

ROSEBURG PUBLIC SCHOOLS

Budget Hearing and Regular Board Meeting
1419 NW Valley View Drive
Roseburg, Oregon 97471

Vol 5 No. 21

June 12, 2019

Board Members:

Rodney Cotton
Joseph Garcia, Chair
Micki Hall
Rev. Howard Johnson
Rebecca Larson
Charles F. Lee
Steve Patterson, V. Chair Excused

Administration:

Lee E. Paterson, Superintendent
Richard Burton, Director of Student Services
Robert Emerson, Director of Teaching & Learning
Robert Freeman, Director of Human Resources
Cheryl Northam, Chief Operations Officer

BUDGET HEARING

Pursuant to ORS 294.453

A Budget Hearing was held on Wednesday, June 12, 2019 and brought to order by Chairman Joseph Garcia at 6:00 p.m. pursuant to ORS 294.453. Director Steve Patterson was excused. Chief Operations Officer, Cheryl Northam, presented the proposed 2019-20 Budget, noting that the Budget Committee approved a General Fund Budget amount of \$64,507,211 based on projections from the Legislative Co-Chairs proposed budget that funded schools at \$8.87 billion for the 2019-21 biennium. ODE has informed the District that K-12 school districts can expect to receive funding at \$9 billion for the biennium, resulting in an increase of \$550,000 in revenue for the 2019-20 fiscal year. Mrs. Northam explained that the Board is requested to increase appropriations for the 2019-20 Budget in the General Fund as noted below:

- Increase the 1000 Education Function by \$357,000 to a total of \$37,848,532
- Increase the 2000 Support Services Function by \$93,000 to a total of \$23,103,744
- Increase the 5200 Fund Transfers Function by \$100,000 to a total of \$2,174,935

Director Micki Hall moved to approve the requested increase in appropriations as outlined. Director Rodney Cotton seconded, and the Motion passed unanimously. The District's Leadership Team will be reconvened to talk about budget priorities.

M5-69 Approved increase in appropriations
for the 2019-20 Budget

Chairman Garcia opened the floor for public input on the proposed Budget, and there were no questions. The Budget Hearing was adjourned at 6:05 p.m.

REGULAR SESSION

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, June 12, 2019, in the administrative office Board Room, located at 1419 NW Valley View Drive, Roseburg, Oregon, immediately following the Budget Hearing.

CALL TO ORDER: Board Chairman, Joseph Garcia, welcomed attendees and called the meeting to order at 6:06 p.m., and asked Superintendent Lee Paterson to lead the Pledge of Allegiance.

ATTENDANCE: School Board and Cabinet members were present except for Director Steve Patterson, who was excused. Reporter Sanne Godfrey was in attendance.

REVIEW OF AGENDA: Chairman Garcia suggested moving immediately to consider the approval of the 2019-2020 proposed budget.

RESOLUTION 18-19-19 ADOPTING THE 2019-2020 BUDGET, MAKING APPROPRIATIONS AND LEVYING AD VALOREM TAXES

Director Micki Hall moved to adopt the 2019-2020 Budget in the proposed amount of \$90,523,598 and levy taxes for the adopted budget at a rate of \$4.0327 per \$1,000 of assessed value for operations and in the amount of \$2,123,364 for bonds. Director Rebecca Larson seconded, and the Motion passed unanimously.

M5-70 Adopted the 2019-2020 Budget

COMMUNICATIONS TO THE BOARD: Superintendent Paterson announced that Director Steve Patterson was out of state and excused this evening.

CONSENT AGENDA: Superintendent Paterson presented the Consent Agenda consisting of Minutes from the May 22nd meeting, Surplus Items, licensed and administrative recommendations for hire effective with the 2019-2020 school year, and licensed resignations as listed below:

Recommendations for Hire

Administrative Staff:

- Dani Jardine, Administrative Coordinator for Teaching and Learning

Licensed Staff:

