

**Tustin Unified School District
Citizens' Oversight Committee (COC)
Measure S
MINUTES: March 14, 2019
(Approved October 3, 2019)**

Call to Order:

The meeting of the Citizens' Oversight Committee was called to order at 5:34 p.m., at 300 South C Street, Tustin, CA.

Members Present

Guy Ball	Rand Scherff
Jon Christy (Absent)	Julie Sokol
Armen Karamardian (arrived 5:50pm)	Jonathan Stone
Rick Nelson	

Staff Present

Grant Litfin, Assistant Superintendent
David Smith, Chief Technology Officer

Guests

None.

Pledge of Allegiance

Rand Scherff led the Pledge of Allegiance to the flag.

Adoption of the Agenda

It was moved by Julie Sokol, seconded by Rick Nelson, and carried unanimously to adopt the agenda. (*Vote: Guy Ball-Yes, Jon Christy (Absent), Armen Karamardian-Yes, Rick Nelson Yes, Rand Scherff-Yes, Julie Sokol Yes, Jonathan Stone-Yes*)

Public Comments

None.

General Functions Consent Items:

It was moved by Guy Ball, seconded by Julie Sokol and carried unanimously to adopt the Minutes of the September 27, 2018, meeting. (*Vote: Guy Ball-Yes, Jon Christy (Absent), Armen Karamardian-Yes, Rick Nelson Yes, Rand Scherff-Yes, Julie Sokol Yes, Jonathan Stone-Yes*)

Discussion/Action Items:

- 1) Annual Report for Measure S for July 2, 2017, to June 30, 2018: Discussion was held regarding the Measure S annual audit report and it was noted there were no findings against the District and that the auditors had mentioned that this district does extremely well with these funds. It was moved by Rick Nelson, seconded by Guy Ball, and carried unanimously to adopt the June 30, 2018, Measure S Annual Report and Financial and Performance Audit Reports. (*Vote: Guy Ball-Yes, Jon Christy (Absent), Armen Karamardian-Yes, Rick Nelson Yes, Rand Scherff-Yes, Julie Sokol Yes, Jonathan Stone-Yes*)
- 2) The Measure S Citizens' Oversight Committee 2019-20 tentative meeting dates and times were reviewed. It was moved by Jonathan Stone, seconded by Rand Scherff, and carried unanimously to adopt the 2019-20 meeting dates and times as September 26, 2019, December 5, 2019, March 12, 2020, and May 7, 2020. (*Vote: Guy Ball-Yes, Jon Christy (Absent), Armen Karamardian-Yes, Rick Nelson Yes, Rand Scherff-Yes, Julie Sokol Yes, Jonathan Stone-Yes*)

Informational Items/Presentations:

- 1) A reminder was made that the Statement of Economic Interests-Form 700 for the 2018 calendar year are due March 31, 2019, if not already
- 2) Ed Tech Update: IT Chief Financial Officer David Smith presented the following information:
 - The Apple Executive Briefing held February 8, 2019, for 14 representatives from TUSD. Apple heard TUSD's vision and provided insight as to classroom design, process, and developments, as well as how to share interactively through iPad innovation and Apple classroom utilization.

- In October 2018, 14 representatives from TUSD participated in the Apple Executive Briefing. Highlights of the visit included accessibility tools and practices, Office 365 and Teams integration and a tour of the Surface Design Lab.
 - The Utt STEM facilities upgrade/refresh starts in late April. All six labs get gutted and upgraded. Lighting, ultra-flexible/movable furniture, accessible power, and collaboration space are included. All direct stakeholders were involved in the design of the rooms.
 - The RFP for the next round of devices closes March 15, 2019. Toshiba did not meet standards and didn't do well with the kids in the pilot. Sharp acquired Toshiba and is now Dynaedge. TUSD hopes to reestablish partnership, however they are more business focused than consumer-market focused. Devices were made available to the COC (HP & Surface Pro. In consideration is doing elementary iPads and high school laptops at 4 years (2023) as many devices don't last five years any longer. Students bringing their own device increased but is expected to lessen with the new devices coming out.
 - Cisco ISE and TUSD innovation of fiber was reviewed. We are still at one percent use level.
 - The survey results of operation systems showed that 93 percent of teachers were confident and comfortable with the Windows 10 OS. Eighth and ninth graders were more accepting of iOS devices like the iPad Pro. Teachers overwhelmingly favored staying with Window for our next device.
 - Future device features survey results include with strong student and teacher support flexibility and portability, and touch screen display. Mixed feedback included a world-facing camera. Other areas of interest were display connectivity, LET (cellular) options, and stylus options.
 - February continues reference checking on the HP ZBook 14U and Microsoft Surface Pro devices and pursuing final pricing for both. Final device recommendation to the Board, anticipated Board approval, and device purchase. July should bring device receipt and the beginning of distribution at registration.
 - A TUSD innovation is LTE piloting. It is being tested and extends to an approximately 1.25-mile radius.
 - Average daily use of iPads and the Toshiba laptops keeps increasing from previous checks. Students are increasingly using their devices for learning.
 - Repairs: 134 iPads were repaired. Of 13,000, 27 were manufacturing problems. There were 670 Toshiba's repaired. The cost to repair was \$450 so since we could buy refurbished computers with a three-year warranty for a final one year's use) for \$260, the District saved money by purchasing the refurbished laptops.
 - The collaboration through the usage of Google apps, continues to grow as well. 17.3 million items are being created for collaboration throughout the District. From July 2018 to the present, there have been 5.2 million new items.
- 3) Terms of Office: Assistant Superintendent Grant Litfin reviewed the status of the terms of service for several of the Measure S COC members. It was noted that Jon Christy, At-Large Representative, will be at the end of his second term as of June 30, 2019. Armen Karamardian, Parent/Guardian Representative, will be at the end of his first term as of June 30, 2019. Both are eligible for another two-year consecutive term on the COC. Richard Nelson, Business Rep, Julie Sokol, PTA/PTO/Site Council Rep, and Jonathan Stone, Tax Payer Rep, each are at the end of their third and final two-year consecutive terms with the Measure S COC. The District will post and advertise after school is out to fill the open positions.

The next meeting will be at the District Office Board Conference Room on September 26, 2019.

Adjourn:

It was moved by Jonathan Stone, seconded by Armen Karamardian, and unanimously carried to adjourn the meeting at 7:04 p.m. (Vote: Guy Ball-Yes, Jon Christy (Absent), Armen Karamardian-Yes, Rick Nelson Yes, Rand Scherff-Yes, Julie Sokol Yes, Jonathan Stone-Yes)