

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting and Executive Session

Vol. 2 No. 14

February 22, 2017

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	Excused
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, February 22, 2017, at 6:00 p.m. in the Fir Grove Elementary School Library at 1360 West Harvard Boulevard in Roseburg Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m., and asked the RHS Leadership students to lead in the Pledge of Allegiance.

ATTENDANCE: Director Garcia was excused. All other Board members and Cabinet members were in attendance. There was no news media in attendance.

REVIEW OF AGENDA: There were no changes to the agenda.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced the following licensed resignations, effective at the end of the 2016-17 school year:

- Bridget Batsch, Sixth Grade Teacher at Fremont Middle School, retiring after 31 years of service with Roseburg Public Schools.
- Kristin Thomas, Kindergarten Teacher at Eastwood Elementary School, following two years in the District.
- Debra Allen, First Grade Teacher at Fir Grove Elementary School, retiring after 20 years at Roseburg Public Schools.

STUDENT RECOGNITION: The following students were recognized as Students of the Month by their respective schools. Recipients received congratulatory letters from their principals along with McDonald's gift cards:

- Alice Burkett, Fifth Grade Student at Eastwood Elementary School, was introduced by Director Patterson, who shared Principal Opp's letter acknowledging her for the valuable character qualities and academic skills that she possesses. She has a great sense of humor and maintains a sweet presence that she exhibits through her ever-present smile.
- Catelynrose Hardin, Fir Grove Elementary School Fifth Grade Student, was introduced by Director Meyer, who shared Principal Dickover's letter describing her as an incredibly responsible Self Manager who is plain old delightful. She is compassionate, kind and thoughtful to peers and adults and she is dedicated and determined to do her best each day.

- Emma Kahler, a Melrose Elementary Fifth Grade Student, was introduced by Director Endicott, who shared Principal Rasmussen’s letter honoring her for her humble and good natured leadership skills and persistence in learning. Emma is an intently focused and tenacious worker that can always be counted on to complete any task to the high standards that she sets for herself.

SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARD

Board Chair Lee presented the Crystal Apple Award to Fir Grove Elementary School Kindergarten Teacher, Jennifer Cotton. She was honored for her selfless, professional drive to bring out the most in students and make each student feel special and loved. She is a valuable teacher, who maintains a focused and calm learning environment, going beyond her classroom to her grade level team and the entire school, sharing her skills and talents.

Director Johnson honored Jenny Bell, Student Services Administrative Assistant, with the Crystal Apple Award for her countless professional qualities; consistency, integrity and organization, to name a few. She continues to put children and adolescents first and supports all district staff in multiple locations. Jenny’s work ethic is tireless and altruistic and she can be counted on in any situation.

LEADERSHIP REPORT: RHS Leadership students, Jazmin Hernandez, Brendan Ibarra and Ben Swanson shared upcoming events to watch for including: tryouts for baseball, softball and track beginning February 27th; the Spring Play, “Once Upon A Mattress,” showing February 23rd-25th, March 2nd-4th and 9th-11th, with tickets available at While Away Books and the Box Office; the March 3rd “Monsters, Inc.,” Arts Assembly; Mr. RHS Pageant and charity event scheduled for April 7th; Band Trip April 5th – 9th; Spring Choir Concert April 21st; Spring Band Concert April 23rd; Mother/Daughter Tea in May; an “Enchanted Garden” theme for Prom, to be held at the Douglas County Fairgrounds; Roseburg Baseball Can Drive; and elections of leadership officers.

The group also shared highlights of winter sports activities; the girls’ basketball team earned a play-in game opportunity; swim team finished tenth in the State; and the wrestling team finished first in Districts, taking 27 wrestlers to State, with the opportunity for three of the seniors to finish as State Champions in all four years of their high school careers.

And finally, the newly established Robotics Club participated in their first competition, taking first place and receiving a generous grant from Verizon for their accomplishments. They will go on to compete at the State level in March.

Welcome from Fir Grove Elementary School: Principal, Lisa Dickover, welcomed everyone to Fir Grove Elementary by proudly showcasing artwork from every grade level. Each year, as an art project, fourth grade students from Mrs. Morrow’s class collectively work on creating Abraham Lincoln and George Washington on a poster. Students are assigned individual segments of the portrait on a 2 x 2 inch puzzle piece and are challenged to create a duplicate of that segment on a 6 x 6 inch square, to be submitted as a piece of the puzzle and woven together to fashion a masterpiece. It is quite amazing to see how the individual pieces flow together to accomplish the finished product. Other clever and unique artwork displayed were student snow globes, snowflakes, stories written and illustrated and fifth grade Revolutionary War projects, just to name a few.

