

# ROSEBURG PUBLIC SCHOOLS

## Executive Session and Regular Board Meeting

Vol. 1 No. 17

May 11, 2016

### BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	Excused
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

### ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
David W Hanson, Assistant Superintendent/HR	Excused
Richard Burton, Director, Student Services	X
Cheryl Northam, Chief Operations Officer	X
Jeff Plummer, Interim Director, Teaching & Learning	Excused
RHS Student Leadership Representatives – Stephen Stoddard and Megan Danielson	X

## MINUTES OF THE REGULAR BOARD MEETING

**TIME/PLACE:** A Regular Meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, May 11, 2016, at 6:00 p.m. in the administrative office Board Room located at 1419 NW Valley View Drive, Roseburg, Oregon.

**CALL TO ORDER:** Board Chairman, Rodney Cotton, welcomed attendees and called the meeting to order at 6:00 p.m., asking Director Dan Endicott to lead in the Pledge of Allegiance to the flag.

**ATTENDANCE:** All Board members with the exception of Director Garcia were present. Cabinet members were present with the exception of David Hanson and Jeff Plummer, who were both excused. RHS Student Representative, McKaela Larkin, was not present. There were no media representatives present.

**REVIEW OF AGENDA:** Superintendent Washburn noted that there were no changes to the agenda.

**STUDENT RECOGNITION:** Chair Cotton announced that the Board is honoring three students this evening who will be presented with certificates of accomplishment and McDonald's gift cards. Pictures will be posted at the Stewart Parkway McDonald's.

Director Endicott introduced Trent Johnson, Winchester Elementary School Fifth Grade Student, who was honored for his infectious love of learning, constantly seeking out ways to improve, and surpassing goals he sets for himself throughout the year. Known for providing encouragement, comic relief and leadership, Trent is a friend to all and teachers consider it a privilege to have him as a student.

Director Patterson introduced Kaelinn Coil, Sunnyslope Elementary Fifth Grade Student, known for doing the right thing even when no one is looking. Modeling respect for others and responsibility, Kaelinn has become a role model for younger students. Her exceptional math mind should aid in her aspiration to become a pediatrician. Kaelinn's academic excellence and poise will help her to create a bright future.

Director Lee introduced Fullerton IV Fifth Grade Student, Carter Alexander-Gingery, honored by his teachers for his diligence and hard work. Carter exhibits a laser focus and near-constant academic success. Reading, activities at the YMCA and skating rink are all activities this active young student enjoys. Teachers share that Carter is an exceptional example of what a student should be.

**CRYSTAL APPLE AWARDS:** We are honored this evening to present three valued District employees who have been nominated by their schools to receive the Crystal Apple Award:

Director Meyer presented the Crystal Apple Award to Fullerton IV Instructional Assistant, Kelly Wadsworth, sharing that she is considered to be an inspiration to many, lightening the load of others without complaint. Coworkers share that Kelly is the epitome of a great employee, quick with a hug and providing excellent homemade treats. Fellow staff appreciate her kindness, dedication, work ethic and creativity, making her a privilege to work with.

Director Johnson presented a Crystal Apple Award to Winchester Elementary School Instructional Assistant and Family Liaison, Debbie Baxter. Debbie participates on the PBIS Committee and maintains programs such as Open House, Family Game Night, Read-In, etc., connecting parents to the school. Staff consider her to be a joy to work with, and she successfully makes learning fun for all.

Director Meyer also presented the Crystal Apple Award to Fremont Social Science Teacher, Joel Mizell. Mr. Mizell has demonstrated an ability to build positive relationships with students, parents and staff. Known to put others before himself, he is always willing to listen or offer encouragement when he sees the need. Fellow teachers credit Mr. Mizell with being a quality individual, teacher, colleague and friend.

