

ROSEBURG PUBLIC SCHOOLS

<i>Regular Board Meeting</i>		April 12, 2017	
Vol. 2 No. 16			
BOARD MEMBERS:		ADMINISTRATION:	
Rodney Cotton	X	Gerry C. Washburn, Superintendent	X
Daniel Endicott	X	Richard Burton, Director, Student Services	X
Joseph Garcia	Excused	Robert Emerson, Director, Teaching & Learning	X
Rev. Howard Johnson	X	Robert Freeman, Director, Human Resources	X
Charles F. Lee	X	Cheryl Northam, Chief Operations Officer	X
Paul E. Meyer	Excused		
Steve Patterson	X		

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A regular meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, April 12, 2017, at 6:00 p.m. in the Administrative Office Board Room located at 1419 NW Valley View Drive in Roseburg Oregon.

ATTENDANCE: Board members present included Directors Cotton, Endicott, Johnson, Lee and Patterson. Both Director Garcia and Director Meyer were excused. Cabinet members were in attendance.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the regular meeting to order at 6:00 p.m., and asked Chief Operations Officer, Cheryl Northam, to lead in the Pledge of Allegiance.

REVIEW OF AGENDA: There were no changes to the agenda.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced that Directors Garcia and Meyer were both excused. Dr. Washburn reported the followed licensed staff member resignations:

- Drew Carter, RHS Counselor, following one and a half years in the District;
- Megan Lydon, Winchester Elementary School Fourth Grade Teacher, after one year in the District, is resigning at the end of the 2016-17 school year;
- Samuel Settelmeyer, RHS Active Ed Teacher, resigning at the end of the 2016-17 school year following three years in the District;
- Chris Spencer, RHS Woodshop Teacher for one year, is resigning at the end of the 2016-17 school year;
- Kristin Thomas, Kindergarten Teacher at Eastwood Elementary, resigning after two years in the District;
- Bonnie Wagstaff, Kindergarten Teacher at Eastwood Elementary, after one year in the District will be resigning at the end of the 2016-17 school year.

Upcoming retirements include:

- Dean Friesen, Fremont Middle School Choir/Band Teacher, is planning to retire next year, effective June, 2018, after ten years in the District;
- David Jones, Music Teacher at Eastwood and Fullerton IV Elementary Schools, is retiring at the end of the 2016-17 school year, following 29 years in the District; and
- Larry Rich, District Assistant Principal, will be retiring at the end of June 2017 following 24 years in the District.

STUDENT RECOGNITION: The following students were recognized as Students of the Month by their respective schools. Recipients received congratulatory letters from their principals along with McDonald's gift cards:

Director Patterson introduced Fir Grove Elementary Fifth Grade Student, Melanie Abrao, who has been attending Fir Grove since second grade. Melanie's favorite subject is art, and she enjoys learning about different techniques, as well as learning reading and math skills. Her aspiration is to attend culinary school and ultimately become a pastry chef. Her principal reports that Melanie is a shining example of "Falcon" fundamentals. She has become a great role model and volunteers with the younger students. Staff believe her to be genuinely nice, hardworking and compassionate to others. They are expecting to see great things from Melanie in the future.

Chair Lee presented introduced Braedon Wilcox, Fifth Grade Student at Fullerton IV Elementary School. Braedon has attended Fullerton since third grade, and has proven himself to be a great classroom helper and role model for new students. A fabulous student, Braedon helps other students to succeed and produces high quality work. While academically gifted, Braedon is creative and very artistic, and enjoys math, science and reading. Known for his great attention to detail, Braedon is hopeful of designing his own video game one day.

Johnathan Keller, Fifth Grade Student at Melrose Elementary School, was not able to attend this evening and his presentation will be scheduled at the school.

SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARD

Director Johnson was honored to present the Crystal Apple Award to Instructional Assistant from Melrose Elementary School, Shirley Bice. A treasured staff member, known for her abounding patience, Shirley was nominated by her colleagues, who feel she is the "heart" of the school. Since volunteering at the school in the 1990's, Shirley accepted a position in 2003. An exemplary instructor, she is able to meet the social and emotional needs of individual students, and is first in line to work with the most challenging students. Spearheading multiple events, Shirley organizes the holiday dinner and Father-Daughter Dance. Fellow staff members believe that Shirley is one of those instructors that students will remember forever.

