

Education Welfare & Family Support Officer

Required for 20th April 2020

Salary Grade 8/9 Point range 28-30 (£15,820 - £16,535)
(inc. London weighting) paid pro rata



Term-time only 20 hours per week
– flexible hours within usual school day)

Service across schools in Croydon/Sutton area

Exciting role across our family of schools

This new flexible role is emerging to meet the identified and growing need to support young people in our trust schools and beyond; offering potential for career development, the successful candidate has the opportunity to both work within our family of schools but offering additional service to other schools within our growing Welfare Service provision.

Over the past year this successful 4-school, cross-phase, multi-academy trust (MAT) in South London has been on an exciting journey building a welfare service for use by our schools, as well as making this available to other local schools interested in our bespoke service, to offer a high quality, flexible and cost-effective alternative to the other options available.

We are now looking for an experienced Educational Welfare Officer to join our team, building on the bespoke service that we offer to schools. The successful candidate will have an advanced awareness of the educational risk factors that lead to exclusion or poor attendance, and the statutory responsibilities of schools and local authorities in responding to these. He/she will have experience of working as an Educational Welfare Officer for either a local authority or other setting and be able to demonstrate the skills and confidence to work proactively with families that are vulnerable and/or hard to reach.

As the Educational Welfare and Family Support Officer for Folio your responsibilities include:

- Providing schools with the support they need to tackle attendance issues, punctuality and advising key staff of trends, concerns and referrals.

- Keeping up to date with all new legislation and updates relating to attendance, lateness and wellbeing so that schools remain well informed and consistent with best practice.
- Working with parents to help them understand and fulfil their legal responsibilities in respect of attendance under the Education Act 1996.

As a motivated, organised, flexible, independent and dedicated professional you will recognise the advantages of both teamwork and peer support. Candidates with the passion to enhance the life chances of young people and an ability to relate to children, young people, parents and professionals with clarity and sensitivity are welcomed.

Application Procedure

Please download the candidate pack and application form or visit

<http://www.folio-education.co.uk/Current-Employment-Opportunities>

For a confidential discussion please contact Zoe Harris, our Primary Executive Head, primexehead@foliotrust.uk

Please email your completed applications to jbaker@foliotrust.uk in compliance with safer recruitment guidelines CVs will not be accepted.

Closing Date: 10am Monday 10th February

Interviews: Thursday 13th February

Safeguarding

Folio Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The recruitment process will include an enhanced DBS check, medical screening, confirmation of right to work in the UK and all other pre-employment checks in line with safer recruitment requirements.

The Candidate Privacy Notice ("Privacy Notice") is published on our web site

<http://www.folio-education.co.uk/Current-Employment-Opportunities>

Equal Opportunities

At Folio Education Trust we believe that all individuals are of equal value and we are committed to equal opportunities for all. All people who work and study in the school have the right to be respected and valued within a safe and secure environment and not to be discriminated against on the grounds of age, class, sex, race, disability, sexual orientation and religion or belief.