- Megan Chasteen, Language Arts Teacher at Fremont Middle School;
- Season Cox, Special Education Teacher at Fremont Middle School;
- Elizabeth Ferrara, Kindergarten Teacher at Fullerton IV Elementary School;
- Nichole Hayden, Language Arts Teacher at Fremont Middle School;
- Hugh Heinrichsen, Music Teacher at Fir Grove and Melrose Elementary Schools;
- Joe Polamalu, School Counselor at Fremont Middle School;
- Janai Redpath, Special Education Teacher at Roseburg High School;
- Isadora Trinkle, Music Teacher at Green and Sunnyslope Elementary Schools

Resignations: (effective at the conclusion of the 2018-2019 school year)

Licensed Staff:

- Alishea Linderman, Kindergarten Teacher at Fullerton IV Elementary School; and
- Vaughn Uber, Science Teacher at Roseburg High School

Director Rodney Cotton moved to approve the Consent Agenda as presented. Director Micki Hall seconded, and the Motion passed unanimously.

M5-71 Approved the Consent Agenda

PUBLIC PARTICIPATION: Mr. Andy Jones of Roseburg addressed the Board expressing his concern regarding outdoor lighting at Fremont Middle School during the months when school starts while it is relatively dark outside. Staff are turning into the parking lot when visibility is not optimal. He encouraged consideration of additional lighting to improve security.

Chairman Garcia invited Mr. Jones, Scoutmaster of troop No. 195, to introduce the scouts who were present to fulfill merit badge requirements for Citizenship in the Community by attending a public meeting.

STAFF RECOGNITION

Farewell to Director Emerson:

Human Resources Director, Robert Freeman, took the opportunity to recognize Teaching and Learning Director, Robert Emerson, and thank him for what he has been able to accomplish during his time in the District over the past three years. Mr. Emerson will be returning to New Mexico soon and his vision and expertise will be missed by his colleagues.

Crystal Apple Award for Superintendent Paterson:

On behalf of the Cabinet, Mr. Freeman presented the Crystal Apple Award to Superintendent Lee Paterson in recognition of providing direction and applying his philosophy of “Belonging, Influence and Adequacy” to use in all aspects of education and life. Superintendent Paterson expressed that he was humbled and honored, sharing that this has been a capstone in his 45 years in education, and he appreciated the opportunity.

APPROVE THE DISTRICT’S HEALTHY AND SAFE SCHOOLS PLAN

Facilities Manager, Tracy Grauf, presented the proposed Healthy and Safe Schools Plan as required by ODE. The report describes for the public what the District is doing with respect to testing for lead, asbestos, radon, etc. The District has implemented an Integrated Pest Management Program as well as complying with carbon monoxide detection standards. Districts are scheduled for testing based upon the size of individual districts and number of buildings. Results are posted on the District’s web site.

Director Rodney Cotton moved to approve the District’s proposed Healthy and Safe Schools Plan. Director Micki Hall seconded, and the Motion passed unanimously.

M5-72 Approved the District’s Healthy and Safe Schools Plan

UMPQUA COMMUNITY COLLEGE SERVICE PROVIDER AGREEMENT FOR 2019-2020

Superintendent Paterson noted that approximately 19 students participate in the GED or Adult Basic Education Program with UCC. Teaching and Learning Director, Robert Emerson, explained that while most students are served through our program at Rose, this remains a service provided to students who fit better into “college-like” programs provided at the Wooley Center.

Director Rebecca Larson moved to approve the Service Provider Agreement with UCC for the upcoming 2019-2020 school year. Director Micki Hall seconded, and the Motion passed unanimously.

M5-73 Approved the 2019-2020 Service Provider Agreement between the District and Umpqua Community College

COLLABORATION GRANT REPORT

Dani Jardine was introduced to the audience, and Chairman Garcia congratulated her on her recent appointment to the position of Teaching & Learning Coordinator. Mrs. Jardine recapped the activities during this year. The high school successfully completed “learning walks” for every teacher; the middle schools had two teacher leaders per department bringing PLC work to their departments looking at data to drive instruction; elementary had two teacher leaders per building working on supporting Wonders and a literacy framework; and one teacher leader is looking at the evaluation process. The Innovation Grant is focused on bringing improvement science to start embedding the work at each building.

As the grant sunsets, the District is transitioning to the Regional Educator Grant to sustain and continue the work already done and to continue initiatives into next year. Swivl systems are being deployed, mini video libraries established to support PD, etc. Swivls support learning walks by reducing the need for substitutes while teachers observe and debrief together.