STUDENT LEADERSHIP REPORT: RHS Leadership students, Hannah Bryan and Jazmin Hernandez shared recent spring sports results for golf, softball, baseball, track and tennis competitions. They shared that a Swiss wrestling team competed at RHS yesterday and received a tour of the campus. Many events have been postponed due to weather delays. The "Twilight" track meet for 19 schools went well last Saturday. Both Boys and Girls Golf teams will be playing at the Roseburg Country Club this Friday.

Arrangements continue to be made for the upcoming "Enchanted Garden" prom event, "Volley-Buff" and Mother-Daughter Tea. The Mr. RHS pageant successfully raised \$800 for local charities. RHS Band and Choir members returned last weekend from their exciting trip to Disneyland. The band has qualified for state and are league champions at present. Election activities for next year's leadership members is beginning. Staff will have input this year on the nominations for ASB and Student Body President. Students have been busy filling out pre-registration forms for next year and working with counselors on course selections.

CONSENT AGENDA: The Consent Agenda consisted of minutes from the March 15th Board Meeting along with Gifts to the District.

Human Resources Director, Robert Freeman, recommended the following individuals for hire:

- Jennifer Folsom, DLC Special Education Teacher at Sunnyslope Elementary;
- Alishea Linderman, Kindergarten Teacher at Fullerton IV Elementary; and
- Carrie Stokes-Rudsell, Second Grade Teacher at Fullerton IV Elementary.

Director Endicott moved to approve the Consent Agenda as presented. Director Patterson seconded and the Motion passed unanimously.

M2-93 Approved the Consent Agenda

PUBLIC PARTICIPATION: There were no audience members wishing to address the Board.

Chairman Lee asked for a brief recess at 6:30 p.m. to allow school staff and families of students and staff members being honored to depart for the evening. The meeting was reconvened at 6:33 p.m.

POLICY EFAA: DISTRICT NUTRITION AND FOOD SERVICES, for Second Reading and Adoption: Chief Operations Officer, Cheryl Northam, indicated that this revised policy reflects very few adjustments following small statutory changes. No questions or concerns have come forth following the first reading on March 15, 2017.

Director Patterson moved to approve Policy EFAA: District Nutrition and Food Services for Second Reading and Adoption. Director Endicott seconded and the Motion passed unanimously.

M2-94 Approved Policy EFAA:
District Nutrition and Food Services, for
Second Reading and Adoption

POLICY JECBD: HOMELESS STUDENTS, for First Reading: Superintendent Washburn reflected that this revised policy is being presented following suggested adjustments made to reflect changes in statute, primarily allowing students to enroll at the district school of their attendance area regardless of where they are living. This essentially gives homeless students the capacity to choose where they go to school. Districts are required to provide transportation just as they do for foster students.

Director Endicott moved to approve Policy JECBD: Homeless Students, for First Reading. Director Patterson seconded. Director Johnson inquired how transportation needs for this population are coordinated, and Dr. Washburn responded that previously our Homeless Liaison, Juliana Marez, provided that service, but she has since handed that duty off to our transportation supervisor, Denny Austin, to coordinate with First Student. With discussion concluded, the Motion passed unanimously.

M2-95 Approved Policy JECBD: Homeless
Students, for First Reading

STUDENT OF THE MONTH PRESENTATION DISCUSSION: Superintendent Washburn indicated that a few of our Board members have expressed interest in having school principals read the letters to their Student of the Month honorees rather than the Board members. Director Patterson shared that it would be nice for the people

who are most familiar with the children and who have authored the letters to present them. Director Johnson concurred. Director Endicott commented that it is more impactful to have the presentation come from the principals, even though he recognized it would take some of the fun away from what the Board does. Mr. Freeman commented that as a former principal, he would have enjoyed the opportunity to brag on his students. Chair Lee added that the principals know the families better.

Chair Lee stated that the Board members present had reached consensus that beginning at the next regular Board meeting, the student awards will be read by the author of the letters addressed to the Board. Our school principals will be asked to take over the presentation honors for our student of the month presentations.

Director Cotton commented that the Crystal Apple awards were originally designed for the Board to have more input on the selections. These awards need to be very special and he would like to see the Board have input on the nominations.

