

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting & Executive Session

Vol. 3 No. 8

October 11, 2017

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, October 11, 2017, at 6:00 p.m. in the administrative office Board Room, located at 1419 NW Valley View Drive, Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m. and asked Director Garcia to lead in the Pledge of Allegiance.

ATTENDANCE: All board members and cabinet members were in attendance. No media representatives were present.

REVIEW OF AGENDA: Superintendent Washburn announced changes to the agenda including the following:

- Our Sunnyslope student scheduled for recognition this evening has been postponed to the November 15th board meeting;
- Action Items No. 4 and 5 have been added to the agenda for First Reading and Adoption.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn reported a single licensed resignation, that of Lathena Eaton, Fourth Grade Teacher at Eastwood Elementary School, to be effective November 1, 2017.

RHS STUDENT LEADERSHIP REPORT:

Leadership students Annika and Isabella Frasnely, and Hunter Sparks shared recent activities at RHS including the annual college fair and Homecoming Week. The Homecoming Court included Homecoming King, Hunter Sparks, and Homecoming Queen, Carolyn Cuiity. There will be recognition of senior athletes during home games next week for both Football and Volleyball. The BUM squad student supporters have been turning out in large numbers to energize our athletes. In recent competition, the RHS band placed first in spirit and third place overall. The prom committee is currently considering potential venues for this year's prom. Plans are in progress to create a student-section video for submission to OSAA to be entered into a competition.

STUDENT RECOGNITION:

Student certificates of achievement and gift certificates from McDonalds were presented to the following deserving students:

Jo Lane Middle School Principal, Bill Bartlett, introduced Sixth Grade student, Quentynn "Quynn" Curland,

recognizing his impressive academic and leadership skills. Teachers complimented Quynn’s advanced math and reading literacy, his love for sports and dancing, and being a tremendous role model to this fellow students.

RHS Principal, Jill Weber, introduced Michelle Mai, recognizing her as being an exceptional student who maintains a near perfect GPA while taking on rigorous course work. Michelle was unanimously selected by division leaders, and plans to work toward becoming a registered nurse in the future.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the September 27, 2017 Board meeting, along with Gifts to the District.

Director Garcia moved to approve the Consent Agenda as presented. Director Patterson seconded and the Motion passed unanimously.

M3-47 Approved the Consent Agenda

PUBLIC PARTICIPATION: There were no audience members wishing to address the board.

Recess: At 6:17 p.m. there was a brief recess while members of the audience departed. The meeting resumed at 6:21 p.m.

RESOLUTION 17-18-11: EXPRESSING SUPPORT FOR THE NATION’S PRINCIPALS BY DESIGNATING THE MONTH OF OCTOBER AS “NATIONAL PRINCIPALS MONTH”.

Superintendent Washburn presented the proposed Resolution 17-18-11 in support of recognizing the month of October 2017 as National Principals Month.

Director Patterson moved to adopt Resolution 17-18-11, sharing that these individuals are well-deserving. Director Garcia seconded. Chair Lee commented on the complexity of the duties required by these district leaders. Director Patterson added that he really enjoyed the visit to Melrose Elementary for the September 27th Board Meeting. The Motion passed unanimously.

M3-48 Adopted Resolution 17-18-11: Recognizing October 2017 as National Principals Month
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APPROVE POLICY JO: EDUCATION RECORDS, for Second Reading and Adoption:

Superintendent Washburn reported that we have amended the portion of this policy regarding withholding grade reports due to unpaid fees to reflect current process.

Director Garcia moved to approve the revision to Policy JO: Education Records, for Second Reading and Adoption. Director Endicott seconded and the Motion passed unanimously.

M3-49 Approved Policy JO: Education Records, for Second Reading and Adoption.
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APPROVE POLICY EFA: LOCAL WELLNESS PROGRAM, for First Reading:

Dr. Washburn shared the proposed policy and accompanying AR, sharing that this is a required policy revision spelling out our District’s wellness program, including school nutrition and physical education and activity, and employee wellness.

