

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting and Executive Session

Vol. 2 No. 19

May 24, 2017

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, May 24, 2017, at 6:00 p.m. in the Library of John C. Fremont Middle School located at 850 West Keady Court, Roseburg Oregon.

ATTENDANCE: Board members present included Directors Cotton, Endicott, Garcia, Johnson, Lee, Meyer and Patterson. Dr. Washburn and Cabinet Members were all in attendance. No media representatives were present.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the regular meeting to order at 6:00 p.m., and asked community member, Mr. Owen Dykema, to lead in the Pledge of Allegiance.

REVIEW OF AGENDA: Superintendent Washburn shared that there were no changes to the agenda.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn shared the following licensed resignations:

- Kyla Dozier, Special Education Teacher at Fremont Middle School, resigning to take a position closer to her home, following three years in the District;
- Johnathon Hatton, Fourth Grade Teacher at Sunnyslope Elementary, resigning after two years in the District;
- Brandy Olson, Student Services Administrative Coordinator, resigning after 13 years in the District;
- Alla Rada, Special Education Teacher at RHS, resigning after one year to move closer to family; and
- Kelsey Thompson, Kindergarten Teacher at Green Elementary, resigning to move closer to family.

STUDENT RECOGNITION: The following students were recognized as Students of the Month by their respective schools. Recipients received congratulatory letters from their principals along with McDonald's gift cards:

Eastwood Elementary Principal, Nicki Opp, introduced her Fifth Grade Student of the Month, Esteban Webber-Bernal. Teacher, Camron Pope read the letter honoring Esteban for his perseverance in trying new strategies and thinking while helping fellow students who are struggling. Esteban's teachers appreciate his positive attitude and love of Math. Esteban enjoys spending time with his siblings when not busy with soccer and football.

Fremont Middle School Principal, Ben Bentea, introduced his Sixth Grade Student of the Month, Isabel Stribling,

who was congratulated for possessing Fremont STAR core values, responsibility, integrity, cooperation and perseverance. Patient and kind to others, Isabel has a gift for making others feel accepted and valued, while sharing her infectious smile. Isabel is a member of the Kuki Exchange Program and looks forward to participating in the 2017-18 yearbook class.

SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARD: Principal Bentea also introduced his Crystal Apple nominee, Bridget Batsch, honored for her positive impact on students' lives since 1986 by creating strategies and a positive classroom culture. A coach in cross country, track and field and volleyball, Bridget also established herself as a leader, mentor and innovator as she built relationships with students, parents and staff. Principal Bentea shared that Bridget always holds him accountable as an administrator.

STUDENT LEADERSHIP REPORT: RHS Junior and incoming ASB President, Hunter Sparks, and Junior and incoming Vice President next year, Scott Harvey, shared sports updates including baseball, softball, tennis and track. The baseball team is competing against Beaverton this evening, currently behind 6 – 1. The softball team lost in the first playoff game against Albany. Track and Field state placement results included Tyler Sconce, who placed first in Shot Putt and third in Discus. Roseburg wrestling champion, Senior Haydn Maley has qualified to go to Peru to participate in the Pan American games. This will cause him to miss the RHS graduation ceremony. His fellow students have great respect for his dedication and commitment to the sport.

“Drum Beat” letters to seniors will be distributed to graduates on Grad Night. Senior girls enjoyed the Mother-Daughter Team last Sunday.

The students thanked the Roseburg community for supporting our student athletes during district events held at the high school. Everyone is invited to attend graduation on Saturday, June 10th at 11:00 a.m. at Finlay Field.

WELCOME TO JOHN C. FREMONT MIDDLE SCHOOL: Principal Ben Bentea welcomed guests to the middle school, drawing attention to updates including replacement of the old orange carpet. He was pleased to share that Fremont is considered a premier middle school, and today six administrators from greater Albany were on site observing the RTI system in action. Mr. Bentea noted that members of our Board are always welcome to observe these classrooms to gain a better understanding of our academic program.

