

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting and Executive Session

Vol. 2 No. 12

January 25, 2017

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	Excused
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, January 25, 2017, at 6:00 p.m. in the media center of Hucrest Elementary School, 1810 NW Kline Street in Roseburg Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m., and asked Director Cotton to lead the Pledge of Allegiance.

ATTENDANCE: Board members and Cabinet members were in attendance, with the exception of Student Services Director, Rick Burton, who was excused. There were no media representatives present.

REVIEW OF AGENDA: Superintendent Washburn announced that our Melrose student of the month, Emma Kahler, has been rescheduled to the February 22nd meeting. Agenda item 6, Drug and Discipline Update, and No. 5 Student Attendance Update, have been postponed to the February 8th meeting. The scheduled Executive Session to review the Superintendent's Goals was also postponed to allow for an Executive Session pursuant to ORS 332.061(1)(a). Item 4, Healthy and Safe Schools Plan, for First Reading, has been added to the agenda.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced the following licensed resignations:

- Brendan Bigos, Special Education Teacher in the Turnaround Program at Fremont Middle School;
- Patricia Pecorilla, Kindergarten Teacher at Fullerton IV Elementary School, who plans to retire at the end of the 2016-17 school year following 22 years in the District. Dr. Washburn shared that it has been a pleasure working with Mrs. Pecorilla during her term as union president for the licensed staff.
- Michael Williams, Social Studies Teacher at Fremont Middle School, after three years with the District.

STUDENT RECOGNITION: The following students were recognized as students of the month at their respective schools. Recipients received congratulatory letters from their principals along with McDonald's gift cards:

- Mayson Heuberger, Green Elementary School Fifth Grade Student, was introduced by Director Meyer, who shared Principal Rodriguez's letter noting Mayson's love of learning that includes being secretary of the Student Council, a Battle of the Books competitor, and member of the highest reading group, as well as the Green Christmas project. Mayson's love of animals has inspired her to pursue veterinary medicine as a future career. Her positive demeanor includes a smile that can light up a room.
- Ella McDonald, Hucrest Elementary School Fifth Grade Student, was introduced by Director Garcia, who shared Principal Freeman's letter describing her as humble, polite and kind. Ella excels at piano and

singing lessons, cooking, tennis and caring for animals. Writing essays and debating government and math are some of her interests, along with reading, travel, art, softball, embroidery and knitting.

SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARD

Director Paterson presented the Crystal Apple Award to Hucrest Elementary School Office and Instructional Assistant, Melissa “Miskey” Denzer, who is a former classmate of his. Missey loves kids and uses her creative talents to make life better, helping to build relationships and culture as a building. She knows nearly all 430 Hucrest students by name and helps them connect to the school. Missey is part of the Hucrest PBIS team and is known for her “I can do that!” attitude.

LEADERSHIP REPORT: RHS Leadership students Lyle Lee and Hanna Bryan shared the recent boys’ basketball narrow loss to North Medford and celebrated that we had five wrestling champions return from the Reser competition in Portland. The swim team competes with Sheldon on January 26th and South Eugene on the 30th. Preparations are continuing for the February 2nd and 3rd “VOICE” Assembly, where students will be challenged to increase awareness of the impact of negative behaviors such as name-calling, prejudice and stereotyping. Each grade level is scheduled to attend. The Arts Assembly is scheduled to be held on March 3, 2017. This is finals week at the high school. Hanna indicated that only having two finals per day does help students deal with the stress.

WELCOME FROM HUCREST ELEMENTARY SCHOOL: Hucrest Elementary School Principal, Doug Freeman, welcomed the audience and announced that this year Hucrest is celebrating being 60 years old. The students at Hucrest are encouraged to be mentors, and staff strive to establish a culture of welcome, security, safety and sense of belonging for the kids. There is an emphasis on working hard at equity and love for all. Hucrest staff are on a mission to better understand today’s students and are currently participating in a professional book study of conscious discipline by Eric Jensen. Hucrest students created individual paper snowflakes to decorate the media center in honor of the Board’s visit.

There was a brief recess at 6:35 p.m. to allow parents, students and staff members who wished to leave to depart for the evening. The meeting resumed at 6:40 p.m.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the January 11th Board Meeting, as well as two requests for a leave of absence for classified employees, Alice Frerichs, Roseburg High School, and Rebecca Hurley, Fullerton IV. Elementary School.

Director Patterson moved to approve the Consent Agenda as presented. Director Endicott seconded and the Motion passed unanimously.

M2-63 Approved the Consent Agenda

PUBLIC PARTICIPATION: There were no audience members wishing to address the Board.

