

ROSEBURG PUBLIC SCHOOLS

*Regular Board Meeting at
Joseph Lane Middle School*

Vol. 2 No. 7

October 26, 2016

BOARD MEMBERS:

Rodney Cotton	Excused
Daniel Endicott	X
Joseph Garcia	Excused
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, October 26, 2016, at 6:00 p.m. in the Joseph Lane Middle School Media Center located at 2153 Northeast Vine Street in Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m., and asked Chief Operations Officer, Cheryl Northam, to lead the Pledge of Allegiance.

ATTENDANCE: Board members and Cabinet members were in attendance, with the exception of Directors Cotton and Garcia, who were excused. There were no media representatives present.

REVIEW OF AGENDA: Superintendent Washburn announced that the Jo Lane student leadership members would be first to present this evening.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced that we have no resignations or recommendations to hire this evening. He reported that Director Rod Cotton and Director Joseph Garcia were both unable to attend tonight.

JOSEPH LANE STUDENT LEADERSHIP REPORT: Joseph Lane Middle School Leadership students were introduced including Lauren Sandfort, 8th grade; Alyssa Antonio, 6th grade; Grace Almquist, 6th grade; Jay Baldwin, 8th grade; and Marin Gray, 7th Grade. The students described popular activities that have taken place so far this year, such as the Kick-Off Assembly, annual fundraising events, Staff Appreciation Day, Bosses and Custodians Day. Students are looking forward to continuing with previous projects, including "Penny Wars" and student dances. The classroom that wins the Penny War will again be allowed to duct tape Principal Bartlett to the cafeteria wall.

RHS STUDENT LEADERSHIP REPORT: RHS Leadership students present included Adelynn Yuma and Annika Frasnely, both juniors at RHS. The students reported that recent Homecoming Week events were quite well attended. Interact Club members have been volunteering at Bridgewood Rivers and U-dub Club members have been busy volunteering at Camp Millennium. The Junior Varsity Volleyball team ended their season undefeated. The Varsity Volleyball team is competing in a playoff game at RHS this evening (a game they subsequently won). The soccer team has concluded their season, and the football team will play their final game on Friday. Seniors won the annual Powderpuff Game. Ms. Yuma scored for the juniors, breaking a five year dry spell. The "Bleacher Bums" are enjoying August McCraw's feather mascot costume that he crafted

over the summer months.

STUDENT RECOGNITION: The following students were recognized as students of the month at their respective schools. Recipients received congratulatory letters from their principals along with McDonald's gift cards:

- Joseph Lane Sixth Grade Student, Milo Kirby, was introduced by Director Endicott, who shared that Milo is being honored for taking full advantage of all academic and social opportunities available, and exemplifying Jo Lane's Keys to Success. Milo has proven himself to be a great role model for fellow students, while learning to play the Baritone, enjoying math and participating in Cross Country.
- Green Elementary Fifth Grade Student, Alyanna McNett, was introduced by Director Lee, who reported that according to Principal Rodriguez and the staff, Aly represents all that is good with public education and the Roseburg School District. Aly is the school's top fundraiser, and raises money on her own time to donate to homeless shelters. She enjoys volleyball, softball, basketball, music and math, as well as writing books. She is looking forward to joining the Debate Team in junior high, and was recently elected as the president of the student counsel. Aly's goal is to become a lawyer, and is considered to be a natural leader. Chair Lee acknowledged Aly's family for raising such a good person and citizen.

SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARD

Director Johnson presented the Crystal Apple Award to Joseph Lane Site Operator, Eddie Campbell. The staff at Jo Lane honored Mr. Campbell for meeting the needs of the students, staff and community members, always friendly and willing to lend assistance. Eddie was complimented for always going above and beyond in his duties in ensuring that the Jo Lane campus is ready to support classes, athletics and community groups.

There was a brief recess at 6:25 p.m. to allow parents and students who wished to leave to depart for the evening. The meeting resumed at 6:26 p.m.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the October 12th Board meeting, and Gifts to the District. There were no recommendations for employment to be considered. Director Endicott moved to approve the Consent Agenda. Director Johnson seconded and the Motion passed unanimously.

M2-46 Approved the Consent Agenda

PUBLIC PARTICIPATION: There were no audience members wishing to address the Board.