Leadership students Chelsea Miller, Garrett Zeimet, Kiah Petrie and Preston Smith shared current activities with the audience including Math Counts, electives, Battle of the Books and Year Book. Students became confident with their computer skills, time management and camera skills. Creating the school newspaper each month proved to be both fun and interesting. The Jazz Band practices Monday – Thursday of each week and Choir practices every day. Students participated in a food drive, collecting over 9,000 pounds of food. They also contributed \$1,000 for a popular teacher, Mrs. Griggs, who has been battling cancer. Student Jackson Burwell was presented with an award of \$100 in movie dollars.

CONSENT AGENDA: The Consent Agenda consisted of minutes from the May 10th Board Meeting and Recommendations for Employment.

Human Resources Director, Robert Freeman, presented recommendations for the following individuals for hire:

- Gina Evenich, Fifth Grade Teacher at Green Elementary School;
- Margarita Herrera, Third Grade Teacher at Sunnyslope Elementary;
- Karen Howington, Special Education TAP Teacher at Fremont Middle School; and
- Christopher Lofton, Fourth Grade Teacher at Fullerton IV Elementary School.

Mr. Freeman indicated that district staff are excited about the depth of the applicant pool this year. He further noted that Ms. Howington will be entering the program to obtain a Special Education degree.

Director Endicott moved to approve the Consent Agenda as presented. Director Patterson seconded and the Motion passed unanimously.

M2-107 Approved the Consent Agenda

PUBLIC PARTICIPATION: There were no audience members wishing to address the Board.

There was a brief recess from 6:32 to 6:40 p.m. to allow staff and students to depart for the evening.

APPROVAL OF NUTRITION SERVICES CONTRACT RENEWAL FOR 2017-2018: Chief Operations Officer, Cheryl Northam, presented the Sodexo America LLC annual renewal as required by ODE. The current contract was put out to bid two years ago and is for a five year period. Food prices are determined by the CPI which is a 2.3% increase in meal costs that we will be paying Sodexo for the upcoming year.

Director Patterson moved to approve the Sodexo America LLC Nutrition Services Contract Renewal for the 2017-2018 school year. Director Endicott seconded and the Motion passed unanimously.

M2-108 Approved the 2017-2018 Nutrition Services Contract Renewal with Sodexo America LLC

APPROVAL OF TECHNOLOGY PURCHASE TO SUPPORT DIGITAL SCIENCE CURRICULUM ADOPTION: Teaching and Learning Director, Robert Emerson, indicated that the technology purchase recommendation was postponed from the previous agenda. The digital science curriculum approved earlier this year cost less than anticipated, and resulted in available funds to purchase technology to support that adoption.

Several vendors submitted bids for a discontinued model. CTL Corporation, based in Beaverton, Oregon, submitted the lowest bid for the preferred current model Chromebook that met all District specifications.

Director Garcia made a Motion to accept the bid submitted by CTL Corporation for the purchase of 257 Chrome Books and Management Licenses. Director Endicott inquired about device management (cases/storage capacity) and was informed that we plan to purchase carts for each middle school. Licenses are perpetual and will not expire. Director Endicott seconded and the Motion passed unanimously.

M2-109 Approved CTL Corporation's bid for the purchase of Chrome Books and Chrome Management Console Software licenses

APPROVE STUDENT FEES FOR THE 2017-2018 SCHOOL YEAR: Chief Operations Officer, Cheryl Northam, submits proposed student fees for the upcoming school year. There were very few changes suggested this year, but they do include the \$.10 addition for school breakfast and lunch and an increase in Driver's Ed fees to \$175.00

Director Endicott made a Motion to approve the proposed 2017-2018 Student Fees. Director Garcia inquired about RHS student body fees. Principal Weber responded that payment is requested at registration, but parents

may choose not to pay. Dr. Washburn indicated that some districts have opted to waive fees altogether, but as CFO Cheryl Northam explained, that would require a certain amount of back-filling from the General Fund, and there are mechanisms in place for students to work off fees. Principal Weber noted that during registration, staff work with parents who are struggling to afford sports fees, etc. Director Johnson asked if any students are denied graduation, and was informed that does not happen. Students are entitled to their transcripts regardless and are not prevented from advancing to college or the military.

