

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting & Work Session

Vol. 3 No. 6

September 27, 2017

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	Excused
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, September 27, 2017, at 6:00 p.m. in the Melrose Elementary School Library, located at 2960 Melrose Road, Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m. District patron, Owen Dykema, led in the Pledge of Allegiance.

ATTENDANCE: Director Endicott was excused for the evening. All other Board members and cabinet members were in attendance. No media representatives were present.

REVIEW OF AGENDA: Superintendent Washburn announced changes to the agenda including the following:

- Principal Rasmussen is with her family this evening, and Laura Harvey, CDS, will be presenting her Melrose welcome and report.

WELCOME TO MELROSE: Before starting her presentation, Mrs. Harvey announced that the principal's son is recovering from his surgery, and has already received visitors.

Melrose CDS teacher, Laura Harvey, presented Principal Rasmussen's PowerPoint presentation illustrating that "Roots Run Deep" at Melrose Elementary School. Students are encouraged to Be Bold, Be Tenacious and Be Adventurous. To honor the history of the school, staff work hard to instill a belief that "We have a history and a future." Students are encouraged to strive to make the world a better place. Highlights were shared of projects around the site, including the new track, a small drinking fountain, and cement "buddy" benches designed and installed by an Eagle Scout who had attended Melrose. Roses have been planted on each side of the original school house, and a plaque in honor of former student who passed away, Blair Russell, was installed on one of the benches as a testament to the importance of remembering where we came from. Students are reminded that what they give out, they get back. A "Pals" program partners students with those with challenges to get to know each other and help build skills, providing an opportunity to foster friendships.

Community involvement is valued at Melrose, and local firefighters are invited to come to the school on Veterans Day. Teachers emphasize that excellent schools guarantee learning. The school is embracing PBIS/Conscious Discipline on the campus, a comprehensive self-regulation program that combines social/emotional learning of students with emotional intelligence of adults and discipline. Students who are absent return to notes on their desks reminding them that they are missed by their fellow students.

RHS STUDENT LEADERSHIP REPORT:

Leadership students Samantha Bergman and Alicia Woodring shared that fellow leadership students continue with preparation for Homecoming Week beginning October 2nd. Decorations, ticket sales and a video in progress are some of their tasks. The week will include annual events including the Powderpuff game, the selection of the Homecoming King and Queen, along with special days such as pajama day, twins day, stripes day, etc. The week will culminate with a homecoming assembly for the student body. A video "Grease" is in the works.

New this year is a public tour of the campus, the first of which is next Tuesday at 5:30 p.m. and 6:00 p.m. Student clubs are just getting started. A college fair is scheduled for October 2nd to provide students the opportunity to talk to representatives and learn about the various college campuses.

Sammie gave a recap of recent athletic events and encouraged the audience to attend an upcoming football game to enjoy the half-time marching band performance.

STUDENT RECOGNITION:

Melrose Elementary Fifth Grade student, Owen Bentea, was introduced by Mrs. Parker, who shared that Owen is known for his kindness to other students. Owen's future goals include aspirations to be a teacher or police officer. Armed with a competitive spirit and thirst for knowledge, Owen belongs to student council, has championed a mural project and notices when others need a friend. Owen perseveres in the classroom, finding ways to make the work fun, and is a team player both on the field and in the community. A letter was given to Owen honoring his selection as "Student of the Year", along with a gift certificate to McDonalds.

STAFF RECOGNITION:

Our most recent Crystal Apple recipient, Laura Harvey, was introduced and honored by Human Resources Director, Robert Freeman, who shared that in his 31 years in education, Laura ranks in his top five educators, and it was an honor to work with her side by side. Principal Rasmussen's letter shared comments including, "her exemplary lessons plant seeds that begin to grow within each child, inspiring them to accept others, learn from their mistakes, and become better human beings."

Having been friends since childhood, Mr. Freeman shared that Mrs. Harvey is knowledgeable, an advocate and a passionate leader and friend to all who meet her. Laura was credited for "making a difference – one child at a time."

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced that Director Endicott was excused this evening, so that he may celebrate his anniversary. Melrose Principal, Tammy Rasmussen, is absent due to her son's surgery earlier today. We are pleased to have no licensed resignations to report.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the September 13, 2017 Board meeting, along with Gifts to the District and a Surplus Items listing.

Director Patterson moved to approve the minutes of September 13th. Director Garcia seconded and the Motion passed unanimously.

M3-39 Approved Minutes from the September 13 th Board Meeting

Director of Human Resources, Robert Freeman, was escorting the Melrose staff members out, and Chief Operations Officer, Cheryl Northam, presented employment recommendations on his behalf as follows:

- Dawn Kennington, Special Education Teacher at Winchester Elementary School; and
- Ian Schroeder, Kindergarten Teacher at Winchester Elementary School (a temporary position for 2017-2018).

Director Patterson moved to approve the recommendations for hire as presented by Mrs. Northam. Director Garcia seconded and the Motion passed unanimously.

M3-40 Approved the recommendations for hire as presented
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PUBLIC PARTICIPATION: Mr. Owen Dykema, 1970 W. Harvard Blvd, Riverview Terrace #330, Roseburg, Oregon, announced that he is still pursuing efforts to increase awareness of the needs of children in their first five year of age. The Roseburg Kiwanis Club has expressed interest, along with members of Mothers of Preschool Children at School.

Recess: At 6:30 p.m. there was a brief recess while members of the audience departed. The meeting resumed at 6:32 p.m.

APPROVE POLICY JD: GUIDANCE PROGRAM, for Second Reading and Adoption:

Superintendent Washburn indicated that Policies JD and JDA were presented together for First Reading on September 13th.

This Second Reading and Adoption is brought forward as previously noted due to a couple of incidents over the past year regarding students threatening to harm themselves and staff/administrators/families needing information amid confidentiality concerns. Legal Counsel, Dan Clark, has drafted policy to provide guidance over when to notify families and administrators while balancing building trust with students and assisting adults in protecting the child. This is an original Roseburg policy.

Director Garcia moved to approve Policy JD: Guidance Program, for Second Reading and Adoption. Director Johnson seconded and the Motion passed unanimously.

M3-41 Approved Policy JD: Guidance Program, for Second Reading and Adoption

POLICY JDA: CONFIDENTIALITY IN COUNSELING/DISCLOSURE OF CONFIDENTIAL STUDENT INFORMATION, for Second Reading and Adoption:

Dr. Washburn indicated that following the First Reading, we did receive requests for some changes to reflect the need to triage and support students prior to notification. He continued that there is always risk, as reported in Vancouver where a student who had undergone a risk assessment had returned to school and then engaged in a shooting.

Director Patterson moved to approve Policy JDA: Confidentiality in Counseling/Disclosure of Confidential Student Information, for Second Reading and Adoption. Director Johnson seconded. Director Patterson inquired how many risk assessments were done last year, and was informed that the number had already been exceeded by two so far this year. However, the majority of those involved youth already adjudicated and there

was concern about them being a risk to others. They were not threatening other students. School psychologists take on the responsibility of assessments. Counselors have a duty to warn and to protect.

The Motion passed unanimously.

M3-42 Approved Policy JDA:
Confidentiality in Counseling/Disclosure of
Confidential Student Information, for Second
Reading and Adoption

APPROVE POLICY JDB: PERSONS “IN LOCO PARENTIS” for Second Reading and Adoption:

Dr. Washburn shared that this is our Legal Counsel, Dan Clark’s, response to Chairman Lee’s issue with our custodial/non-custodial parent policy. Another draft document, “Delegation of Parental/Guardian Powers” was shared with the Board related to parents assigning parental rights to other individuals. This relates to us working in a world where many students are not in a conventional family relationship and require someone else in their lives such as the court, step-parent, etc.

Director Cotton moved to approve Policy JDB: Persons in Loco Parentis” for Second Reading and Adoption. Director Patterson seconded. Motion passed unanimously.

M3-43 Approved Policy JDB: Persons “In
Loco Parentis”, for Second Reading and
Adoption.

APPROVE POLICY JDC: PARENT-APPOINTED GUARDIANS FOR MINOR STUDENTS, for Second Reading and Adoption:

Superintendent Washburn shared that this is in response to the need for a uniform policy for families when they are going to be absent and others will need to exercise parental rights. There are parents who need to assign rights to someone other than a parent. Staff need clear guidance to be able to help adults do whatever is needed to help children. Copies of associated forms that Attorney Dan Clark developed with high school administration and Student Services were shared with the Board. This is providing guidance for our principals.

Director Garcia moved to approve Policy JDC: Parent-Appointed Guardians for Minor Students, for Second Reading and Adoption. Director Johnson seconded.

Chair Lee noted that there is a statute for parents appointed Attorney in Fact for children, such as for parents who are serving in places such as Afghanistan. Dr. Washburn responded that we would refer such forms to Attorney Dan Clark for approval. Motion passed unanimously.

M3-44 Approved Policy JDC: Parent-
Appointed Guardians for Minor Students, for
Second Reading and Adoption

APPROVE POLICY JO: EDUCATION RECORDS, For First Reading:

Superintendent Washburn noted that Janet had noticed that we had not yet amended the portion of this policy regarding withholding grade reports due to unpaid fees. To make sure that policy is consistent with our actions, we suggest striking the outdated language to bring it in line with the law and with current practice.

Director Johnson moved to approve the revision to Policy JO: Education Records, for First Reading. Director Garcia seconded and the Motion passed unanimously.

M3-45	Approved revision to Policy JO: Education Records, for First Reading.
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APPROVE PURCHASE OF i-READY MATH AND READING INSTRUCTION COMPONENT:

Teaching and Learning Director, Robert Emerson, suggested referring to the September 20th Curriculum and Instruction Meeting notes that indicated that this request is to purchase supplemental curriculum for Math and Reading that is part of our new assessment system being implemented this year, i-Ready. The program was piloted last year and instructors liked the assessment. As part of the pilot, teachers also had access to the digital instructional component along with the assessment component. Once a student takes the assessment, an adaptive diagnostic feeds information to the instructional system where it is automatically differentiated by the results, identifying any gaps. This can be used for both remediation and acceleration. We have not had anything quite like this previously at the elementary level. While it doesn't replace what the teachers are doing, it gives them another tool to utilize. Remediation would be delivered with this program during 45 minutes per week. Technology Coordinator, Gary McFarlane, has confirmed that our system can handle the additional load. The purchase would be paid for out of the Curriculum Replacement Fund.

Director Garcia moved to approve the purchase of the i-Ready Math and Reading Instruction Program for approximately \$53,000 as recommended. Director Patterson seconded, and inquired if this takes the place of MAPS, and it was explained that the assessment portion does so, and it's basically a wash. This instructional portion (K-8) is in addition, and MAPS (grades 2 – 8) did not have an instructional component. Director Johnson confirmed his understanding that this is a subscription purchase, a one-year cost. Mr. Emerson shared that rather than commit to a multi-year subscription, he plans to evaluate usage and results after one year to determine if we are better off having this in place, and if we opt to continue, determine what level that would be. We anticipate knowing in time for the budgeting process next year if the plan is to continue on with the program. With discussion concluded, the Motion passed unanimously.

M3-46	Approved recommendation to purchase i-Ready Math and Reading Instructional Component
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REPORTS BY CABINET MEMBERS:

Human Resources Director, Robert Freeman, reported that we are currently down to two open positions in the District. Mediation for the Classified employees contract is scheduled for November 1st at 5:00 p.m. Director Cotton made note that City employees (hourly) have agreed to a 2% increase in each of the next three years.

Student Services Director, Richard Burton, shared that we are observing an increase in the number of homeless students. He expressed his admiration for Fir Grove staff who were able to complete a comprehensive IEP for a student who was here for a short time before moving on. Their work will enable the student to receive

appropriate services when the family is settled again. Mr. Burton met with Aric Fromdahl and Matt Newey recently to review specific criteria for obtaining mental health services in our schools. He also complimented the job done by Melrose CDS teacher, Laura Harvey, in describing the DLC expansions earlier during her welcome address. The Board was updated on the status of a complaint process.

ODE is sending a representative to tour facilities including Creekside, Fowler House and the Juvenile Detention Center. Brian Hinson (ESD) will be present as well. Mr. Burton provided an update of abbreviated school day changes coming from the legislature requiring completion of reassessments and associated forms.

Mr. Burton thanked patron Owen Dykema for his invitation to speak to the local Kiwanis Club. He informed the group of Mr. Dykema's dedication and persistent ability to stick with his unwavering focus on serving children in our county.

ENROLLMENT REPORT:

The superintendent shared that overall enrollment thus far is up 146 students. Elementary enrollment is down 9, a concern as this tends to be the more stable population. Middle school numbers are up significantly over projections primarily due to Fremont, RHS and Rose Alternative School inter-district transfers. We did not initially project numbers for Rose, but 32 students are reported in that program.

SUPERINTENDENT'S REPORT: Superintendent Washburn shared the sad news that former Fremont teacher, Cassie Griggs, has passed away. A Celebration of Life is scheduled at 4:00 p.m. this Friday. Director (Rev.) Johnson will be officiating.

Work continues in planning for a Table Top exercise for all district leadership to participate in an earthquake scenario. Denny Austin and Tracy Grauf are attending a related symposium in Medford. Administrators will go through the process needed in preparing for student reunification for any event that would require us to abandon a school. This is a continuation of the work done last year by Eastwood Principal, Nicki Opp, in coordinating with the Douglas County Fairgrounds to be able to evacuate any school and then reunite at that site.

Dr. Washburn is enjoying his all-day school visitations. He had an impromptu one at Winchester when the principal was out, and shared that he had forgotten how uplifting it is to interact with Kindergarten kids. They still really like people, and it's wonderful. The visit at Jo Lane Middle School was fun and enlightening as well. At Winchester yesterday, he had the opportunity to spend time in Music and PE, watching 2nd graders dancing and hopping around to the music. Next Monday he will be spending time at RHS on the freshman schedule. Days at Fullerton and Green are coming up as well. Dr. Washburn reported that he is learning a lot by connecting with what is happening at the schools, and seeing first-hand what challenges they are faced with.

The superintendent publicly acknowledged the Roseburg Costco for generously donating basketballs that had been returned. The 50 balls have been deployed to the PE program and were greatly appreciated.

Elementary principals continue to work hard on the new PE and Music schedules. They are also doing a magnificent job working with their staff as we shift to less reliance on IAs in the classrooms.

Both Robert Emerson and Robert Freeman have begun establishing two committees consisting of principals, staff and community members who will be tasked with a review of our school boundaries and school start times.

Dr. Washburn also publicly thanked Facilities Manager, Tracy Grauf, for working through plumbing and heating

issues for the new Fir Grove modular. He is cautiously hopeful the building will be ready for use at the end of next week, and that is greatly due to his efforts. This will enable us to open the other Kindergarten class at Fir Grove.

COMMITTEE REPORTS:

Curriculum and Instruction: Director Meyer indicated that the previous Item 6 action item covered the Curriculum and Instruction Committee report.

Building and Sites: Director Garcia stated that the committee met September 20th to review seismic grant projects. Determined to be good stewards of tax dollars, the group asked that the project be put back out to bid, along with the three additional projects. Director Cotton expressed his concern with escalating construction costs. With the scope of work to be done, the District will move forward with obtaining an Owner's Representative to oversee these projects and represent our interests. Chair Lee recalled that we did that with the high school bond project. Dr. Washburn stated that it is unreasonable to expect Tracy Grauf to oversee four seismic projects while trying to do his regular duties. Mrs. Northam explained that it would be preferable to have the Owner's Representative on board before the evaluation of other services.

The committee also discussed turf replacement at the high school as well as the track surface. The athletic staff and the committee members all preferred the less expensive product. At some point, Director Garcia would like to explore the idea of sponsorships with the Board for large projects. Mr. Grauf had provided the committee with an extensive list of projects completed this summer. The maintenance crew and Mr. Grauf do an amazing job. Director Cotton advocated for finding a way to do something about the tracks at the middle schools.

INDIVIDUAL DIRECTOR'S REPORTS:

Director Garcia shared that his children are off to a great start this school year. Dr. Washburn shared that he saw the children during his scheduled "Day-in-School" activities.

PUBLIC PARTICIPATION: There was no one from the audience wishing to address the Board at this time.

ADJOURNMENT: With no further business before the Board, Chairman Lee recessed the regular meeting at 7:50 p.m.

WORK SESSION: The Board entered into a Work Session at 8:00 p.m. to discuss the Douglas ESD Service Plan participation process.

ADJOURNMENT: The Work Session concluded at 8:25 p.m. The Board reconvened into Regular Session and the meeting was adjourned.

Gerry C. Washburn, Superintendent

GCW/jlk

NEXT MEETING: The October 11th School Board meeting will be held in the Board Room of the Administrative Office located at 1419 NW Valley View Drive, Roseburg, Oregon.