

ROSEBURG PUBLIC SCHOOLS

1419 NW Valley View Drive
Roseburg, Oregon 97470
Budget Hearing and Board Meeting

Vol 3 No. 25

June 13, 2018

Board Members:

Rodney Cotton	<input type="checkbox"/>
Daniel Endicott	Excused
Joseph Garcia	<input type="checkbox"/>
Rev. Howard Johnson	<input type="checkbox"/>
Charles F. Lee	<input type="checkbox"/>
Paul E. Meyer	Excused
Steve Patterson	Excused

Administration:

Gerry C. Washburn, Superintendent	<input type="checkbox"/>
Richard Burton, Director of Student Services	<input type="checkbox"/>
Robert Emerson, Director of Teaching & Learning	<input type="checkbox"/>
Robert Freeman, Director of Human Resources	<input type="checkbox"/>
Cheryl Northam, Chief Operations Officer	<input type="checkbox"/>

BUDGET HEARING Pursuant to ORS 294.453

A Budget Hearing was held on Wednesday, June 13, 2018 and brought to order by Board Chairman Charles Lee at 6:00 p.m. pursuant to ORS 294.453. Directors Endicott, Meyer and Patterson were excused. Chief Operations Officer, Cheryl Northam, presented the proposed 2018-19 Budget, explaining that it is the same as what was adopted by the Budget Committee on May 14, 2018. Chairman Lee opened the floor for discussion, and there were no questions. The Hearing was adjourned at 6:02 p.m.

REGULAR SESSION

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, June 13, 2018, in the Administrative Office Board Room located at 1419 NW Valley View Drive, Roseburg, Oregon, immediately following the Budget Hearing.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:03 p.m. and invited Board Director, Howard Johnson, to lead the Pledge of Allegiance.

ATTENDANCE: Board members were in attendance, except for Directors Endicott, Meyer and Patterson, who were excused. Reporters Kyle Bailey and Sanne Godfrey were in attendance.

REVIEW OF AGENDA: Superintendent Washburn shared that items 1, 3, 4 and 6 were added the agenda. Policy IGBHE: Expanded Options Program, for First Reading, will be scheduled for First Reading at the July Board Meeting.

COMMUNICATIONS TO THE BOARD: Dr. Washburn shared the followed licensed resignations:

- After two years in the District, Tyree Norman, Fourth Grade Teacher at Fir Grove Elementary, has submitted her resignation, effective at the end of the current school year to stay home with her young children.
- Mark McLaughlin, Social Studies Teacher at Roseburg High School, has submitted his resignation for retirement purposes after 34 years in the District, effective at the end of the current school year; and

- After four years in the District, Angela Keeran, Special Education Teacher at Roseburg High School, has submitted her resignation, effective at the end of the current school year to take a position with the Douglas ESD.

CONSENT AGENDA: Superintendent Washburn submitted the Minutes from the April 25th Board Meeting and current listing of Gifts to the District.

Director Garcia moved to approve the Minutes and Gifts to the District portion of the Consent Agenda. Director Johnson seconded, and the Motion passed unanimously.

M3-150 Approved April 25th Minutes and current Gifts to the District

Human Resources Director, Robert Freeman, presented recommendations for hire, including:

- Samantha Boehnke, Science Teacher at Fremont Middle School;
- Julie Dever, Licensed Athletic Trainer (reclassification);
- Kaitlin Frank, Fourth Grade Teacher at Melrose Elementary;
- Irene Goldenberg, Learning Specialist at Fremont Middle School;
- Anna Jensen, Science Teacher at Rose School;
- Trevor Lavery-Thompson, Music Teacher at Joseph Lane Middle School;
- Michael MacLean, Choir Teacher at Joseph Lane Middle School;
- Annette McFadzen, Language Arts Teacher at Rose School;
- Sean Shea, Music Teacher at Green and Sunnyslope Elementary Schools; and
- Kaylee Tharp, Second Grade Teacher at Winchester Elementary School.

Director Garcia moved to approve the licensed hiring recommendations for the 2018-19 school year. Director Cotton seconded, and the Motion passed unanimously.

M3-151 Approved Licensed Hires effective for the 2018-2019 school year

PUBLIC PARTICIPATION: No audience members wished to address the Board.

