

ROSEBURG PUBLIC SCHOOLS

Executive Session and Regular Board Meeting

Vol. 1 No. 15

April 27, 2016

BOARD MEMBERS:

Rodney Cotton	X
Daniel Endicott	X
Joseph Garcia	X
Rev. Howard Johnson	X
Charles F. Lee	X
Paul E. Meyer	X
Steve Patterson	X

ADMINISTRATION:

Gerry C. Washburn, Superintendent	X
David W Hanson, Assistant Superintendent/HR	X
Richard Burton, Director, Student Services	X
Cheryl Northam, Chief Operations Officer	X
Jeff Plummer, Interim Director, Teaching & Learning	X
RHS Student Leadership Representatives – Carson Murphy and Hunter Sparks	Absent

MINUTES OF THE REGULAR BOARD MEETING

TIME/PLACE: A Regular Meeting of the Douglas County School District No. 4 Board of Directors was held on Wednesday, April 27, 2016, at 6:00 p.m. in the Library of Melrose Elementary School located at 2960 Melrose Road, Roseburg, Oregon.

CALL TO ORDER: Board Chairman, Rodney Cotton, welcomed attendees and called the meeting to order at 6:00 p.m., asking Student Services Director, Rick Burton, to lead in the Pledge of Allegiance to the flag.

ATTENDANCE: All Board members and cabinet members were present. RHS Student Representatives, Carson Murphy and Hunter Sparks were unable to attend. There were no media representatives present.

REVIEW OF AGENDA: Superintendent Washburn noted that one additional employment recommendation has been added to the Consent Agenda, Mr. Drew Carter, a Counselor at RHS.

STUDENT RECOGNITION: Chair Cotton announced that the Board is honoring three students this evening who will be presented with certificates of accomplishment and McDonald's gift cards. Pictures will be posted at the Stewart Parkway McDonald's.

Director Patterson introduced Natalie Hall, Hucrest Elementary School Fifth Grade Student, who was honored for putting forth 110% effort, especially in her writing. Natalie competed in the Douglas County Spelling Bee. She is recognized as a hard worker and the ability to work collaboratively with her classmates.

Director Endicott introduced Carmen Felgentrager, Melrose Elementary Fifth Grade Student, recognized for exemplifying everything good in Roseburg Public Schools. Carmen has shown herself to be a model student, and a high achiever who values education. She enjoys math, reading and writing, along with climbing trees, riding horses and playing with her rabbits. Carmen would like to learn to play the saxophone and someday attend college.

Director Lee presented the award to Eighth Grade Joseph Lane student, Mayah Pappas, acknowledging her ability to take advantage of all social and academic opportunities available to students. Mayah enjoys playing soccer, spending time with her family and attending her church. Currently a student aide in the counseling center, Mayah aspires to eventually become a teacher. Her instructors share that Mayah is able to listen to understand, is an exceptional human being and is a tremendous representative of her school.

CRYSTAL APPLE AWARDS: We are honored this evening to present three valued District employees who have been nominated by their schools to receive the Crystal Apple Award:

Director Meyer presented the Crystal Apple Award to Jo Lane Middle School Librarian, Debbie Ross. Having a passion for reading, Debbie leads the Battle of the Books each year. Known for her dedication, Debbie works tirelessly to assure that text, media and technology resources are ready and available to the students and staff members that she supports.

Director Garcia presented a Crystal Apple Award to Green Elementary School Instructional Assistant and Family Liaison, Lori Chartier. Lori was featured on a direct instruction video for professional learning because of her excellent instructional delivery and timing. She is known for seeing a nugget of genius in every child, and acknowledged for being caring and compassionate. Lori has been instrumental in the success of Green's family movie and bingo nights. She enjoys her grandchildren, garage sales and her family.

Director Johnson presented the Crystal Apple Award to Hucrest Elementary Office Manager, Mickey Everhart, who has been given the nickname "the Giver" by the Hucrest staff. A true advocate and care-giver of all children, Mickey considers Hucrest her home away from home. Fellow staff members consider it to be a honor to work with and know Mickey.

RHS STUDENT LEADERSHIP REPRESENTATIVES REPORT: Superintendent Washburn announced that RHS Leadership students, Carson Murphy and Hunter Sparks were involved with the RHS blood drive today, and were unable to attend this evening.

The Board took a brief recess at 6:35 p.m. to allow parents and families of those being honored to depart for the evening. The meeting resumed at 6:40 p.m.

COMMUNICATIONS TO THE BOARD: Superintendent Washburn announced receiving resignations from Fawn Perry, RHS Math Teacher, after one year with the District; Scott Boyer, RHS Science Teacher, after two years with the District; and Melissa Hill, Special Education Teacher at Winchester Elementary School, after two years with the District.