Mrs. Dickover highlighted a few of the special events that make their school unique: staff and students collected coins and Box Tops for Education to raise funds for Lookingglass Elementary School following a recent fire, with a total of \$358.62 donated; Leadership students made and delivered cards to Veterans over the Christmas and Valentine’s Day holidays, proving to be a very positive experience for all involved; the Beauty and the Books team battled it out to earn the opportunity to compete at the regional Battle of the Books competition on March 4th; and a school-wide event to promote good health, “Jump Rope for Heart.”

The Directors were invited to take home the book, "Ranger in Time," to get a glimpse for themselves of the fun-filled experience that the Fir Grove Falcons are in for as they participate in events in upcoming weeks. All students were provided a personal copy of the book to keep and will participate in activities that will help build reading skills and reinforce comprehension, with the big event to complete the fun on March 16th.

CONSENT AGENDA: The Consent Agenda was approved including minutes from February 8th, Surplus Items Listing and Personnel Transactions including Andrew Bauguess, Special Education Turnaround Program at Fullerton IV; and Karen Howington, Special Education Turnaround Program at Fremont, both temporary positions for the 2016-17 school year.

Director Endicott moved to approve the Consent Agenda as presented. Director Patterson seconded and the Motion passed unanimously.

M2-74 Approved the Consent Agenda

PUBLIC PARTICIPATION: Jennifer Thompson, 31 Oleta Court, Roseburg, Oregon addressed the Board with an invitation to participate in the Battle of the Books competition March 4th, relaying the need for volunteers to read the questions during the competition. Board Chair Lee commented that it is really fun and accepted the invitation.

Chairman Lee asked for a brief recess to allow school staff and families of students and staff members being honored to depart for the evening.

RESOLUTION 16-17-14: 2017-18 ESD Local Service Plan: Copies of the proposed 2017-18 Douglas ESD Local Service Plan were distributed to the Board members prior to the Board meeting for review. School districts need to approve resolutions approving service plans no later than March 1st of each year. Superintendent Washburn noted that the Douglas ESD Coordinator of Instructional Services, Analicia Nicholson, was in attendance to answer any questions.

Director Endicott moved to approve Resolution 16-17-14 approving the Douglas ESD 2017-18 Local Service Plan as presented. Director Cotton seconded and the Motion passed unanimously.

M2-75 Approved Resolution 16-17-14 approving the Douglas Educational Service District 2017-18 Local Service Plan
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APPROVE PROPOSED PURCHASE OF FIR GROVE MODULAR: Chief Operations Officer, Cheryl Northam, noted that at the last Building & Sites meeting, the committee recommended purchasing a new modular, at an estimated cost of \$90,000.00, rather than a used building.

Director Endicott inquired whether there were other scenarios such as lunchroom combination usage considered and Mrs. Northam noted that they were just looking at classroom space, which is very limited, to which Director Cotton added that there has always been a need.

Director Patterson moved to approve the proposed purchase of a modular for Fir Grove Elementary as presented. Director Endicott seconded and the Motion passed unanimously.

M2-76 Approved Proposed Purchase of a Modular for Fir Grove Elementary School

RESOLUTION 16-17-13: CLASSIFIED EMPLOYEE APPRECIATION WEEK: Superintendent Washburn presented Resolution 16-17-13: Classified Employee Appreciation Week to be recognized March 6th through 10th. Dr. Washburn acknowledged the critical role that our classified employees play in the classroom around instruction and wanted them to know how vital their contribution is.

Director Endicott moved to approve Resolution 16-17-13: Classified Employee Appreciation Week as presented. Director Patterson seconded and the Motion passed unanimously.

M2-77 Approved Resolution 16-17-13
Classified Employee Appreciation Week

POLICY JEBA: ADMISSION TO KINDERGARTEN & FIRST GRADE, for Second Reading and Adoption: Teaching & Learning Director, Robert Emerson, reminded the Board that this proposed policy is in addition to the one currently in place, with the addition of the word “or” to No. 2 (a).

Director Meyer asked if there were any exceptions to the immunization requirement and what would happen if a parent refuses to have their student immunized. Melrose Elementary Principal, Tammy Rasmussen, explained that parents can choose not to have their students immunized by completing the Vaccine Education Module online, by going to www.healthoregon.org/vaccineexemption. If parents did not complete one of the choices, students would then be excluded.

Director Patterson asked how many students were excluded from school and Mr. Washburn replied that there were six district-wide.