APPROVE CONTRACTOR FOR THE GREEN ELEMENTARY SEISMIC REHABILITATION PROJECT:

Chief Operations Officer, Cheryl Northam, indicated that this was the single agenda item on the January 18th Building and Sites Committee Meeting. Director Patterson noted that the committee heard a report from Jake Coppola of ZCS Engineering, who reviewed the CM/GC process and the Green Elementary project. Mr. Coppola is the project manager and reviewed timelines and expectations, sharing that the project would be completed for the start of the 2017-18 school year.

Following the meeting with Mr. Coppola, the review committee reviewed the individual bids for the project.

Chief Operations Officer, Cheryl Northam, continued that after scoring the proposals, interviews were scheduled with both Chambers Construction Company and Adroit Construction. Both firms did very well. Adroit Construction had the highest score, and the recommendation from administration is to accept the proposal from Adroit Construction Company. If the recommendation is approved, the District will issue an Intent to Award.

Director Patterson moved to approve Adroit Construction as the contractor for the Green Elementary School Seismic Rehabilitation Project. Director Cotton seconded and the Motion passed unanimously.

M2-64 Approved Adroit Construction as the contractor for the Green Elementary School Seismic Rehabilitation Project

APPROVE RECOMMENDED COURSES FOR ROSEBURG HIGH SCHOOL:

RHS Principal, Jill Weber, presented proposed course changes for the 2017-18 school year. The suggested elective course changes include the following:

New Courses

- Math
 - Introduction to Computer Programing
- CTE
 - Manufacturing
 - Animation 2
- Art
 - Playwriting
- Health/PE
 - Aerobic Fitness

Returning Courses

- World Language
 - French 2
- Health/PE
 - Personal Fitness - updated

Name Change Only

- CTE
 - Healthy Relationships

The proposed changes had been discussed thoroughly at the January 18th Curriculum and Instruction Committee meeting. New courses have been proposed directly in response to student interest. Mrs. Weber confirmed that the course additions and changes would result in no additional FTE. The high school is very excited to bring computer programming to RHS, and this course would require the purchase of additional Chrome Books. The

proposed changes will be included in an updated course catalog for students to sign up this spring. Students entering their senior year would have priority for classes with few openings. All courses are aligned to the standards and are accepted by colleges.

Director Garcia moved to approve the recommended courses for Roseburg High School as presented. Director Endicott seconded and the Motion passed unanimously.

M2-65 Approved the recommended new and returning courses for Roseburg High School

APPROVE PROPOSED 2017-18 BUDGET CALENDAR: Chief Operations Officer, Cheryl Northam, presented the proposed 2017-18 Budget Calendar, indicating that it meets our publication requirements and provides guidance for moving us through the budget process.

Director Patterson moved to approve the proposed 2017-2018 Budget Calendar as presented. Director Endicott seconded and the Motion passed unanimously.

M2-66 Approved the 2017-2018 Budget Calendar

HEALTHY AND SAFE SCHOOL PLAN, for First Reading: Chief Operations Officer, Cheryl Northam, asked Facilities Manager, Tracy Grauf, to present the District's proposed Healthy and Safe School Plan, as required by the Oregon Department of Education, for First Reading. Mr. Grauf obtained samples from other districts that were customized to our District's needs. He indicated that the first item is Radon testing, with a completion deadline of mid-January 2021. That work is best performed during winter months, and Mr. Grauf's recommendation is to complete the lead testing and fixture replacement project prior to beginning a new project. Other testing that will be scheduled include Integrated Pest Management (IPM) and lead paint.

Director Endicott moved to approve the Healthy and Safe Schools Plan for First Reading. Director Patterson seconded and the Motion passed unanimously.

M2-67 Approved the proposed Healthy and Safe School Plan, for First Reading

COMMITTEE REPORTS – BUILDING AND SITES (JANUARY 18, 2017): Previously reported during contractor approval for the Green Elementary Seismic Rehabilitation Project noted above.

CURRICULUM AND INSTRUCTION (JANUARY 18, 2017): Previously reported during the proposed courses for Roseburg High School.

CABINET MEMBER REPORTS:

TEACHING AND LEARNING DIRECTOR, ROBERT EMERSON, reported that the next IRRE data collection window occurs February 6th – March 3rd. Student and teacher surveys will be collected during that time period. Students

will complete their surveys in the computer labs. It takes high school students approximately 8-10 minutes to complete a survey, elementary school students approximately 20 minutes and middle school students in between those estimated time frames. Toward the end of this school year, we will submit our attendance and discipline data and IRRE will combine that with the Smarter Balanced data and return information to us over the summer. Mr. Emerson is looking forward to being able to compare our baseline data from last year with our newly collected data.

