

ROSEBURG PUBLIC SCHOOLS

Regular Board Meeting

Vol. 2 No. 9

December 14, 2016

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
Richard Burton, Director, Student Services	X
Robert Emerson, Director, Teaching & Learning	X
Robert Freeman, Director, Human Resources	X
Cheryl Northam, Chief Operations Officer	X

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, December 14, 2016, at 6:00 p.m. in the Administrative Office Board Room located at 1419 NW Valley View Drive in Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Charles Lee, welcomed attendees and called the meeting to order at 6:00 p.m., and asked Director Paul Meyer to lead the Pledge of Allegiance.

ATTENDANCE: Board members and Cabinet members were all in attendance. There were no media representatives present.

REVIEW OF AGENDA: Superintendent Washburn announced that the Finance Committee Report will be postponed to the January 11th meeting to allow Board members sufficient time to review the audit report.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn shared that there were no licensed resignations or requests for leaves of absence to report.

Mr. Washburn announced that Roseburg High School was recognized as the 30th best Oregon high school in Math and Science, by the Portland Business Journal. Congratulations to them. Dr. Washburn issued a challenge to RHS as Sheldon and Eugene are in front of us, and we would like to see them moved down the list.

LEADERSHIP REPORT: RHS Leadership students present included Natalie Lehrbach, Bella Frasnely and Carolyn Cuiilty. Carolyn reported that this year's varsity basketball team is enjoying their season. The girls' team won last night. Their coach indicates that the team is very young this year but are hoping to cause issues for their opponents. Bowling stats have yet to be announced. Students have recently enjoyed Hat Day, Sock Day, Red and Green Day and Ugly Sweater Day.

National honor society members are busy selling Winter Wonder Grams. Student volunteers are spending time ringing bells at Fred Meyer and assisting at the Holiday Village during the annual Festival of Lights.

Leadership students decorated the RHS campus for Christmas, hiding items that were redeemable for candy. They are planning a dance on February 10th following a basketball game. Individual compliments are being posted on each student's locker during the winter break. The Presidio Brass Professional Musicians performed during lunch in December and then performed with the students. There is a winter choir concert this evening.

STUDENT RECOGNITION: The following students were recognized as students of the month at their respective schools. Recipients received congratulatory letters from their principals along with McDonald's gift cards:

- Garrett Zeimet, Fremont Middle School Eighth Grade Student, was introduced by Director Garcia, who shared Principal Bentea's letter describing Garrett as a natural born leader who exemplifies the school's core values. A member of the National Junior Honor Society since Seventh Grade, Garrett is an exemplary student earning straight A's. He participates in football, basketball, baseball and the high math literacy class. Garrett demonstrates integrity in encouraging fellow students and athletes.
- Oscar Stribling, Fir Grove Elementary Fifth Grade student, was introduced by Director Lee, who shared Principal Dickover's letter acknowledging Oscar's amazing math brain, hard work and dedication. His favorite activities are football, baseball and math, while he also enjoys basketball and soccer. Oscar is a member of the team of students who recycle all paper on the Fir Grove campus.
- Madison Juett, Hucrest Elementary Fifth Grade student, was introduced by Director Endicott, who shared Principal Freeman's letter congratulating Madison for being such a positive role model and empathetic mentor. Madison spearheaded a new tradition of saying goodbye at the end of each day, but only temporarily. Madison enjoys reading, writing and math, and also performs in the Umpqua Community Orchestra, having learned to play both the piano and violin.

SPECIAL STAFF RECOGNITION – CRYSTAL APPLE AWARD

Director Johnson presented the Crystal Apple Award to Roseburg High School Math Teacher, Eileen Stanton, who was honored for her dedication to teaching, compassion, and being the foundation for all great things that happen in her classroom. An amazing math teacher and consummate professional, Eileen gets acquainted with all her students and assists seniors in developing their essential skills needed to graduate. A leader at RHS both inside and outside the math department, Eileen uses all professional learning opportunities and is never done improving her craft. As a former graduate of RHS, Eileen has proven herself to be a great colleague and wonderful team leader, striving to meet the needs of all students.

There was a brief recess at 6:29 p.m. to allow parents, students and staff who wished to leave to depart for the evening. The meeting resumed at 6:33 p.m.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the November 16th Board Meeting, Gifts to the District and Surplus items.

Human Resources Director, Robert Freeman, presented his recommendation to hire Sara Wells, Kindergarten Teacher (formerly approved as a job-share position). This remains a temporary position for the 2016-17 school year. Job-share partner, Jan Fullerton, will continue to be retired and also work as an instructional assistant.