CONSENT AGENDA: The Consent Agenda this evening included Minutes from the April 13th Board meeting; recommendations for the employment; recommended Leave of Absence and a current listing of Gifts to the District. The Board considered employment recommendations that included administrator, Bradley Bogardus, Assistant Principal at Roseburg High School; licensed staff members Drew Carter, RHS Counselor, and Kelly Hibbert, Fine Arts and Ceramics Teacher at RHS.

The Board also considered an unpaid Leave of Absence Request from Mary Griffith, Second Grade Teacher at Fullerton IV Elementary School for the 2016-17 school year.

Director Patterson moved to approve the Consent Agenda. Director Endicott seconded and the motion passed unanimously.

M1-88 Approved the Consent Agenda

PUBLIC PARTICIPATION: Melrose Principal, Robert Freeman, thanked the Board members for holding the Board Meeting at Melrose. He shared that in his brief time at Melrose, he has become accustomed to seeing the surrounding mountains and hearing the cannons in the neighboring vineyards. He acknowledged the Melrose School tight-knit parent organization and fantastic staff that he has the opportunity to work with. Mr. Freeman added that there is not a single teacher on his campus that he would not be comfortable having teach his own children. He invited the audience to attend a brief tour of the old-time school house on the property later this evening. It was exciting to note that due to parent and community support, Melrose will soon be receiving a new paved track. Representatives from "Relay for Life" have asked to hold their annual community event here, showcasing the Melrose campus and scenery.

APPROVE PROPOSED HIGH SCHOOL MATH ADOPTION: Interim Teaching & Learning Director, Jeff Plummer, noted that funding had been set aside with the closure of Rose Elementary for curriculum adoption. The high school has recommended adoption of CPM Core Connections curriculum for Grades 9-12, along with the purchase of supporting materials not to exceed \$250,000 from the 2015-16 Instructional Support Fund 291.

Director Endicott motioned to approve the proposed CPM Core Connections curriculum for Grades 9-12 as recommended, along with the associated supporting materials, not to exceed \$250,000. Director Patterson seconded and Chair Cotton asked for discussion.

Students experiencing difficulty with Algebra will use the Carnegie Curriculum, a different approach with its own support materials and strategies. The two curriculums complement each other and create math best practices. Students will be able to demonstrate essential skills through their course work. Both are brand new curriculum and should remain current for at least seven years. Principal Weber noted that teachers will have the opportunity to access professional development both online as well as the company staff coming here to provide training. The District would like to provide small group parent training in order for parents to be able to support their students at home.

Chair Cotton thanked the administrators and instructors who worked on this adoption process and called for the vote. The motion passed unanimously.

M1-89 Approved adoption of CPM Core Connections curriculum for Grades 9-12 and the purchase of materials not to exceed \$250,000
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POLICY IKF: GRADUATION REQUIREMENTS – For Second Reading and Adoption: Interim Teaching & Learning Director, Jeff Plummer, explained that students must meet academic requirements for regular and modified diplomas. Extended diplomas allow kids with special needs to receive a diploma, not just a certificate of attendance. This provides families with a sense of value for their students, who may attend until age 21.

Director Endicott moved to approve Policy IKF: Graduation Requirements, for Second Reading and Adoption. Director Patterson seconded and the motion passed unanimously.

M1-90 Approved Policy IKF: Graduation Requirements – for Second Reading and Adoption
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ADOPTION OF JOINDER OF TRUST AGREEMENT WITH PROPERTY AND CASUALTY COVERAGE FOR EDUCATION (PACE): Superintendent Washburn explained that OSBA has recommended that Oregon Districts enter into an intergovernmental agreement with PACE (Property and Casualty Coverage for Education) no later than June 30th in order to continue to participate in the property and liability coverage package currently available to school districts.

Director Lee moved to adopt the Joinder of Trust Agreement as required by PACE. Director Garcia seconded and Chair Cotton asked for discussion. Director Meyer recalled that PACE is the only source of liability insurance for school districts and it is unlikely that PACE would be willing to negotiate over the terms of the trust agreement, and most member districts have already signed it. Director Lee added that this is approved by OSBA and he hasn't read anything to cause any red flags.

Motion passed unanimously.

M1-91 Adopted Joinder of Trust Agreement with Property and Casualty Coverage for Education (PACE)

SUPERINTENDENT'S REPORT: Mr. Washburn reported that the head high school coaching position has been reopened and we are hoping to have the position filled by the end of May. We are looking for this person to be a teacher and someone able to be involved with all kids in the high school.

It has been announced that RHS Assistant Coach, Mike Bober, who works with our track and field athletes, has been selected as the OACA Assistant Coach of the Year.