**RHS STUDENT LEADERSHIP REPRESENTATIVES REPORT:** Chair Cotton asked RHS Leadership representatives, Megan Danielson and Stephen Stoddard, to introduce themselves. McKaela Larkin was not in attendance. Stephen and Megan shared spring sports results, noting that the entire girls' golf team is going to state, along with Cole Dittmore representing the boys. Baseball is currently ranked fifth in league, softball is currently 8<sup>th</sup> in state, and both boys and girls tennis teams compete in district competition this week. Both boys and girls Lacrosse will celebrate senior nights this week and the track team will be competing at districts. Choir placed 14<sup>th</sup> at state last Saturday. The band state finals are coming up May 14<sup>th</sup>. Current student activities also include finals, AP and Smarter Balanced assessments, (improved over last year). Rachel Harland was acknowledged for her efforts in coordinating the recent Mother/Daughter Tea. Preparations are being made for upcoming student elections, a Volleybuff tournament, the Gatsby-themed prom, a farewell "Homegoing" assembly (featuring a complete senior photo compilation) and the rapidly approaching RHS graduation ceremony to be held on Sunday, June 5th.

The Board took a brief recess at 6:43 p.m. to allow parents and families of those being honored to depart for the evening. The meeting resumed at 6:48 p.m.

**COMMUNICATIONS TO THE BOARD:** Superintendent Washburn reminded the Board that Director Garcia, David Hanson and Jeff Plummer were excused this evening. He also announced receiving resignations from Jennifer Brown, Kindergarten Teacher at Fir Grove; Shannon Gummo, Special Education Teacher at RHS; Angie Horton, Fourth Grade Teacher at Winchester Elementary; Erika McCullough, Fourth Grade Teacher at Fir Grove Elementary; and Kristal Plikat, Learning Specialist at Green Elementary School.

Employment recommendations tonight will also include Donna Pioli, Special Education Teacher at Fullerton IV.

**CONSENT AGENDA:** The Consent Agenda this evening included Minutes from the April 27th Board meeting; recommendations for employment; a proposed Leave of Absence and a current list of Gifts to the District. The Board considered employment recommendations that included licensed staff members David Heuberger, RHS Physical Education Teacher and Head Football Coach; Donna Pioli, Fullerton IV Special Education Teacher in the

Turnaround Program; and Jennifer Sweet, Fourth Grade Teacher at Fullerton IV. All three individuals come to the District with Masters degrees.

Resignations were accepted from Jennifer Brown, Fir Grove Kindergarten Teacher; Shannon Gummo, RHS Special Education Teacher; Angie Horton, Winchester Fourth Grade Teacher; Erika McCullough, Fir Grove Fourth Grade Teacher; and Kristal Plikat, a Learning Specialist Teacher at Green Elementary School. The Board also considered an unpaid Leave of Absence request from Marti Hirtle, a CDS Specialist at Green Elementary, for the 2016-17 school year.

Director Endicott moved to approve the Consent Agenda. Director Patterson seconded and the motion passed unanimously.

M1-92 Approved the Consent Agenda
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**PUBLIC PARTICIPATION:** Mr. Owen Dykema, 3264 W Normandy Avenue, Roseburg, asked to again remind the audience of the annual Living History Day to be held at Roseburg High School on May 19<sup>th</sup>. He intends to be there, alongside many other Veterans, in his full uniform that still fits and encouraged others to attend this worthwhile event. Superintendent Washburn added that in a former district he worked with a retired coach and teacher who was a survivor of Iwo Jima, and confirmed that our Veterans have important stories to share.

**NUTRITION SERVICES CONTRACT RENEWAL FOR 2016-2017:** Chief Operations Officer, Cheryl Northam, explained that we are asking for a contract extension of service with a 2.7 percent increase in fixed price per meal as stipulated by the CPI-U. ODE has approved the amendment with Sodexo.