Director Patterson moved to approve Policy JEBA: Admission to Kindergarten & First Grade, for Second Reading and Adoption, with the addition of the word “or”. Director Endicott seconded and the motion passed unanimously.

M2-78 Approved Policy JEBA: Admission to Kindergarten & First Grade, for Second Reading & Adoption

POLICY KM: SCHOOL VOLUNTEER POLICY, for Second Reading & Adoption: Superintendent Washburn presented Policy KM: School Volunteer Policy for Second Reading & Adoption.

Director Endicott moved to approve Policy KM: School Volunteer Policy, for Second Reading & Adoption. Director Patterson seconded and the Motion passed unanimously.

M2-79 Approved Policy KM: School Volunteer Policy, for Second Reading & Adoption

ALTERNATIVE HIGH SCHOOL – ROSE CAMPUS DISCUSSION: Alternative Education Coordinator, Randal Olsen, shared his enlightening experience after attending the Alternative Education Summit, conversing with other districts and gaining great appreciation for the ability to start these programs now. He noted that there are currently 45 students with one teacher running our program. At this time, the outcome of the program is no different than in other districts that have multiple teachers, adding that our district is doing as well or better than these other, larger districts. He shared his gratitude that we can begin putting more resources into this program.

Mr. Olsen provided a 2017-18 Forecast handout, presenting the alternative options offered and relayed the vision including the unique aspects of the Rose School location. Starting by taking instructional risks and not being afraid of falling forward, there is a plan to go to a block schedule, with three direct instruction blocks and one online/hybrid block. Students will have the opportunity to earn one credit per semester, target core essentials early, experience community integration and participate in project-based and proficiency-based learning.

Much of the groundwork for success starts in the conversations with families during intake, breaking down barriers, restoring trust that has been dissolved and then sustaining regular communication. This has proven to be key to minimizing behavioral concerns, by openly revealing expectations, establishing a foundation of understanding and addressing issues as they occur.

Randal shared an account of a young man that pushed against all of the odds stacked against him to graduate, in the midst of finding his way on his own, homelessness, couch surfing, working a job to be able to eat. This student is one of the success stories, reminding us of the reason we work in education.

Director Patterson complimented Mr. Olsen for the great job that he is doing with the program and appreciated the excitement and passion that he exudes, noting that it is something that this community has needed for a long time and will continue to have a need for.

Director Meyer asked if there were any students being serviced through our program that attend Phoenix Charter School, and there are not. Randal noted that there will always be a niche for Phoenix in our community.

Director Cotton expressed his gratitude that the district has this space available for the program and that it will be very cool to have full use of the building in the future. He reflected that two years ago the Directors were considering the number of students that would be necessary to justify the need for the program, but after hearing the success story of the young man that worked so hard to graduate, it made it all worth it!

The common thread throughout his presentation was Randal's passion for the success of these students that will proudly be realized and acknowledged following hard work and dedication of the families along with resolute staff support.

Chairman Lee thanked Mr. Olsen for his presentation.

RECOMMENDATION TO RENEW PROBATIONARY ADMINISTRATOR CONTRACTS:

Director Endicott moved to approve the recommendation to renew Probationary Administrators First Year to Second Year, Second Year to Third Year, Second Year to Contract and Third Year to Contract.

Director Cotton expressed his concern about the process that Directors are not allowed to talk about employees in public meetings or executive session and are not allowed to talk with administrators as it would be considered micromanaging.

With no additional comments or discussion, Director Patterson seconded and the Motion passed with five Directors voting YES and Director Cotton voting NO.

M2-80 Approved the Renewal of Probationary Administrator Contracts

RECOMMENDATION TO RENEW SECOND YEAR CONTRACT ADMINISTRATORS TO THREE YEAR EXTENSIONS:

Director Cotton moved to approve the recommendation to renew Second Year Contract Administrators to Three Year Extensions for the 2017-18, 2018-19 and 2019-20 school years. Director Patterson seconded and the Motion passed unanimously.

M2-81 Approved the Renewal of Second Year Contract Administrators to Three Year Extensions

RECOMMENDATION TO RENEW PROBATIONARY TEACHERS FIRST YEAR TO SECOND YEAR:

Director Endicott moved to approve the recommendation to renew Probationary Teachers First Year to Second Year. Director Cotton seconded and the Motion passed unanimously.

M2-82 Approved the Renewal of Probationary Teachers First Year to Second Year

RECOMMENDATION TO RENEW PROBATIONARY TEACHERS SECOND YEAR TO THIRD YEAR:

Director Endicott moved to approve the recommendation to renew Probationary Teachers Second Year to Third Year. Director Patterson seconded and the Motion passed unanimously.