Director Garcia moved to approve Policy EFA: Local Wellness Program for First Reading. Director Endicott seconded. Director Johnson questioned how we know that we are meeting specific goals and measures as established by the state, and was informed that we participate in an annual audit from ODE, and they determine if we meet/exceed requirements or need improvement. The Motion passed unanimously.

M3-50 Approved Policy EFA: Local Wellness Program, for First Reading
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APPROVE POLICY IJ: GUIDANCE PROGRAM, for First Reading and Adoption:

Superintendent Washburn indicated that Policy JD: Guidance Program was adopted on September 27th. Since then, it was discovered that the policy should be in a different category and this is simply a change from JD to IJ: Guidance Program. There is no change to the content of the policy.

Director Patterson moved to approve Policy IJ (formerly JD): Guidance Program, for First Reading and Adoption. Director Johnson seconded and the Motion passed unanimously.

M3-51 Approved Policy IJ: Guidance Program, for First Reading and Adoption
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POLICY IJA: CONFIDENTIALITY IN COUNSELING/DISCLOSURE OF CONFIDENTIAL STUDENT INFORMATION, for First Reading and Adoption:

Dr. Washburn indicated that as with the previous Policy IJ, this policy should be in a different category and this is simply a change from JDA to IJA: Confidentiality in Counseling/Disclosure of Confidential Student Information, for First Reading and Adoption. This is no change to the content of the policy.

Director Garcia moved to approve Policy IJA (formerly JDA): Confidentiality in Counseling/Disclosure of Confidential Student Information, for First Reading and Adoption. Director Cotton seconded. The Motion passed unanimously.

M3-52 Approved Policy IJA: Confidentiality in Counseling/Disclosure of Confidential Student Information, for First Reading and Adoption

REPORTS BY CABINET MEMBERS:

Chief Operations Officer, Cheryl Northam, shared the current Financial Report, explaining that we will be planning for a larger ending fund balance to offset the state change of funding from a 49%/51% split to a 50%/50% split. If we do not reserve some funding for the second year of the biennium, we will be cutting expenditures to offset any increases in salaries, payroll benefits or other fixed increases in costs such as student

transportation. Later this week at the Building and Sites Committee Meeting, the group will discuss responses to the engineering RFP for the seismic rehabilitation grant projects. Responses to a request for proposal for an Owner's Representative are due on the 19th of October.

Our annual financial audit will result in field work being done most of next week. Mrs. Northam also noted that the District did meet Maintenance of Effort (MOE) requirements for the 2014-15 school year. The state verifies that districts are spending at least as much on special education as they did in the prior year in order to meet that federal requirement.

Teaching and Learning Director, Robert Emerson, reported receiving a request from Director Endicott regarding our mentor teacher program. The current program began years ago under the auspices of grants that required us to follow a specific model. New teachers benefit from 70-90 hours of mentoring, a difficult task for mentor teachers who are also teaching in the classroom. Mr. Emerson is evaluating a hybrid program where a portion of hours are provided by an external mentor. Next year we will be applying for a continuation of the mentoring grant. He pointed out that the training mentors receive is of huge benefit to the mentor teacher as they reflect upon their own practices and help themselves grow in their profession. Mr. Emerson is communicating with Southern Oregon ESD to inquire as to their practices for mentor teacher selection. Currently, teachers in our district apply to participate in the program. It was pointed out that any person could use a mentor at every point in their career to help them improve.

Mr. Emerson requested feedback from the Board on preferred metrics to be made available to the public through Schoolzilla. Ideas included enrollment by school/demographics/ethnicity/free and reduced lunch/Special Education, graduation and SBAC scores, and chronic absenteeism. Board members also expressed interest in data related to how many students actively participate in activities other than academics. Dr. Washburn suggested including data on students who are enrolled in CTE, dual honors classes and dual credit courses.