Director Patterson moved to approve the proposed Nutrition Services Contract Renewal with Sodexo America, LLC for the 2016-17 school year. Director Endicott seconded and Chair Cotton asked for discussion. Chair Cotton stated for the record that Sodexo, and particularly Nutrition Services Director, Kyle Micken, has been doing a tremendous job. He expects that Kyle will one day be running the company. He does a superb job for kids not only during the school year, but during spring break and summer. Student lunch counts are up. Student Services Director, Rick Burton, added that Kyle has been approached by Aric Fromdahl to offer food services to the Juvenile Detention Center. Kyle's reputation for excellence is growing. Motion passed unanimously.

M1-93 Approved the 2016-2017 Nutrition Services Contract renewal with Sodexo America, LLC
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**APPROVE BID RECOMMENDATIONS FOR E-RATE AND SWITCHES PURSUANT TO RFP 16-638:** Chief Operations Officer, Cheryl Northam, asked Purchasing Supervisor, Denny Austin, to provide the background on this agenda item. Mr. Austin explained that pursuant to RFP 16-638 Network Switches and 16-631 Local and Long Distance Telephone Services (E-Rate 2016) we are now asking for the Board's approval to continue using ComSpan as the district's telephone service provider. Subject to E-Rate funding, the Board is also asked to approve the purchase of new Cisco switches from CDW-G once funds become available through the USAC E-Rate program.

Director Endicott moved to approve the continued use of ComSpan as the District's Local and Long Distance

telephone services, and also approve the purchase of new Cisco switches from the low responsive, responsible bidder, CDW-G, when funds become available through the USAC E-Rate program. Director Johnson seconded and the motion passed unanimously.

M1-94 Approved recommendation to award RFP 16-638 Network Switches and Local and Long Distance Telephone Service to (subject to E-Rate funding) CDW-G and also approve continued use of ComSpan as the District's telephone service provider.

**POLICY GCBDD/GDBDD: SICK TIME FOR NON-UNION EMPLOYEES, for First Reading:** Superintendent Washburn presented new policy Policy GCBDD/GDBDD: Sick Time for Non-Union Employees on behalf of Asst. Superintendent/HR, David Hanson. Mr. Washburn explained that this new policy is required subsequent to legislation earlier this year. This would allow classified staff, including coaches, etc., to accumulate sick time.

Director Endicott moved to approve Policy GCBDD/GDBDD: Sick Time for Non-Union Employees for First Reading. Director Patterson seconded and the motion passed unanimously.

M1-95 Approved Policy GCBDD/GDBDD: Sick Time for Non-Union Employees, for First Reading.

**POLICY LBE - AR: PUBLIC CHARTER SCHOOLS, for First Reading:** Student Services Director, Rick Burton, explained that OSBA highly recommends adoption of revised Policy LBE-AR due to legislation allowing public charter schools to select students through a weighted lottery that favors historically underserved students. Roseburg currently has 130 slots serving grades 8-12 at Phoenix, with the remainder available county-wide.

Director Endicott moved to approve Policy LBE-AR: Public Charter Schools, for First Reading. Director Patterson seconded and the motion passed unanimously.

M1-96 Approved Policy LBE-AR: Public Charter Schools, for First Reading.

**ADOPT PROPOSED 2017-2018 SCHOOL CALENDAR:** Superintendent Washburn shared that the proposed calendar was approved through the Calendar Committee. Mr. Washburn pointed out that the RHS graduation ceremony is scheduled Saturday, June 9, 2018.

Director Patterson moved to approve the proposed 2017-2018 school calendar as proposed. Director Endicott inquired if starting school after Labor Day could cause a problem for sports activities, and Jill Weber and Ben Bentea responded that this is not a problem. Director Endicott seconded and the motion passed unanimously.

M1-97 Adopted the proposed 2017-2018 school calendar as proposed

**NON-RESIDENT SCHOOLS FOR DISTRICT EMPLOYEES – DISCUSSION:** Superintendent Washburn explained that we currently don't allow employees not living in the attendance area where they work to enroll their children. He expressed his strongly held opinion that we need our employees who are elementary and middle school parents to have the capacity to enroll their children at the school where they work. This opinion is also overwhelmingly supported by our principals and staff. We are drafting regulations on everything involving open enrollment to define priorities and procedures so that everyone has the same information.