The new data system project is on track. Synching is set for next Tuesday. In February, data will be verified. Both secondary and elementary administrators will view the data and confirm that it appears the way we want it to. The early warning system for secondary students is on track to be operational by the end of February.

With the Chalk Board project delayed by weather earlier this year, one more session is scheduled for next Friday. The group has accomplished a great deal. PD systems need to be driven by staff and their individual needs, with strong administrative support. Work will continue on building a trusting relationship between teachers and administration. The upcoming session will focus on action steps. We hope to prepare as a district to apply for a collaboration grant from the state to continue our PD.

Mrs. Kelso was able to secure a \$25,000 grant from the Ford Foundation to expand preschool at Green Elementary School through the remainder of this school year. Busing is one of the largest program expense, and those parents will be asked to transport their student to the afternoon class. This is not ideal from an efficiency standpoint, but we are unable to absorb those costs at this time. Pre-school is excluded from transportation reimbursement. The plan is to accept as many students as possible from the Sunnyslope and Green waiting lists. Congratulations to Kris Kelso for all her dedicated work on this endeavor.

CHIEF OPERATIONS OFFICER, CHERYL NORTHAM, reported that the District will receive \$150,000 worth of switches for \$30,000 due to E-Rate funding for equipment that Technology Coordinator Gary McFarlane applied for to increase speed and reliability in our network. This will allow us to replace approximately 59 switches throughout the District.

We have submitted proposals for three additional seismic rehabilitation grants and hope to have responses by late April.

Business managers are working on the 2017-19 school funding estimates. The Co-Chairs Budget is less than what the Oregon governor has proposed. Cheryl reminded the Board of the additional \$1.2-3 million increase in PERS expense this upcoming school year. We will also be including anticipated increases in utility and transportation costs in our proposed budget. With school districts required to present a balanced budget to the Budget Committee, public members sometimes feel that they are asked to approve a document without adequate background information. Several principals and up to three budget committee members along with other volunteers will form a work group to provide input to the formal Budget Committee. Meetings will be scheduled from 5:30 to 7:30 p.m. and Cheryl will inform the Board of the dates once they are established.

SUPERINTENDENT'S REPORT: Superintendent Washburn noted that the workgroup that will be informing the Budget Committee work on the 2017-18 budget will begin convening in February. He confirmed that both the budget and negotiations calendars could be impacted if the Oregon legislature delays adopting their budget. The Oregonian has already reported that a Special Session is already being considered. The Board will be updated as we move through the process.

Dr. Washburn added his congratulations for the hard work of Kris Kelso in obtaining a \$25,000 Ford Family Foundation grant that will facilitate expansion of the Pre-K program at Green Elementary School. The District's Alternative Education Coordinator, Randal Olsen, also continues to work on an alternative high school implementation plan for a small cohort of students.

Conversations continue with Head Start as we move closer to a possible partnership. UCAN recently secured \$4 million in funding for construction of a Head Start facility on their campus that is anticipated to be completed next year.

Road construction is anticipated to close Stewart Parkway for 90 days. District staff will work to develop alternate bus routes as needed if the project start date occurs before the end of the current school year. Both Transportation Supervisor, Denny Austin, and First Student representative, Kit Agee, will be coordinating that effort.

A large contingent of District staff are planning to attend the "I Love U Guys" response protocol training at the Douglas ESD on January 30th as part of our School Crisis Plan.

Dr. Washburn is planning to be out of the District later this week while attending a Superintendents' meeting and the COSA Conference on January 26-27. The Washburns also plan to be out of the District on February 24th to spend time with their son prior to his overseas deployment.

INDIVIDUAL DIRECTOR'S REPORTS: None

PUBLIC PARTICIPATION: There were again no audience members wishing to address the Board.

ADJOURNMENT: Chairman Lee recessed the regular meeting at 7:18 p.m.

EXECUTIVE SESSION: The Board entered into Executive Session at 7:20 p.m. pursuant to ORS 332.161(1)(a).

ADJOURNMENT: The Executive Session concluded at 9:05 p.m. Chairman Lee called the regular meeting back to order and it was also adjourned at 9:05.

Gerry C. Washburn, Superintendent
GCW/jlk

NEXT MEETING: *The February 8, 2017, School Board meeting will be held in the Central Office Board Room located at 1419 NW Valley View Drive, Roseburg, Oregon.*