M2-83 Approved the Renewal of Probationary Teachers Second Year to Third Year

RECOMMENDATION TO RENEW PROBATIONARY TEACHERS SECOND YEAR TO CONTRACT:

Director Patterson moved to approve the recommendation to renew Probationary Teachers Second Year to Contract. Director Endicott seconded and the Motion passed unanimously.

M2-84 Approved the Renewal of Probationary Teachers Second Year to Contract

RECOMMENDATION TO RENEW PROBATIONARY TEACHERS THIRD YEAR TO CONTRACT:

Director Cotton moved to approve the recommendation to renew Probationary Teachers Third Year to Contract. Director Patterson seconded and the Motion passed unanimously.

M2-85 Approved the Renewal of Probationary Teachers Third Year to Contract

RECOMMENDATION TO EXTEND CONTRACT TEACHERS FOR THE 2017-18 AND 2018-19 SCHOOL YEARS:

Director Endicott moved to approve the recommendation to extend Contract Teachers for the 2017-18 and 2018-19 school years. Director Patterson seconded and the Motion passed unanimously.

M2-86 Approved Extension of Contract Teachers for the 2017-18 and 2018-19 School Years

RECOMMENDATION TO RENEW LICENSED STAFF ON UNPAID LEAVE OF ABSENCE – CONTRACT EXTENSIONS FOR THE 2017-18 and 2018-19 SCHOOL YEARS: Director Patterson moved to approve the recommendation to renew Licensed Staff on Unpaid Leave of Absence – Contract Extensions for the 2017-18 and 2018-19 school years. Director Endicott seconded and the Motion passed unanimously.

M2-87 Approved the Renewal of Licensed Staff on Unpaid Leave of Absence – Contract Extensions for 2017-18 and 2018-19 School Years

RECOMMENDATION TO APPROVE EXPIRATION OF TEMPORARY CONTRACTS AND TEACHERS NOT RETURNING: Director Patterson moved to approve the list of Non-Renewing Positions – Temporary Positions Expiring at the End of the 2016-17 school year. Director Cotton seconded and the Motion passed unanimously.

M2-88 Approved Expiration of Temporary Contracts and Teachers Not Returning

CABINET MEMBER REPORTS:

CHIEF OPERATIONS OFFICER, CHERYL NORTHAM, reported that there were no updates from the Oregon Department of Education. She is working on preparing the budget documents after a positive budget group discussion.

DIRECTOR OF TEACHING & LEARNING, ROBERT EMERSON, shared that he meets with Technology Coordinator, Gary McFarlane, and Information Specialist, Katy Potter, each week to discuss Synergy issues. They have discovered that there are major inconsistencies in the way that data is being entered and with coding discrepancies. The Curriculum and Instruction Committee will be reviewing data needs and how to bring the data entry into steady alignment.

Mr. Emerson received positive feedback from the facilitator of the Chalkboard meeting today, stating that they had never seen a group that is so tenacious in looking at data. They consider the IRRE data to be the most valuable. The Chalkboard talks are paying off. There will be a new survey to solicit thoughts on what our needs are going forward. Mr. Emerson was complimentary of the group and confident that they would accomplish the goal.

SUPERINTENDENT'S REPORT: Superintendent Washburn has been in contact with Attorney, Dan Clark, to finalize the high school Mascot Agreement. He recommended a Special Meeting with the district's legal counsel to discuss the MOA in depth. This meeting would be followed by a public meeting, beginning at 5:30 p.m. on March 15th, before the regularly scheduled Board Meeting.

The Board was reminded that the Superintendent would be out of the office on Friday, February 24th.

INDIVIDUAL DIRECTOR'S REPORTS: Director Patterson was happy to report his plan to attend the band festival at Oregon State University on Monday, February 27th.

PUBLIC PARTICIPATION: There were again no audience members wishing to address the Board.

ADJOURNMENT: The Board entered into Executive Session at 8:10 p.m. pursuant to ORS 192.660(2)(a). The Executive Session was adjourned at 8:51 p.m. The employee, representative, and witness were invited back to the meeting. Upon their return, Chairman Lee called the regular meeting back to order at 8:55 p.m.

LEAVE OF ABSENCE APPEAL: A vote to allow the leave of absence was called for by Chairman Lee. Chairman Lee voted YES and five Directors voted NO. The leave of absence was denied.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 9:00 p.m.

Gerry C. Washburn, Superintendent
GCW/PSB

NEXT MEETING: *The March 15, 2017, School Board meeting will be held in the Central Office Board Room located at 1419 NW Valley View Drive, Roseburg, Oregon.*