

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting and Executive Session

Vol. 3 No. 2

August 9, 2017

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	Excused
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, August 9, 2017, at 6:30 p.m. in the administrative office Board Room at 1419 NW Valley View Drive, Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:30 p.m., and led the Pledge of Allegiance.

ATTENDANCE: Director Garcia was excused for the evening. All other Board members and cabinet members were in attendance. No media representatives were present.

REVIEW OF AGENDA: Superintendent Washburn announced that the two policies scheduled tonight are postponed until the August 23rd meeting to allow time for clarification from our Legal Counsel, Dan Clark.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced receiving resignations from the following licensed staff:

- Ari Maloney, Language Arts Teacher at Fremont Middle School, is resigning after 11 years to take a position in another district;
- Tanya Maxwell, School Counselor at Jo Lane Middle School, is resigning after five years to take a position in a district closer to her home in Eugene; and
- Elise Sensabaugh, Kindergarten Teacher at Hucrest Elementary, is resigning after three years to take a position at Umpqua Community College.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the July 12th Board meeting; personnel transactions; Gifts to the District and a current listing of Surplus Items.

Director of Human Resources, Robert Freeman, presented employment recommendations as follows:

- Bridget Batsch, Physical Education Teacher;
- Jonathan Foster, Language Arts Teacher at Rose School;
- Jeffrey Freeman, Credit Retrieval Teacher at Roseburg High School;

- Kirstie Hellenthal, Physical Education Teacher;
- Sarah Hobert, First Grade Teacher at Winchester Elementary School;
- Jamie Hummel, Physical Education Teacher;
- Randi Janeksela, Preschool Teacher at Winchester Elementary School;
- Harmony Klingemeyer, Elementary Music Teacher;
- Crystal Reynolds, Sixth Grade Language Arts/Social Studies Teacher at Fremont Middle School; and
- Kylie Smith, Physical Education Teacher.

Director Cotton moved to approve the Consent Agenda and Director Endicott seconded. Director Cotton inquired what licensed positions remain open, and Mr. Freeman stated that we have a Music and a Special Education position remaining, along with one counselling position at both Jo Lane Middle School and Roseburg High School. The Motion passed unanimously.

M3-17 Approved the Consent Agenda

PUBLIC PARTICIPATION: There was no one wishing to address the Board.

CONSIDERATION OF SUPPLEMENTAL BUDGET FOR 2017-2018: Superintendent Washburn announced that the proposed Supplemental Budget for 2017-2018 is presented to the Board pursuant to the changes in funding from the State School Fund which amounted to \$8.2 billion for the state to be split 50/50 over the biennium rather than 49/51 as had been done in prior years.

The District is proposing a reserve of \$1,160,000 for anticipated increases next year when the licensed and classified contracts will be renegotiated. Chief Operations Officer, Cheryl Northam, also presented the following additions to the budget:

- Restoration of one counseling position at RHS: \$95,000
- Add/Restore two middle school In-School Suspension/Skills Trainers: \$90,000
- One FTE English Language Arts Teacher at the Rose Alternative School: \$85,000
- Two FTE Music Teachers for elementary: \$170,000
- Four FTE Physical Education Teachers for elementary: 340,000
- Potential pay and benefit increases for 2017-2018 (COLA/benefits only): \$995,000

Human Resources Director, Robert Freeman, explained that one of our goals has been to expand the Music program. In the past, the elementary schools would have a Music Teacher for half of the school year. By adding two Music teachers, our principals have created a schedule where students will be offered Music twice a week throughout the school year.

A similar schedule has been developed for PE to allow Grades K-5 to receive 150 minutes of PE each week. The District is pursuing a grant to be able to hire two additional PE teachers.

Chair Lee confirmed with administration that the costs for the above proposals use up the difference between the original and the supplemental budgets. Director Johnson also received confirmation that the estimated costs included the payroll burden.

Director Cotton expressed his pleasure at the proposed supplementary budget, sharing that this is all about kids. He reflected that many members of the Board were very disappointed when we cut Music. He shared that there was a very nice article in the News Review recently, and he encouraged administration to communicate with our community about the good things happening for kids in our District.

Dr. Washburn shared that while we don't want to get our hopes up, we are greatly anticipating the possible grant to allow the additional PE teachers. ODE reached out to him sharing their excitement at what we are doing here in Roseburg. It's not always about academics, but also the other programs that get kids excited about coming to school. The superintendent also reflected that we have a number of positions such as coaching/band director/administration that are seriously out of line with others in our state, and he will come back with recommendations for those once we have a long-term plan to move forward.