Director Johnson inquired what possible concern there could be to have a child where the parent works. Mr. Washburn suggested that it could be unsupervised youth, but our principals are good at monitoring that on a case by case basis. He could not recall any negative experiences with staff member's children. Director Johnson concurred that if the employee is professional, it shouldn't be an issue. Director Endicott suggested that the concern could be perceived preferential treatment of an employee over a constituent; although he is in favor of the proposal as it encourages the teacher to become embedded in the school. Director Lee noted that this would move teachers up on the priority list, but Mr. Washburn stated that the first priority are the students who live in the area. Second are those who have been attending a particular district program only offered at that site.

Superintendent Washburn shared that he has seen boards state that employees' children have precedence as an employee benefit. In light of the number of licensed resignations accepted tonight, many of those are new and young teachers. It's difficult to retain them if you don't have some sort of accommodation in place so that we make it very clear that we want to keep them here.

Director Meyer inquired where on the priority list are the out of district families who are already attending in our District, and was informed that once they are accepted they are established. Chair Cotton asked to see the procedure as he would be very concerned if a child was "bumped" because of a change in policy. Superintendent Washburn indicated that he is updating the priority list and has directed that applications be received at central office so that we can have a very clear procedure. Gaps are necessary to accommodate families moving in. Children of employees would just apply and not be excluded as long as we have room at the top ends of caps the Board established. Director Patterson indicated that he would support this change and expressed confidence that regulations would be fair. Director Meyer would appreciate seeing the current priority list the next time the Board discusses this issue. Superintendent Washburn noted that most priorities are set by state law.

**APPROVE SUPERINTENDENT CONTRACT EXTENSION:** Board Chair Cotton noted that during an Executive Session on April 27<sup>th</sup>, the board reached consensus to add a year to the superintendent's contract. The revised contract has been reviewed by Attorney, Dan Clark, and updates made where warranted. Compensation for the position remains unchanged. Superintendent Washburn reflected that he would be very happy to continue "putting up" with the Board as suggested by one of the board members.

Director Patterson moved to approve the contract extension for Superintendent Washburn effective 2016-2019 as proposed. Director Endicott seconded and the motion passed unanimously.

M1-98 Approved the contract extension for the superintendent for 2016-2019
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**APPROVE REAL PROPERTY PURCHASE:** Chief Operations Officer, Cheryl Northam, invited Purchasing Supervisor, Denny Austin, to update the Board on the proposed property purchase discussed at the previous board meeting. Denny, Cheryl and Tracy Grauf have since viewed the home at 375 W. Birch in Roseburg. This property is one of two that are not owned by the District, and the property owners had declined an offer by the district to purchase the home some years ago. The owners have chosen not to put the property on the market, but have inquired if the District has an interest in purchasing the home. Rental income from other district-owned properties have been set aside for this purpose. Mr. Austin cautioned that the current real estate market has improved and indications are that if the property were listed, it would sell quickly and we would lose the opportunity to purchase for an undetermined span of time. Following consensus at the last meeting to move forward, we do have a letter of intent with the sellers subject to a preliminary title report, clear marketable title and issuance of title insurance.

Director Endicott moved to approve the proposed purchase of real estate located at 375 W. Birch Court, Roseburg, Oregon in the amount of \$100,000 plus associated closing costs as proposed. Director Cotton seconded the motion, and reflected that we do have a fund established from the rentals. We don't want to be in the rental business and the land is more important than the homes. If we had not established the fund, we would not be purchasing the property utilizing the proceeds from those rental properties.

The motion passed by majority, with Director Meyer voting No.

