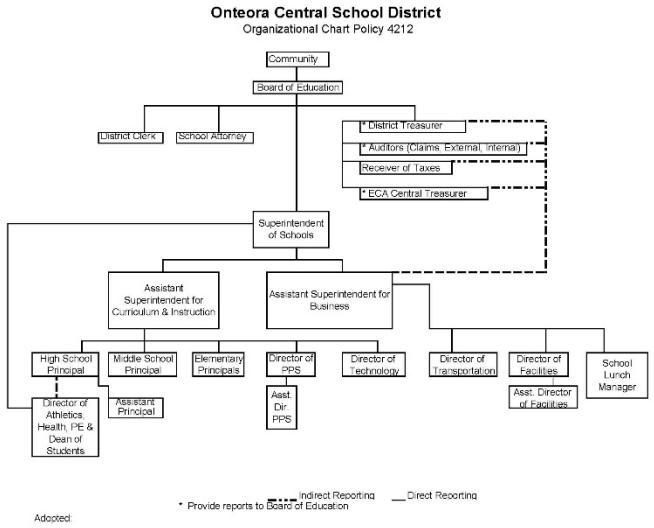
10.02 Exit Executive Session and Return to Public Session (proposed 8:00 pm)

Recommended Action: Motion to exit executive session and return to public session at 7:45
Motioned: Trustee Salem
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

11. Discussion & Possible Action

11.01 Second Reading and Adoption of Policy 4212 Organizational Chart (proposed 8:00)

Recommended Action: The Board of Education hereby adopts Policy 4212 as written
Motioned: Trustee Salem
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren



11.02 First Reading of Policy 1512 Public Be Heard

2019 1512 By-Laws **PUBLIC BE HEARD: REGULAR BOARD MEETINGS/WORKSHOP SESSIONS**

All meetings of the Board of Education where members meet to conduct public business are meetings which are subject to the Open Meetings Law. The public will be given an opportunity to address the Board at the regular monthly business meeting or at any other meeting at the discretion of the Board.

To sign up for Public Be Heard, the public can contact the District Clerk prior to the meeting or put their name and topic on the sign-in sheet provided at each meeting.

Any individual addressing the Board of Education will be asked to give their name at the outset of their comments. A time limit of 2 or 3 minutes per person may be set by the board unless otherwise indicated at the meeting

The following statement of rules will be read by the President of the Board prior to the opening of a public session:

~~***During Public Be Heard, civility is always expected. Speakers at Public Be Heard understand that the Board of Education cannot engage in discussion nor answer questions during Public Be Heard. The Board of Education and Superintendent cannot be party to discussions of individual student or personnel matters in open session. People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention.***~~

The Board appreciates hearing from the public, including students, on any agenda or non-agenda item. Please understand that by our adopted parliamentary procedure, the Board can't engage in discussion or answer questions during Public Be Heard. Please know that we hear you and take all your comments into consideration. The Board does reserve the right to correct any inaccuracies or misinformation during Public Be Heard. Please limit your comments to 3 minutes, be civil, and do not name any particular individuals. People wishing to express individual student or personnel concerns can bring them to the Superintendent's attention in private.

No action will be taken by the Board of Education at the same meeting on requests from the public which may necessitate either a new policy or a change in existing policy. It is requested that such requests be submitted in writing and preferably at least one (1) week prior to Regular Board Meetings.

The purpose of a Board Workshop Session is to discuss some aspect of the governance of the school program.

Education Law Section 1708

Motion to waive second reading of Policy 1512
Motioned: Trustee Storey
Seconded: Trustee Kurnit
Result: Passed
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus
Nay: Trustee Ratcliff
Not Present: Not Present: Trustee Osmond, Trustee Warren

Motion to adopt Policy 1512 as written
Motioned: Trustee Storey
Seconded: Trustee Kurnit

- Policy needs to do more- discuss what to do with issues that come up in Public Be Heard
    - Does not change action – to interact with public
        - No dialogue – is just Public Be Heard, if many people there, cannot have discussions
            - Do forums
    - Have separate discussion on options for Board
- Came up to change the tone and be more explanatory as to what is Public Be Heard
- Board and Administration are working on better communication

Result: Failed
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem

Nay: Trustee Ratcliff
Abstain: Trustee DeJesus
Not Present: Not Present: Trustee Osmond, Trustee Warren

11.03 First Reading of Policy 7480 Voter Registration (New Policy)

2019 7480 Students **VOTER REGISTRATION FOR STUDENTS**

The Board of Education believes that getting young people involved in the election process helps to secure the future of democracy by preparing young people to be educated, engaged voters who have formed the habit of voting and contributing to civic life early.

In an effort to promote student voter registration, the Board of Education directs the Superintendent to ensure that ~~offer~~ all students who are at least 16 years old (but will not be 18 years old by the next election) are offered the opportunity to register. These students must be otherwise qualified to register to vote. These pre-registrations will be automatically registered upon reaching the age of eligibility following verification of the person's qualifications and address.

The district will do so by maintaining registration material in the guidance and counseling office, promoting voter registration through social studies classes, collaborating with student organizations and with the Ulster County Board of Elections.

Students who do not wish to pre-register to vote do not have to do so. There will be no penalty (including participation grades or credits) for choosing not to do so.