Douglas ESD intends to apply for one of the ten regional networks in Oregon for the Regional Education Network. A coordinating body consisting of 51% teachers would then drive teacher initiatives. They are hopeful to have monies available in September to begin Phase 1, a design year for the team to utilize improvement science to identify practice issues. Superintendent Paterson expressed his belief that Dani Jardine will serve well in her new capacity as Teaching & Learning Coordinator due to her background in grant management. Mrs. Jardine confirmed the intent to make learning such as Wonders geared toward state standards. Best practices will determine the framework for supports teachers may select from. The Train the Trainer model will help us build capacity next year in working with teacher leaders.

Chairman Garcia shared that he has received positive feedback from instructors regarding the work accomplished through this grant. She explained the process of improvement science in Plan, Do, Study Act (PDSA) where teachers participate in root cause analysis to assure that the solution matches the underlying problem. Mrs. Jardine also described the overall 10/30/30 funding formula model.

RAVE MOBILE UPDATE REPORT

Emergency Notebook:

Superintendent Paterson announced that Board members had received the new Emergency preparedness notebook developed in response to the Board and District priority of student safety and security. A committee consisting of Cabinet members, principals and HR’s Tracy Powell worked hard to develop this document which has considerable space for future additions. In recognizing some redundancies, it is important to understand that this is a first attempt to create this living document addressing emergency communications.

RAVE Mobile Safety Update:

Roseburg High School Principal, Jill Weber, shared that the RAVE mobile safety project was due to the need to improve emergency communications on the large RHS campus. Asst. Principal, Adam Blue, researched the RAVE option through Southern Oregon University and RHS staff piloted the tool this year with the objective of lowering response time in an actual emergency. Mr. Blue provided an overview of the communication tool that enhances our ability to communicate an emergency to 911, onsite personnel and first responders in seconds, shortening response times and safety for all those in the immediate area by “geo-fencing” the campus. Various levels of notification can be selected. The Board participated in determining possible responses to various scenarios. Staff training was provided earlier in the year and participants volunteered to have the app to access

the system on their phones. Staff are also able to receive notifications via email. Training opportunities are now being offered to food service, custodial and day care staff members who did not attend the earlier training.

Principal Weber pointed out that the purpose of piloting the tool is to identify potential areas needing fine-tuning prior to expanding the pilot to our remaining schools. The cost for the pilot was \$9,000 and there will be additional licensure expenses as the program expands.

EXTRA-CURRICULAR SALARY SCHEDULE

Human Resources Director, Robert Freeman, noted that the Board met in February to discuss the existing extra-curricular salary schedule. His department did extensive work while honoring the enormous amount of work previously done four years prior. We have now identified 3-4 phases to begin tackling the project, along with associated costs, and he met with secondary administrators to review those proposed phases. Chairman Garcia suggested a meeting over the summer to establish prioritizing direction and expectations.

COMMERCIAL ADVERTISING CONTINUED DISCUSSION (OSBA sample POLICY KJ AND KJ AR)

Superintendent Paterson continued the discussion at the prior meeting regarding commercial advertising to raise revenues, and shared OSBA suggested policy KJ and the accompanying Administrative Rule as the Board has expressed interest in exploring available options. Current District policy is opposite of this model policy.

Chairman Garcia acknowledged that the Board would like to consider developing partnerships with private entities similar to what other districts are doing. Board members expressed concern with any advertising in a confined area, particularly classrooms.

Board members encouraged administration to bring back a policy in between the existing and the model policy that allows for tasteful sponsorships with the goal of freeing up General Fund monies to direct into classrooms or staff. Director Cotton cautioned that we don't discourage businesses who want to partner with the District. Mr. Cotton volunteered to participate on a committee to review potential updated policy more reflective of the direction of the Board. Chairman Garcia suggested including student voice in that discussion. Superintendent Paterson offered that Cheryl Northam could reach out to other business managers to benefit from their experience. Director Howard Johnson shared his opinion that we find a way to partner with our community.

POLICY EFAL: CHILD NUTRITION – REQUEST TO RESCIND

Superintendent Paterson shared that existing Policy EFAL: Child Nutrition is no longer utilized by the District and we are therefore requesting to rescind the policy.