Director Patterson seconded and the Motion passed with Director Garcia voting No.

M2-110 Approved the 2017-2018 Student Fee Schedule
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POLICY JHCAA: SCHOOL BASED HEALTH CENTER – for First Reading: Superintendent Washburn shared that due to changes in how public health services are delivered in our County, a request has been made by Umpqua Community Health Center to expand services provided to students of RHS who were once served by the public health center adjacent to the high school. This policy is new and represents what the expansion of those services would entail.

Personnel from Umpqua Health Center included Natalie Jones, Kristen Carhart and Dr. Richards. Ms. Carhart has been working with RHS Principal, Jill Weber, on proposed services at the center which is located on the RHS campus. Ms. Carhart explained that curriculum requirements for sex education are not a favorite for most teachers and this is the second year for Grades 6-8, freshmen and seniors to meet those requirements. This is proving to be a profound experience for some students, with responses including “I’ve been risking pregnancy for nine months”. Recognizing what we hope for our own children, we also must acknowledge that there is a profound need for a complete education, hopefully changing lives and reducing unplanned pregnancy rates. Ms. Carhart considers it to be an honor to educate children about prevention.

Natalie Jones shared that the independent clinic in the main RHS building can accommodate well child visits, acute care, injuries from wood shop and welding, kids not feeling well, etc. Students present with complex issues such as negative home life, drug and alcohol abuse of parents, etc. Students needing access to birth control and contraception can receive counseling and education on where to go to access services, but having to travel across town for access creates a barrier for some students. Chair Lee added that some of those students don’t have a primary care provider and staff confirmed that others have had no medical care for years.

Insurance coverage can be billed for those who have coverage, and resource workers can assist with enrolling on the Oregon Health Plan. The Oregon Health Authority has been well thought out and designed. Director Patterson inquired about availability of services for those with mental health challenges, and a resource is available on site at RHS and is kept very busy. Josh Linden from Compass also comes to the school.

This new policy would permit the personnel to expand the services provided at the site. Dr. Jay Richards explained that the Umpqua Community Health Center’s goal is to improve access to health care in the county and to deliver it in a manner convenient to students and faculty. The clinic is very needs assessment focused and staff understand the needs of children. Birth control is very high on their list as they work to improve the access to care and decrease the rate of unintended pregnancy.

Discussion:

Director Endicott suggested that the community be provided an opportunity for input. Director Johnson inquired if there is any standard measurement of success or failure for the program, and was informed that the

problem here in Douglas County is acute, but if students have needed information, they will follow through as they are trying very hard to make good decisions. The health center statistics reflect staggering numbers of students who receive less and less familial support, are homeless, or get no help from family members in any shape or form. The public needs to have an understanding of the needs of our students. The agreement has been reviewed by County staff.

Director Garcia thanked the representatives for what they do for our students. He expressed that while we respect the personal beliefs of individuals, in reality we have significant issues within our community with the lack of services for children. This organization has demonstrated their willingness to step up and fill the need, and his hope is that we can do even more for students in the future. The current contract serves students only. The proposed agreement would include district employees and their dependents.

Director Cotton thanked the presenters and cautioned that the board needs to be involved and was concerned that this is the first time he has heard of the issue. Dr. Washburn responded that it was important to come to the Board with more than a concept to address the problem.

Director Endicott made a Motion to approve Policy JHCAA: School Based Health Center, for First Reading and requested that a plan be created to obtain community input. Director Johnson seconded and the Motion passed with Director Meyer abstaining as his office deals with the funding portion of County contracts.

M2-111 Approved Policy JHCAA: School Based Health Center, for First Reading

ATTENDANCE AND ENROLLMENT REPORT:

Dr. Washburn presented current student enrollment, sharing that as of April we are down 26 students. He congratulated Chief Operations Officer, Cheryl Northam, for her stunningly accurate enrollment projection. It appears that our alternative program has been successful in recovering some students, and numbers of students transferring out of district has stabilized. Surrounding districts such as Oakland have high out of area enrollment, up to 33%. We currently show 147 students enrolled on line. The number of students transferring in and out also seems to have balanced out and stabilized.