CHANGE OF LEGAL COUNSEL DISCUSSION: Superintendent Washburn announced that our legal counsel, Attorney Dan Clark, will be retiring on December 27, 2017 and we have been notified of an upcoming rate increase on July 1, 2017. He asked for direction from the Board in determining who will serve as legal counsel January – June 2018. We receive specialized legal services for Special Education, labor and Bond issuance from firms in Eugene or Portland. Locally, we require services related to personnel, student suspensions and expulsions, contracts, etc. Dr. Washburn stated that he appreciates that he can currently pick up the phone or travel across town to obtain prompt response to pressing issues. Mr. Freeman shared that when our teachers are subpoenaed for court, Mr. Clark is frequently able to meet with the opposing attorney and prevent the teacher from having to appear in court. Other districts nearby will also be faced with obtaining replacement services. Mr. Clark has indicated that he would transition with the incoming legal counsel.

Director Patterson noted that as long as he has served on the Board, Dan has been legal counsel, and he has been pleased with their service. Director Cotton added that in his memory, it has always been a member of the firm Dole, Coalwell.

Director Johnson inquired if the District pays a retainer, and Cheryl Northam responded that we are billed as serviced are rendered. Chair Lee confirmed that the proposed rate increase is still less than what many firms are currently charging.

Director Johnson made a Motion to put out a Request for Qualifications before we agree to the proposed rate increase. Director Cotton seconded and the Motion passed unanimously.

M2-96 Directed Administration to pursue a Request for Qualifications (RFQ) for legal counsel
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ENROLLMENT AND ATTENDANCE REPORT: Superintendent Washburn reflected that we are currently down 41 students overall from a year ago at this time, with the high school down 45, middle schools down 37, elementary up 14 and alternative education up 38. The high school is doing a good job intervening with students wanting to drop out. Alternative Education Coordinator, Randal Olsen, is doing well working with students interested in on-line instruction.

Staff attendance at the high school is just below 90% for March, due to a heavier professional development load

than normal. Middle school is at 94%. Director Endicott noted the bubbles of students present at certain elementary grade levels. Dr. Washburn responded that we are monitoring those class size bubbles very closely.

CABINET MEMBER REPORTS:

STUDENT SERVICES DIRECTOR, RICHARD BURTON, reported ADAPT is offering more services to our schools. We recently were pleased with the timely response to a request for services regarding a student with profound mental health needs. In less than 12 hours, their staff responded with a plan to meet the student's needs. Their staff are interested in expanding services to our ACES Program as well as middle schools, as that is when students tend to begin experimenting. RHS administration is happy with the services being provided on that campus.

The District has also been receiving limited information about child trafficking in our community. While we do not believe that it is occurring at the levels typically spoken about, any is too much. Staff plan to attend upcoming trainings. Homeless Liaison, Juliana Marez is also heavily invested in behavior support programs.

HUMAN RESOURCES DIRECTOR, ROBERT FREEMAN, shared that he and his team attended an Oregon Schools Personnel Association (OSPA) regional meeting at Three Rivers School District. TSPC has developed electronic spreadsheets to help schools identify what a person's license makes them eligible to teach, making this a huge time saving tool. Our team also had the opportunity to meet with HR personnel to learn of their interest-based bargaining process. We are beginning this new process with our classified bargaining group. Mr. Freeman invited the Classified Union President, Judy Kulluson, to share some details with the Board.

Mrs. Kulluson explained that the union and the District will be communicating jointly with the public and issue common statements. The process will be transparent, and meetings will be conducted with participants intermixed in a circle. Both parties understand that we are faced with a difficult financial outlook in terms of educational funding. The teams have felt good going in and coming out of the first two meetings.

Mr. Freeman noted that our District web site will have each document posted to keep employees current as we move through the process.

As previously reported, HR has been working with the Business Operations Department on our PACE tool kit from our liability insurance carrier, and have completed the tasks. The District expects to save approximately \$7,500 due to these efforts. Mr. Freeman thanked his staff member, Tracy Powell, for spearheading the project and submitting documents.

The HR department is working hard on recruiting for next year. Mr. Freeman attended a recruitment event at Western Oregon University and then drove to Portland for the Portland job fair. The team of Ben Bentea, Brandy Olson, Randal Olsen and Tracy Powell were excited at the attendance numbers and quality of the pool of potential applicants. Upon discovering that the estimated cost of a recruiting video was prohibitive, staff are now attempting to resource the skill set needed locally to accomplish that task.