Director Charles Lee moved to approve rescinding Policy EFAL as recommended by staff at First Reading. Director Rodney Cotton seconded, and the Motion passed unanimously.

M5-74 Approved rescinding outdated Policy EFAL: Child Nutrition, at First Reading

COMMITTEE REPORT – CURRICULUM & INSTRUCTION – June 5, 2019

Committee member, Micki Hall, recapped the discussion items from the June 5th Curriculum & Instruction

committee Meeting including middle school health curriculum; and the impressive proposed Social Student adoption. Mrs. Hall suggested that a future PLC could include teachers who had adopted curriculum the prior year reporting on how they are using the materials and how well they are meeting the standards. Director Emerson confirmed that elementary math adoption will be considered next year, and the high school science, ELA and World Language adoptions are on the horizon. Every curriculum has been adopted within the seven-year window. CTE, however, is always ongoing. Chairman Garcia suggested that curriculum remain a priority and Superintendent Paterson thanked the C & I Committee for identifying the difference between curriculum and instructional materials.

ADOPTION OF MIDDLE SCHOOL SOCIAL STUDIES INSTRUCTIONAL MATERIALS

Teaching & Learning Director, Robert Emerson, shared the proposed Social Studies Instructional Materials Adoption through Discovery Education. The entirely digital adoption as proposed includes three days of Social Studies Techbook PD- Instructional Support in the amount of \$9,000 and middle school student licenses in the amount of \$79,380.00. Director Emerson commented that Discovery Education has been a pioneer in digital curriculum, and the company has refined their product over the past decade.

Director Charles Lee moved to approve the proposed adoption of Middle School Social Studies Instructional Materials as suggested by Teaching & Learning. Director Rebecca Larson seconded, and the Motion passed unanimously.

M5-75 Approved adoption of middle school digital Social Studies Instructional Materials in the amount of \$88.380

PROFESSIONAL LEARNING COMMUNITY (PLC) – TALENTED AND GIFTED PROGRAM

Incoming Teaching & Learning Coordinator, Dani Jardine, introduced School Psychologist Kelly Kirk and incoming Talented and Gifted (TAG) Program Specialist, Laura Harvey and CDS Kristin Miller, who have been working this year on compliance with TAG, looking at our student population and considering potential identification tools to measure cognitive capacity. The TAG student population is unique, and some have exceptional needs in how they learn as well as needing support for social/emotional health. As Albert Einstein explained, “I am not smarter, but I look at problems longer.” We recognize that there are often TAG students who are overlooked, and these students experience school differently, sometimes considered under-achievers and have an increased risk for drop out.

In 2019-20, the focus will be to identify the expected 3-6% of students to be served and assuring that teachers know how to meet those needs. Mrs. Harvey explained that TAG students can also have learning disabilities, so essentially are twice exceptional. In working on national boards, Laura learned that these students are at higher risk for social stressors and struggle with excitability. She plans to work with the secondary schools to encourage “Lunch Bunches” to help support social and emotional needs for this population. Thoughtfully planning supports for these students has potential for accelerating all students.

The team attended a conference in California to learn about screening processes. The goal will be to screen 2nd and 4th grade students in the classroom. Those in the 80th percentile will receive deeper screening.

Director Rebecca Larson emphasized the importance of resources and tools for this student population and appreciated that Laura is planning TAG PD for teachers and librarians to help these children who tend not to fit in and are more comfortable with adults.

Superintendent Paterson thanked the group for sharing their expertise and noted his expectation that through their efforts we will begin to discover all kinds of skills and talents in our students.

SUPERINTENDENT’S REPORT: Superintendent Paterson referenced the monthly Financial Report provided by Chief Operation’s Officer, Cheryl Northam. There were no questions regarding the report. In referencing the TAG PLC discussion, Lee complimented Robert Emerson for steering us through the Division 22 Standards and recognizing that the Board was correct in encouraging more work in this area.