RESOLUTION 16-17-10: AUTHORIZING SIGNING AUTHORITY FOR CHIEF OPERATIONS OFFICER, CHERYL NORTHAM, TO PURCHASE PROPERTY COMMONLY KNOWN AS 365 W. BIRCH COURT, ROSEBURG, OREGON.

Director Endicott moved to approve Resolution 16-17-10, authorizing signing authority for Chief Operations Officer, Cheryl Northam, to purchase 365 W. Birch Court, located in Roseburg, Oregon. Director Patterson seconded, and the Motion passed by majority with Director Meyer voting No.

M2-47 Authorized Signing Authority for Cheryl Northam to Purchase 365 W. Birch Court in Roseburg, Oregon
--

AWARD OF WINCHESTER ELEMENTARY SCHOOL ROOFING BID: Chief Operations Officer, Cheryl Northam, shared that a bid request was done after a technician completed a survey of the Winchester cafeteria and gymnasium roof in order to determine how much underlayment material needed replacement. Of three respondents, Lawless Roofing Company was the lowest proposal at \$76,915. The work is expected to be

completed by December 15, 2016, weather permitting.

Director Endicott moved to approve the recommendation to award the Winchester Elementary School Cafeteria and Gymnasium Re-roof Project to Lawless Roofing Company. Director Johnson seconded, and the Motion passed unanimously.

M2-48 Awarded Winchester Elementary School Cafeteria and Gymnasium Re-roof Project to Lawless Roofing Company

AWARD OF ENGINEERING SERVICES FOR SEISMIC UPGRADES AT GREEN ELEMENTARY SCHOOL: Chief Operations Officer, Cheryl Northam, shared that an RFP process has been completed for engineering services needed for the seismic upgrade at Green Elementary planned for the summer of 2017. Only one bid was received and that was from ZCS Engineering Company, a firm familiar with the project as they assisted in the grant proposal to the state. ZCS principal staff assigned to the project is anticipated to be Mathew Smith and Cy Allen. The services, as outlined in the grant proposal, are estimated to be approximately \$175,000, and we will now proceed with the drawings. Once school has concluded in June, the project may proceed.

Director Patterson moved to approve the Engineering Services Bid for Seismic Upgrades at Green Elementary School to ZCS Engineering. Director Endicott seconded, and the Motion passed unanimously.

M2-49 Awarded Engineering Services for Seismic Upgrades at Green Elementary School to ZCS Engineering Company

RESOLUTION 16-17-11: DESIGNATING THE WEEK OF NOVEMBER 14-18, 2016 AS AMERICAN EDUCATION WEEK: Superintendent Washburn read the Resolution declaring November 14-18, 2016 as American Education Week, and noted that the information will be publicized and on our web page prior to the actual week.

Director Endicott moved to adopt Resolution 16-17-11: Designating the week of November 14-18, 2016 as American Education Week. Director Johnson seconded and the Motion passed unanimously.

M2-50 Designating the week of November 14-18, 2016 as American Education Week.

POLICY BBC: BOARD MEMBER RESIGNATIONS, for Second Reading and Adoption: At the August 10th Board meeting, it was suggested that this policy be brought back for First Reading at a later date to allow for research through the OSBA. Superintendent Washburn shared that there is little available statutorily to respond to Director Meyer's earlier questions. The proposed language is designed to help boards establish policy to ensure that board vacancies may be filled. Resignations are to be in writing rather than verbal, and include an effective date which may occur in the future. Including an effective date allows boards to move forward with replacement, and also allows for a cooling off period that may range from 3-10 days depending on the board.

Director Patterson moved to approve Policy BBC: BOARD MEMBER RESIGNATIONS, for Second Reading and Adoption. Director Johnson seconded and the Motion passed unanimously.

M2-51 Approved Policy BBC: BOARD MEMBER RESIGNATIONS, for Second Reading and Adoption

SUPERINTENDENT'S REPORT: Superintendent Washburn shared that the Chalkboard Meeting earlier today was productive, and included teachers who added input to the discussion regarding professional development. The teachers confirmed their concern with being out of the classrooms too much, and suggested that PD needs to be tailored to individual growth. Including these teachers in the discussion was in response to surveys over the past year, along with suggestions from our IRRE data.

