

ROSEBURG PUBLIC SCHOOLS

1419 Northwest Valley View Drive
Roseburg, Oregon 97471
Regular Board Meeting

Vol 5 No. 5

January 9, 2019

Board Members:

Rodney Cotton
Joseph Garcia, Chair
Micki Hall
Rev. Howard Johnson
Rebecca Larson
Charles F. Lee
Steve Patterson, V. Chair

Administration:

Lee E. Paterson, Superintendent
Richard Burton, Director of Student Services
Robert Emerson, Director of Teaching & Learning Excused
Robert Freeman, Director of Human Resources
Cheryl Northam, Chief Operations Officer

REGULAR SESSION

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, January 9, 2019, in the Administrative Office Board Room located at 1419 NW Valley View Drive, Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Joe Garcia, welcomed attendees and called the meeting to order at 6:00 p.m. and invited Director Micki Hall to lead the Pledge of Allegiance.

ATTENDANCE: School Board and Cabinet members were all present, with the exception of Teaching & Learning Director, Robert Emerson, who was excused.

REVIEW OF AGENDA: Superintendent, Lee E. Paterson, announced that Item 4, Resolution 18-19-13: Authorizing Signing Authority for the Chief Operations Officer to Transfer Rights to ODOT for the I-5 Exit 124 Signal Upgrades and Bellows Street Realignment Project, was added to the agenda after the agenda was originally distributed.

COMMUNICATIONS TO THE BOARD: Superintendent Paterson reported that Mr. Emerson was returning from a meeting out of town and was excused this evening.

STUDENT RECOGNITION:

Hucrest Elementary School Principal, Doug Freeman, shared that he was honored to present a congratulatory letter and McDonald's gift card to Fifth Grade student, Allison "Alli" Carr. Alli's sense of humor brings enjoyment to her classroom, and her resolute determination to reach high standards make her a positive role model to her peers. Alli exhibits talent in her writing skills and enjoys CrossFit. Her "green thumb" has made her successful in encouraging flowers at the school to bloom where they never had before. Teachers look forward to what this outstanding Hucrest Hawk will achieve in her promising future.

Melrose Elementary Principal, Tammy Rasmussen, shared that she was proud to take the opportunity to honor Fifth Grade student, Case Sutton, who represents everything believed to be true and admirable about the “Bulldog” spirit. Case does what is right in every circumstance, and believes his parents demonstrate each day what hard work looks like. Participation in 4-H has taught him the value of working together to achieve success. Case values his “Melrose” family and is a true mentor in encouraging younger students. Melrose is proud of this “Bulldog” and looks forward to his future success.

STUDENT LEADERSHIP REPORT: RHS leadership students, Monet Fisher and Ally Woodring reported that Winter Week events including dress-up day, lunch activities and the gingerbread house competition with teachers were successful. The annual Art Assembly is coming up on February 22nd and the “Orange and Black” dance will be held in March. Marinda Carlyle has been elected as the 2019-2020 Student Body President.

Boys’ Basketball is currently ranked 11th in the state; Girls’ Basketball continues to experience close finishes in their games; the wrestling team will compete vs. Sheldon and North Eugene tomorrow and athletes are conducting a fundraising effort to benefit a Crook County student in need of a transplant. The swim team is doing very well and the junior varsity and varsity cheerleading squads won first place at a recent competition in Lebanon.

Winter choir and band concerts were held in December, and students report that Julie Cherry, the new Choir instructor, is doing amazing work.

The RHS Marketing Committee has identified three descriptive words, belonging, influence and excellence. Students are currently busy preparing for Finals Week that starts January 18th. The leadership representatives added their voices in expressing appreciation of our School Board members in recognizing the month of January as School Board Appreciation Month.

CONSENT AGENDA: Superintendent Paterson presented the Consent Agenda consisting of Minutes from December 12th, and personnel transactions that included:

- Recommendation for Hire: Sara Hanberg, P.E. Teacher at Fir Grove and Melrose Elementary Schools, a temporary position for 2018-2019; and
- Request for Unpaid Leave of Absence: A classified staff member, Roberta Rose, has requested an unpaid leave of absence starting February 1, 2019 through January 1, 2020.

Director Lee moved to approve the Consent Agenda as presented. Director Hall seconded, and the Motion passed unanimously.

M5-16 Approved the Consent Agenda

RECESS: Chairman Garcia called for a brief recess at 6:20 p.m. to allow students and families attending for student recognition to depart. The meeting was reconvened at 6:23 p.m.

PUBLIC PARTICIPATION: No members of the audience came forward to address the School Board.

COLLABORATION GRANT UPDATE PRESENTATION FROM TEACHING AND LEARNING: The presenter was unable to attend this evening, and this will be added to the January 23rd Board Meeting Agenda.

RESOLUTION 18-19-12: ACCEPTING AND APPROPRIATING COLLABORATION GRANT: Chief Operations Officer, Cheryl Northam, shared that this 2018-19 Collaboration Grant in support of teacher leadership and professional development in the amount of \$757,192 was not known at the time of this year’s budget adoption. The funds have been received by the District.