SUPERINTENDENT'S REPORT: Superintendent Washburn updated the group on the proposed funding for education ranging from \$7.8 to \$8.1 billion. Legislators indicate that they expect funding to be at the \$7.8 -7.9 level. There are PERS cost-containing proposals still in Committee. Ballot Measure 98 funding level has yet to be determined, and they continue to work on associated rules based on funding.

SB 101 is seeking to update language on forms being used by DHS to meet current legal requirements. SB 217 concussion legislation would enable Athletic Trainers to release an athlete back into play without having to go to a physician. The trainers would be required to attend training and pass the test, along with carrying a \$1,000,000 liability policy. Another Senate Bill delays the Physical Education mandate for schools due to lack of funding. More proposed legislation prevents citizens from suing property owners who are injured when using public properties for personal use. SB 107 "Healthy and Safe Schools" creates a fund to reimburse schools for lead testing of water.

Dr. Washburn described the upcoming community interest survey in a Yes/No format requesting public input on areas such as Early Release, changing school start times, changing attendance boundaries and gauging interest for a bond. The survey will be available to staff initially and then the community. Chair Lee noted that the ideas are good but agreed that it's important to check with the public first. Dr. Washburn informed the group that all Eugene area schools have a start time of 8:45 a.m. and end at 3:45 p.m. (high school). We also need to involve our community partners who would be impacted.

Dr. Washburn, Jill Weber, Brett Steinacher, Rick Burton, Sam Moore and Rob Salerno from the Juvenile Department met recently to discuss marijuana use at the high school. The group determined to meet quarterly to remain up to date on the issues being encountered and alignment of policies.

COMMITTEE REPORTS: BUILDING AND SITES (March 22, 2017): Director Patterson shared that the committee met on March 22nd to hear an update from Jake Coppola from ZCS Engineering pertaining to the Green Elementary School seismic rehabilitation project. He shared schematics and explained that there is more structural work required than originally anticipated. The committee discussed various options and recommendations including exterior and interior steel reinforcements. "X" braces are proposed for each of the four walls of the gym.

The group heard an update on the Eastwood nature trail that is experiencing erosion from Deer Creek. The school and Facilities staff intend to work with Friends of the Umpqua to maintain what remains after the recent erosion.

Staff are working to establish an easement on Stanton Street to allow an additional bus access. Attorney Dan Clark is drawing up an easement. The area has been surveyed. The adjacent property owner, HADCO, will be discussing options at their April 27th Board Meeting.

The proposed Fir Grove modular addition is on track for delivery and readiness for school this fall.

INDIVIDUAL DIRECTOR'S REPORTS: Director Patterson reported that he has just returned from the Disneyland trip for the RHS Choir and Band. There were 60 band members and 43 choir members who participated in the 18-hour long bus trip. Aside from two lost wallets and four lost park passes, everyone enjoyed themselves and arrived back home on Sunday. On Monday, Mr. Patterson was honored to be asked to be guest speaker at the National Honor Society Induction ceremony. He said it was very rewarding to see the kids he had watched grow up participating in the public speaking portions of the event.

Director Johnson shared that he will be embarking on a two-week train trip from Eugene to Dallas and back so will not be attending the April 26th Board meeting.

Director Endicott noted that he is looking forward to the end of the school year. He recalled early in his Board career, coming to understand that while we face anxious moments, somehow the yellow buses keep rolling along and great people make sure that everyone is taken care of.

Board members wished everyone present a Happy Easter.

PUBLIC PARTICIPATION: There were again no audience members wishing to address the Board.

ADJOURNMENT: With no further business, Chair Lee recessed the regular meeting at 7:33 p.m.

EXECUTIVE SESSION pursuant to ORS 332.061(1)(a): The Board had scheduled an Executive Session immediately following the regular meeting to hear a school suspension appeal. No representatives for the student appeared.

EXECUTIVE SESSION pursuant to ORS 192.660(2)(d): Chair Lee brought the Executive Session to order at 7:40 p.m. to discuss labor negotiations. With discussion concluded, Chair Lee adjourned the Executive Session at 8:10 p.m.

ADJOURNMENT: Chair Lee reconvened the Regular Board Meeting and called for adjournment at 8:10 p.m.

Gerry C. Washburn, Ed.D.
Superintendent

GCW/jlk

NEXT MEETING: *The April 26, 2017, School Board meeting will be held in the Media Center of Green Elementary School, located at 4498 Carnes Road in Roseburg, Oregon.*