Mr. Washburn noted that Director Endicott had inquired about drug and discipline issues, and we plan to bring a recommendation forward in December.

On Saturday, the superintendent helped to honor students being recognized at the "Celebrate Kids" dinner and auction held at the local Boys and Girls Club. He indicated that it was an incredible evening spent with a large number of community members. Douglas County agriculture teachers attended an FFA town hall meeting on Monday to discuss expansion efforts throughout the state.

The Washburns enjoyed attending an RHS band fundraiser at Loggers on Tuesday, as well as the Fremont Middle School band concert. Mr. Washburn reflected on the level of talent exhibited by our local students. This Friday, our varsity football team will play their last home game vs. North Salem. The varsity volleyball team is playing at RHS this evening.

Phoenix Charter School will be hosting the annual performance measure review at their facility on November 8th. The OSBA convention is November 10-12, 2016.

The state has released the district report cards, and Mr. Washburn distributed his analysis to the Board, reminding them that a test is one snapshot in time. From that data, Mr. Washburn has begun comparisons between our district and 14 other like-sized districts in our state to gain a clearer picture of student performance when compared to similar districts, even though each district's student demographics will vary. The bright spot was our high school that compared very well to other districts. However, across Oregon, science results are indicating that students are not performing at the state level. The wide range may be attributed to the fact that some districts have adopted the national science standards, while others have not. He found that student mobility and poverty did not appear to affect performance as might be expected. Performance seems to be related to connections between students and their schools. Our high school has done a lot of work in that area through CTE, band, clubs, etc. The elementary schools don't have as many options available to students. The more background knowledge students are exposed to, the better they tend to perform. Elementary students in districts that are able to offer programs such as art, music and PE tend to perform better. Roseburg continues to be below the median in average class size. Attendance will continue to be an area of focus.

The data provides our administration and staff with the opportunity to engage in conversations of how to move from good to great. Connecting kids to school is about getting them excited about coming to school every day. We must work to identify what is critical to engaging kids in school, being successful and reaching graduation.

CABINET MEMBER REPORTS:

CHIEF OPERATIONS OFFICER, CHERYL NORTHAM, provided the following update:

- Mrs. Northam reviewed the most recent financial report, noting that the biggest changes in the estimates are found in payroll benefits showing larger expense due to the negotiated health insurance increase for the year.
- There are no new revenue updates to report from the state.
- The field work for our annual audit was completed by the auditors last week.

- The Finance Committee will meet on December 12th to hear a report from our auditors as they present the Comprehensive Annual Financial Report for 2015-2016. Cheryl will provide copies of the document at the January Board Meeting.
- Free breakfast has been instituted at Sunnyslope and the school has created a “breakfast club”. Staff are making the necessary adjustments to the schedule to allow students to participate. Mrs. Northam commented that at least three buildings are now providing free breakfast.

TEACHING AND LEARNING DIRECTOR, ROBERT EMERSON, reported on the following:

- **Chalkboard Project:**
Mr. Emerson noted that Days Creek, Elkton and our district are working with a Chalkboard pilot project focused on identifying problems in practice specific to professional development in the District, and approximately 25 staff members met today to participate in a great discussion at the Ford Foundation. The group reviewed what is and isn’t working in the current PD structure. A smaller group of 12 individuals will continue meeting in November, December and January. Each district will be working through their individual issues, but will collaborate with each other as well. The speakers successfully engaged the participants.
- **Digital Curriculum:**
The local paper published an article regarding digital curriculum yesterday that merits some clarification. The article stated that we are going to give a computer to every child in the district and this is misleading. Mr. Emerson explained that we anticipate using technology to change curricula to be more digital-based instead of paper-based. Part of the process will be looking at data and defining areas needing improvement and determining potential solutions. Does every child need equipment, or just small group instruction? As we move to adopt new curriculum such as Science at the middle schools, this may be a good place to start with this process. Technology is generally successful when you have identified the problem that needs solving, and the suggested process here in Roseburg will be to bring people together to determine the best way forward.