Ref: Election Law § 5-507

For second reading:

- the Board directs the Superintendent to ensure that all students who are at least 16 years of age will be offered (but will not be 18 years old by the next election) the opportunity to register.- expand on that
- Put Board of Education in all places
- Trustee of Board of Elections was very interested that this would be a policy going forward and would be interested in helping
    - Also interested in having students work at the elections, would increase civic engagement
- Add collaborating with student organizations
- Who is responsible?
- "Direct the Superintendent 'or her designee'

11.04 Secondary Start Times (proposed 8:10 duration 10 min)

Recommended Action: The Board of Education hereby supports the proposed later secondary schedule as it appears in the attachment and developed by Administration with input from the HS liaisons, MS Cabinet, Administrative Cabinet, Student Government, MS/HS Faculty and Staff and the District Shared Decision Making Team. This schedule was created in support of the Board resolution to make secondary start times no earlier than 8:00 approved on October 8, 2019.

Motioned: Trustee Salem
Seconded: Trustee Ratcliff

- Board of Education already changed the secondary start time with the resolution in October
    - This is affirming the secondary schedule that was explained by the HS Principal at his presentation to support resolution in October
        - So MS/HS can move forward with a Master Schedule
- Have met and spoken with PTAs in elementary schools in December
    - Very preliminary discussions – waited for a schedule supported by the Board
- Has been no discussion or proposal on changing elementary start time

- In presentation given says that elementary start times follows the secondary start times
- Afternoon BOCES students to eat lunch on the bus – is that legal?
- Clarify for the public how it will be publicized
- Doing this vote so District can move forward, knowing that it may change after hearing from the public and discussing the elementary schedule
- Discussion on Forum – 1 hour – Wed. or Thurs.
  - Need to have answers on the elementary schools – significant impact
    - Need to give parents ample notice on change in time child being put on the bus
- Get dates that nothing is happening in District and update website with specifics of plan, including elementary information
- Board has made a proposal, communication work is to be done

Result: Passed
Yea: Trustee Kurnit, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Nay: Trustee Storey
Not Present: Trustee Osmond, Trustee Warren

12. Independent Contract Retainers

12.01 ICR - IROC 2

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and IROC2 retained as a Speaker effective February 7, 2020 at a rate of $3,100.00 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Salem
Seconded: Trustee Ratcliff

- Presentation on safe digital use for grades 7-12
  - Presenters customize presentation for student grade levels
  - In future, look at what is our population's mobile device use to decide grades
    - 6th grade has had other presentations

Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:20)

Recommended Action: The Board hereby approves item numbers 13.02-13.07
Motioned: Trustee Ratcliff
Seconded: Trustee DeJesus
Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

13.02 Personnel Agenda

SUBSTITUTE

NAME	POSITION	AMOUNT

Baldwin, Emma	Uncertified Teaching Assistant	$85.00/day
Baldwin, Emma	School Monitor	$75.00/day
Baldwin, Emma	Clerical	$13.00/hour

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Christofora, Vincent	Rocket Club Advisor- split with R.DeRuvo	$649.00*prorated*
DeRuvo, Richard	Rocket Club Advisor- split with V.Christofora	$649.00*prorated*
Heekin, Molly	Elementary Resource-Woodstock 2-split with E. Parisian	$1,069.00
Murphy, Steven	Theatre Technical Director-split with J.Reimer	$1,668.50
Parisian, Erika	Elementary Resource-Woodstock 2-split with M. Heekin	$1,069.00
Reimer, John	Theatre Technical Director-split with S. Murphy	$1,668.50
Hoy, Laurie	Computer Advisor- Phoenicia	$5307.00 *prorated*

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP
Witte, Andrew	S.D Computer Tech.	1/17/20-7/17/20	Step 1

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Basalone, Marissa	Teaching Assistant/Bennett	1/7/20	Personal

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Gates, Amanda	Admin. Aide/Typist	8/12/19	1/11/20

13.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/20, Confidential, as reviewed by Trustee DeJesus

13.04 Financial Report - October

Recommended Action: The Board has reviewed and hereby accepts the Financial Report for October 2019

13.05 ECA Report

Recommended Action: The Board of Education hereby approves the ECA 1st quarter report

13.06 Change Financial Advisors from Reorganization Meeting

Recommended Action:
Sage Financial Advisors - From 7/1/19 to 11/30/19
Fiscal Advisors- From 12/1/19 to 6/30/20

13.07 Surplus

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached lists of Voting Machines as surplus and authorizes the sale or disposal of the listed equipment.

14. Committee Reports

14.01 Ad Hoc Committee on Communications (proposed 8:25)

Recommended Action: Trustee Salem to report

- Meeting to decide a date for a forum and will work with Superintendent and update fact sheet

14.02 Ad Hoc Committee on best practices with declining enrollment and lower budgets

Waiting for Dr. Baughman's presentation to meet again

15. New Business

15.01 The Board will discuss New Business

- As we replace vehicles, consider the cost of the vehicle to the environment, not just the cost of the vehicle – interested in discussing?
  - Purchase lower emission vehicles – fuel should be lessening contribution to carbon in atmosphere
  - Could change a policy to put out less carbon
  - May be other factors with the terrain of the district
  - Not buses – other vehicles used – vans, trucks, cars
  - Make an agenda item

16. Old Business

16.01 The Board will discuss Old Business

No old business was discussed

17. Request For Information

17.01 Discuss Requests for Information

Trustee Storey asked:

- Update on the RTI plan- when met, what was discussed
- When will the special ed teachers be meeting and discussing their upcoming students?
- With the current schedule, staff that are also coaches – how much are they leaving their classrooms due to sports?
  - Asked league for later game start times
  - 2 teams that are competing on same day now go together, no matter time of games, now will try to separate them

18. Adjournment

18.01 Adjourn Meeting. Next meeting January 21st at the MS/HS (proposed 8:40)

Recommended Action: The meeting is adjourned at 8:45
Motioned: Trustee Salem
Seconded: Trustee DeJesus
Result: Unanimous
Yea: Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Osmond, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster