

# ROSEBURG PUBLIC SCHOOLS

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## *Regular Board Meeting & Executive Session*

Vol. 3 No. 10

October 25, 2017

### **BOARD MEMBERS:**

Rodney Cotton	Excused
Daniel Endicott	X
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	Excused
Steve Patterson	X

### **ADMINISTRATION:**

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

## ***MINUTES OF THE REGULAR BOARD MEETING***

**TIME/PLACE:** A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, October 25, 2017, at 6:00 p.m. in the Fullerton IV Elementary School Library, located at 2560 W Bradford Drive, Roseburg, Oregon.

**CALL TO ORDER:** Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m. and asked Director Garcia to lead in the Pledge of Allegiance.

**ATTENDANCE:** Board members and cabinet members were in attendance, with Directors Cotton and Meyer excused. News Review reporters Vera Westbrook and Sanna Godfrey were present.

**REVIEW OF AGENDA:** Superintendent Washburn stated that there were no changes to the agenda.

**COMMUNICATIONS TO THE BOARD:** Dr. Washburn announced that Director Rod Cotton and Director Paul Meyer were both excused. He also reported a single licensed resignation, that of Karma Clarke-Jung, Youth Shelter Teacher since August 2016, who submitted her resignation to accept a position at Douglas ESD.

**WELCOME TO FULLERTON IV ELEMENTARY SCHOOL:** Katrina Hanson, Fullerton IV Principal, shared that field trips have begun, with Fourth Grade students visiting the Umpqua Valley Arts Center and 1<sup>st</sup> Grade students visiting the local pumpkin patch. Students in Grades 1-3 have taken i-Ready assessments and are embracing technology in the classrooms. The assessments will provide data to teachers on student strengths and weaknesses. This year's expanded PE and Music classes are proving to be a welcome addition. Students adjusted well to the transitions needed in response to the large kindergarten population at Fir Grove Elementary. Two staff members are also participating on the ELA leadership team. Mrs. Hanson shared that staff are all working on different strategies to improve writing instruction. This month's STEAM activity was Rain Sticks, with projects proudly displayed in the media center. The 90-day plan is helping the staff to stay focused on school goals. Fullerton IV teachers encourage their students in Conscious Discipline activities, such as Wish Well, to make Fullerton IV a safe and great place to be for everyone.

### **STUDENT RECOGNITION:**

Student certificates of achievement and gift certificates from McDonalds were presented to the following deserving students:

With Principal Opp being present but having laryngitis, Eastwood teacher, Camron Pope, gamely introduced

Fifth Grade student, Brian Jones, recognizing his dependability, random acts of kindness and willingness to engage new students at recess and in class. Brian loves Math and would eventually hope to create video games, animated programs and movies.

Principal Hanson introduced Apollonia Heap, Fullerton IV Fifth Grade student, sharing that she is a hard-working student who takes pride in her work while being quick to help others. Apollonia has great strength of character and is a great example to her fellow students. She loves learning and is willing to do the hard work required to succeed.

Fremont Principal, Ben Bentea, introduced Eighth Grade student, Zoe Traul, sharing that she exemplifies Fremont STAR values and can be trusted to always do the right thing. Zoe enjoys photography and baking and hopes to attend the University of Florida to compete in gymnastics. With a 4.0 GPA, Zoe maintains a grueling practice and competition schedule, and plans to focus on the medical field while continuing on as a student athlete.

**STAFF RECOGNITION:** Principal Hanson presented the Crystal Apple Award to Site Operator James Muno. Over the past five years, Mrs. Hanson noted that Mr. Muno has consistently accomplished every item on his “to do” list, while successfully connecting with the school community. Mr. Muno has helped to modify chairs for students, creates whimsical wooden art for their enjoyment, and has proven himself to be a fun and lighthearted presence on the school campus. A joy to be around, Jim genuinely cares about everyone and works to build relationships with students by giving them confidence by suggesting jobs that build confidence, such as removing black marks from the cafeteria floor, pulling weeds, raking leaves and picking up trash to help beautify the campus.

**RHS STUDENT LEADERSHIP REPORT:** Leadership students Devon Brooks, Marinda Carlyle and Aspen Graves related recent activities at RHS such as student conferences that this year includes a family night spaghetti feed. Jostens representatives have been on campus assisting senior class students in selecting graduation-related items. A scholarship workshop is scheduled tomorrow for both students and their parents to learn about the application process. The Partners Club is holding a Haunted House on October 27-28 at 990 Stanton Street. The RHS band “Platinum Arrow Performance” will be at 7:00 p.m. at RHS on the 27<sup>th</sup>. The performance will include all the music performed by the band this year. Freshmen and sophomores are invited to the November 1<sup>st</sup> “College Night”. Upper classmen leadership students plan to attend the Oregon Association of Student Councils leadership conference taking place in Seaside on November 4<sup>th</sup>. The students have created “The Daily John” a new form of media to provide students with weekly calendars, club updates and staff interviews. The “Carnival” themed Homecoming Dance was very successful. Students appreciated that Principal Weber asked for their opinions regarding the “Strive for Five” attendance initiative. Late season sports results were reported by Marinda, who interviewed various athletes to get their perspectives on the season.

**CONSENT AGENDA:** The Consent Agenda this evening included Minutes from the October 11, 2017 Board meeting, Gifts to the District and Surplus Items.

Human Resources Director, Robert Freeman, shared his employment recommendation of Ms. Arica Hunter, Sixth Grade Math and Science Teacher at Joseph Lane Middle School. This is a temporary position for the 2017-2018 school year.

Director Patterson moved to approve the Consent Agenda as presented, noting that Ms. Hunter's grandfather was a former principal of his. Director Garcia seconded and the Motion passed unanimously.

M3-54 Approved the Consent Agenda

**PUBLIC PARTICIPATION:** There were no audience members wishing to address the board.

**Recess:** At 6:30 p.m. there was a brief recess while members of the audience departed. The meeting resumed at 6:40 p.m.

**RESOLUTION 17-18-12: DESIGNATING NOVEMBER 13-17, 2017, AS AMERICAN EDUCATION WEEK.** Superintendent Washburn presented the proposed Resolution 17-18-12 designating the week of November 13-17, 2017, as the 96<sup>th</sup> Annual American Education Week.

Director Endicott moved to adopt Resolution 17-18-12. Director Patterson seconded and the Motion passed unanimously.

M3-55 Adopted Resolution 17-18-12:  
Recognizing November 13-17, 2017, as  
American Education Week

**APPROVE ZCS ENGINEERING FIRM FOR SEISMIC REHABILITATION PROJECTS AT HUCREST, FULLERTON IV AND MELROSE ELEMENTARY SCHOOLS:**

Chief Operations Officer, Cheryl Northam, explained that the district advertised for engineering services proposals for the next three seismic rehabilitation projects. ZCS Engineering was the lone respondent. Fees for services will be approximately 13% of each grant. The proposal was discussed at the October 20<sup>th</sup> Building and Sites Committee Meeting.

Director Garcia moved to approve the appointment of ZCS Engineering Firm for the seismic rehabilitation projects at Hucrest, Fullerton IV and Melrose Elementary Schools. Director Endicott seconded. Director Johnson inquired about terms of payment, and Mrs. Northam responded that we will be billed monthly. Director Garcia summarized the discussion that took place at the Building and Sites meeting regarding both engineering services and project management and the desire for clear timelines and communication. The Motion passed unanimously.

M3-56 Approved ZCS Engineering Company as the engineering firm for seismic rehabilitation projects at Hucrest, Fullerton IV and Melrose Elementary Schools.

**APPROVE WEST COAST CONSTRUCTION SOLUTIONS FOR PROJECT MANAGEMENT FOR SEISMIC REHABILITATION PROJECTS AT GREEN, HUCREST, FULLERTON IV AND MELROSE ELEMENTARY SCHOOLS:**

Chief Operations Officer, Cheryl Northam, explained that at the October 20<sup>th</sup> Building & Sites Committee

Meeting, the committee reviewed the two project management proposals. West Coast Construction is the same individual, who is now an independent contractor, who was job superintendent on the high school seismic project.

With the amount of funding being rolled out from the state for these seismic projects, contractors are being stretched to try and get projects completed within narrow timeframes. The committee determined that the work would be split with two projects in the summer of 2018 and two in the summer of 2019. There was considerable apprehension noted regarding resource availability and work getting done in a short timeframe, and the group agreed that it would be more manageable over two summers. Director Patterson noted that the design work on the Green project has already been done. Ms. Northam commented that the design phase for the first two projects needs to start soon, and it would be preferable to have the project manager on board for that phase.

Director Garcia moved to approve West Coast Construction Solutions for Project Management for Seismic Rehabilitation Projects at Green, Hucrest, Fullerton IV and Melrose Elementary Schools. Director Patterson seconded. Directors Garcia and Endicott agreed that we want the highest level of accountability on these projects. The Motion passed unanimously.

M3-57 Approved West Coast Construction Solutions for Project Management for Seismic Rehabilitation Projects at Green, Hucrest, Fullerton IV and Melrose Elementary Schools

**APPROVE POLICY EFA: LOCAL WELLNESS PROGRAM, for Second Reading and Adoption:**

Teaching and Learning Director, Robert Emerson, explained that OSBA recommended changes brings this policy in line with new rules for the Healthy Hunger Free Kids Act of 2010. The Board approved First Reading at the meeting of October 11, 2017.

Director Endicott moved to approve Policy EFA: LOCAL WELLNESS PROGRAM, for Second Reading and Adoption. Director Patterson seconded and the Motion passed unanimously.

M3-58 Approved Policy EFA: LOCAL WELLNESS PROGRAM, for Second Reading and Adoption

**POLICY AC: NONDISCRIMINATION, for First Reading:**

Dr. Washburn indicated this this is an OSBA policy required by statute.

Director Garcia moved to approve Policy AC: NONDISCRIMINATION, for First Reading. Director Johnson seconded. The Motion passed unanimously.

M3-59 Approved Policy AC: NONDISCRIMINATION, for First Reading

## **REPORTS BY CABINET MEMBERS:**

**Human Resources Director, Robert Freeman,** shared that he and HR Specialist Tracy Powell will attend a workshop dealing with licensure on October 31<sup>st</sup>. A mediation for classified employees is scheduled for November 1<sup>st</sup> and a mediator has been assigned. On November 6<sup>th</sup>, the Hungerford Law Firm is presenting at a workshop regarding employee and personnel issues including FMLA, OFLA and fitness for duty that HR specialists Tracy Powell and Cindy Thoreson will be attending along with Mr. Freeman. They also hope to learn more about the impact of legalized marijuana in Oregon.

Licensed Labor Management has asked to begin a review of contract language. This contract is scheduled for the full opener next year and a preliminary meeting will be scheduled to review areas of interest. Mr. Freeman will report back to the Board as administrators and union representatives bring forth items needing clarification.

**Student Services Director, Richard Burton,** reported that he and Compass administrators met with principals, CDS, counselors and school psychologists to discuss mental health staff integration into our district. He will meet with representatives again on November 3<sup>rd</sup>.

Our student homeless count has quickly reached 110 so far this school year. Work continues with Portland State University on Trauma Informed Care. Professors are working with staff to teach classes at Winchester providing family and student supports, trying to create a nucleus in that community.

Juliana Marez continues her work with representatives from the University of Oregon in meeting with American Indian and Latino families to provide culturally rich bi-lingual meetings for scholarship opportunity discussions, etc.

Several staff members are taking part in CPI training (crisis prevention) as we transition from OIS.

Staff were asked for input on desired training opportunities, and as a result Mr. Winston Cornwall was asked to speak to staff on creating effective 504s. He appreciated the quality questions from the group of approximately 30 staff members, and expressed interest in returning in the future if staff would benefit from additional training.

**SUPERINTENDENT'S REPORT:** Superintendent Washburn shared that numbers of students transferring in and out of the district continue to be positive.

The superintendent's All-Day-School Visitations are continuing to be an education for the superintendent as he immerses himself into experiencing life as a student, most recently as a 7<sup>th</sup> Grader at Joseph Lane Middle School. He enjoyed Mr. Graham's ELA class where students were enjoying a lesson involving "Monsters on Maple Street". In Ms. Giraudo's class, students were working on integers, while students read in Mr. Groshong's literacy intervention class. Dr. Washburn attended the PE class and lunch, and was amazed at how the students moved through the cafeteria during the two split lunches. Applied Arts with Mr. Foster followed and he noted that a long-term sub was doing a great job in a classroom. He had good experiences at Fullerton IV as well and looks forward to being a "sophomore" at RHS on Friday.

Dr. Washburn will be at the OASE Vision and Action Plan meeting working on policy next Monday and Tuesday, and will attend the OSBA Conference during November 9-11.

## **COMMITTEE REPORTS: Building & Sites – October 20, 2017.**

Committee Chair, Director Garcia, noted that the discussion earlier in the evening covered his report.

**INDIVIDUAL DIRECTOR’S REPORTS:**

Chair Lee indicated that he was able to represent Roseburg at the OSBA Fall Regional meeting held on October 17<sup>th</sup> at UCC. He announced that he would be unavailable for the November 15<sup>th</sup> School Board Meeting, and Vice-Chair Endicott would be in charge.

**PUBLIC PARTICIPATION:** Mr. Owen Dykema, 1970 W. Harvard Blvd, Riverview Terrace #330, Roseburg, Oregon, stated that a child’s ability to avoid criminal behavior is locked in by age 6. This supports his position that the period of five years prior to the start of school is very important to the child. Half a person’s learned human responses are learned in the first year of life. That’s the area he working on with the Birth to Five Years project. Mr. Dykema shared that his eldest daughter is working for Jasper Mountain where psychologists and researchers try to understand children with extreme issues, while we are trying to determine how to prevent the behaviors. Apparently the brain develops in predicable ways in response to experiences. Trauma of any kind affects a child's ability to understand the world instead of being ever-vigilant to prevent personal harm. His group is advocating for parents to create loving, supporting environments for their children. Mr. Dykema will be sending a letter to the editor of The Beacon this week in an effort to raise public awareness.

**ADJOURNMENT:** With no further business before the Board, Chairman Lee recessed the regular meeting at 7:22 p.m.

**EXECUTIVE SESSION:** The Board entered into Executive Session at 7:25 p.m. pursuant to ORS 192.660(2)(h). The Executive Session concluded at 8:55 p.m.

**GENERAL SESSION:** Chair Lee reconvened into General Session at 8:55 p.m.

Director Garcia amended the October 11<sup>th</sup> Motion No. M3-53 as follows: “To consider this a de novo hearing, suggesting the district hire someone not presently employed by the district with expertise in administration and athletics to interview everybody that has made statements before and everybody that’s involved, and come back with a report to include recommendations for improvements or changes to district policy and procedures.

Director Lee seconded, and the Motion passed unanimously.

M3-60 Modified the Motion approving a de novo hearing at the October 11<sup>th</sup> Board Meeting.

**ADJOURNMENT:** With no further business before the Board, the meeting was adjourned at 8:58 p.m.

**Gerry C. Washburn, Superintendent**  
GCW/jlk

**NEXT MEETING:** The November 15th School Board Meeting will be held at 6:00 p.m. in the administrative office Board Room located at 1419 NW Valley View Drive in Roseburg.