Director Patterson moved to approve the Consent Agenda as presented. Director Garcia seconded and the Motion passed unanimously.

M2-56 Approved the Consent Agenda

PUBLIC PARTICIPATION: There were no audience members wishing to address the Board.

CONSTRUCTION MANAGEMENT/GENERAL CONTRACTOR HEARING: Board Lee recessed the regular meeting at 6:35 p.m. and brought the Local Review Board to order. Chief Operations Officer, Cheryl Northam, announced that ZCS representative, Jacob Coppola, had planned to attend this evening, but after embarking from Klamath Falls and encountering severe road conditions, returned home.

Facilities Manager, Tracy Grauf, explained that administration is requesting an alternative procurement method as opposed to the traditional design/bid/build process, as was previously done with the high school. This process is helpful when dealing with limited funding. We plan to complete as much upgrading as possible with the seismic rehabilitation budget at Green Elementary. The objective would be to have a contractor on board early in the design process to assist in making decisions. Chair Lee noted that it is hoped that there will be multiple bid responses by the January 17th due date. An evaluation committee will meet on January 18th, the same date as the next Building and Sites Committee meeting, to review the proposals and qualifications. If needed, the top three respondents will be asked to interview. Chair Lee recalled that the process worked very well for us previously.

Director Johnson confirmed that we have worked with ZCS Engineering in the past. Mrs. Northam shared that ZCS will be performing the construction management for us. ZCS engineer, Sy Allen, has already proven to be very helpful as we maneuver through this process. Chair Lee indicated that it showed good judgement not trying to traverse the pass during this winter storm.

Director Endicott moved to approve the request to exempt a Public Improvement contract from the requirements to be competitively bid, and proceed with the CM/GC process for the seismic rehabilitation project at Green Elementary School. Director Patterson seconded and the Motion passed unanimously.

M2-57 Approved the request to approve the CM/GC process for the Green Elementary seismic rehabilitation project

Chair Lee adjourned the CM/GC Hearing at 6:40 p.m. and reconvened the regular meeting.

RESOLUTION 16-17-12: ADOPTING OREGON SCHOOL BOARD ASSOCIATION (OSBA) LEGISLATIVE PRIORITIES:

Superintendent Washburn explained that in preparation for the upcoming legislative session, Oregon School Boards are being encouraged by the OSBA to support resolutions supporting their priorities. Their focus includes securing more funding for education; providing for more local governance; and ensuring that there is no state-wide bargaining or state-wide salary schedules.

Chair Lee explained that he assisted in drafting the priorities several years ago, and summarized that the OSBA would like to say that their priorities are endorsed by all districts in the state. He noted that he did not discover anything controversial within the proposed resolution.

Director Johnson moved to approve Resolution 16-17-12: Adopting OSBA Legislative Priorities. The Motion failed when there was no Second forthcoming.

M2-58 Motion to approve OSBA Legislative Priorities FAILED for lack of a Second

POLICY GBA: EQUAL EMPLOYMENT OPPORTUNITY, for Second Reading and Adoption: Human Resources Director, Robert Freeman, shared that OSBA has recommended statutory updates to our existing policy is it pertains to sexual orientation and Veteran status.

Director Patterson moved to approve Policy GBA: EQUAL EMPLOYMENT OPPORTUNITY, for Second Reading and Adoption. Director Endicott seconded and the Motion passed unanimously.

M2-59 Approved Policy GBA: EQUAL EMPLOYMENT OPPORTUNITY, for Second Reading and Adoption

SUPERINTENDENT'S REPORT: Superintendent Washburn announced that he will schedule a brief Executive Session on January 11th to review his draft superintendent goals.

Mr. Washburn announced that we have applied for a grant from the Ford Foundation in hopes of expanding our preschool offerings to another afternoon class at Green Elementary starting January 3, 2017. This would increase our capacity to serve an additional 16-17 kids, who would need to self-transport. We continue to move forward with a larger proposal to partner with Head Start to have preschool in our Title 1 schools. According to Mr. James Hickman, a Nobel Laureate in Economics, there is a substantial return on investment in preschool and the world at large, as children benefit from participating in quality preschools.

A large number of participants have signed up to attend an I Love U Guys training so that we can begin implementation district wide. This is sponsored by the Douglas ESD and Roseburg City Police at no cost to the district. With the Whole Child Summit in Portland sold out, Douglas County Superintendents asked the Douglas ESD to bring the training to Roseburg so that Trauma Informed Care training might be offered to staff.