Director Hall moved to accept and appropriate the 2018-2019 Collaboration Grant. Director Cotton seconded, and the Motion passed unanimously.

M5-17 Accepted and appropriated the 2018-2019 Collaboration Grant in the amount of \$757,192 to support teacher leadership and professional development

BELLOWS STREET REALIGNMENT AND EXIT 124 – ODOT PROJECT: Chief Operations Officer, Cheryl Northam, explained that the Board is now being asked to approve the proposed project to allow ODOT to move forward with the Bellows Street Realignment and Exit 124 Signal Upgrade project.

Director Cotton moved to approve the proposed project as presented at the December Board Meeting. Director Larson seconded, and the Motion passed unanimously.

M5-18 Approved the proposed Bellows Street Realignment and Exit 124 ODOT project as proposed

RESOLUTION 18-19-13: AUTHORIZING SIGNING AUTHORITY FOR THE CHIEF OPERATIONS OFFICER TO TRANSFER RIGHTS TO THE OREGON DEPT. OF TRANSPORTATION FOR THE I-5 EXIT 124 SIGNAL UPGRADES AND BELLOWS STREET REALIGNMENT: Chief Operations Officer, Cheryl Northam, reminded the Board that representatives from the Oregon Department of Transportation provided information regarding this 2019 project during the December 12th Board Meeting. The District is now asking the Board to formally approve the transfer of real property rights to ODOT for the I-5 Exit 124 signal upgrades and Bellows Street realignment. In consideration of the transfer of title and easement, the Oregon Dept. of Transportation will compensate the District in the amount of \$79,700. The purpose of the easement is to accommodate the residents of the neighborhood located behind the high school.

Director Steve Patterson moved to approve Resolution 18-19-13 Authorizing Signing Authority as requested. Director Cotton seconded, and the Motion passed unanimously.

M5-19 Approved signing authority for the Chief Operations Officer to transfer rights to the Oregon Dept. of Transportation as proposed as needed for the I-5 Exit 124 signal upgrades and Bellows Street Realignment

ADOPT 2019-2020 BUDGET COMMITTEE CALENDAR: Chief Operations Officer, Cheryl Northam, presented the proposed 2019-2020 Budget Committee Calendar, noting that it is similar to those approved in the past. The first official meeting of the committee is proposed for April 23, 2019. The District is limited by statute as to what can be discussed prior to the first committee meeting, including estimates of revenues and expenditures. The District is required to present a balanced budget document at the first meeting.

Director Cotton moved to approve the Budget Committee Calendar. Director Hall seconded.

Discussion: Ms. Northam offered her suggestion that the Board consider a work session in mid-March to have discussion regarding priorities. Chair Garcia noted that the Board has priorities on what they would like to see and the District has priorities of things that must be done. Director Johnson suggested a work session to include parameters used to calculate the budget and information of items over which the District has no control to increase Board awareness. From there, the Board would be able to provide appropriate input. Director Cotton cautioned the group that the superintendent search will be very time consuming over the same time frame. He further noted that the work on the District mission statement should have been completed by that time. Superintendent Paterson summarized that Ms. Northam would be prepared to bring a list of District priorities (the first being the PERS rate increase) and the Board will come prepared with theirs. He added that central to the Budget Message will be the new Mission/Vision.

Chairman Garcia suggested the first budget meeting precede a regular Board Meeting and start at 5:30 p.m. with the regular Board meeting having a delayed start time of 6:30. The second meeting is currently scheduled for April 17th. With modifications being suggested to the proposed calendar, Chair Garcia called for a vote. The Motion failed unanimously. Ms. Northam will bring a revised calendar to the January 23rd Board Meeting for consideration.

M5-20 Motion to approve 2019-20 Budget Committee Calendar Failed.

POLICY JECB: ADMISSION OF NON-RESIDENT STUDENTS, for First Reading: Superintendent Paterson explained that this policy has undergone needed revisions prior to bringing to the Board for action. The superintendent contacted OSBA for clarification regarding ORS and OARs to assure that our practice is consistent with those regulations. The District processes approximately 150-200 transfers each year, and the superintendent facilitates those requests with no direct involvement from the Board. This revision clearly defines that the superintendent acts on behalf of the Board in this regard.

Superintendent Paterson pointed out that other districts authorize their agreements on a perpetual basis as opposed to requiring a new application each school year. Our District would like to go to a perpetual agreement as well to reduce staff time in facilitating this cumbersome process.

Director Johnson inquired about notification to parents of out of district students in the event of emergency, and Superintendent Paterson responded that families of these out of district or attendance area students assume responsibility for transportation of their student.

Chair Garcia encouraged the District to clarify minimum standards for behavior and attendance to be consistent with requirements for all students.

Director Steve Patterson moved to approve Policy JECB: Admission of Non-Resident Students, for First Reading. Director Hall seconded and the Motion passed unanimously. Superintendent Lee Paterson requested that any concerns be shared with him prior to Second Reading.