Director Endicott asked if the potential grant is for one year, and was informed that it may be renewed for an additional year with no guarantees beyond that for monies to be allocated. Mr. Endicott encouraged the District to be aware that staff who move between buildings can feel isolated, and to keep them in mind for staff meetings, etc., so that they feel a part of their respective groups. Dr. Washburn assured him that our principals have expressed the same concern and we will make every effort to be sure that staff are included appropriately.

RESOLUTION 17-18-9: APPROVE SUPPLEMENTAL BUDGET FOR 2017-2018: Chief Operations Officer, Cheryl Northam, presented Resolution 17-18-9: to approve the Supplemental Budget for 2017-2018, reflecting unanticipated funding in the Special Revenue Fund 200 and an increase in appropriations for spending authority within the General and Special Revenue Funds.

Director Cotton moved to approve the Supplemental Budget for 2017-2018 as presented. Director Endicott seconded. The Motion passed unanimously.

M3-18 Approved Supplemental Budget for 2017-2018

APPROVED MEMORANDUM OF UNDERSTANDING FOR 2017-2018 WITH THE ROSEBURG EDUCATION ASSOCIATION (REA): Human Resources Director, Robert Freeman, shared that the MOU between the District and the REA reflects an increase of \$50 to the insurance cap and a 2% COLA and \$25 increase to the insurance opt-out.

Director Patterson moved to approve the Memorandum of Understanding between the District and the Roseburg Education Association (REA) for 2017-2018 as presented. Director Endicott seconded. The Motion passed unanimously.

M3-19 Approved Memorandum of Understanding (MOU) with the Roseburg Education Association (REA) for 2017-2018

BOARD MEMBER SUB-COMMITTEES FOR 2017-2018: Board Chairman, Charles Lee, shared the roster for the various sub-committees for 2017-2018. The roster will be updated on the District web site.

DESIGNATION OF SUPERVISORY AND CONFIDENTIAL EMPLOYEES FOR 2017-2018: Human Resources Director, Robert Freeman, presented the listing of Supervisory and Confidential employees for the upcoming school year, noting that there was only one change in the list.

Director Endicott moved to approve the listing of Supervisory and Confidential employees for 2017-2018. Director Johnson seconded and the Motion passed unanimously.

M3-20 Approved the Designation of our Supervisory and Confidential employees for the 2017-2018 school year.

POLICY JG/JGD/JGE: DISCIPLINE – SUSPENSION/EXPULSION: Postponed to the next meeting.

CUSTODIAL/NON-CUSTODIAL PARENT RELATIONS, For Second First Reading: Postponed to the next meeting.

REPORTS BY CABINET MEMBERS:

Chief Operations Officer, Cheryl Northam, shared that she has been working on the Supplemental Budget that was reviewed this evening, as well as preparing for the upcoming annual audit for the 2016-2017 school year.

Teaching & Learning Director, Robert Emerson, shared that this is the time of year when his department is focused on grants and professional development. He just submitted a grant to fund the new Teacher Mentor Program and is also working on PE grants. The Chalkboard design grant was released this week and submission is due at the end of the month. Professional development for our new teachers will be starting in two weeks. This year the information will be delivered strategically throughout the year rather than overwhelming our newest teaching staff upon their arrival. This is designed to lessen the stress on our newest licensed staff.

Mr. Emerson introduced Teaching & Learning Coordinator, Kristina Kelso, who joins us tonight to talk about the preschool grant and what we are doing to expand the program.

Mrs. Kelso shared that she received notice on July 6th that we had been awarded a \$316,526 Early Learning Grant for the next two years, allowing us to double our preschool enrollment from 36 to 72 students. There were 121 applicants for the available slots, and we currently have a waiting list for approximately 20 students.

District staff continues to work with Head Start as well as continuing our key focus areas of kinder readiness and parental engagement. Mrs. Kelso continues to look for other funding sources to continue the program, and the Ford Foundation is also looking at how we can continue to fund preschool as the need is evident.

These four year old children typically arrive for assessment not knowing how to hold a pencil, unable to identify

letters or knowing names of colors. Students are prioritized based on need. Families are responsible for transporting their child to school. Mrs. Kelso shared her excitement that we are able to serve not only the Title schools but also a few other families. Not meeting the needs of these students can result in children becoming frustrated early in their education and may also lead to social/emotional problems. Director Meyer commented that some families don't qualify financially for Head Start but are unable to afford the cost of private day care.