The Cow Creek Band of Umpqua Tribe of Indians has indicated their intention to forward a draft Memorandum of Understanding to us by the end of this week.

New Teaching & Learning Director, Robert Emerson, plans to begin working in Roseburg on June 6, 2016. Superintendent Washburn publicly acknowledged the diligence and hard work of Interim Teaching and Learning Director, Jeff Plummer, who has been doing a phenomenal job working hard during his "retirement" to assist administration with that departmental transition.

Our principals have received guidance with regard to accepting inter-district student transfers and we anticipate making placement decisions by the end of May. The recent Kindergarten Round-Up was a success, with over 200 students enrolled and a significant number of registration packets still outstanding. This resulted in a tremendous amount of work being done by teachers and office staff, and we received a lot of input on how to improve the process in the future.

We are pleased to announce that a month-long elementary registration period will be held in August of 2016 to even out the work load and better serve our student families. A "Meet the Teacher" day is scheduled for September 1st from 9:00 a.m.—11:00 a.m.

Student Services Director, Rick Burton, is hoping to schedule a "Para-Pro U" this summer to train instructional assistants in working effectively with students. This opportunity is dependent upon financial resources for professional development.

A representative from IRRE (Institute for Research and Reform in Education) will be here on May 4th to review survey data from our schools.

Superintendent Washburn reminded the audience of the annual RHS “Evening of Excellence” event to be held at UCC Jacoby Auditorium at 6:30 p.m. on May 16th where approximately 300 RHS students will be recognized for a wide variety of areas of proven excellence. Roseburg High School will also again be hosting a “Living History Day” on May 19th in the Library.

Mr. Washburn is planning to visit an alternative education program in Grants Pass with Active Ed and other staff members. The First Student transition team will be meeting Durham employees on May 3rd. We have also been approached by a property owner interested in selling property adjacent to the high school at less than market value. A consensus was reached by the Board to bring more information back for action at a future meeting.

Chief Operations Officer, Cheryl Northam, shared that the most recent state school support update is showing a decline of \$760,000 from previous estimates due to the September/June ratio. The projected ending fund balance has been reduced from \$2.2 million to \$1.8 million.

COMMITTEE REPORTS –

Building & Sites: Director Patterson reviewed the minutes of the April 20th Building & Sites Committee Meeting, where the group was updated on the Fremont Boiler repair, placement of the RHS Greenhouse, rental properties, tree removal to eliminate hazards, and transient presence on school property. Director Garcia expressed his concern that some of the transient population suffers from mental illness or legal struggles. It was decided to have a further conversation at a committee meeting other than Building & Sites as the issue is multi-faceted and most government and community businesses and agencies are having to deal with similar issues. The committee also received an update from Tracy Grauf regarding the Facilities Forecasting tool that assists in identifying future facility infrastructure needs. The gym floors at both RHS and Jo Lane were discussed.

Curriculum & Instruction: Director Lee noted that the math adoption discussed earlier was the sole agenda item at the April 20th Curriculum & Instruction Committee Meeting. The math adoption was approved earlier in the agenda.

INDIVIDUAL DIRECTORS’ REPORTS: Director Endicott expressed his appreciation to the board secretary and other administrative support staff in the administrative offices in honor of Administrative Professionals Week.

Director Garcia had an opportunity to tour the Family Development Center in the Green Annex. He remembered how the facility looked prior to our partnership with the ESD, and noted that this has been a good partnership for the benefit of the kids we all serve.

Director Patterson attended RHS PRIDE Night and shared that as always, it was very good. He was impressed with the amount of talent and ability demonstrated by our students. The projects completed by welding students were items that he would not hesitate to purchase. He encouraged those who have not attended in the past to do so when given the opportunity. He also travelled to Pleasant Hill to the Jazz Festival, where vocal groups and bands competed. Roseburg successfully placed fourth, with the difference between first and fourth only five points. The quality of the performances made for a pleasant way to spend a Saturday.

PUBLIC PARTICIPATION: Mr. Owen Dykema, 3264 W Normandy Avenue, Roseburg, again reminded the audience that the annual Living History Day will again be held at Roseburg High School. He intends to be there, in his full uniform that still fits and hopes others will take the opportunity to attend this worthwhile event.

ADJOURNMENT: With no further business before the Board, Chair Cotton adjourned the regular meeting at 7:30 p.m. Board members took a brief tour of the old school building.

EXECUTIVE SESSION

Executive Session. pursuant to ORS 192.660(2)(d) to discuss labor negotiations

The Board convened into a Work Session to discuss the upcoming budget process at 7:35 p.m. The session was adjourned at 8:00 p.m.

Gerry C. Washburn, Superintendent
GCW/jlk

NEXT MEETING:

The May 11th School Board meeting will be held at the administrative office board room.