The superintendent reviewed attendance reports, and noted that while we are making progress, we continue to deal with chronic non-attendance.

Staff attendance is being analyzed, particularly with regard to absences surrounding holidays. The highest staff non-attendance appears to occur the Friday prior to and the Tuesday following a holiday and we may need to consider some contract language to address that area of concern.

CABINET MEMBER REPORTS:

TEACHING AND LEARNING DIRECTOR, ROBERT EMERSON, invited district curriculum coaches, Cary Cermak-Rudolf and Dawn Parker to share a power point presentation illustrating examples of student work. Mr. Emerson shared his opinion that we have amazing staff in Teaching and Learning, and he thought it would be beneficial to have the instructional coaches share what is happening in professional development, a main activity of the department. Coach Tatum Stedman was unfortunately not able to attend.

Elementary math coach, Cary Cermak-Rudolf, shared that coaches have been working hard to champion both teachers and children in math in trying to get students to think like mathematicians. Math studios helped

teachers with visual representations, supporting learning, meeting cognitive needs and growing working memory. Students were encouraged to become problem solvers and became excited to learn. Teachers consistently utilized manipulatives to assure that each student had access to math.

ELA coach, Dawn Parker, demonstrated the active strategies and tools such as thinking charts that were utilized in increasing mastery. Students developed skills in making coherent sentences into coherent paragraphs. Teachers focused on informational writing and the use of color coding. Students had reinforcement that “I Can Do Hard Things”.

Teaching and Learning Administrative Coordinator, Kris Kelso, thanked the coaches for demonstrating their special skill sets. She noted that Tatum Stedman has taken on a good deal of work in the early learning area, which has been a primary focus of hers for some time now. Dawn Parker has spearheaded ELA leadership, bringing in literacy consultant Yolanda Westerberg for staff training; and Cary Cermak-Rudolf is highly skilled in math and motivates teachers to effectively use best practices.

Chair Lee recalled the quality of student work present on the walls at Green Elementary and the enthusiasm of the student tour guides. Mr. Emerson noted that he is approaching his one-year mark with Roseburg Schools, and reflected that we have some of the finest educators in this District. He shared his belief that it is his privilege to be working with these coaches, as they teach him something every day.

CHIEF OPERATIONS OFFICER, CHERYL NORTHAM, shared the most current financial report and stated that her team is busy with three upcoming June payrolls. She will be monitoring the ending fund balance closely.

RESULTS OF STAFF/COMMUNITY SURVEY – NEXT STEPS: Dr. Washburn shared results of the recent staff/community survey. With the majority of participants interested in ending Early Release for elementary and middle schools each Wednesday. The American Pediatric Association is adamant about the positive impact of changing student start times and a recommendation will be developed and brought back to the Board. The community and our staff are very interested in changing attendance boundaries, particularly with the “feeder school” model. Transportation Supervisor, Denny Austin, is currently taking on the tough work of reconfiguring related maps for potential adjustments in 2018-19. The recommendation is to bring school principals and bus officials together to determine the most efficient model to balance enrollment and operate buses to obtain the shortest possible bus rides. Community members will be given the opportunity to weigh in. Seventy-two percent of survey respondents were supportive of a bond measure. Staff will begin work on specifics and consult with the Board on a potential bond for capital improvement rehabilitation and remodeling.

Director Endicott commented that he looks forward to hearing how the PD model might be delivered. Dr. Washburn explained that his recommendation is to not change the model at the secondary schools, but there are opportunities to shift schedules.

SUPERINTENDENT’S REPORT: Dr. Washburn attended the recent visit of the Deputy Superintendent of Public Instruction, Salam Noor, who shared his vision of measuring the success of students across districts while assuring that kids are being prepared for life. Mr. Noor is interested in moving control to local districts with regard to how they measure student success, a much different model than was used in the past. We all must determine how to make sure that kids are learning and prepared for life following graduation.