Chair Lee asked about potential timelines, and Mr. Emerson shared that we are talking about buying curriculum for next year, and staff will meet between now and April to evaluate what subject areas might be enhanced and how to put resources in those areas to support that. Director Endicott commented that he enjoyed the article, but cautioned that subscription costs are reoccurring. Mr. Emerson concurred that by adoption protocol, we would be paying more for digital after ten years. However supplemental resources can be located that would allow content to be used not only in Science, but in English for reading and writing activities delivered across different levels in the classroom. Mr. Burton added that this delivery allows us to serve children in the least restrictive environment by allowing students to participate in classroom activities with content being modified to their ability. Director Endicott indicated that he supports the concept, but it should be stressed from a budget standpoint that this will be a recurring cost. Chair Lee stated that he would look forward to hearing the results in April.

COMMITTEE REPORTS – Curriculum and Instruction (October 19, 2016)

At the October 19, 2016 C & I Committee meeting, attendees reviewed student performance data from the state assessment. Mr. Emerson reflected that ultimately it is imperative to know where we are and then set goals for student achievement. It is quite complicated to determine what causes students to do better. Principal Weber shared her perspective as a former elementary principal, that the relationship between enthusiastic teachers and the resulting positive impact on student success.

Committee members heard Mr. Emerson’s presentation regarding digital curriculum, and agreed that the

committee will meet again in four months to consider social studies adoption. As discussed at the board meeting of September 28th, it would be beneficial to have software capable of gleaning data from different sources in order to view live-time data. Director Endicott pondered if the benefit justifies spending money out of budgets in light of two large upcoming adoptions.

ALTERNATIVE EDUCATION REPORT – RANDAL OLSEN

Alternative Education Coordinator, Randal Olsen, shared that he appreciated the guidance and support he has received this year, his first with the District. He also thanked Rick Burton for connecting him with local resources. Presently, 64 students are enrolled, but he also explained that the numbers can be very fluid. Mr. Olson reviewed the Shelter program, GED, Connections Learning, and the learning hub at the former Rose campus.

Attendance will always be an issue with this student population, but Mr. Olsen emphasized that his staff cares genuinely about students and are creating a safety net. He expressed pride in the GED program led by Tonya Phillips, where 90% of students are passing their tests. There are currently ten students utilizing the Odysseyware Program for credit recovery, and some are incredibly challenging. There are growing concerns about young students exhibiting extreme behaviors, and a big challenge is to recruit and retain staff to serve the kids with those behaviors.

Mr. Olsen is meeting with families of students who are leaving the district, and also reaching out to community members about students potentially volunteering in businesses near the high school campus. This would possibly gain them credit for career work experience.

A two-year Resource Zone grant through ADAPT is led by Teresa Thresher, who is working with expelled students on soft skills, and providing them with attire to use not only for interviews but for personal use. Randal's staff have expressed interest in becoming involved in the transition portion of this research-based grant program.

Randal will also be meeting later in the week with the RHS ActiveEd program that serves our most at risk students, and noted that we are one subject short of being direct instruction certified. He is striving to build the program for next year in order to create more opportunities for kids.

Mr. Olsen expressed his belief that staff are doing good things in Roseburg, and he is proud to be a part of the District moving from good to great.

INDIVIDUAL DIRECTOR'S REPORTS: Director Patterson shared that the recent band fundraiser at Logger's Pizza was well attended. The group plans five of these events per school year, where the band receives 30 percent of the proceeds. Mr. Patterson thanked Randal Olsen for his presentation, and shared his appreciation for how far he has progressed in a relatively short time frame.

PUBLIC PARTICIPATION: Mr. Owen Dykema, 3264 W. Normandy Avenue, Roseburg, requested that he be provided with a copy of Dr. Washburn's and Randal Olsen's data. Mr. Dykema continues to offer copies of a book to parent groups that he believes to be worthwhile. He reiterated that the solutions are not to be found in the schools, but rather the student's home environment.

ADJOURNMENT: Superintendent Washburn shared that the volleyball team emerged victorious this evening, and will be moving on to the state playoffs.

With no further business remaining, Board Chairman Lee adjourned the meeting at 7:40 p.m.

Gerry C. Washburn, Superintendent
GCW/jlk

NEXT MEETING: The November 16th School Board meeting will be held in the central office Board Room