ENROLLMENT REPORT: The superintendent shared positive enrollment numbers, cautioning that secondary numbers historically decrease as the school year progresses. Next month, all district leadership staff will be participating in a Table Top earthquake exercise focusing on reunification following any potential event that would require abandonment of a school. This is the next step in the work begun last year by Nicki Opp, Eastwood Principal, in coordinating with the Douglas County Fairgrounds to designate that site as an emergency reunification area.

Dr. Washburn shared comparison data for students transferring both in and out of the district pursuant to a request from Director Cotton. Results show that 28 more students have transferred in this year, along with 32 fewer students transferring out. Our high school has 150 students who are brand new this year, 108 of which were incoming transfers. The Rose Alternative school has 36 students currently enrolled. Staff continue to work on establishing a placement process for students. The process is straightforward for those requesting that placement. As we move forward, using computer-based programs to work with students and monitor progress, either acceleration or remediation, will be shared with other teachers within the district. Director Cotton inquired when the Board would hear an update from Alternative Education Coordinator, Randal Olsen, and Dr. Washburn indicated that this will occur later in the year to give the program and staff adequate time to become better established.

SUPERINTENDENT'S REPORT: Superintendent Washburn shared that he continues his All Day School visitation schedule, and each one has been very informative in creating opportunities to interact with students. He shared an example of the Green Elementary CDS staff member getting on the bus each day to speak to students about

the upcoming day. This has resulted in the students entering the school building calmly and quietly. Dr. Washburn reflected that this is only one of the successful tools that our educators need to be sharing with colleagues to encourage and support each other.

Next week, Dr. Washburn is looking forward to driving across the country with his son. This week's update will be filmed at Fir Grove in the new kindergarten classroom that is housed in the newly installed modular. Facilities Manager, Tracy Grauf, and his staff were complimented on the volume of work this project required in a short span of time.

INDIVIDUAL DIRECTOR'S REPORTS:

Director Patterson noted that Principle Rasmussen could not attend the board meeting at Melrose as she was attending to her son at the hospital. As she was present this evening, he shared that the presentation made that evening was quite impressive, well done and informative, and enjoyed by the Board.

Director Cotton noticed today that Oregon's Governor asked for the resignation of Salam Noor, the Deputy Superintendent for Public Instruction, before giving him adequate time to accomplish his initiatives. Dr. Washburn confirmed the resignation, adding that Mr. Noor was doing a great deal for education in Oregon, and was very approachable and easy to work with. The education community is saddened to see him leave. The interim replacement, Colt Gill, has a great reputation, and has been tasked to focus on graduation rates.

PUBLIC PARTICIPATION: Mr. Owen Dykema, 1970 W. Harvard Blvd, Riverview Terrace #330, Roseburg, Oregon, stated that he is still working on the Birth to Five Years project, reaching out to various groups to encourage them to educate parents of the importance of addressing the "Me Now" philosophy. A local Kiwanis Club has expressed tentative interest, and Owen is working with "Mothers of Preschool Children" as well.

ADJOURNMENT: With no further business before the Board, Chairman Lee recessed the regular meeting at 7:10 p.m.

EXECUTIVE SESSION: The Board entered into Executive Session at 7:15 p.m. pursuant to ORS 192.660(2)(b). Persons appealing investigative processes departed the room at 7:40 p.m. to allow Board members to consider a course of action. Parties reassembled with the Board again at 8:02 p.m.

ADJOURNMENT: The Executive Session concluded at 8:05 p.m.

REGULAR SESSION: Chair Lee reconvened into Regular Session at 8:05 p.m. Director Garcia made a Motion to consider this a de novo hearing, suggesting the district hire someone not presently employed by the district with expertise in administration and athletics to interview everybody that has made statements before and everybody that's involved, and come back with a report to include recommended action and the basis for it. Director Cotton seconded, and the Motion passed unanimously.

M3-53 Approved de novo hearing

With no further business, the meeting was adjourned at 8:10 p.m.

Gerry C. Washburn, Superintendent

GCW/jlk

NEXT MEETING: The October 25th School Board Meeting will be held at 6:00 p.m. in the Fullerton IV Elementary School library located at 2560 W Bradford Drive, Roseburg, Oregon.