RESOLUTION 17-18-18: 2017-2018 BUDGET APPROPRIATIONS: Chief Operations Officer, Cheryl Northam, presented Resolution 17-18-18: Authorizing Budget Appropriation Transfers for 2017-2018. Ms. Northam explained that circumstances have arisen in the Special Revenue Fund and the Debt Service Fund that necessitate a revision of the 2017-2018 appropriations. Boards may authorize transfers of appropriations after budget adoption in accordance with Oregon Revised Statute 294.463. This is not an increase in spending authority.

Director Garcia moved to approve Resolution 17-18-18. Director Cotton seconded. Director Johnson requested an estimate of the ending fund balance following the adjustments, and Ms. Northam will forward the information to him once those calculations are completed. The Motion passed unanimously.

M3-152 Approved Resolution 17-18-18: Authorizing Budget Appropriation Transfers for 2017-2018

RESOLUTION 17-18-19: ADOPTING THE BUDGET, MAKING APPROPRIATIONS AND LEVYING AD VALOREM TAXES: Chief Operations Officer, Cheryl Northam, introduced the 2018-19 Budget Resolution, indicating that the Budget Committee approved the 2018-19 proposed budget after making one change on May 14, 2018. This resolution establishes spending authority for the 2018-2019 school year.

Director Cotton moved to approve Resolution 17-18-19: Adopting the Budget in the sum of \$92,446,995, Making Appropriations and Levying Ad Valorem Taxes. Director Johnson seconded. Director Cotton thanked Cheryl and her Business Operations staff for their hard work in preparing the budget. During the budget process, an additional meeting was added, and it was worthwhile. The Motion passed unanimously.

M3-153 Approved Resolution 17-18-19:
Adopting the Budget, Making Appropriations
and Levying Ad Valorem Taxes

ACCEPT RESIGNATION OF SCHOOL BOARD POSITION NO. 2 – DANIEL ENDICOTT: Board Chairman Charles Lee presented the resignation letter from Board Member, Daniel Endicott. Director Garcia publicly acknowledged Mr. Endicott’s service, sharing that during conversations with him, he understands the exciting opportunities that Dan is trying to move toward. Director Cotton reflected that Director Endicott was a very good Board Member and joined in expressing appreciation for his service.

Director Garcia moved to officially accept the resignation of Board Director, Daniel Endicott. Director Johnson seconded, and the Motion passed unanimously.

M3-154 Accepted the resignation of Board
Position No. 2 from Director Daniel Endicott

DECLARATION OF VACANCY OF BOARD POSITION NO. 2:

In accordance with District Policy BBE: Vacancies on the Board, the Superintendent’s Office will submit a Vacancy Notice for Board Position No. 2 to the local newspaper as well as post the notification on the District’s web page. Interested candidates are instructed to submit letters of interest to the Superintendent by July 1st and the Board will consider applicants at the July 11, 2018 School Board Meeting.

Director Garcia moved to Declare a vacancy for Position No. 2 on the Board of Directors of Douglas County School District 4. Director Cotton seconded and the Motion passed unanimously.

M3-155 Declared a Vacancy of School
Board Position 2 of the Douglas County
School District 4 Board of Directors

APPROVAL OF STUDENT FEES FOR THE 2018-2019 SCHOOL YEAR: Chief Operations Officer, Cheryl Northam, presented the proposed listing of student fees for the upcoming school year.

Director Cotton moved to approve the Student Fees for 2018-2019 as recommended. Director Garcia inquired about the proposed increases in the areas of plant and animal science fees. RHS Principal Weber explained that there have been program changes due to the new AG Teacher and the addition of the green house. Material

costs have also increased. Administration monitors the ASB accounts for areas falling into deficit. The fees that are increasing are for materials that the students are allowed to keep. Director Garcia seconded and the Motion passed unanimously.

M3-156 Approved 2018-2019 Student Fees as recommended

RECOMMENDATION FOR APPROVAL OF COLA, INSURANCE CAP AND OPT-OUT FOR ADMININISTRATORS, MANAGERS, SUPERVISORS AND CONFIDENTIAL STAFF: Human Resources Director, Robert Freeman, presented two memoranda, one specific to Confidential Staff and the other to Administrative/Managers/Supervisors Salary and Benefits Proposal. Mr. Freeman shared that these recommendations are in line with the recently ratified licensed three-year contract and walked through the 2018-19, 2019-20 and 2020-21 proposals for the separate groups. Neither of the groups are represented by bargaining units. If the Legislature makes a ruling regarding changes to the ability of employees to opt out of insurance, District agreements will then follow those provision once they become effective. Mr. Freeman noted that the Chief Operations Officer and Superintendent are not included in the administrative group.