Superintendent Washburn discussed nationally recognized assessments at the high school now that the Every Child Succeeds Act is no longer in effect. ODE has proposed no summative ranking of schools, but current and prior year rankings will provide some indication of progress. Future indicators will include school climate surveys, equity access and absenteeism. We believe that we may be ahead of the curve in some areas.

The Washburns are planning to be out of the district over the next two weeks visiting grandchildren. Dr. Washburn wished everyone a wonderful holiday, and looks forward to seeing the Board again in January. Boxes of chocolates were provided to the Board as a token of appreciation from Superintendent Washburn, and no public funds were expended.

STUDENT ENROLLMENT/ATTENDANCE: Dr. Washburn reviewed student enrollment numbers. As compared to prior years, things are improving overall. Superintendent Washburn attributes that to the alternative school enrollment, reflecting that efforts in that area are beginning to bear fruit and impact enrollment positively. We have nearly equal numbers of students transferring in and out of the district.

The chronic non-attendance report is being adjusted to a rolling report calculating attendance over the entire year. Staff area making great efforts to make attendance a priority and we hope to see that continue. Mr. Washburn also reviewed a staff attendance analysis, reporting 94% at the elementary level, and 91% at the secondary level. He called attention to the 47.5 days of curriculum leave at secondary and 45 days at the elementary level that greatly impacts the numbers. Staff attendance would be much higher if you take those numbers out. The goal is to have fewer teachers out of the classroom.

CABINET MEMBER REPORTS:

TEACHING AND LEARNING DIRECTOR, ROBERT EMERSON, reported that he has been impressed with the Schoolzilla implementation team. He and Technology Information Specialist, Katy Potter, will be working next week to fast-track the process. Mr. Emerson hopes to debut the system at a February Board Meeting.

The second ChalkBoard meeting was cancelled when presenters were unable to travel from Portland due to the road conditions. The process is teacher driven, as was promised. Participants are working on professional development and identified that teachers are out of the classroom too much, and they are motivated to solve that problem. The next meeting was already scheduled for January, and the postponed meeting will also be in

January. The team is very engaged and the goal is to apply for a grant to be able to continue this work next year.

CHIEF OPERATIONS OFFICER, CHERYL NORTHAM, reported that she has been informed that there is currently flooding on Stewart Parkway, and if audience members were intending to attend the concert, they should use Garden Valley instead.

The financial report on Page 34 represents that we are down approximately \$6,000 in our most recent state school fund estimate. There has not yet been adequate time to review the Governor's proposed budget. Superintendent Washburn reminded the Board of our intention to bring together community members that are on the budget committee, along with principals and union leadership to talk about finances. Mrs. Northam is required to present a balanced budget document at the first Budget Committee Meeting.

COMMITTEE REPORTS – BUILDING & SITES, NOVEMBER 16, 2016:

Committee Chair Garcia encourage the Board to review the notes that provide an update of current projects. The group had a brief conversation around general philosophy of facility usage. They had dialogue regarding some of our partnerships with outside organizations as well as corporate sponsorships. Director Garcia indicated that he looks forward to additional dialogue in the future.

Cheryl Northam noted that the district has not made any move to purchase the used modular discussed at that meeting. Facilities Manager, Tracy Grauf, has contacted South Lane School District to inform them that we are no longer interested in that building. The committee discussed the possibility of purchasing a new modular in 2017. The recommendation would be to create a purchase order in March to ensure a July delivery date and to be ready for the 2017-18 school year.

Mr. Grauf also announced that due to heavy rain, there is some flooding occurring on the north side of the Jo Lane campus due to a chain link fence diverting water. Staff noticed the situation earlier and were able to intervene before the water encroached further. Fans have been installed to dry the floor. Sand bags were installed to keep water from the modular, diverting it from the north to the east.

INDIVIDUAL DIRECTOR'S REPORTS: Director Patterson wished everyone a Merry Christmas and Happy Holidays. That sentiment was echoed by Rev. Johnson and Chair Lee.

Superintendent Washburn added that the boxes of chocolates for each Director were a Christmas gift from him personally in appreciation for their service, and no district funds were expended.

PUBLIC PARTICIPATION: There were again no audience members wishing to address the Board.

ADJOURNMENT: Board Chairman Lee adjourned the regular meeting at 7:10 p.m.

Gerry C. Washburn, Superintendent
GCW/jlk

NEXT MEETING: *The January 11, 2017, School Board meeting will be held in the Central Office Board Room.*