Lee reviewed his list of goals for the past year including:

- Emergency Planning: District Emergency Preparedness Planning Notebook and the RAVE Panic Button
- Extra-Curricular Salary Schedule: Robert Freeman is working on this utilizing the five-step organization plan provided by OSBA for developing and changing programs
- Long-Range Facility Plan: Will be available at the June 20th Work Session. Robert Emerson completed the parent survey portion of the improvement plan.
- Alternative Education Accreditation: The Board will hear a report in July. Lee noted that Director Howard Johnson was the keynote speaker at the 2019 Rose Graduation. He also congratulated Rose Principal, Randal Olsen for his dedication to that program.

Lee presented his spiral-bound year-end report to the Board to read at their leisure. He also pointed out for a final time his organizational structure recommendation that he previously suggested in November, December and January, expressing his belief in the critical importance of having a number two named, not in ascendancy, but who would be available to be in charge when the superintendent is unavailable. Lee completed his final report by reading aloud his summarization thanking the Board for the opportunity to serve as interim superintendent, what he now considers to be the “capstone event” of his career.

INDIVIDUAL REPORTS BY DIRECTORS:

Director Micki Hall attended RHS graduation and noted that the field “popped” and was beautiful and Mr. Eckman did a great job. Micki and Director Lee also had a positive experience participating in classified negotiations. The bargaining teams reached agreement and the membership is preparing for ratification. Mrs. Hall also expressed appreciation for the proactive efforts in informing the Roseburg community about the incredible people we have working in our classrooms. Communications Specialist, Chelsea Duncan, Lee Paterson and staff at the high school are communicating well with our patrons. Mrs. Hall reflected that Superintendent Paterson stepped up to the job the Board tasked him with, and his gentleness and sense of belonging made everyone feel more than adequate.

Director Rebecca Larson thanked Cheryl Northam for the efforts in accomplishing the emergency notebook. She encouraged the District and principals to communicate clearly with parents on how to proceed in the event of an emergency. In the meantime, it’s important that parents know that we do have an emergency plan for their child. Superintendent Paterson responded that the emergency plan notebook was the result of about 30 moving parts and individuals. A group from our District attended a FEMA incident training in Maryland this year. Drills are conducted throughout the year across the District and Ben Bentea has served as drill commander. Mrs. Northam credited HR’s Tracy Powell with assembling much of the document including a timeline including training for parents.

Director Charles Lee shared that he had to miss graduation due to his grandson's birthday and was envious of those who were in attendance. He also reported a positive experience in the bargaining process and noted that Director Hall has volunteered to assist with the rewrite of the classified salary schedule, and he looks forward to that work.

Director Rod Cotton thanked Robert Emerson for everything he did for the District and wished him the best of luck in his return home. Mr. Cotton also reflected that he considers Lee a friend and we appreciate Lee's wife Robin allowing him to serve this year.

Director Howard Johnson echoed earlier sentiments and wished Robert Emerson Good Luck; and encouraged Lee to buy a Harley.

Chairman Garcia also thanked Mr. Emerson, acknowledging that he has more important things to do – God Bless You! He also reflected that graduation is cause for celebration and remains one of the reasons he continues serving on the Board. This year he was fortunate to see the special connection between graduating seniors and elementary students as the soon-to-be graduates visited their early classrooms. Joe is looking forward to the Board doing good work over the summer.

PUBLIC PARTICIPATION: Parent, Rachel Nielsen, expressed being disheartened by the news article following the prior meeting, and clarified that Melrose PTAN does not purchase or use different curriculum than other schools. The PTAN supports technology and additional IAs in large classes and is willing to assist other groups in similar efforts. Chairman Garcia gave assurance that the conversation was to consider how to avoid creating inequities or imbalances when trying to reach decisions concerning public contributions, and the Board is having philosophical conversations about how to respect and encourage patronage of our schools.

Middle school student, Aaron Winn, shared that he watched moves in three different classes at the end of the school year. However, his advanced math and science teachers were committed to continue working up until the end of the school year. He further pointed out after observing the RAVE presentation, that the RAVE notification system is actually "two buttons" rather than "one button"

ADJOURNMENT: With no further business, Chairman Garcia adjourned the meeting at 8:35 p.m.

Lee E. Paterson, Superintendent

LEP/jlk

Next Meeting: The July 10th School Board Meeting will be held at 6:00 p.m. in the Administrative Office Board Room, located at 1419 NW Valley View Drive, Roseburg, Oregon.