M5-21 Approved Policy JECB: Admission of Non-Resident Students, for First Reading.
--

PROFESSIONAL LEARNING COMMUNITY (PLC) DISCUSSION: Chief Operations Officer, Cheryl Northam, followed up on the prior PLC discussion by educating the Board on the true cost of hiring licensed staff. The Board gamely participated in teams of two in answering multiple-choice questions that prompted quality discussion pertaining to salary and benefit related expenses that must be considered when increasing staffing and is essential during budget planning. The team of Director Lee and Cotton answered the most questions correctly, but it was pointed out that the team of Director Hall and Larson had a perfect score at the previous PLC. Not that our Board members are competitive. Coffee cards that Cabinet members had personally purchased were distributed to the participants.

SUPERINTENDENT'S REPORT: Superintendent Paterson thanked Cheryl Northam and Robert Freeman for their work in facilitating these most recent PLC activities for the Board in such an engaging fashion. This addition to our agenda is a direct result of our work with OSBA Board Development Specialist, Renee Sessler, and are resulting in quality learning opportunities for our Board and Cabinet members.

Superintendent Paterson acknowledged that the RHS Culinary team provided treats for the Board's enjoyment tonight in celebration of School Board Recognition, and they were greatly enjoyed! Lee is also looking forward to a Safe and Secure Schools article that was created in collaboration with Communication Specialist, Chelsea Duncan, expected to be published in the near future by The News Review. The administrative team firmly believes it is incumbent upon District leaders to continue sharing our positive news with our local community. Our teachers and principals are encouraged to share information about the great things happening every day in our schools. In that effort, staff are highlighted on both the District web page and Facebook sharing the quality work going on throughout the District. Lee, Board member Micki Hall and Principal Jill Weber are all involved in the committee work of rebranding the high school. This work is very similar to the work our Board members are doing with respect to the District's mission and vision and is essential to the process of searching for and securing a new superintendent. The community will be involved as we identify areas of emphasis as the District endeavors to attract a superintendent who closely matches the desires of the Roseburg community.

January 7, 2019 Board Work Session Feedback –

Superintendent Paterson noted that the January 7th Work Session was productive. School principals and Cabinet members attended the second half of the meeting and the attendees had a healthy discussion.

Director Larson noted that the Work Session in November was particularly helpful to her as a new Board member in better understanding Board member roles. Director Hall echoed that thought. Both directors expressed that another session would be helpful in wrapping up the mission/vision work as it specifically relates to the superintendent search.

Director Lee indicated that he looks forward to more work sessions to develop common understanding. Director Cotton commented that Ms. Sessler is a skilled facilitator and he and Director Johnson advocated to schedule another focused session to continue the mission/vision work. There was obviously some confusion that the

mission/vision work currently being done is specific to the superintendent search. Director Johnson requested that materials be made available ahead of time to allow for “homework” to better prepare for a dialogue with the entire team. Director Cotton shared the importance of involving staff members in this process to create ownership of the collective work.

Superintendent Paterson reflected that the previous work done by the District in developing mission/vision was done over several months and beliefs are reflected on numerous District materials including signage, letterhead, business cards, etc. Lee suggested completing the current task to benefit the superintendent search, and then follow up later to revise the comprehensive mission/vision for the District. Director Lee shared that the Board needs to utilize the tools shared during the work session to facilitate policy work and other decisions that should be reflective of mission/vision. Director Steve Patterson suggested that with our technology enhancements previously not available when the mission/vision work was done, it is now much easier to share ideas and solicit input, greatly speeding up the process.

REPORTS BY BOARD OF DIRECTORS: Director Steve Patterson reflected on School Board Recognition Month and commented that over the nine years of his involvement with the District, he has observed the tremendous efforts put forth by Cabinet, building leadership and teachers while dealing with unexpected challenges on a daily basis. Director Hall agreed and added that her experience as a new Board member is enjoyable because of the people she has the opportunity to work with.

Director Lee expressed his appreciation for staff and Director Cotton shared that he feels good about the direction we are currently moving. He reflected on his 25 years as a Board member, expressing his view that communication was better years ago before texting became the norm.

Chairman Garcia encouraged the Board to continue meeting our difficult challenges and maintain momentum. He expressed hope that the community would gain a broader perspective of the work done by the Board and the direction we are trying to move as a District with the leadership of Superintendent Paterson.

PUBLIC PARTICIPATION: Larissa Hoskin, 3640 NW Joseph, Roseburg, Oregon, congratulated the Board for the Proclamation from Governor Brown acknowledging School Board Recognition Month, and thanked them for the work done each day that often goes unrecognized by the public. Ms. Hoskin encouraged the District to consider less electronic communication and more face to face communication. Face to face conversation improves transparency and helps individuals talk through their problems. Larissa also appreciates the learning opportunities made possible by the new PLC activities of the Board and is looking forward to working with them as a new member of the Budget Committee. Superintendent Paterson encouraged Ms. Hoskin to work with other parents in her objective to improve communication between the District and student families.

ADJOURNMENT: With no further business before the Board, Chairman Garcia adjourned the meeting at 7:50 p.m.

Lee E. Paterson, Superintendent
LEP/jlk

Next Meeting: The January 23th School Board Meeting will be held at 6:00 p.m. in the administrative office Board Room located at 1419 NW Valley View Drive, Roseburg, Oregon.