M1-99 Approved the purchase of property located at 375 W. Birch, Roseburg
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**ENROLLMENT/ATTENDANCE REPORT:** Superintendent Washburn indicated that we are down a total of 96 students from the start of the school year; however, last year at this time we were down by 192. We are conservatively estimating that enrollment numbers next year will be very close to this year. Middle school enrollment is down 30 students from the start of the year. Both principals are doing a good job identifying "school shopping". RHS has declined by 76 students, ten of those in April. The RHS admin team is analyzing each month to determine where kids are going. Eleven students have returned from online schools where they have no support. With regard to students dropping off the rolls, Jill Weber is developing an early warning system so that we have supports ready for students arriving at RHS that are struggling academically. Our new Alternative Education Coordinator will be working on additional supports. Clearly, at this point in the school year kids start to give up, and having supports in place will make a difference.

**SUPERINTENDENT'S REPORT:** Mr. Washburn announced that this week is National Bus Driver Appreciation Week, acknowledging our school bus drivers who try to begin and end each child's day on a positive note. He will be delivering donuts at the Bus Barn on Thursday morning. First Student has received applications from nearly half of the existing drivers, so the transition is progressing. The refinishing of the RHS gym floor is complete and the results are beautiful. Phoenix School is projecting a graduation class of approximately 28, a significant improvement. The Washburns observed talented students, including a highly talented lead singer, at a Jo Lane performance of Beauty and the Beast, where custodial staff efficiently accommodated a larger than expected audience. The RHS girls' softball team has been a joy to watch. Girls' Golf team members Kat De La Cruz, Ally Sandfort, Brynn Pitts, Avry Hansen, Ali Cooperrider and Cara Painter have qualified for state. Ally is trying to qualify for state in both golf and tennis, a difficult feat. The Washburns also attended an ODE event, "Reimagining Schools" where students provided input to Deputy State Superintendent Salam Noor regarding important school characteristics, measures of school success and how to best help students succeed. FFA students did a great job speaking to the group as a whole.

The Board recognized RHS students, Jarred Misfeldt, Jake Larecy and Tyler Ring, who will be competing at the national Skills USA contest. Superintendent Washburn is looking forward to visiting that program next week, and he would like to explore the students marketing their products. Board members received the draft MOU from the Cow Creek Band of Umpqua Tribe of Indians regarding the high school mascot. A committee will review and share any recommendations with the full Board in the near future. Administrative representatives are planning to observe a Grants Pass alternative school on May 26<sup>th</sup>, and Chair Cotton is interested in taking the trip as well. The Board was reminded of the RHS “Evening of Excellence” event at UCC Jacoby Auditorium on May 16<sup>th</sup> where approximately 300 students will be honored. RHS will again be hosting a Living History Day on May 19<sup>th</sup> in the high school Media Center.

**INDIVIDUAL DIRECTORS’ REPORTS:** Director Lee made note of an Oregonian article on Oregon students winning National Merit Scholarships. There were six students outside of the metro area, including Stella Moon from Roseburg High School. He further commented that Bruno Gegenhuber, the son of a former board member, has been awarded a Fulbright Scholarship to Germany.

Director Patterson plans to attend the state band competition this weekend. The RHS Evening of Excellence is also coming up and well worth attending.

**PUBLIC PARTICIPATION:** No members of the audience wished to address the Board at this time.

**ADJOURNMENT:** With regular business completed, Chair Cotton adjourned the regular board meeting at 7:50 p.m.

### ***EXECUTIVE SESSION***

***Executive Session:*** pursuant to ORS 192.660(2)(d) to discuss labor negotiations

The Board convened into an Executive Session to discuss labor negotiations at 7:55 p.m. The session concluded at 8:00 p.m. and with no further business, Chair Cotton adjourned the meeting.

Gerry C. Washburn, Superintendent  
GCW/jlk

### **NEXT MEETING:**

The May 25<sup>th</sup> School Board meeting will be held in the Library at Winchester Elementary School.