The final “Boots on the Ground” visitation was held at Eastwood Elementary today. It has been good for both the superintendent and school staff members to be able to discuss budget constraints and restructuring. He appreciated the opportunity to connect with staff and hear their suggestions for how we might do things better and better understand their areas of concern. These visits will be scheduled again next year at mid-semester and second semester. Tomorrow, Dr. Washburn will attend the Second Reading of the High School Mascot Agreement at the State School Board Meeting.

INDIVIDUAL DIRECTOR’S REPORTS:

Director Endicott conveyed his appreciation for the accuracy in student attendance/projections reporting. He also expressed interest in hearing about the student success rate for students enrolled in Active Ed at RHS.

Director Cotton commented on the staff absenteeism common on work days immediately preceding or following holidays, indicating that this is a universal problem for area employers.

Director Johnson shared that his employer does not pay employees for the holiday when they miss before or after holiday shifts.

Director Garcia apologized for missing the recent Budget Committee Meeting, and complimented the superintendent for his efforts in getting out to the individual schools and providing opportunities for staff to have input. He also noted that student behaviors appear to have changed over the past 3-5 years, especially in light of marijuana, with many students are attempting to push boundaries, be physical and say things that are inappropriate. Dr. Washburn responded that he has been working with principals on a behavior handbook that he hopes to bring to the Board this summer. Director Garcia expressed that it was good to be at Fremont, and shared that the last three years have been a wonderful experience as his son transitioned through the grades. Fremont is a great school where educators push and challenge children.

Superintendent Washburn and Principal Weber responded to concerns regarding the Alternative High School and resulting impacts at RHS. Dr. Washburn indicated the current plan is to begin with approximately 45 students, including 15 eighth graders who will transfer directly into the program, in addition to the students already in Active Ed. Capacity should eventually reach 70 students. The objective of the program is to capture students who are disengaged academically. Principal Weber is working with her staff on strategies to support students and staff as we respond to adjustments from the upcoming program changes. Dr. Washburn informed the group that he has already begun gathering data on success rates and is working on a staffing analysis. The Cabinet has discussed implementing a review committee to review positions that will be vacated due to resignations and retirements as our funding scenarios aren’t anticipated to improve.

Director Patterson expressed interest in learning more about the process as well, and the Board considered scheduling a work session to review how suggested program changes will be implemented. Director Cotton suggested letting the professionals make the decisions and would be happy with a written report. Mr. Patterson shared that his graduating daughter and his wife attended the recent Mother-Daughter Tea at RHS. He also thanked the coaches for their presentation earlier in the evening, stating that they all exhibit a special skill set.

Director Johnson indicated that he had nothing to report that would directly benefit the district and students.

Director Endicott congratulated the board members who successfully ran for an additional term in the latest election. He also expressed his appreciation for the opportunity to see the work being done at Green Elementary and the tie in with the work being done by older students at Fremont.

PUBLIC PARTICIPATION: Jennifer Thompson, RHS Media Center instructor, announced that the Ford Foundation had declined to fund the \$54,000 grant submission. The City of Roseburg and the library foundation encouraged her to apply through those organizations, and the foundation has committed to \$1,500 and the City with \$5,000 to keep the library open four hours per week.

ADJOURNMENT: With no further business, Chair Lee recessed the regular meeting at 8:16 p.m.

EXECUTIVE SESSION: Chair Lee brought an Executive Session to order at 8:23 p.m. pursuant to ORS 192.660(2)(d) to allow Human Resources Director, Robert Freeman, to provide an update on Classified negotiations; and ORS 192.660(2)(h) to allow Student Services Director, Richard Burton, an opportunity to provide an update on legal matters.

ADJOURNMENT: With discussion concluded, Chair Lee closed the Executive Session at 9:22 p.m. and reconvened into regular session. Meeting was then adjourned at 9:22 p.m.

Gerry C. Washburn, Ed.D.
Superintendent

GCW/jlk

NEXT MEETING: *The June 14, 2017, School Board meeting will be held in the administrative office Board Room located at 1419 Northwest Valley View Drive, Roseburg, Oregon.*