Director Garcia moved to approve the COLA, Insurance Cap and Opt-out for Administrative/Managers/Supervisors as recommended. Director Cotton Seconded and the Motion passed unanimously.

M3-157 Approved COLA, Insurance Cap and Opt-Out for Administrative, Managers, and Supervisory employees

Director Garcia moved to approve the COLA, Insurance Cap and Opt-out for the seven Confidential Staff members as recommended. Director Cotton Seconded and the Motion passed unanimously. Director Cotton stated that he was very pleased to do this for Confidential staff, who for many years waited until negotiations for other classifications had been concluded. He indicated that the Board values these individuals very much.

M3-158 Approved COLA, Insurance Cap and Opt-Out for Confidential employees

ENROLLMENT REPORT: Dr. Washburn presented student enrollment numbers, noting that the 5,884 totals at the end of May was an increase of 42 students over the same period last year, and 17 from three years prior. Enrollment has continued to be relatively flat with Elementary ended at 2,797 as opposed to 2,746 in 2015; year; middle school was 1,304 as opposed to 1,293 in 2015; and RHS was 1,440, declining from 1,561 students three years ago. Thirty-four students have transferred to Rose School. We will continue to monitor the enrollment fluctuations at secondary. The incoming Freshman class for 2018-19 at RHS is expected to increase by 64 students over this year's graduating class.

Director Johnson requested that eighth grade students transitioning from both middle schools to the high school as ninth graders be closely monitored. The Superintendent noted that RHS Principal, Jill Weber, is aware of the

status of every student at the high school and their individual needs. Some are best served through on-line or the Rose School program.

CABINET MEMBER REPORTS: Teaching and Learning Director, Robert Emerson, reported spending the last year on the design process for the Collaboration Grant. The application for the implementation phase was submitted last week and we now await the ODE team to come and interview Collaboration Grant Team members. He expressed optimism that much of the \$690,000 grant to fund teacher leader opportunities and professional development at all levels will be funded. Mr. Emerson will update the Board at the next meeting. Chairman Lee indicated that the Board will look forward to that update.

Chief Operations Officer, Cheryl Northam, shared that the earlier budget items took care of her report. Chairman Lee inquired if ODE had requested any funding to be refunded this year, and Cheryl indicated that enrollment remained at projected levels, and we even had some additional monies received for the 2016-17 school year.

SUPERINTENDENT'S REPORT: Dr. Washburn reported that the RHS turf and track removal project began immediately after graduation and is on schedule. He also shared that Attorney Nancy Hungerford questioned the information to be shared due to a public information request and ruling from the Douglas County DA's office and has asked for clarification. The Board may consider appealing the decision or releasing information as redacted. We are awaiting the Navigant report concerning the ransomware attack and will bring that to the Board once it is released from their legal department.

Dr. Washburn shared the preliminary Standards Based Assessment Results Analysis for 2017-2018, sharing that results are positive with the entire third grade exceeding the state average. Fifty percent are showing proficiency in reading, a great increase as compared to 2014-15 results of 36 percent proficiency. All grade levels experienced increased levels in proficiency over the prior year. This very encouraging news also applied to math results. Contributing factors could be instructors successfully utilizing the i-Ready program and flexibility in grouping students for instruction, as well as the Title 1 teachers providing direct instruction rather than utilizing a coaching model.

INDIVIDUAL REPORTS BY DIRECTORS: Director Garcia commented on the wind and rain experienced by those who participated in or attended the 2018 RHS graduation ceremony on Finlay Field. It was especially rewarding to see individuals able to present a diploma to their child. He expressed congratulations to Nicki Opp, who will be moving on to Joseph Lane Middle School as Principal. Director Garcia had the opportunity to visit several schools during this school year, and thanked staff for their hard work during 2017-18. Chairman Lee thanked District staff for their efforts in navigating through the recent technology challenges.

PUBLIC PARTICIPATION: No members of the audience wished to address the School Board.

ADJOURNMENT: With no further business, Chairman Lee adjourned the regular meeting at 6:45 p.m.

Gerry C. Washburn, Ed.D., Superintendent

Next Meeting: The July 11th School Board Meeting will be held at 6:00 p.m. in the Administrative Office Board Room, located at 1419 NW Valley View Drive, Roseburg, Oregon.