Preschool sessions will be offered both morning and afternoon. At individual assessments, parents are provided with materials to take home to help their student prepare for kindergarten and have a strong start. Dr. Washburn shared that Head Start staff will be working side by side with our preschool teachers at Green Elementary so that they can see what our program looks like and we can begin moving forward in the same direction, allowing us to collaborate and improve the program. In theory, helping more children be prepared will improve their pathway to graduation.

Mrs. Kelso shared that the Ford Foundation is also assisting by providing a support person familiar with education and Head Start who will assist with braiding and blending services. Children participating in the program at Green and Winchester Elementary Schools will be provided either breakfast or lunch along with 2.5 hours of academic focus. Board members were encouraged to stop in and observe the program.

SUPERINTENDENT'S REPORT: Superintendent Washburn acknowledged the past work done by RHS Principal, Jill Weber, on P-3, emphasizing that the skills improvement we are seeing with our youngest students is largely due to her early efforts. Teaching & Learning Coordinator, Kris Kelso, and Instructional Coach, Tatum Stedman, are now continuing on with that work. The passion that these individuals have for our most at-risk learners is obvious and they all deserve credit for the strides being made in the area of P-3, a critical factor in each student's pathway to graduation.

Chief Operations Officer, Cheryl Northam, was successful in obtaining a \$20,000 facility assessment grant that will help us to evaluate facilities so that we can effectively communicate with our community the potential benefits of a future bond proposal.

Dr. Washburn thanked Human Resources Director, Robert Freeman, for responding to the County when they needed space for a cooling center during the excessive heat we recently experienced. Mr. Freeman worked with Green Principal, Amy Jo Rodriguez, to provide space at Green Elementary and partner with our local agencies in responding to this community need.

This coming Sunday, at 12:01 a.m. (technically Monday morning) our football team will start football practice under the lights. This is a nice way to kick off the season and gets our student athletes excited. Principal Weber is also working with a group on a tail-gating process for this year's home football games. This is an attempt to recognize our community members who have been so supportive of our students. Mrs. Weber reported that the number of participants in the football youth camp doubled this year and it is exciting to see their enthusiasm to participate.

Dr. Washburn also shared that one of our coaches is planning to approach the City of Roseburg with a fundraising proposal to enhance the city soccer and softball fields.

The superintendent expressed his appreciation to the Board, the Cabinet and his staff for their understanding as he spent time with his grandchildren, being quickly reminded of what is truly important in life.

COMMITTEE REPORTS: With Building & Sites Committee Chair, Director Garcia, excused this evening, Director Cotton reported on the July 19th Committee Meeting. The group heard updates on the Green Seismic Rehabilitation Grant Project; “No Trespass” signage on District grounds and the Eastwood Riverbank Restoration.

INDIVIDUAL DIRECTOR’S REPORTS: Director Patterson shared that when he initially came on the Board and was tasked with taking away programs such as Music, there was only distant hope to reinstate those programs. He is thrilled to be taking the steps now to start bringing back programs. He gave thanks to everyone in the room, from the community to administration and the Cabinet. Our community members are not resigned to believe “it is what it is” and always finds ways to be proud of our community. He reflected on the efforts required by staff to work to secure grant monies and make positive things happen for kids. In attending activities for his 30th reunion this weekend, Principal Weber guided a tour of the high school, receiving many good comments from the group. Mr. Patterson recalled that there was no theater or other “extras” when he attended RHS. He will be in Orlando on a family vacation during the next Board meeting, but encouraged everyone to come out and support the band members who will be manning the Pepsi booth at the Douglas County Fair.

PUBLIC PARTICIPATION: Mr. Owen Dykema, 1970 W. Harvard Blvd, Riverview Terrace #330, Roseburg, shared that he has moved to a top floor room at Riverview Terrace and invited the Cabinet and Board to stop in for coffee. He requested a copy of the MOU with the REA, expressing concern with the PERS budget problem. Mr. Dykema also shared that schools receive no funding for helping parents of children ages 0-5 while the youngsters are mentally developing so rapidly. Student Services Director, Richard Burton, has been helping Mr. Dykema to interest outside organizations to address the problems families face prior to their children starting school.

ADJOURNMENT: The regular meeting was adjourned at 6:52 p.m.

EXECUTIVE SESSION: The Board convened into Executive Session pursuant to ORS 192.660(2)(d) to discuss labor negotiations at 7:00 p.m.

REGULAR SESSION: The Board reconvened into Regular Session at 7:30 p.m.

ADJOURNMENT: With no further business before the Board, Chairman Lee adjourned the regular meeting at 7:30 p.m.

Gerry C. Washburn, Superintendent

GCW/jlk

NEXT MEETING: The August 23rd School Board meeting will be held at the administrative office Board Room.